

# Los Rios Community College District

**PURCHASE ORDER NO 0001125509**

Purchasing: (916)568-3071  
LRCCDpurchase@losrios.edu

Accounting Ops: (916)568-3065 \* FAX (916) 286-3636  
Acctg-ops@losrios.edu

**PLEASE SEE TERMS AND CONDITIONS APPENDED TO THIS PO**

**Supplier:** 0000006424  
AMAZON.COM  
BILLING DEPARTMENT  
P O BOX 80463  
SEATTLE WA 98108

<b>Date</b> 01/31/2023	<b>Revision</b>	<b>Page</b> 1
<b>Payment Terms</b> NET 30	<b>Freight Terms</b> Shipping Point	<b>Ship Via</b> Best Method
<b>Reference:</b> 1040831 RASKINS HANEYB	<b>Location / Dept</b> FLC	

**Ship To:** FOLSOM LAKE COLLEGE  
RECEIVING  
10 COLLEGE PARKWAY  
FOLSOM CA 95630-6798  
United States

**Bill To:** LRCCD  
Invoice to: acctg-ops@losrios.edu  
1919 Spanos Court  
Sacramento CA 95825-3981  
United States

**email:**

**Tax Exempt?** N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	CAPPUCCINO  HILLS BROS INSTANT SUGAR-FREE DOUBLE MOCHA CAPPUCCINO MIX, EASY TO USE, ENJOY COFFEEHOUSE FLAVOR FROM HOME, FROTHY AND 10 G OF CARBS, 12 OZ	1.00 EA	3.72	3.72	02/14/2023
2- 1 REC-6111	GOLD FISH  GOLDFISH CRACKERS BIG SMILES WITH CHEDDAR, COLORS, AND PRETZEL CRACKERS, SNACK PACKS, 30 CT VARIETY PACK BOX	2.00 EA	11.88	23.76	02/14/2023
3- 1 REC-6111	HOT CHOCOLATE  NESTLE HOT CHOCOLATE MIX, HOT COCOA, RICH CHOCOLATE FLAVOR, MADE WITH REAL COCOA, 0.71 OZ PACKETS (PACK OF 50)	1.00 EA	10.99	10.99	02/14/2023
4- 1	NATURE VALLEY BARS  NATURE VALLEY CRUNCHY VALUE PACK 30 COUNT	2.00 EA	19.99	39.98	02/14/2023
5- 1 REC-6111	PAPER TOWELS  SPARKLE® PICK-A-SIZE® PAPER TOWELS, 6 DOUBLE ROLLS = 12 REGULAR ROLLS	1.00 EA	6.68	6.68	02/14/2023
6- 1 REC-6111	COFFEE  LAVAZZA ESPRESSO ITALIANO GROUND COFFEE (26.4 OZ.) -MEDIUM ROAST	5.00 EA	17.94	89.70	02/14/2023
7- 1	GRANOLA BARS  QUAKER-CHEWY GRANOLA BARS, 3 FLAVOR ASSORTMENT, 60 COUNT, 50.7OZ, 0.84 OUNCE (PACK OF 60) (980038253)	2.00 EA	25.99	51.98	02/14/2023

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

**Authorized Signature**

AUTHORIZED SIGNATURE ON PO TOTAL PAGE

Notice to vendor: You are responsible for delivering good and delivery documents to the Receiving Department at the site. Failure to so do will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of good by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30 MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

# Los Rios Community College District

**PURCHASE ORDER NO 0001125509**

Purchasing: (916)568-3071  
LRCCDpurchase@losrios.edu

Accounting Ops: (916)568-3065 \* FAX (916) 286-3636  
Acctg-ops@losrios.edu

**PLEASE SEE TERMS AND CONDITIONS APPENDED TO THIS PO**

**Supplier:** 0000006424  
AMAZON.COM  
BILLING DEPARTMENT  
P O BOX 80463  
SEATTLE WA 98108

<b>Date</b> 01/31/2023	<b>Revision</b>	<b>Page</b> 2
<b>Payment Terms</b> NET 30	<b>Freight Terms</b> Shipping Point	<b>Ship Via</b> Best Method
<b>Reference:</b> 1040831 RASKINS HANEYB	<b>Location / Dept</b> FLC	

