

# Los Rios Community College District

PURCHASE ORDER NO 0001118633

Purchasing: (916)568-3071  
LRCCDpurchase@losrios.edu

Accounting Ops: (916)568-3065 \* FAX (916) 286-3636  
Acctg-ops@losrios.edu

PLEASE SEE TERMS AND CONDITIONS APPENDED TO THIS PO

**Supplier:** 0000018967  
TOSHIBA BUSINESS SOLUTIONS  
1016 N MARKET BLVD STE 40  
SACRAMENTO CA 95834

**Phone:** (916) 928-2713  
**Fax:** (916) 928-2704

**email:** brenda.clausen@tbs.toshiba.com

Date	Revision	Page
11/12/2021		1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Method
Reference:	Location / Dept	
1033374 LEWISR ROUILLERS	04RCC203 IT	

**Ship To:** FLC RANCHO NO TAX  
RANCHO CORDOVA CENTER  
FOLSOM LAKE COLLEGE  
10259 FOLSOM BLVD  
RANCHO CORDOVA CA 95670  
United States

**Bill To:** LRCCD  
Invoice to: acctg-ops@losrios.edu  
1919 Spanos Court  
Sacramento CA 95825-3981  
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	RENTAL/MAINTENANCE AGREEMENT FOR TOSHIBA COPIER E-STUDIO 2018A LOCATED IN FLC LIBRARY, TERMS: 36 MOS @ \$74.22 PER MO. ID# 36655	1.00 EA	816.42	816.42	06/30/2022

VALID 07-01-21 TO 06-30-22

REFERENCE SACRAMENTO COUNTY RFP #8545  
CONTRACT #WA00037699

INCLUDES ALL PARTS, LABOR, SERVICES AND SUPPLIES (INCLUDING GOPRINT CABLES); TRAINING; 5,000 COPIES  
PER MONTH.

OVERAGES @ \$.012 PER MONOCHROME COPY OVER 5000 PER MONTH.

PRICING BASED ON 36-MONTH TERM RENTAL

FY19-20 PO 0001107545

Sub Total Amount	816.42
Sales Tax Amount	0.00
Total PO Amount	816.42

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>	<u>BYear</u>
GENFD	5601	11	FL.VA.PAYP	61900	00000	041X	816.42	2022

0001033374CHAVEZA11-NOV-2021

All shipments, invoices, and correspondence must be identified with our Purchase Order  
Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature

Notice to vendor: You are responsible for delivering good and delivery documents to the Receiving Department at the site. Failure to so do will delay  
payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of good by other  
parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30  
MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

# Los Rios Community College District

PURCHASE ORDER NO 0001118633

Purchasing: (916)568-3071  
LRCCDpurchase@losrios.edu

Accounting Ops: (916)568-3065 \* FAX (916) 286-3636  
Acctg-ops@losrios.edu

PLEASE SEE TERMS AND CONDITIONS APPENDED TO THIS PO

**Supplier:** 0000018967  
TOSHIBA BUSINESS SOLUTIONS  
1016 N MARKET BLVD STE 40  
SACRAMENTO CA 95834

**Phone:** (916) 928-2713  
**Fax:** (916) 928-2704

**email:** brenda.clausen@tbs.toshiba.com

<b>Date</b>	<b>Revision</b>	<b>Page</b>
11/12/2021		2
<b>Payment Terms</b>	<b>Freight Terms</b>	<b>Ship Via</b>
NET 30	Shipping Point	Best Method
<b>Reference:</b>	<b>Location / Dept</b>	
1033374 LEWISR ROUILLERS	04RCC203 IT	

**Ship To:** FLC RANCHO NO TAX  
RANCHO CORDOVA CENTER  
FOLSOM LAKE COLLEGE  
10259 FOLSOM BLVD  
RANCHO CORDOVA CA 95670  
United States

**Bill To:** LRCCD  
Invoice to: acctg-ops@losrios.edu  
1919 Spanos Court  
Sacramento CA 95825-3981  
United States

**Tax Exempt?** N

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
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Verification of this purchase order can be made using the Los Rios Community College District web site listed below.  
If you have any questions, please contact the Purchasing Office at email address: LRCCDpurchase@losrios.com.

