

**LIMITED PURCHASE ORDER**  
 (Not to Exceed \$1000.00)

VENDOR NAME AND ADDRESS: Underground Books (St. Hope) 2814 35th Street Sacramento, CA 95817	DELIVERY INSTRUCTIONS: <input type="checkbox"/> Deliver to Address Below (Check one) <input type="checkbox"/> Will Call
--	--

ITEM	DESCRIPTION GIVE COMPLETE DESCRIPTION, INCLUDING CAT. NO. & SIZES	ORDERED			UNIT PRICE	TOTAL
		QUANTITY	UNIT	STOCK NO.		
1	"We Want to Do More Than Survive" Spring Book	20	ea		13.60	272.00
2	Circle Book Order					
3	*order to be picked up - no shipping					
4	<b>PAID</b>					
5						
6	<b>CHECK #:</b> 0094824814					
7	<b>DATE:</b> 3/3/22					
8						
9	<b>AMOUNT:</b> 295.80					
10	<b>VOUCHER#:</b> F4085					

<b>Purchases Charged to Categorical Programs, Grants or Special Projects</b> This purchased is in compliance with the requirements of:  Program Name _____ For grants/special projects _____ Program Director/Coord. Signature _____ Project/Grant Number _____  Program Goal/Objective Number/Explanation _____	SUB-TOTAL 272.00 SALES TAX 23.80 <b>TOTAL 295.80</b> (Not to Exceed \$1000.00)
---	---

**VENDOR:** Reference P.O. number on all invoices and packing slips. Total invoice may not exceed \$1000.00 including tax and shipping costs. Mail invoices in duplicate to: Los Rios Community College District, Accounting Department, 1919 Spanos Court, Sacramento, CA 95825.

I hereby certify the items/services listed above shall be obtained in accordance with District Policy, Conflict of Interest Code, P-8631 Section 3.0., and all other applicable district, state, and federal policies, rules, regulations, and laws.

REQUESTED BY: <u>Lindsey Campbell</u> TYPED/PRINT DATE: <u>1.11.21</u>  REQUESTED BY: <u><i>Lindsey Campbell</i></u> SIGNATURE DATE: <u>1.11.21</u>  APPROVED: <u><i>[Signature]</i></u> DEAN OR OTHER AUTHORIZED SIGNATURE DATE: <u>1/11/21</u>  APPROVED: <u><i>[Signature]</i></u> VICE PRESIDENT, ADMINISTRATION DATE: _____	Received by _____ Date _____  4500 / GENFD / 11 / FL.CP.OFFC Bus. Unit Account Fund Org 60100 / 00000 / 2022 / 041A \$ 295.80 Program Sub-Class BY Proj/Grnt Amount  Bus. Unit Account Fund Org / / / / \$ Program Sub-Class BY Proj/Grnt Amount
--	---

# Campbell, Lindsey

**From:** orders@underground-books.com  
**Sent:** Friday, January 7, 2022 1:00 PM  
**To:** Campbell, Lindsey  
**Subject:** Underground Books: Ref#Q00013

**CAUTION:** This email originated from outside of Los Rios. Do not click links or open attachments unless you recognize the sender and know the content is safe. **To mark the message as SPAM, right click the message, select "Junk", and then select "Block Sender".**

Remit: Underground Books  
2814 35th Street  
Sacramento, CA  
95817  
Ph: 916-737-3333 orders@underground-books.com

Fr: Underground Books  
2814 35th Street  
Sacramento, CA  
95817

Account#	Cust	PO#	Inv#	Date	Pg	ShipAcct#	Cust	PO#	Inv#	Date
1865			Q00013	Jan 7-22	1	1865			Q00013	Jan 7-22

Bill to: Folsom Lake College  
10 College Parkway  
Folsom, CA  
95630

Ship to: Folsom Lake College  
10 College Parkway  
Folsom, CA  
95630

ISBN	Qty	Description	Price	%%	Net	Total	PO#	Tax
9780807028346	20	We Want to Do More Than	16.00	15	13.60	272.00		a
		20 items billed			320.00	272.00		SubTotal
					a STATE 8.75%	23.80		
						295.80		Total*****

Ship Via	TQty	Crtns	Date	Per	Terms	Total:	295.80
	20					Amount due:	0.00

Clrk N 00 \*\*\* Quotation \*\*\*