**Ship To:** FOLSOM LAKE COLLEGE  
RECEIVING  
10 COLLEGE PARKWAY  
FOLSOM CA 95630-6798  
United States

**Bill To:** LRCCD  
Invoice to: acctg-ops@losrios.edu  
1919 Spanos Court  
Sacramento CA 95825-3981  
United States

**email:**

**Tax Exempt?** N

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
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ORDERS PLACED 01-31-23 - SR

112-0519775-7276217  
112-5444063-4582617  
112-7051756-1385806

<b>Sub Total Amount</b>	226.81
<b>Sales Tax Amount</b>	0.52
<b>Total PO Amount</b>	227.33

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>	<u>BYear</u>
GENFD	5200	12	FL.VI.3SIP	61100	00000	376P	227.33	2023

0001040831MCKECHND30-JAN-2023

Verification of this purchase order can be made using the Los Rios Community College District web site listed below. If you have any questions, please contact the Purchasing Office at email address: LRCCDpurchase@losrios.com.

<https://psreports.losrios.edu/PurchaseOrderInformation.asp>

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

**Authorized Signature**

*Kim Carrillo*

Notice to vendor: You are responsible for delivering good and delivery documents to the Receiving Department at the site. Failure to so do will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of good by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30 MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

# LOS RIOS COMMUNITY COLLEGE DISTRICT

American River College • Cosumnes River College • Folsom Lake College • Sacramento City College

