

# Los Rios Community College District

PURCHASE ORDER NO 0001119780

Purchasing: (916)568-3071  
LRCCDpurchase@losrios.edu

Accounting Ops: (916)568-3065 \* FAX (916) 286-3636  
Acctg-ops@losrios.edu

PLEASE SEE TERMS AND CONDITIONS APPENDED TO THIS PO

**Supplier:** 0000004027  
OFFICE DEPOT INC  
4720 NORTHGATE BLVD  
LOS RIOS ACCT# 89574855  
SACRAMENTO CA 95834

**Phone:** (916) 569-5122  
**Fax:** (916) 927-3409

**email:** John.Duncan@officedepot.com

Date	Revision	Page
02/15/2022		1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Method
Reference:	Location / Dept	
1034491 WURZERC HANEYB	04PE119 STUSVC	

**Ship To:** FOLSOM LAKE COLLEGE  
RECEIVING  
10 COLLEGE PARKWAY  
FOLSOM CA 95630-6798  
United States

**Bill To:** LRCCD  
Invoice to: acctg-ops@losrios.edu  
1919 Spanos Court  
Sacramento CA 95825-3981  
United States

**Tax Exempt?** N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1 <b>REC-0701</b>	ITEM #: 15355B-25A DESCRIPTION: EVOLVE MGRS. HI BACK CHAIR, GRD B FABRIC MOGULS ONYX W ARMS DOMESTIC 55 CONTROL STANDARD BASE 0013BASE 100MM CYLINDER	4.00 EA	459.00	1,836.00	02/21/2022

QUOTE DATED 02-02-2022

FOR CHRISTINE WURZER - VETERANS SUCCESS CENTER

<b>Sub Total Amount</b>	1,836.00
<b>Sales Tax Amount</b>	142.29
<b>Total PO Amount</b>	1,978.29

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>	<u>BYear</u>
GENFD	4500	12	FL.VS.VETS	64800	00000	596E	1,978.29	2022

0001034491CHAVEZA11-FEB-2022

Verification of this purchase order can be made using the Los Rios Community College District web site listed below.  
If you have any questions, please contact the Purchasing Office at email address: LRCCDpurchase@losrios.com.

<https://psreports.losrios.edu/PurchaseOrderInformation.asp>

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

**Authorized Signature**

Notice to vendor: You are responsible for delivering good and delivery documents to the Receiving Department at the site. Failure to so do will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of good by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30  
MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

# Requisition

**Supplier:** OFFICE DEPOT INC 0000004027  
 4720 NORTHGATE BLVD  
 LOS RIOS ACCT# 89574855  
 SACRAMENTO CA 95834  
 United States  
**Phone:** (916) 569-5122 **Fax:** (916) 927-3409  
**email:** John.Duncan@officedepot.com

**Ship To:** RECEIVING  
 10 COLLEGE PARKWAY  
 FOLSOM CA 95630-6798

<b>Business Unit:</b>		<b>GENFD</b>	<b>OPEN</b>
Req ID:	Date	Page	
0001034491	02/02/2022	1	
Requisition Name:			
OFFICE DEPOT			
Requester			
Christine Wurzer			
Requester Signature			
Buyer: Brenda Haney			
Approved:			
Entered By: KRAVCHUA 02-FEB-2022			

Line-Schd	Description	Quantity	UOM	Price	Extended Amt Due Date
1-1	ITEM #: 15355B-25A DESCRIPTION: EVOLVE MGRS. HI BACK CHAIR, GRD B FABRIC MOGULS ONYX W ARMS DOMESTIC 55 CONTROL STANDARD BASE 0013BASE 100MM CYLINDER	4	EA	459.00	1,836.00
2-1	ITEM #: CONTROL 55 DOM OPTION FOR QUICKER DELIVERY IS A DESCRIPTION: DOMESTIC 55 CONTROL THAT ADDS TO THIS PRICE AN ADDITIONAL COST 75 DOLLARS PER CHAIR.15 BUSI DAYS	4	EA	75.00	0.00 <b>CANCELED</b>

