

Los Rios Community College District

PURCHASE ORDER NO 0001117018

Purchasing: (916)568-3071 * FAX (916) 568-3145
LRCCDpurchase@losrios.edu

Accounting Ops: (916)568-3065 * FAX (916) 286-3636
Acctg-ops@losrios.edu

PLEASE SEE TERMS AND CONDITIONS APPENDED TO THIS PO

Supplier: 0000012972
UNIVERSAL WINDOW CLEANING INC
9640 KIEFER BLVD STE 1
SACRAMENTO CA 95827

Phone: (916) 363-2626

email:

Date	Revision	Page
08/05/2021		1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Method
Reference:	Location / Dept	
1031674 WILLIAMSM ROUILLERS	FLC	

Ship To: FOLSOM LAKE COLLEGE
RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630
United States

Bill To: LRCCD
Invoice to: acctg-ops@losrios.edu
1919 Spanos Court
Sacramento CA 95825-3981
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	WINDOW CLEANING FOR FOLSOM LAKE COLLEGE - HARRIS ARTS CENTER - EXTERIOR AND INTERIOR WINDOW CLEANING OF MAIN ENTRANCE LOBBY (SKYLIGHTS INCLUDED)	1.00 EA	1,195.00	1,195.00	05/31/2022
2- 1	BACK ENTRANCE LOBBY	1.00 EA	295.00	295.00	05/31/2022
3- 1	FRONT ENTRANCE METAL CLEANING	1.00 EA	295.00	295.00	05/31/2022
4- 1	OFFICE WINDOWS ON 2ND FLOOR	1.00 EA	60.00	60.00	05/31/2022
5- 1	FL2 - EXTERIOR AND INTERIOR OF 2 STAIRWELLS, LOBBY EXTERIOR AND INTERIOR WINDOWS AND FRONT & BACK ENTRANCES	1.00 EA	960.00	960.00	05/31/2022
6- 1	FL1 - EXTERIOR AND INTERIOR WINDOWS OF FRONT & BACK ENTRANCES, MAIN LOBBY ENTRANCE, ASPEN HALL (EXTERIOR ONLY), COMMUNITY ROOM (EXTERIOR ONLY), DE-WEB ENTRANCE LOBBY, INTERIOR CLASSROOM WINDOWS (2ND FLOOR)	1.00 EA	1,995.00	1,995.00	05/31/2022
7- 1	GYM - EXTERIOR AND INTERIOR WINDOW CLEANING OF MAIN ENTRANCE ONLY	1.00 EA	520.00	520.00	05/31/2022
8- 1	SCISSOR LIFT (1 WEEK RENTAL)	1.00 EA	400.00	400.00	05/31/2022
9- 1	WINDOW CLEANING FOR RANCHO CORDOVA - EXTERIOR WINDOW CLEANING	1.00 EA	960.00	960.00	05/31/2022
10- 1	INTERIOR WINDOW CLEANING (NOT INCLUDING PARTITIONS OR STAIRWELLS)	1.00 EA	195.00	195.00	05/31/2022
11- 1	WINDOW CLEANING FOR EL DORADO CENTER - BUILDING A - EXTERIOR AND INTERIOR WINDOW CLEANING OF MAIN ENTRANCE, 2 STAIRWELLS, AND 2 SIDE ENTRANCES	1.00 EA	1,995.00	1,995.00	05/31/2022

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature
AUTHORIZED SIGNATURE ON
PO TOTAL PAGE

Notice to vendor: You are responsible for delivering good and delivery documents to the Receiving Department at the site. Failure to so do will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of good by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30
MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

Los Rios Community College District

PURCHASE ORDER NO 0001117018

Purchasing: (916)568-3071 * FAX (916) 568-3145
LRCCDPurchase@losrios.edu

Accounting Ops: (916)568-3065 * FAX (916) 286-3636
Acctg-ops@losrios.edu

PLEASE SEE TERMS AND CONDITIONS APPENDED TO THIS PO

Supplier: 0000012972
UNIVERSAL WINDOW CLEANING INC
9640 KIEFER BLVD STE 1
SACRAMENTO CA 95827

Phone: (916) 363-2626

email:

Date 08/05/2021	Revision	Page 2
Payment Terms NET 30	Freight Terms Shipping Point	Ship Via Best Method
Reference: 1031674 WILLIAMSM ROUILLERS	Location / Dept FLC	

Ship To: FOLSOM LAKE COLLEGE
RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630
United States

Bill To: LRCCD
Invoice to: acctg-ops@losrios.edu
1919 Spanos Court
Sacramento CA 95825-3981
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
12- 1	BUILDING B - EXTERIOR WINDOW CLEANING OF BACKSIDE STAIRWELL & LOADING ZONE	1.00 EA	365.00	365.00	05/31/2022

PER QUOTE DATED 07-06-21

PER PO TERMS AND CONDITIONS ITEM #19 CONTRACTOR IS TO PROVIDE PROOF OF INSURANCE CERTIFICATES LISTING LRCCD AS ADDITIONALLY INSURED. HOLDER IS LRCCD, 1919 SPANOS CT., SACRAMENTO, CA 95825. EMAIL TO LRCCDPURCHASE@LOSRIOS.EDU. NO HARD COPY IS REQUIRED.