## PURCHASE ORDER TERMS AND CONDITIONS

1. **APPLICABLE LAW:** The contract resulting from this order shall be governed by the laws of the State of California.
2. **COMPLETION OF ORDERS:** LRCCD reserves the right to withhold payment until order is completed.
3. **DISCOUNTS:** Please show cash payment discount offered on your invoice in connection with any discount offered, time will be computed from date of delivery of the supplies or equipment, or from date correct invoices are received in the office specified by LRCCD if the latter date is later than the date of delivery. Payment is deemed to be made for the purpose of earning discount, on the date payment is mailed or on behalf of LRCCD.
4. **INVOICES:** Invoices shall be prepared and submitted in duplicate unless otherwise specified. Invoices shall contain Purchase order number, date, description of items, sizes and quantities, unit prices, extended totals, place and date of delivery. Invoices or vouchers not on printed bill heads shall be signed by the CONTRACTOR or person furnishing the supplies or services. Every invoice shall be properly itemized. If LRCCD has not received billing for product or services within a one year period LRCCD will not be held responsible for satisfying the debt.
5. **CHANGES:** No change or modification in terms, quantities, or specifications may be made without express authorization in writing from the LRCCD Purchasing Office and signed by the parties hereto, and no oral understanding or agreement not incorporated herein shall be binding on any of the parties hereto. If unit cost of any item exceeds the amount shown by 10% or \$250.00 whichever is less do not ship. Contact LRCCD Purchasing at the phone number provided.
6. **BILL OF LADING:** If Bill of Lading is applicable to this order, send originals to "Ship to" address and duplicate Bill of Lading with invoices to "Bill to" address. All correspondence, invoices, bills of lading, shipping memos, packages, etc., must show purchase order number. If factory shipment, advise factory to comply.
7. **TRANSPORTATION CHARGES:** Invoices for prepaid transportation charges must be supported by original receipted expense bills.
8. **FOB POINT AND FREIGHT CHARGES:** Unless otherwise specified on this order, all items shall be delivered FOB Destination. No charge for delivery, drayage, express, parcel post, packing, cartage, insurance, license fees, permits, or for any other purpose will be paid by LRCCD unless expressly included and itemized in the order. Unless otherwise shown, on "FOB Shipping Point" transactions, CONTRACTOR shall arrange for lowest cost transportation, prepay and add freight to invoice and furnish supporting freight bills if the amount exceeds \$50.00. On "FOB Shipping Point" transactions, should any shipments under this purchase order be received by LRCCD in a damaged condition and any related freight loss and damage claims filed against the carrier or carriers be wholly or partially declined with the inference that damage was the result of the act of the shipper such as inadequate packaging or loading or some inherent defect in the equipment and/or material, CONTRACTOR on request of LRCCD shall at CONTRACTOR's own expense assist LRCCD in establishing carrier liability by supplying evidence that the equipment and/or materials was properly constructed, manufactured, packaged, and secured to withstand normal transportation conditions. Shipments that are California intrastate in nature and where freight is to be borne by LRCCD shall be tendered to carriers with written instructions that rate and charges may not exceed the lowest lawful rates on file with the California Public Utilities Commission.
9. **PATENT INDEMNITY:** The CONTRACTOR shall hold LRCCD, its officers, agents and employees harmless from alleged liability of any nature or kind, including costs and attorney fees and expenses, for infringement or use of any copyrighted or uncopyrighted composition, secret process, patented or unpatented invention, article or appliance furnished or used in connection with the contract or purchase order.
10. **TAXES:** Certain articles sold to LRCCD are exempt from certain Federal excise taxes. LRCCD will reimburse the CONTRACTOR for, or pay directly, all California State and local sales and use taxes applicable to this purchase.
11. **EQUAL OPPORTUNITY EMPLOYER:** The acceptance of this purchase order by a supplier of goods and services is a certification that such supplier complies with all provisions of executive order 11246 and is an equal opportunity employer.
12. **GENERAL SAFETY ORDERS:** All materials, supplies and services sold to LRCCD shall conform to the general safety orders of the State of California. All materials, except as otherwise specified, must be new and of the best quality of their respective kinds.
13. **INDEMNIFICATION:** CONTRACTOR shall indemnify, defend and hold harmless LRCCD, its trustees, officers, agents, employees and volunteers, from any and all claims, demands, suits, causes of action, damages, penalties, breaches of this agreement, infringement of patent rights, costs, expenses, violations of employee occupational health and safety laws, attorney fees, losses or liability, property damage, personal injuries to or death of per arising out of, alleged to have arisen out of, or relating in any way to CONTRACTOR's work to be performed under this agreement, except if caused solely by the negligence of LRCCD.
14. **TERMINATION:** LRCCD may terminate this agreement and be relieved of the payment of any consideration to CONTRACTOR should CONTRACTOR fail to perform the covenants herein contained at the time and in the manner herein provided. In the event of such termination LRCCD may proceed with the work in any manner deemed proper by LRCCD. The cost to LRCCD shall be deducted from any sum due the CONTRACTOR under this agreement and the balance if any, shall be paid the CONTRACTOR upon demand.
15. **ASSIGNMENT:** Without the written consent of LRCCD, this agreement is not assignable by CONTRACTOR either in whole or in part.
16. **PUBLIC WORKS PROJECTS:** CONTRACTOR must comply with Public Contract Code.
17. **CA LABOR CODE:** Pursuant to Section 1700, and following, the CONTRACTOR shall pay not less than the prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations. Copies of such prevailing rate of per diem wages are on file at the Business Office of the Los Rios Community College District, 1919 Spanos Court, Sacramento, CA 95825. Those copies shall be made available to any interested party upon request. The CONTRACTOR shall forfeit, as penalty to the LRCCD, Fifty Dollars (\$50.00) for each calendar day or portion thereof, for each workman paid less than the stipulated prevailing rates for any work done under the contract by him/her or by any subcontractor under him, in violation of the provisions of such Labor Code.
18. **NOTICE:** Your employees may be exposed to hazardous substances during the course of their work while on LRCCD property. For additional information on the hazardous substances that your employees may be exposed to contact LRCCD General Services Department at (916) 568-3048.
19. **INSURANCE:** CONTRACTOR shall, at all times, maintain in full force and effect the following insurance: Workers' Compensation, Commercial General Liability, Auto Liability, and Professional Liability, if licensed professional. Policy limits for each shall be at least \$1,000,000 AND \$1M, \$2M, or \$3M AGGREGATE as prescribed by DISTRICT requirements for bodily injury, personal injury and property damage. Any combination of General Liability and Excess Coverage can be combined to meet the Aggregate. LRCCD shall be named as an additional insured on CONTRACTOR's policies. The CONTRACTOR shall provide a certificate of insurance and required endorsements to comply with this section at least 15 days prior to commencement of work under this contract. The certificate shall state that LRCCD will be given 30 days notice of any material change or cancellation in coverage. LRCCD insurance requirements can be viewed on the following website [www.losrios.edu/purchasing](http://www.losrios.edu/purchasing).
20. **DISQUALIFIED EMPLOYEES:** CONTRACTOR shall ensure that persons who perform services on LRCCD property have not been convicted of any felony, or any controlled substance offense or any sex offense as defined by Education Code section 87008-87010. If LRCCD determines that any person employed by CONTRACTOR to work on LRCCD property is incompetent, unfaithful, intemperate, disorderly, abusive or is otherwise unsatisfactory, CONTRACTOR shall cause that employee to be removed from working on LRCCD property immediately, and that person shall not be employed again on LRCCD property.
21. **WORK AUTHORIZATION:** Prior to LRCCD's acceptance of this Agreement, CONTRACTOR's who are not U.S. citizens must provide verification of (a) work authorization status from the appropriate U.S. Department of State; (b) a copy of their U.S. visa; (c) the number of days present in the U.S.; and (d) tax treaty status. LRCCD shall not make any payments to CONTRACTOR unless CONTRACTOR holds the appropriate U.S. visa. CONTRACTOR is responsible for ensuring they are in possession of the appropriate visa.
22. **WARRANTY:** CONTRACTOR expressly warrants that all materials, goods, equipment, services, and/or labor shall conform to the requirements set forth or incorporated into this order and any applicable industry standards or requirements, shall be merchantable and free from defects in workmanship, materials and/or design (including latent defects), and shall perform as specified. CONTRACTOR further warrants that all materials, goods, equipment, services, and/or labor will be fit and sufficient for the particular purposes intended by LRCCD. Unless agreed upon otherwise between LRCCD and CONTRACTOR, the warranty period shall be the longer of: (a) any express warranty included in this service agreement; (b) one year after the materials, goods, equipment, services, and/or labor are accepted by LRCCD; or (c) any warranty period provided under any applicable California law. CONTRACTOR further represents and warrants that any software/ hardware/ communications system/ equipment provided under this Agreement (collectively "technology") adheres to the standards and/or specifications as may be set forth in the Section 508 of the Rehabilitation Act of 1973 standards guide and is fully compliant with WCAG 2.0 AA standards for accessibility and compliant with any applicable FCC regulations. If portions of the technology or user experience are alleged to be non-compliant or non-accessible, LRCCD will provide CONTRACTOR with notice of such allegation and CONTRACTOR shall use its best efforts to make the technology compliant and accessible. CONTRACTOR shall indemnify, defend, and hold harmless LRCCD from and against any and all claims, allegations, liabilities, damages, penalties, fees, costs (including but not limited to reasonable attorneys' fees), arising out of or related to allegations the technology is not accessible.
23. **CERTIFICATION:** CONTRACTOR warrants that it is not debarred or suspended, proposed for debarment or declared ineligible for award of contracts by any Federal, State or local Agency.