1,836.00 Sub-total  
 142.29 Est. tax

Total Requisition Amount: 1,978.29

FOR CHRISTINE WURZER - VETERANS SUCCESS CENTER

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>
GENFD	4500	12	FL.VS.VETS	64800	00000	596E	1,836.00

## Purchases Charged to Catagorical Programs, Grants or Special Project.

Program Name: VETS  
 Project Grant: 596E  
 Program Director:  
 Program Goal: SUPPORT STUDENT VETERANS WHILE PURCUING THEIR EDUCATION

Approval Signature

Approval Signature

Approval Signature



## QUOTATION

DATE: 2/2/2022

Account # 89574855 Add Seq 76

Attention: **Melissa Williams for Veterans Services**  
Company: **Folsom Lack College Admin.**  
Address: **10 College Parkway**  
City: **Folsom, CA 956306798**  
Phone: **916.608.6588**  
Fax: **916**

**John Duncan**  
*Veritical Market Manager*  
4720 Northgate Blvd.  
Sacramento CA 95834  
916 **569-5167** + **866 438-4808** ext **167**  
Fax: 916 **927-3409** + **866 438-4840**

**We are pleased to quote as follows: 4 ea Evolve Task Chair**

john.duncan@officedepot.com

QTY	U/M	ITEM #	DESCRIPTION	LIST PRICE	NET PRICE	TOTAL NET
4	ea	15355B-25A	Evolve Mgrs. Hi Back Chair, grd	927.00	459.00	1,836.00
			B fabric Moguls Onyx w arms			
			Domestic 55 control			
			Standard Base 0013BASE			
			100mm Cylinder			
			Tagging for Melissa Williams			
			For Veterans Services			
			Delivery is about 15 business			
			days from factory receipt of order.			
			We will verify the shipping date			
			for you.			
1	ea	delivery	free assembly and delivery			

NET 30 DAYS F.O.B. DESTINATION \$1,836.00

Delivery: Free delivery and Assembly Including Tax \$1,978.29

Comments: **Special Order items are Non-Returnable**

BY: John Duncan

*This quotation is valid for 30 days*



619 SW Wood Street Hillsboro, OR 97123  
Phone: (800) 447-5542 Fax: (800) 734-6377  
www.rfmseating.com

Sales Order 289848-00

Customer 000184

Sold To:

OFFICE DEPOT BSD-FREMONT-GOTO  
PO BOX 982212  
ATTN: ACCTS PAYABLE  
EL PASO TX 79998

Ship to :

FOLSOM LAKE COLLEGE  
10 COLLEGE PKWY  
DLV TUE/THUR 10AM - 1PM  
PO: 1119780 CHRISTINE WURZER  
MELISSA WILLIAMS 916-608-6635  
FOLSOM CA 95630-6798  
United States

Phone (510)497-1900

Fax (562)490-7466

Customer PO Number	Order Date	Ship Date	Terms	FOB	Ship Via	Salesperson
E851-521-610517	02/24/2022	03/17/2022			UPS Landed	08
Item	Part Number / Description / Details			Quantity	Unit Price	Extended Price
001	15355B251017 1500 EVOLVE SERIES 1500 MODEL #:15355 FABRIC GRADE:GRADE B MOGULS ONYX 2386-2199 ARM BRACKETS:0025 NEW STANDARD ARM - 6/05 ARM PADS:10 NEW STANDARD PAD ARM ACCESSORIES:17 BRACKET SEAT:1900 SEAT CONTROL:05/55-4PDL EURO MF W/SLIDER BACK:153 BACK BACK BAR:0018 EURO/RACH BAR CYLINDER:100MM-CYL CAN COVER:3-PIECE SHORT CAN COVER BASE:13 BASE - 27" BLK NYLON CASTERS:55MM STD CAST BOX:307 STANDARD TASK (583) CH BOX FACILITY:HILLSBORO OR  S/M: PO: 1119780 CHRISTINE WURZER  Estimated Ship Date: 03/17/2022  <div>PO #0001119780</div> <div>RCVP #0001100701</div> <div>L#1 AS PER PS HAS BEEN REC. 3/15/22mkn</div> <div>3/11/22 Baba</div>			✓ 4.00 EA		