

Los Rios Community College District

PURCHASE ORDER NO B220063

Purchasing: (916)568-3071 * FAX (916) 568-3145
LRCCDpurchase@losrios.edu

Accounting Ops: (916)568-3065 * FAX (916) 286-3636
Acctg-ops@losrios.edu

PLEASE SEE TERMS AND CONDITIONS APPENDED TO THIS PO

Supplier: 0000005675
UNITED STATES POSTAL SERVICE
NATIONAL CUSTOMER SUPPORT CENTER
6060 PRIMACY PKWY, SUITE 201
MEMPHIS TN 38188-0001

email:

Date 06/29/2021	Revision	Page 1
Payment Terms NET 30	Freight Terms Shipping Point	Ship Via Best Method
Reference: 1030563 BARNES-LIGUORIK HANEYB04OPER206		Location / Dept PRNTSVC

Ship To: FOLSOM LAKE COLLEGE
RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630
United States

Bill To: LRCCD
Invoice to: acctg-ops@losrios.edu
1919 Spanos Court
Sacramento CA 95825-3981
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	BLANKET PURCHASE ORDER FOR POSTAGE FOR FLC NEOPOST METER ACCOUNT #07383672	1.00 EA	8,000.00	8,000.00	06/30/2022

AUTHORIZED PERSONNEL:
KATHY BARNES LIGUORI
MELISSA WILLIAMS
DANA RUMBURG

PY BPO B210329

Sub Total Amount	8,000.00
Sales Tax Amount	0.00
Total PO Amount	8,000.00

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	5810	11	FL.VA.PRNT	67900	00000	041A	8,000.00	2022

0001030563CHAVEZA24-MAY-2021

Verification of this purchase order can be made using the Los Rios Community College District web site listed below. If you have any questions, please contact the Purchasing Office at (916)568-3071.

<http://www.losrios.edu/purchasing/povalidation>

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature



Notice to vendor: You are responsible for delivering good and delivery documents to the Receiving Department at the site. Failure to so do will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of good by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30 MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

Requisition

Supplier: UNITED STATES POSTAL SERVICE 0000005675
 NATIONAL CUSTOMER SUPPORT CENTER
 6060 PRIMACY PKWY, SUITE 201
 MEMPHIS TN 38188-0001
 United States

email:

Ship To: RECEIVING
 10 COLLEGE PARKWAY
 FOLSOM CA 95630

Business Unit:		GENFD	OPEN
Req ID:	Date	Page	
0001030563	07/01/2021	1	
Requisition Name:			
FY22 USPS BPO			
Requester			
Kathy Barnes-Liquori			
Requester Signature			
Buyer: Brenda Haney			
Approved:			
Entered By: BARNES-K 11-MAY-2021			

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
1-1	BLANKET PURCHASE ORDER FOR POSTAGE FOR FLC NEOPOST METER ACCOUNT #07383672	1	EA	8,000.00	8,000.00	

8,000.00 Sub-total
0.00 Est. tax

Total Requisition Amount: 8,000.00

AUTHORIZED PERSONNEL:
 KATHY BARNES LIGUORI
 MELISSA WILLIAMS
 DANA RUMBURG

PY BPO B210329

NOTE TO PURCHASING:
 ASSIGN B22___ PO#
 NO TAX
 AMOUNT ONLY

EFFECTIVE: 7/1/21 - 6/30/22

NOTE TO PURCHASING:
 ASSIGN B22___ PO#
 NO TAX
 AMOUNT ONLY

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>
GENFD	5810	11	FL.VA.PRNT	67900	00000	041A	8,000.00

Approval Signature	Approval Signature	Approval Signature