# Requisition

**Supplier:** AMAZON.COM 0000006424  
 BILLING DEPARTMENT  
 P O BOX 80463  
 SEATTLE WA 98108  
 United States

**email:**

**Ship To:** RECEIVING  
 10 COLLEGE PARKWAY  
 FOLSOM CA 95630-6798

<b>Business Unit:</b> GENFD OPEN	
Req ID: 0001040831	Date: 01/25/2023
Page: 1	
Requisition Name: AMAZON.COM	
Requester: Samuel Raskin	
Requester Signature:	
Buyer: Brenda Haney	
Approved:	
Entered By: SAATIA 25-JAN-2023	

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
1-1	CAPPUCCINO  HILLS BROS INSTANT SUGAR-FREE DOUBLE MOCHA CAPPUCCINO MIX, EASY TO USE, ENJOY COFFEEHOUSE FLAVOR FROM HOME, FROTHY AND 10 G OF CARBS, 12 OZ	1	EA	3.72	3.72	
2-1	GOLD FISH  GOLDFISH CRACKERS BIG SMILES WITH CHEDDAR, COLORS, AND PRETZEL CRACKERS, SNACK PACKS, 30 CT VARIETY PACK BOX	2	EA	11.88	23.76	
3-1	HOT CHOCOLATE  NESTLE HOT CHOCOLATE MIX, HOT COCOA, RICH CHOCOLATE FLAVOR, MADE WITH REAL COCOA, 0.71 OZ PACKETS (PACK OF 50)	1	EA	10.99	10.99	
4-1	NATURE VALLEY BARS  NATURE VALLEY CRUNCHY VALUE PACK 30 COUNT	2	EA	19.99	39.98	
5-1	PAPER TOWELS  SPARKLE® PICK-A-SIZE® PAPER TOWELS, 6 DOUBLE ROLLS = 12 REGULAR ROLLS	1	EA	6.68	6.68	
6-1	COFFEE  LAVAZZA ESPRESSO ITALIANO GROUND COFFEE (26.4 OZ.) -MEDIUM ROAST	5	EA	17.94	89.70	
7-1	GRANOLA BARS  QUAKER-CHEWY GRANOLA BARS, 3 FLAVOR ASSORTMENT, 60 COUNT, 50.7OZ, 0.84 OUNCE (PACK OF 60) (980038253)	2	EA	25.99	51.98	