<https://psreports.losrios.edu/PurchaseOrderInformation.asp>

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

**Authorized Signature**  
**AUTHORIZED SIGNATURE ON**  
**PO TOTAL PAGE**

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MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

# Requisition

**Supplier:** TOSHIBA BUSINESS SOLUTIONS 0000018967  
1016 N MARKET BLVD STE 40  
SACRAMENTO CA 95834  
United States

**Phone:** (916) 928-2713 **Fax:** (916) 928-2704  
**email:** brenda.clausen@tbs.toshiba.com

**Ship To:** RANCHO CORDOVA CENTER  
FOLSOM LAKE COLLEGE  
10259 FOLSOM BLVD  
RANCHO CORDOVA CA 95670

<b>Business Unit:</b> GENFD OPEN	
Req ID: 0001033374	Date: 11/08/2021
Page 1	
Requisition Name: TOSHIBA-Lease FLC Lib ES2018a	
Requester: Ronald Lewis	
Requester Signature	
Buyer: Brenda Haney	
Approved:	
Entered By: LEWISJ 08-NOV-2021	

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
1-1	LEASE AGREEMENT FOR TOSHIBA COPIER E-STUDIO 2018A LOCATED IN FLC LIBRARY, TERMS: 36 MOS @ \$74.22 PER MO. ID# 36655	1	EA	816.42	816.42	11/19/2021

816.42 Sub-total  
0.00 Est. tax

Total Requisition Amount: 816.42

MAINTENANCE AGREEMENT - INCLUDED IN RENTAL PAYMENTS  
09/01/2019 - 6/30/2020 10/MONTHS @ \$74.22/MONTH = \$742.20  
Maintenance/Lease was on hold 7/1/2020 - 7/31/2021 because of remote operations.  
08/01/2021 - 6/30/2022 11/MONTHS @ \$74.22/MONTH = \$816.42  
07/01/2022 - 6/30/2023 12/MONTHS @ \$74.22/MONTH = \$890.64  
07/01/2023 - 9/31/2024 3/MONTHS @ \$74.22/MONTH = \$222.66  
TOTAL : RENTAL PAYMENTS 36 MONTHS = \$2,671.92  
Convert to Maintenance after Lease.  
INCLUDES ALL PARTS, LABOR, SERVICES AND SUPPLIES (INCLUDING GOPRINT CABLES); TRAINING; 5,000 COPIES PER MONTH, OVERAGES @ \$.012 PER MONOCHROME COPY OVER 5000 PER MONTH.  
REFERENCE SACRAMENTO COUNTY RFP #8545  
CONTRACT #WA00037699  
PRICING BASED ON 36-MONTH TERM RENTAL  
EMAIL PURCHASE ORDER  
EMAIL ADDRESS : brenda.clausen@tbs.toshiba.com

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>
GENFD	5601	11	FL.VA.PAYP	61900	00000	041X	816.42

