

## Los Rios Community College District

PURCHASE ORDER NO 0001119799

Purchasing: (916)568-3071  
LRCCDpurchase@losrios.edu

Accounting Ops: (916)568-3065 \* FAX (916) 286-3636  
Acctg-ops@losrios.edu

PLEASE SEE TERMS AND CONDITIONS APPENDED TO THIS PO

Date	Revision	Page
02/15/2022		1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Method
Reference:	Location / Dept	
1034490 ANDERSONJ HANEYB	01ADMN	

**Supplier:** 0000016589  
ON COURSE, INC  
ON COURSE CONFERENCE  
61 RENATO CT STE 21A  
REDWOOD CITY CA 94061

**Ship To:** FOLSOM LAKE COLLEGE  
RECEIVING  
10 COLLEGE PARKWAY  
FOLSOM CA 95630  
United States

email:

**Bill To:** LRCCD  
Invoice to: acctg-ops@losrios.edu  
1919 Spanos Court  
Sacramento CA 95825-3981  
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	HICKS, ANDREA (W0009545) NATIONAL WORKSHOP	1.00 EA	250.75	250.75	02/11/2022
2- 1	MCNEAL, NICOLE (W1013255)- NATIONAL WORKSHOP	1.00 EA	250.75	250.75	02/11/2022
3- 1	KARAS, STEPHANIE (W1816098) - NATIONAL WORKSHOP	1.00 EA	250.75	250.75	02/11/2022
4- 1	CHESHIRE, TAMARA (W0002089) - NATIONAL WORKSHOP	1.00 EA	250.75	250.75	02/11/2022
5- 1	FANNON, SEAN (W1148004) - NATIONAL WORKSHOP	1.00 EA	250.75	250.75	02/11/2022
6- 1	MCGHEE,PANE, KELLY (W0293554) - NATIONAL WORKSHOP	1.00 EA	250.75	250.75	02/11/2022
7- 1	PERALTA, MASHA (W0010022) - NATIONAL WORKSHOP	1.00 EA	250.75	250.75	02/11/2022
8- 1	JAVIER, MIRIAM (W0004991) - NATIONAL WORKSHOP	1.00 EA	250.75	250.75	02/11/2022
9- 1	WORTH, DEBRA (W0454830) - NATIONAL WORKSHOP	1.00 EA	250.75	250.75	02/11/2022
10- 1	TINOCO, DIANA (W0766386) NATIONAL WORKSHOP	1.00 EA	250.75	250.75	02/11/2022
11- 1	SNOW, CAMILLE (W0003303) - NATIONAL WORKSHOP	1.00 EA	250.75	250.75	02/11/2022
12- 1	RAUSCHKOLB, TRACY (W0412334) - NATIONAL WORKSHOP	1.00 EA	250.75	250.75	02/11/2022
13- 1	BLISS, KELLIE (W0364045) - NATIONAL WORKSHOP	1.00 EA	250.75	250.75	02/11/2022

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature

Notice to vendor: You are responsible for delivering good and delivery documents to the Receiving Department at the site. Failure to so do will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of good by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30  
MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

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<b>Date</b> 02/15/2022	<b>Revision</b>	<b>Page</b> 2
<b>Payment Terms</b> NET 30	<b>Freight Terms</b> Shipping Point	<b>Ship Via</b> Best Method
<b>Reference:</b> 1034490 ANDERSONJ HANEYB	<b>Location / Dept</b> 01ADMN	

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United States

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Sacramento CA 95825-3981  
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email:

Tax Exempt? N

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14- 1	ANDREWS-CARDOZA, KYM (W12905651) - NATIONAL WORKSHOP	1.00 EA	250.75	250.75	02/11/2022
15- 1	SCHMID, HEIKE (W1225659) - NATIONAL WORKSHOP	1.00 EA	250.75	250.75	02/11/2022
16- 1	VAN VAMP, JAMES (W0839544) - NATIONAL WORKSHOP	1.00 EA	250.75	250.75	02/11/2022
17- 1	THORNTON-SIDES, ALLYSON (W0764614) - NATIONAL WORKSHOP	1.00 EA	250.75	250.75	02/11/2022
18- 1	CARDWELL, PAULA (W1172704) - NATIONAL WORKSHOP	1.00 EA	250.75	250.75	02/11/2022
19- 1	COLLIER, JULIE (W0828646) - NATIONAL WORKSHOP	1.00 EA	250.75	250.75	02/11/2022
20- 1	WHITE, JAISHA (W0852568) - NATIONAL WORKSHOP	1.00 EA	250.75	250.75	02/11/2022
21- 1	PANOUTSOPOULOS (W1948837) - NATIONAL WORKSHOP	1.00 EA	250.75	250.75	02/11/2022
22- 1	GOLI, SHABRAM (W1945816) - NATIONAL WORKSHOP	1.00 EA	250.75	250.75	02/11/2022