226.81 Sub-total  
17.58 Est. tax

Total Requisition Amount: 244.39

Order #

112-7051756-1385806  
 112-5444063-4582617  
 112-0519775-7276217

<b>Approval Signature</b>	<b>Approval Signature</b>	<b>Approval Signature</b>
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# Requisition

**Supplier:** AMAZON.COM  
 BILLING DEPARTMENT  
 P O BOX 80463  
 SEATTLE WA 98108  
 United States

0000006424

<b>Business Unit:</b>		<b>GENFD</b>	<b>OPEN</b>
Req ID:	Date	Page	
0001040831	01/25/2023	2	
Requisition Name:			
AMAZON.COM			
Requester			
Samuel Raskin			
Requester Signature			
Buyer: Brenda Haney			
Approved:			
Entered By: SAATIA 25-JAN-2023			

**email:**

**Ship To:** RECEIVING  
 10 COLLEGE PARKWAY  
 FOLSOM CA 95630-6798

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
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<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>
GENFD	5200	12	FL.VI.3SIP	61100	00000	376P	226.81

**Purchases Charged to Catagorical Programs, Grants or Special Project.**

Program Name: Title III SIP  
 Project Grant: 376P  
 Program Director: Greg McCormac  
 Program Goal: Eligible grant directed purchase

<b>Approval Signature</b>	<b>Approval Signature</b>	<b>Approval Signature</b>
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Details for Order #112-7051756-1385806

**Paid By:** LOS RIOS CCD  
**Placed By:** Amira Saati  
**Order Placed:** January 25, 2023  
**Amazon.com order number:** 112-7051756-1385806  
**Order Total:** \$30.96

Business order information
Requisition number: 0001040831

Not Yet Shipped	
<b>Items Ordered</b>	<b>Price</b>
2 Of: <i>Goldfish Crackers Big Smiles with Cheddar, Colors, and Pretzel Crackers, Snack Packs, 30 CT Variety Pack Box</i> Sold by: Amazon.com Condition: New	\$11.88
1 Of: <i>Sparkle® Pick-A-Size® Paper Towels, 6 Double Rolls = 12 Regular Rolls</i> Sold by: Amazon.com Condition: New	\$6.68
<b>Shipping Address:</b> FOLSOM LAKE COLLEGE - RECEIVING 10 COLLEGE PKWY FOLSOM, CA 95630-6798 United States	
<b>Shipping Speed:</b> FREE Prime Delivery	

Payment information	
<b>Payment Method:</b> Pay by invoice	Item(s) Subtotal: \$30.44
	Shipping & Handling: \$0.00
	-----
	Total before tax: \$30.44
	<b>Estimated Tax:</b> \$0.52
	-----
	<b>Grand Total: \$30.96</b>

To view the status of your order, return to [Order Summary](#) .



Details for Order #112-5444063-4582617

**Paid By:** LOS RIOS CCD  
**Placed By:** Amira Saati  
**Order Placed:** January 25, 2023  
**Amazon.com order number:** 112-5444063-4582617  
**Order Total:** \$129.68

Business order information
Requisition number: 0001040831

Not Yet Shipped	
<b>Items Ordered</b>	<b>Price</b>
5 Of: <i>Lavazza Espresso Italiano Ground Coffee (26.4 oz.) -Medium Roast</i> Sold by: Frioconnect ( <a href="#">seller profile</a> ) Condition: New	\$17.94
2 Of: <i>Nature Valley Crunchy Value Pack 30 Count</i> Sold by: Amazon.com Condition: New	\$19.99
<b>Shipping Address:</b> FOLSOM LAKE COLLEGE - RECEIVING 10 COLLEGE PKWY FOLSOM, CA 95630-6798 United States	
<b>Shipping Speed:</b> Two-Day Shipping	

Payment information	
<b>Payment Method:</b> Pay by invoice	Item(s) Subtotal: \$129.68
	Shipping & Handling: \$0.00
	-----
	Total before tax: \$129.68
	<b>Estimated Tax:</b> \$0.00
	-----
	<b>Grand Total: \$129.68</b>

To view the status of your order, return to [Order Summary](#) .



