

Los Rios Community College District

Purchasing: (916)568-3071 * FAX (916) 568-3145
LRCCDpurchase@losrios.edu

Accounting Ops: (916)568-3065 * FAX (916) 286-3636
Acctg-ops@losrios.edu

PURCHASE ORDER NO 0001118857 CHANGE ORDER

Date	Revision	Page
12/01/2021	1 - 12/14/2021	1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Method
Reference:	Location / Dept	
1033570 LEWISR HANEYB	04ITSVCFCLC IT	

PLEASE SEE TERMS AND CONDITIONS APPENDED TO THIS PO

Supplier: 0000036689
ITC SYSTEMS INC.
800 FEE FEE RD
MARYLAND HEIGHTS MO 63043

Phone: (314) 872-7772
Fax: (314) 872-3353

email: sales@itcsystems.com

Ship To: FOLSOM LAKE COLLEGE
RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630
United States

Bill To: LRCCD
Invoice to: acctg-ops@losrios.edu
1919 Spanos Court
Sacramento CA 95825-3981
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	UPGRADE OF PAYA FOR PRINT SYSTEM	1.00 EA	167,674.30	167,674.30	01/04/2022

PER QUOTE# 100542

LRCCD BID# 22004

CUSTOMER# LOSRIOSCC-U-CA14

LOS RIOS CCD, 4 MAIN CAMPUSES + SATELLITE LOCATIONS

PY PO 0001113384

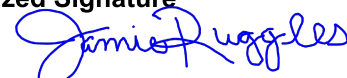
Sub Total Amount	167,674.30
Sales Tax Amount	0.00
Total PO Amount	167,674.30

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	4500	12	AR.VA.MICR	67800	00000	384B	37,268.46	2022
GENFD	4500	12	CR.VE.MICR	49000	00000	384C	21,975.56	2022
GENFD	4500	12	FL.VA.ITSV	67800	00000	384B	24,026.05	2022
GENFD	4500	12	SC.VA.PAYP	67700	00000	383C	33,171.34	2022
GENFD	5600	11	AR.VA.PAYP	67700	00000	041X	16,525.14	2022
GENFD	5600	11	CR.VE.PAYP	61900	00000	041X	9,789.50	2022
GENFD	5600	11	FL.VA.PAYP	61900	00000	041X	10,612.61	2022
GENFD	5600	11	SC.VA.PAYP	67700	00000	041X	14,305.64	2022

0001033570CHAVEZA30-NOV-2021

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature



Notice to vendor: You are responsible for delivering good and delivery documents to the Receiving Department at the site. Failure to so do will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of good by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30
MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

Los Rios Community College District

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LRCCDpurchase@losrios.edu

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Acctg-ops@losrios.edu

PURCHASE ORDER NO 0001118857 CHANGE ORDER

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Reference:	Location / Dept	
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MARYLAND HEIGHTS MO 63043

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RECEIVING
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1919 Spanos Court
Sacramento CA 95825-3981
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
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Verification of this purchase order can be made using the Los Rios Community College District web site listed below.
If you have any questions, please contact the Purchasing Office at (916)568-3071.

<http://www.losrios.edu/purchasing/povalidation>

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature
AUTHORIZED SIGNATURE ON
PO TOTAL PAGE

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MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

Requisition

Supplier: ITC SYSTEMS INC. 0000036689
800 FEE FEE RD
MARYLAND HEIGHTS MO 63043
United States

Phone: (314) 872-7772 **Fax:** (314) 872-3353
email: sales@itcsystems.com

Ship To: RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630

Business Unit:		GENFD	OPEN
Req ID:	Date	Page	
0001033570	11/19/2021	1	
Requisition Name:			
ITC Systems-PaperCut PFP Proj			
Requester			
Ronald Lewis			
Requester Signature			
Buyer: Brenda Haney			
Approved:			
Entered By: LEWISJ 19-NOV-2021			

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
1-1	UPGRADE OF PAYA FOR PRINT SYSTEM AS PER DETAILS IN BID#22004 AND QUOTE # 100483	1	LOT	184,929.62	184,929.62	11/30/2021

184,929.62 Sub-total
0.00 Est. tax

Total Requisition Amount: 184,929.62

Campus Breakdown for Hardware/Software/Professional Services

ARC
Initial Purchase HW & SW & PS: \$41,103.33
Support for Initial Purchase yr 1-3: \$18,225.80

CRC
Initial Purchase HW & SW & PS: \$24,237.13
Support for Initial Purchase yr 1-3: \$10,796.98

FLC
Initial Purchase HW & SW & PS: \$26,498.68
Support for Initial Purchase yr 1-3: \$11,704.75

SCC
Initial Purchase HW & SW & PS: \$36,585.08
Support for Initial Purchase yr 1-3: \$15,777.90

PYPO 0001113384

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount
GENFD	4500	12	AR.VA.MICR	67800	00000	384B	41,103.33
GENFD	4500	12	CR.VE.MICR	49000	00000	384C	24,237.13
GENFD	4500	12	FL.VA.ITSV	67800	00000	384B	26,498.65
GENFD	4500	12	SC.VA.PAYP	67700	00000	383C	36,585.08
GENFD	5600	11	AR.VA.PAYP	67700	00000	041X	18,225.80
GENFD	5600	11	CR.VE.PAYP	61900	00000	041X	10,796.98
GENFD	5600	11	FL.VA.PAYP	61900	00000	041X	11,704.75
GENFD	5600	11	SC.VA.PAYP	67700	00000	041X	15,777.90

Approval Signature	Approval Signature	Approval Signature
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Requisition

Supplier: ITC SYSTEMS INC. 0000036689
800 FEE FEE RD
MARYLAND HEIGHTS MO 63043
United States

Phone: (314) 872-7772 **Fax:** (314) 872-3353
email: sales@itcsystems.com

Ship To: RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630

Business Unit: GENFD OPEN		
Req ID:	Date	Page
0001033570	11/19/2021	2
Requisition Name:		
ITC Systems-PaperCut PFP Proj		
Requester		
Ronald Lewis		
Requester Signature		
Buyer: Brenda Haney		
Approved:		
Entered By: LEWISJ 19-NOV-2021		

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
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Purchases Charged to Catagorical Programs, Grants or Special Project.