Approval Signature	Approval Signature	Approval Signature
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ID#	MODEL	SER#		MAINT ONLY MONTH	BLACK OVERAG E	BLACK MIN	ACTUA L BLACK/ MO	ACTUA L COLOR /MO	COLOR CPC	LEASE END DATE	DEPT	ADDRESS	CONTACT	METER READ METHOD
31621	ESTUDIO357	SCEGD26528	MONTH BASE/EXCESS	\$22.00	0.012	7,500	478			OWN	READING & WRITING CTR FOLSOM	10 COLLEGE PARKWAY FOLSOM LAKE COLLEGE	JEFF LEWIS	<a href="mailto:altkims1@flc.losrios.edu">altkims1@flc.losrios.edu</a>
31620	ESTUDIO357	SCEGD23577	MONTH BASE/EXCESS	\$22.00	0.012	7,500	2,805			OWN	IT FOLSOM	10 COLLEGE PARKWAY FOLSOM LAKE COLLEGE	JEFF LEWIS	E-CLOUD
31619	ESTUDIO357	SCEGD23582	MONTH BASE/EXCESS	\$22.00	0.012	7,500				OWN	EL DORADO CTR BLDG C	6699 CAMPUS DRIVE EL DORADO CENTER	JEFF LEWIS	<a href="mailto:takemod@flc.losrios.edu">takemod@flc.losrios.edu</a>
30259	ESTUDIO3040C	CND328193	QTRLY BASE/EXCESS	\$24.00	0.008	3,000	2,308	1,118	\$ 0.039	OWN	FLC STUDENT SVCS WRKRM FL1-51	10 COLLEGE PARKWAY FOLSOM LAKE COLLEGE	KATHY BARNES-LIGUORI	<a href="mailto:flc.printing@flc.losrios.edu">flc.printing@flc.losrios.edu</a>
30261	ESTUDIO206L	C2DC31474	QTRLY BASE/EXCESS	\$24.00	0.008	3,000	1,754			OWN	ADMISSION & RECORDS RM FL1-176	10 COLLEGE PARKWAY FOLSOM LAKE COLLEGE	KATHY BARNES-LIGUORI	E-CLOUD
30656	ESTUDIO2555C	SC7IC24549	QTRLY BASE/EXCESS	\$30.00	0.012	3,000	766	75	\$ 0.039	OWN	FOLSOM LAKE COLLEGE CS-212	LOCATION: CS-212 FOLSOM LAKE COLLEGE	KATHY BARNES-LIGUORI	<a href="mailto:flc.printing@flc.losrios.edu">flc.printing@flc.losrios.edu</a>
31487	ESTUDIO506	SC2CD31076	QTRLY BASE/EXCESS	\$75.00	0.012	22,500	5,691			OWN	FLC BUSINESS SERVICES	10 COLLEGE PARKWAY FOLSOM LAKE COLLEGE	KATHY BARNES-LIGUORI	<a href="mailto:calises@flc.losrios.edu">calises@flc.losrios.edu</a>
36655	e-studio 2018a	SCZEJ54755	MONTH BASE/QTR EXCESS	\$74.22	0.012	10,000	2,058			9/18/2022	FOLSOM COLLEGE LIBRARY	10 COLLEGE PARKWAY FOLSOM LAKE COLLEGE	JEFF LEWIS	<a href="mailto:williaa@flc.losrios.edu">williaa@flc.losrios.edu</a>
36658	e-studio 3015ac	SCNGJ63302	MONTH BASE/QTR EXCESS	\$116.12	0.012	5,000	4,782	279	\$ 0.039	9/18/2022	FOLSOM COLLEGE LIBRARY	10 COLLEGE PARKWAY FOLSOM LAKE COLLEGE	JEFF LEWIS	<a href="mailto:williaa@flc.losrios.edu">williaa@flc.losrios.edu</a>
36659	e-studio 2515ac	SCNCJ39631	MONTH BASE/QTR EXCESS	98.42	0.012	2,500	2,358		\$ 0.039	10/16/2022	RCCC COMPUTER LAB IA	10259 FOLSOM BLVD ROOM #RCC1-203 FOLSOM LAKE COLLEGE	JEFF LEWIS	<a href="mailto:zschokj@flc.losrios.edu">zschokj@flc.losrios.edu</a>
36656	e-studio 2515ac	SCNCJ39617	MONTH BASE/QTR EXCESS	\$98.42	0.012	2,500	1,300		\$ 0.039	10/16/2022	6699 CAMPUS PLCRVLE LIBRARY	6699 CAMPUS DRIVE EL DORADO CENTER	JEFF LEWIS	<a href="mailto:totarziaj@flc.losrios.edu">totarziaj@flc.losrios.edu</a>
36044	ESTUDIO8508A	SCIFG20426	MONTH BASE/QTR EXCESS	\$102.00	0.01	12,500	23.323			3/7/2021	EDC FACULTY WORKROOM	6699 CAMPUS DRIVE EL DORADO CENTER	ADRIENNE ANDREWS	E-CLOUD

**From:** [brenda.clausen@tbs.toshiba.com](mailto:brenda.clausen@tbs.toshiba.com)  
**To:** [Lewis, Jeff](#)  
**Cc:** [Andrews, Adrienne](#); [Barnes-Liguori, Kathy](#); [chris.lacruet@tbs.toshiba.com](mailto:chris.lacruet@tbs.toshiba.com)  
**Subject:** RE: Folsom Lake College-90 Day Deferred Payments-Reinstate August 1, 2021  
**Date:** Wednesday, May 26, 2021 1:01:44 PM  
**Attachments:** [image001.png](#)  
[Folsom Lake College-Toshiba Fleet July 2020.pdf](#)

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Jeff,

We will re-instate the 12 Copier Contracts on August 1<sup>st</sup>, 2021.

Attached this the 2020 list of copiers and their Contracts. We will leave the pricing the same.

Let me know if I can be of further assistance.

Thank you,

**Brenda Clausen**  
**State & Local Government Account Manager**

Direct: (916) 928-2713 Mobile: (949) 929-9723

Email: [brenda.clausen@tbs.toshiba.com](mailto:brenda.clausen@tbs.toshiba.com)

**Toshiba Business Solutions**  
1016 North Market Blvd. Suite 40  
Sacramento, CA. 95834

**TOSHIBA**

<http://business.toshiba.com>

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**From:** Lewis, Jeff <[lewisj@flc.losrios.edu](mailto:lewisj@flc.losrios.edu)>  
**Sent:** Monday, May 24, 2021 6:06 PM  
**To:** Brenda Clausen <[brenda.clausen@tbs.toshiba.com](mailto:brenda.clausen@tbs.toshiba.com)>  
**Cc:** Andrews, Adrienne <[AndrewA@flc.losrios.edu](mailto:AndrewA@flc.losrios.edu)>; Barnes-Liguori, Kathy <[BarnesK@flc.losrios.edu](mailto:BarnesK@flc.losrios.edu)>  
**Subject:** Re: Folsom Lake College-90 Day Deferred Payments--UPDATE

Any word on re-Instating the leases and service contracts on these Brenda? We are going to need them in place come August. Thanks!

Jeff