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<b>Date</b> 02/15/2022	<b>Revision</b>	<b>Page</b> 3
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<b>Reference:</b> 1034490 ANDERSONJ HANEYB	<b>Location / Dept</b> 01ADMN	

**Ship To:** FOLSOM LAKE COLLEGE  
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email:

Tax Exempt? N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
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PREPAY INVOICE # 1228 FOR VIRTUAL WORKSHOP

**PAID**

**CHECK #:** 0094824390

**DATE:** 2/16/22

**AMOUNT:** 5516.50

**VOUCHER#:** 00618408

<b>Sub Total Amount</b>	5,516.50
<b>Sales Tax Amount</b>	0.00
<b>Total PO Amount</b>	5,516.50

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>	<u>BYear</u>
GENFD	5200	11	FL.VI.OFFC	60100	00000	041A	5,516.50	2022

0001034490CHAVEZA11-FEB-2022

Verification of this purchase order can be made using the Los Rios Community College District web site listed below.  
If you have any questions, please contact the Purchasing Office at email address: LRCCDpurchase@losrios.com.

<https://psreports.losrios.edu/PurchaseOrderInformation.asp>

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# Requisition

**Supplier:** ON COURSE, INC  
ON COURSE CONFERENCE  
61 RENATO CT STE 21A  
REDWOOD CITY CA 94061  
United States

0000016589

**email:**

**Ship To:** RECEIVING  
10 COLLEGE PARKWAY  
FOLSOM CA 95630

<b>Business Unit:</b>		<b>GENFD</b>	<b>OPEN</b>
Req ID:	Date	Page	
0001034490	02/02/2022	1	
Requisition Name:			
YR22 ON COURSE- NATIONAL WKSHP			
Requester			
Jae Anderson			
Requester Signature			
Buyer: Brenda Haney			
Approved:			
Entered By: TAYLORJ 02-FEB-2022			

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1-1	HICKS, ANDREA (W0009545) NATIONAL WORKSHOP	1	EA	250.75	250.75
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7-1	PERALTA, MASHA (W0010022) - NATIONAL WORKSHOP	1	EA	250.75	250.75
8-1	JAVIER, MIRIAM (W0004991) - NATIONAL WORKSHOP	1	EA	250.75	250.75
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Approval Signature	Approval Signature	Approval Signature
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# Requisition

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61 RENATO CT STE 21A  
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0000016589

**email:**

**Ship To:** RECEIVING  
10 COLLEGE PARKWAY  
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<b>Business Unit:</b>		<b>GENFD</b>	<b>OPEN</b>
Req ID:	Date	Page	
0001034490	02/02/2022	2	
Requisition Name:			
YR22 ON COURSE- NATIONAL WKSHP			
Requester			
Jae Anderson			
Requester Signature			
Buyer: Brenda Haney			
Approved:			
Entered By: TAYLORJ 02-FEB-2022			

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
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22-1	GOLI, SHABRAM (W1945816) - NATIONAL WORKSHOP	1	EA	250.75	250.75	
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5,516.50	Sub-total
0.00	Est. tax

Total Requisition Amount: 5,516.50

PREPAY ATTACHED INVOICE FOR WORKHOP  
PLEASE SETUP 2WAY MATCH

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount
GENFD	5200	11	FL.VI.OFFC	60100	00000	041A	5,516.50

Approval Signature	Approval Signature	Approval Signature
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**On Course, Inc.**

61 Renato Court, Ste 21A  
Redwood City, CA 94061 US  
+1 6503657623  
outreach@oncourseworkshop.com  
<https://oncourseworkshop.com/>



# INVOICE

**BILL TO**

Folsom Lake College

**INVOICE #** 1228**DATE** 01/24/2022**DUE DATE** 02/23/2022**TERMS** Net 30

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
01/04/2022	<b>National Workshop - Virtual</b>	Engaging Learners through Zoom (\$295 each with a 15% group discount)	22	250.75	5,516.50

This registration is for:

Andrea Hicks (W0009545)  
Nicole McNeal (W1013255)  
Stephanie Karas (W1816098)  
Tamara Cheshire (W0002089)  
Sean Fannon (W1148004)  
Kelly McGhee-Pane (W0293554)  
Marsha Peralta (W0010022)  
Miriam Javier (W0004991)  
Debra Worth (W0454830)  
Diana Tinoco (W0766386)  
Camille Snow (W0003303)  
Tracy Rauschkolb (W0412334)  
Kellie Bliss (W0364045)  
Kym Andrews-Cardoza (W12905651)  
Heike Schmid (W1225659)  
James Van Camp (W0839544)  
Allyson Thornton-Sides (W0764614)  
Paula Cardwell (W1172704)  
Julie Collier (W0828646)  
Jaisha White (W0852568)  
Alexios Panoutsopoulos (W1948837)  
Shabnam Goli (W1945816)

**BALANCE DUE****\$5,516.50**