

**COMPLETED**

P.O. No. F3934

Date \_\_\_\_\_

**LIMITED PURCHASE ORDER**  
 (Not to Exceed \$1000.00)

VENDOR NAME AND ADDRESS:	DELIVERY INSTRUCTIONS: <input type="checkbox"/> Deliver to Address Below (Check one) <input type="checkbox"/> Will Call
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ITEM	DESCRIPTION GIVE COMPLETE DESCRIPTION, INCLUDING CAT. NO. & SIZES	ORDERED			UNIT PRICE	TOTAL
		QUANTITY	UNIT	STOCK NO.		
1						
2						
3						
4						
5	(Ongoing online access to webinars)					
6	<b>CHECK #:</b>					
7	<b>DATE:</b>					
8	<b>AMOUNT:</b>					
9						
10	<b>VOUCHER #:</b>					

**Purchases Charged to Categorical Programs, Grants or Special Projects**  
 This purchased is in compliance with the requirements of:

Program Name \_\_\_\_\_

For grants/special projects \_\_\_\_\_

Program Director/Coord. Signature \_\_\_\_\_ Project/Grant Number \_\_\_\_\_

Program Goal/Objective Number/Explanation \_\_\_\_\_

	SUB-TOTAL	
	SALES TAX	
	TOTAL (Not to Exceed \$1000.00)	

**VENDOR:** Reference P.O. number on all invoices and packing slips. Total invoice may not exceed \$1000.00 including tax and shipping costs. Mail invoices in duplicate to: Los Rios Community College District, Accounting Department, 1919 Spanos Court, Sacramento, CA 95825.

I hereby certify the items/services listed above shall be obtained in accordance with District Policy, Conflict of Interest Code, P-8631 Section 3.0., and all other applicable district, state, and federal policies, rules, regulations, and laws.

Received by \_\_\_\_\_ Date \_\_\_\_\_

Lorlie Pitts 3/10/2022

REQUESTED BY: \_\_\_\_\_ TYPED/PRINT \_\_\_\_\_ DATE \_\_\_\_\_

Bus. Unit	Account	Fund	Org	
				\$ _____

REQUESTED BY: \_\_\_\_\_ SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

*Greg McCormac*

Program	Sub-Class	BY	Proj/Grnt	Amount
				\$ _____

APPROVED: \_\_\_\_\_ DEAN OR OTHER AUTHORIZED SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

Bus. Unit	Account	Fund	Org	
				\$ _____

APPROVED: \_\_\_\_\_ VICE PRESIDENT, ADMINISTRATION \_\_\_\_\_ DATE \_\_\_\_\_

Program	Sub-Class	BY	Proj/Grnt	Amount
				\$ _____



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## PAYMENT RECEIPT

ELUNA

Date: 12 Oct 2021  
Amount: \$25.00

Payment received from:

[pittsl@flc.losrios.edu](mailto:pittsl@flc.losrios.edu)

Payment for:

Date	Document	
12 Oct 2021	<a href="#">Invoice 02703</a> Registration for "ELUNA learns - Alma Data (On Demand Viewing)" (8 Sep 2021 1:00 PM - 8 Sep 2022 4:00 PM (EDT), On Demand - Access for a year post event.), Eluna learns 2021	Settled amount \$25.00 Invoice total \$25.00 Due \$0.00

Total settled: \$25.00

Balance: \$0.00

Ex Libris Users of North America (ELUNA)

c/o Suzanne Julich, Treasurer

University of Iowa Libraries

Library Information Technology

5023 MAIN Library



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Iowa City, IA 52242



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Payment received from:

[pittsl@flc.losrios.edu](mailto:pittsl@flc.losrios.edu)

Payment for:

Date	Document	
12 Oct 2021	<a href="#">Invoice 02704</a> Registration for "ELUNA learns - Analytics" (13 Oct 2021 1:00 PM - 4:00 PM (EDT), On Demand - Access for a year post event.), Eluna learns 2021	Settled amount \$25.00 Invoice total \$25.00 Due \$0.00

Total settled: \$25.00

Balance: \$0.00

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c/o Suzanne Julich, Treasurer

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Library Information Technology

5023 MAIN Library

Iowa City, IA 52242

Phone: (319) 335-5032; Fax: (319) 335-5900