

LIMITED PURCHASE ORDER
 (Not to Exceed \$1000.00)

VENDOR NAME AND ADDRESS:	DELIVERY INSTRUCTIONS: <input type="checkbox"/> Deliver to Address Below (Check one) <input type="checkbox"/> Will Call
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ITEM	DESCRIPTION <small>GIVE COMPLETE DESCRIPTION, INCLUDING CAT. NO. & SIZES</small>	ORDERED			UNIT PRICE	TOTAL
		QUANTITY	UNIT	STOCK NO.		
1						
2						
3						
4						
5	PAID					
6	CHECK #: 0094824059					
7	DATE: 2/3/22					
8						
9	AMOUNT \$: 161.63					
10	VOUCHER #: F4087					

Purchases Charged to Categorical Programs, Grants or Special Projects
 This purchased is in compliance with the requirements of:

Program Name _____
 For grants/special projects **484Z**
Program Director/Coord. Signature _____ Project/Grant Number

Program Goal/Objective Number/Explanation _____

	SUB-TOTAL
	SALES TAX
	TOTAL (Not to Exceed \$1000.00)

VENDOR: Reference P.O. number on all invoices and packing slips. Total invoice may not exceed \$1000.00 including tax and shipping costs. Mail invoices in duplicate to: Los Rios Community College District, Accounting Department, 1919 Spanos Court, Sacramento, CA 95825.

I hereby certify the items/services listed above shall be obtained in accordance with District Policy, Conflict of Interest Code, P-8631 Section 3.0., and all other applicable district, state, and federal policies, rules, regulations, and laws.

Received by _____ Date _____

/ / /

Bus. Unit Account Fund Org

REQUESTED BY: _____ **TYPED/PRINT** _____ **DATE** _____

Program Sub-Class BY Proj/Grnt \$
 Amount

REQUESTED BY: _____ **SIGNATURE** _____ **DATE** _____

Program Sub-Class BY Proj/Grnt \$
 Amount

APPROVED: DEAN OR OTHER AUTHORIZED SIGNATURE _____ DATE _____

Bus. Unit Account Fund Org

APPROVED: VICE PRESIDENT, ADMINISTRATION _____ DATE _____

Program Sub-Class BY Proj/Grnt \$
 Amount

Sent from my iPad

Begin forwarded message:

From: Logo-It via Square <receipts@messaging.squareup.com>

Date: January 9, 2022 at 3:49:30 PM PST

To: <markswink@me.com>

Subject: Receipt from Logo-It

Reply-To: Logo-It via Square

<CAESPxiAGjFyX21memZxdmR2bmoyZ3F0M3NpdmZ1Y29jZGxqanRvcXR3bXZuaHVyanRsajJ3Y3FxlghkaWFsb2d1ZSlgGh/76iLd3Ff9GB1bu4x3TnZHrevvyr/4CfNcycxYFjQ=@reply2.squareup.com>

Square automatically sends receipts to the email address you used at any Square seller. [Learn more](#)

Logo-It

Let Logo-It know how your experience was

\$ 185.86

Custom Amount	\$30.00
Custom Amount	\$30.00
Custom Amount	\$30.00
Custom Amount	\$30.00

Custom Amount \$30.00

Purchase Subtotal \$150.00

Tax (7.75%) \$11.62

Tip \$24.24

Total **\$185.86**

Logo-It

916-531-7022

Visa 6448 (Contactless) Jan 9

2022 at

VISA CARDHOLDER 3:43

PM

#XTuj

Auth

code:

05420B

AID: A0000000031010

No CVM

Receipt Settings

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