Details for Order #112-0519775-7276217

**Paid By:** LOS RIOS CCD  
**Placed By:** Amira Saati  
**Order Placed:** January 25, 2023  
**Amazon.com order number:** 112-0519775-7276217  
**Order Total:** \$66.69

Business order information
Requisition number: 0001040831

Not Yet Shipped	
<b>Items Ordered</b>	<b>Price</b>
1 Of: <i>Hills Bros Instant Sugar-Free Double Mocha Cappuccino Mix, Easy to Use, Enjoy Coffeehouse Flavor from Home, Frothy and 10 g of Carbs, 12 Oz</i> Sold by: Amazon ( <a href="#">seller profile</a> ) Business Price Condition: New	\$3.72
2 Of: <i>Quaker-Chewy Granola Bars, 3 Flavor Assortment, 60 count, 50.7oz, 0.84 ounce (pack of 60) (980038253)</i> Sold by: Customer loyalty ( <a href="#">seller profile</a> ) Condition: New	\$25.99
1 Of: <i>Nestle Hot Chocolate Mix, Hot Cocoa, Rich Chocolate Flavor, Made with Real Cocoa, 0.71 oz Packets (Pack of 50)</i> Sold by: Amazon ( <a href="#">seller profile</a> ) Business Price Condition: New	\$10.99
<b>Shipping Address:</b> FOLSOM LAKE COLLEGE - RECEIVING 10 COLLEGE PKWY FOLSOM, CA 95630-6798 United States	
<b>Shipping Speed:</b> Standard Shipping	

Payment information	
<b>Payment Method:</b> Pay by invoice	Item(s) Subtotal: \$66.69
	Shipping & Handling: \$0.00
	-----
	Total before tax: \$66.69
	<b>Estimated Tax:</b> \$0.00
	-----
	<b>Grand Total: \$66.69</b>

To view the status of your order, return to [Order Summary](#) .



Feb 3, 2023

## Spring 2023 Orientation

10:00 am FL2-239 Snacks and Beverages

- Welcome the employees
- Introduce the new hires to the entire team
- Give a tour of the Learning Skills Centers

10:30 am FI2-240

- Tutoring hours of operation
- Tutoring expectations
- Important tutoring policies including: online work, absences, tardiness, communication, rest/ lunch breaks, and others
- Information Technology- Zoom Pro, Sars Anywhere System, Google Meet, Google Drive /logging work hours, staff email, Service Central for technical support.

11:30 am FL2-246

- LTAT 30/ 31
- Study skills courses
- Study skills tutors
- Open forum for program improvement suggestions
- Sharing experiences and feedback

12 pm Closing remarks/ Conclusion

### The attendance list to the Spring orientation

Kyle	Day	theworkdays@gmail.com
Hudson	Eymann	w1763661@apps.losrios.edu
Ryan	Crum	w0551576@apps.losrios.edu
Adrian	Leven	w1963571@apps.losrios.edu
Shawn	De Vera	flcdevera.s@gmail.com
Nhan	Tran	W1954959@apps.losrios.edu
Gary	Roberts	w0204002@apps.losrios.edu
Fiona	Lawler	w1930238@apps.losrios.edu
Velizar	Roganovic	velizar.roganovic@gmail.com
Chandu	Kathi	w1637137@apps.losrios.edu
Dorsa	Behmardipou	w1902827@apps.losrios.edu
Jonathan	Wang	W1872015@apps.losrios.edu
Raeesha	Hussein	raeeshahussein@gmail.com
Alaa	Hamid	w1662403@apps.losrios.edu
Gabriela	Landoni	w1569624@apps.losrios.edu
Hassina	Paiman	w1586753@apps.losrios.edu
Mohammad	Sheikhshoei	w1519197@apps.losrios.edu
Elena	Zubrilina	w1686168@apss.losrios.edu
Luc-Tanton	Tran	luctanton@yahoo.com
Eric	VanTricht	w1291318@apps.losrios.edu
Hasmik	Vardanyan	W1685553@apps.losrios.edu
Colin	Casey	w1664305@apps.losrios.edu
Laura	Pruett (Sutton	W1549476@apps.losrios.edu
Savannah	Prejean	W1833968@apps.losrios.edu
Sierra	Karle	KarleS@flc.losrios.edu
Edson	Munoz	edsonmunoz12@icloud.com
Jack	Harvey	W1926759@apps.losrios.edu
Isabella	Farrand	w1920491@apps.losrios.edu
Lydia	Dow	w1623782@apps.losrios.edu
Alycia	Doucette	doucette.alycia@gmail.com
Allison	Doherty	W1955183@apps.losrios.edu
Mohammad	Biswas	w1322458@apps.losrios.edu