PAID

CHECK #: 0094821604

DATE: 11/4/21

AMOUNT \$: 9235.00

VOUCHER #: 00612737

Sub Total Amount	9,235.00
Sales Tax Amount	0.00
Total PO Amount	9,235.00

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>	<u>BYear</u>
GENFD	5500	11	FL.VA.PROJ	67700	00000	051C	9,235.00	2022

0001031674CHAVEZA04-AUG-2021

Verification of this purchase order can be made using the Los Rios Community College District web site listed below.

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature

Notice to vendor: You are responsible for delivering good and delivery documents to the Receiving Department at the site. Failure to so do will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of good by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30
MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

Requisition

Supplier: UNIVERSAL WINDOW CLEANING INC 0000012972
9640 KIEFER BLVD., #1
SACRAMENTO CA 95827
United States

email:

Ship To: RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630-6798

Business Unit:		GENFD	OPEN
Req ID:	Date	Page	
0001031674	07/29/2021	1	
Requisition Name:			
UNIVERSAL WINDOW CLEANING			
Requester			
Melissa Williams			
Requester Signature			
Buyer: Brenda Haney			
Approved:			
Entered By: CHADWICS 29-JUL-2021			

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
1-1	JOB DESCRIPTION FOR WINDOW CLEANING FOR FOLSOM LAKE COLLEGE - HARRIS ARTS CENTER - EXTERIOR AND INTERIOR WINDOW CLEANING OF MAIN ENTRANCE LOBBY (SKYLIGHTS INCLUDED)	1	EA	1,195.00	1,195.00	07/29/2021
2-1	- BACK ENTRANCE LOBBY	1	EA	295.00	295.00	07/29/2021
3-1	- FRONT ENTRANCE METAL CLEANING	1	EA	295.00	295.00	07/29/2021
4-1	- OFFICE WINDOWS ON 2ND FLOOR	1	EA	60.00	60.00	07/29/2021
5-1	FL2 - EXTERIOR AND INTERIOR OF 2 STAIRWELLS, LOBBY EXTERIOR AND INTERIOR WINDOWS AND FRONT & BACK ENTRANCES	1	EA	960.00	960.00	07/29/2021
6-1	FL1 - EXTERIOR AND INTERIOR WINDOWS OF FRONT & BACK ENTRANCES, MAIN LOBBY ENTRANCE, ASPEN HALL (EXTERIOR ONLY), COMMUNITY ROOM (EXTERIOR ONLY), DE-WEB ENTRANCE LOBBY, INTERIOR CLASSROOM WINDOWS (2ND FLOOR)	1	EA	1,995.00	1,995.00	07/29/2021
7-1	GYM - EXTERIOR AND INTERIOR WINDOW CLEANING OF MAIN ENTRANCE ONLY	1	EA	520.00	520.00	07/29/2021
8-1	- SCISSOR LIFT (1 WEEK RENTAL)	1	EA	400.00	400.00	07/29/2021
9-1	WINDOW CLEANING FOR RANCHO CORDOVA - EXTERIOR WINDOW CLEANING	1	EA	960.00	960.00	07/29/2021
10-1	- INTERIOR WINDOW CLEANING (NOT INCLUDING PARTITIONS OR STAIRWELLS)	1	EA	195.00	195.00	07/29/2021
11-1	WINDOW CLEANING FOR EL DORADO CENTER - BUILDING A - EXTERIOR AND INTERIOR WINDOW CLEANING OF MAIN ENTRANCE, 2 STAIRWELLS, AND 2 SIDE ENTRANCES	1	EA	1,995.00	1,995.00	07/29/2021
12-1	- BUILDING B - EXTERIOR WINDOW CLEANING OF BACKSIDE STAIRWELL & LOADING ZONE	1	EA	365.00	365.00	07/29/2021

9,235.00 Sub-total
0.00 Est. tax

Total Requisition Amount: 9,235.00

SEE ATTACHED QUOTE

Approval Signature	Approval Signature	Approval Signature
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Requisition

Supplier: UNIVERSAL WINDOW CLEANING INC 0000012972
9640 KIEFER BLVD., #1
SACRAMENTO CA 95827
United States

email:

Ship To: RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630-6798

Business Unit: GENFD OPEN		
Req ID:	Date	Page
0001031674	07/29/2021	2
Requisition Name:		
UNIVERSAL WINDOW CLEANING		
Requester		
Melissa Williams		
Requester Signature		
Buyer: Brenda Haney		
Approved:		
Entered By: CHADWICS 29-JUL-2021		

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
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<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>
GENFD	5100	11	FL.VA.PROJ	67700	00000	051C	9,235.00

Approval Signature	Approval Signature	Approval Signature
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UNIVERSAL WINDOW CLEANING

9640 Kiefer Blvd. Suite I
Sacramento, CA 95827
916.363.2626

July 6th, 2021

Universal Window Cleaning is pleased to submit the following estimate.

