

Los Rios Community College District

Purchasing: (916)568-3071 * FAX (916) 568-3145
LRCCDpurchase@losrios.edu

Accounting Ops: (916)568-3065 * FAX (916) 286-3636
Acctg-ops@losrios.edu

PURCHASE ORDER NO B220081 CHANGE ORDER

Date	Revision	Page
06/29/2021	2 - 08/04/2021	1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Method
Reference:	Location / Dept	
1030816 HARMANJ HANEYB	04ADMN	

PLEASE SEE TERMS AND CONDITIONS APPENDED TO THIS PO

Supplier: 0000004027
OFFICE DEPOT INC
4720 NORTHGATE BLVD
LOS RIOS ACCT# 89574855
SACRAMENTO CA 95834

Phone: (916) 569-5122
Fax: (916) 927-3409

email: John.Duncan@officedepot.com

Ship To: FOLSOM LAKE COLLEGE
RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630
United States

Bill To: LRCCD
Invoice to: acctg-ops@losrios.edu
1919 Spanos Court
Sacramento CA 95825-3981
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	BSO - BLANKET PURCHASE ORDER FOR GENERAL OFFICE SUPPLIES EFFECTIVE 7/01/2021 - 06/30/2022	1.00 EA	1,000.00	1,000.00	06/30/2022
2- 1	VPA - BLANKET PURCHASE ORDER FOR GENERAL OFFICE SUPPLIES EFFECTIVE: 7/01/2021 - 06/30/2022	1.00 EA	1,000.00	1,000.00	06/30/2022
3- 1	PRES. OFFICE - BLANKET PURCHASE ORDER FOR GENERAL OFFICE SUPPLIES EFFECTIVE: 7/01/21 - 6/17/22	1.00 EA	250.00	250.00	06/30/2022
4- 1	ITSV 041A - BLANKET PURCHASE ORDER FOR GENERAL OFFICE SUPPLIES EFFECTIVE 7/01/21 - 6/17/22	1.00 EA	250.00	250.00	06/30/2022
5- 1	ITSV 700P - BLANKET PURCHASE ORDER FOR GENERAL OFFICE SUPPLIES EFFECTIVE 7/01/21 - 4/30/22	1.00 EA	250.00	250.00	06/30/2022

PY BPO B210317

AUTHORIZED USERS:

LN1: JOANY HARMAN; JENNIFER TAYLOR; KENT EVERS

LN2: JOANY HARMAN; JENNIFER TAYLOR; WENDA VANDER WERF

LN3: LINDSEY CAMBELL, JENNIFER TAYLOR, JOANY HARMAN

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Authorized Signature
AUTHORIZED SIGNATURE ON
PO TOTAL PAGE

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Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
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08-02-21 ADD PO LINE 3 FOR \$250.00 UNDER BUDGET GENFD 4500 11 FL.CP.OFFC 60100 041A PER J HARMAN.
NEW PO TOTAL \$2,250.00 - SR

08-04-21 UPDATE PO PER J HARMAN (BELOW). NEW PO TOTAL \$2,750.00 - SR

LINE 4 - ADD FOR \$250.00 UNDER GENFD 4500 11 FL.VA.ITSV 67800 041A
LINE 5 - ADD FOR \$250.00 UNDER GENFD 4300 12 FL.VA.ITSV 67800 384B

Sub Total Amount	2,750.00
Sales Tax Amount	0.00
Total PO Amount	2,750.00

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	4300	12	FL.VA.ITSV	67800	00000	384B	250.00	2022
GENFD	4500	11	FL.CP.OFFC	60100	00000	041A	250.00	2022
GENFD	4500	11	FL.VA.BSOF	67200	00000	042I	1,000.00	2022
GENFD	4500	11	FL.VA.ITSV	67800	00000	041A	250.00	2022
GENFD	4500	11	FL.VA.OFFC	60100	00000	041A	1,000.00	2022

0001030816CHAVEZA04-JUN-2021

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Authorized Signature



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Date 06/29/2021	Revision 1 - 08/02/2021	Page 1
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 NEW PO TOTAL \$2,250.00 - SR

Sub Total Amount	2,250.00
Sales Tax Amount	0.00
Total PO Amount	2,250.00

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GENFD	4500	11	FL.CP.OFFC	60100	00000	041A	250.00	2022
GENFD	4500	11	FL.VA.BSOF	67200	00000	042I	1,000.00	2022
GENFD	4500	11	FL.VA.OFFC	60100	00000	041A	1,000.00	2022

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Verification of this purchase order can be made using the Los Rios Community College District web site listed below. If you have any questions, please contact the Purchasing Office at (916)568-3071.

<http://www.losrios.edu/purchasing/povalidation>

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GENFD	4500	11	FL.VA.OFFC	60100	00000	041A	1,000.00	2022

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