Savannah	La Mers-Nobl	w1635069@apps.losrios.edu
Robert	Larson	w1335265@apps.losrios.edu
Sheila	LaFrom	lafroms@flc.losrios.edu
Christopher	Wheaton	wheatoc@flc.losrios.edu
Emma	Breck	emmabreck@yahoo.com
AJ	Johnson	w1081783@apps.losrios.edu
Alec	Feil	alecfeil10@gmail.com
Michael	Dias	w1940364@apps.losrios.edu
Siddhi	Malhotra	w2009090@apps.losrios.edu
Jeremy	Dupras	jeremyrdupras@gmail.com
Alina	Stefanco	W1645999@apps.losrios.edu
Maryam G	Golshanara	w1729742@apps.losrios.edu
Gina	Misrahi	<u>w1492235@apps.losrios.edu</u>
Kendall	Skratt	w1969356@apps.losrios.edu

\* AMAZON

L#2-3, 5-6 AS PER PS HAVE BEEN REC. 4/6/23mkn

amazon.com



SGBxVgk21B

PO# 000 1125 509

RCVR # 000 110 6111

Purchase Order #: 0001125509  
Your order of January 25, 2023 (Order ID 112-5444063-4582617)

Qty.	Item	Item Price	Total
5	Lavazza Espresso Italiano Ground Coffee (26.4 oz.) -Medium Roast Unknown Binding X003JHZOZN 041953002086 041953002086 (Sold by Frioconnect)	\$17.94	\$89.70

Ln#6 6

We've sent this part of your order to ensure quicker service. The other items will ship separately.  
Subtotal \$89.70  
Shipment Total \$89.70

Return or replace your item  
Visit Amazon.com/returns

0/GBxVgk21B/-5 of 5-//UPS-GDRAZ-T/second/0/0131-16:00/0131-13:06

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Purchase Order #: 0001125509  
Your order of January 25, 2023 (Order ID 112-7051756-1385806)

Qty.	Item	Item Price	Total
1	Sparkle® Pick-A-Size® Paper Towels, 6 Double Rolls = 12 Regular Rolls Office Product B09NW92T8Q B09NW92T8Q 030400222382	\$6.68	\$6.68

Ln#5 5

This shipment completes your order.  
Subtotal \$6.68  
Tax Collected \$0.52  
Order Total \$7.20

Return or replace your item  
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Purchase Order #: 0001125509  
Your order of January 25, 2023 (Order ID 112-0519775-7276217)

Qty.	Item	Item Price	Total
1	Nestle Hot Chocolate Mix, Hot Cocoa, Rich Chocolate Flavor, Made with Real Cocoa, 0.71 oz Packets (Pack of 50) Grocery B002B1PIBA B002B1PIBA 372187386421	\$10.99	\$10.99

Ln#3 3

We've sent this part of your order to ensure quicker service. The other items will ship separately.  
Subtotal \$10.99  
Shipment Total \$10.99

Return or replace your item  
Visit Amazon.com/returns

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Purchase Order #: 0001125509  
Your order of January 25, 2023 (Order ID 112-7051756-1385806)

Qty.	Item	Item Price	Total
2	Goldfish Crackers Big Smiles with Cheddar, Colored and Pretzel Crackers, Snack Packs, 30 CT Variety Pack Box Grocery B01GQ5GQEG B01GQ5GQEG 014100047148	\$11.88	\$23.76

Ln#2 2

We've sent this part of your order to ensure quicker service. The other items will ship separately.  
Subtotal \$23.76  
Shipment Total \$23.76

Return or replace your item  
Visit Amazon.com/returns

0/GsNMkPMWB/-2 of 2-//TCY9-CART-B/next-1dc/0/0131-17:30/0131-12:39

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