Job Location

Folsom Lake Colleges

(Folsom, Rancho Cordova, and Placerville Locations)

Job Description

Folsom Lake -10 College Parkway

(Harris Arts Center)

- Exterior and Interior Window Cleaning of main entrance lobby (skylights included).....\$1,195.00
- Back Entrance Lobby.....\$295.00
- Front Entrance Metal Cleaning.....\$295.00
- Office Windows on 2nd floor.....\$60.00

(FL 2)

- Exterior and Interior of 2 stairwells, lobby exterior and interior windows, and front & back entrances.....\$960.00

(FL 1)

- Exterior and Interior Windows of front & back entrances, main lobby entrance, Aspen Hall (exterior only), Community Room (exterior only), de-web entrance lobby, interior classroom windows (2nd floor)
.....\$1,995.00

(Gym)

- Exterior and Interior Window Cleaning of main entrance only...\$520.00
- Scissor Lift (1 week rental).....\$400.00



UNIVERSAL WINDOW CLEANING

9640 Kiefer Blvd. Suite I
Sacramento, CA 95827
916.363.2626

Rancho Cordova – 10259 Folsom Blvd

Exterior Window Cleaning.....\$960.00

Interior Window Cleaning (not including partitions or
stairwells).....\$195.00

El Dorado Center – 6699 Campus Drive

(Building A)

-Exterior and Interior Window Cleaning of main entrance, 2 stairwells,
and 2 side entrances.....\$1,995.00

(Building B)

-Exterior Window Cleaning of backside stairwell & loading zone
.....\$365.00

Universal Window Cleaning, Inc. is fully insured and will furnish all labor
and equipment necessary to complete the above work in accordance with
standards of the industry and OSHA.

This estimate is subject to change upon review of service location and is
good only for the year 2021.

Thank you for the opportunity to submit this proposal.

Sincerely,

Vicente Echeverria

Chief Engineer Operations
Universal Window Cleaning, Inc.

**Universal Window Cleaning**

9640 Kiefer Blvd. Suite. I

Sacramento, CA 95827

(916)363-2626

contact@universalwindowcleaning.com

REC# 0001098768

BILL TO

Folsom Lake Colleges

INVOICE 16343**DATE** 09/14/2021 **TERMS** Net 30**DUE DATE** 10/14/2021

DATE	ACTIVITY	QTY	RATE	AMOUNT
08/13/2021	Exterior/Interior Window Cleaning HARRIS ARTS CENTER Main entrance lobby, skylights included	1	1,195.00	1,195.00
08/13/2021	Exterior/Interior Window Cleaning HARRIS ARTS CENTER Back Entrance Lobby	1	295.00	295.00
08/13/2021	Exterior Metal Cleaning HARRIS ARTS CENTER Front entrance	1	295.00	295.00
08/13/2021	Interior Window Cleaning HARRIS ARTS CENTER Office windows, 2nd floor	1	60.00	60.00
08/15/2021	Exterior/Interior Window Cleaning FL2 Exterior and Interior of 2 stairwells, lobby exterior and interior windows, and front & back entrances	1	960.00	960.00
08/15/2021	Exterior/Interior Window Cleaning FL1 Exterior and Interior Windows of front & back entrances, main lobby entrance, Aspen Hall (exterior only), Community Room (exterior only), de-web entrance lobby, interior classroom windows (2nd floor)	1	1,995.00	1,995.00
08/15/2021	Exterior/Interior Window Cleaning GYM Exterior and Interior Window Cleaning of main entrance only	1	520.00	520.00
08/15/2021	Lift Rental	1	400.00	400.00

DATE	ACTIVITY	QTY	RATE	AMOUNT
08/24/2021	Exterior Window Cleaning 10259 Folsom Blvd. -RANCHO CORDOVA LOCATION	1	960.00	960.00
08/24/2021	Interior Window Cleaning 10259 Folsom Blvd. -RANCHO CORDOVA LOCATION (Not including partitions or stairwells) PO 0001117018	1	195.00	195.00
11/01/2021	Exterior/Interior Window Cleaning 6699 Campus Drive -El Dorado Center Building A Main entrance, 2 stairwells, and 2 side entrances	1	1,995.00	1,995.00
11/01/2021	Exterior Window Cleaning 6699 Campus Drive -El Dorado Center Building B Backside stairwell & loading zone	1	365.00	365.00

PLEASE NOTE: Payment is due upon receipt. A 2.5% finance charge will be assessed 30 days after date of service.

Thank you for your business. It was a pleasure serving you!

TOTAL DUE	\$9,235.00
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