Program Name: HEERF 2
Project Grant: 384B
Program Director: Jeff Lewis
Program Goal: Support modernization of Pay For Print solution including wireless BYOD printing

Approval Signature

Approval Signature

Approval Signature



800 Fee Fee Road
Maryland Heights, MO 63043
Federal Tax ID # 37-1997373
Tel: 314-872-7772
Fax: 314-872-3353

QUOTE 100542

Date(Y/M/D) 2021/12/07

CUSTOMER NO. LOSRIOSCU-CA14

TO: Los Rios Community College District
1919 Spanos Court

Sacramento CA 95825-3981
USA

Jeff Lewis
916.608.6633

ITC Systems is pleased to quote you the following:

Salesperson	Ship Via	F.O.B	Terms
Brenda Briseno			Net 30 Days

QTY	Item Code	Description	BP Catalogue #	Unit Price	Extended Price
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End User: Los Rios CCD, 4 Main Campuses + Satellite Locations

*****REVISED - Eliminates SCC Elites (Qty 3) & adds 3 Toshiba Embedded for SCC - ITC Quote# 100483 includes add'l Elites**

Must Include 3 Years of Support

*****Years 4+ is listed for estimated purposes. Exact pricing cannot be guaranteed beyond 30-days from quote.**

SOFTWARE

4	6040-PC-EM-HP	PaperCut embedded for HP (Chai/FutureSmart or OSA)		271.700	1,086.80
4	6040-PC-SUPPORT	PaperCut Maintenance & Support Year 1-3		122.265	489.06
Year 4+ License and Support \$217.36					
9	6040-PC-EM-KM	PaperCut embedded for KonicaMinolta (Open API)		531.050	4,779.45
9	6040-PC-SUPPORT	PaperCut Maintenance & Support Year 1-3		238.972	2,150.75
Year 4+ License and Support \$1015.74					
12	6040-PC-EM-TOSHMFP	PaperCut embedded for Toshiba MFP (Support LeSF 2.1+)		531.050	6,372.60
12	6040-PC-SUPPORT	PaperCut Maintenance & Support Year 1-3		238.972	2,867.66
Year 4+ License and Support \$1,274.52					
1	6040-PC-EM-XEROX	PaperCut embedded for Xerox (EIP/Secure Access/Network Accounting)		531.050	531.05
1	6040-PC-SUPPORT	PaperCut Maintenance & Support Year 1-3		238.970	238.97
Year 4+ License and Support \$106.21					
55	6040-PC-C-O	Print Manager Paper Cut Client Release Station		125.400	6,897.00
55	6040-PC-SUPPORT	PaperCut Maintenance & Support Year 1-3		56.430	3,103.65
Year 4+ License and Support \$1379.40					
36	6040-PC-HW	Print Manager Paper Cut Hardware Connection		72.200	2,599.20
36	6040-PC-SUPPORT	PaperCut Maintenance & Support Year 1-3		32.490	1,169.64
Year 4+ License and Support \$519.84					
15	6040-PC-HWGW	Print Manager Paper Cut HDW Payment Gateway		269.800	4,047.00
15	6040-PC-SUPPORT	PaperCut Maintenance & Support Year 1-3		121.410	1,821.15



800 Fee Fee Road
Maryland Heights, MO 63043
Federal Tax ID # 37-1997373
Tel: 314-872-7772
Fax: 314-872-3353

QUOTE 100542

Date(Y/M/D) 2021/12/07

CUSTOMER NO. LOSRIOSCU-CA14

TO: Los Rios Community College District

1919 Spanos Court

Sacramento CA 95825-3981
USA

Jeff Lewis

916.608.6633

ITC Systems is pleased to quote you the following:

QTY	Item Code	Description	BP Catalogue #	Unit Price	Extended Price
Year 4+ License and Support \$809.40					
1	6040-PC-GW	Print Manager Paper Cut Online Payment Gateway		476.900	476.90
1	6040-PC-SUPPORT	PaperCut Maintenance & Support Year 1-3		214.610	214.61
Year 4+ License and Support \$95.38					
1	6040-PC-SUPPORT	ITC Systems Remote Software Support of PaperCut Solutions Year 1-3		6,027.750	6,027.75
Year 4+ Support \$2,708.93					
		Subtotal			44,873.24
PAYMENT SYSTEMS:					
<<<<INTERNAL PRODUCTION NOTE: All equipment must be marked with correct locations based on pre-install information>>>>					
21	7800	netZtouch QBX 7.5" TS Terminal, TCP/IP, Copy & Print Release		674.250	14,159.25
21	HD-MTCE-PDW	Hardware Premium Return to Depot - Year 1-3 (ITC PN for year 1)		310.160	6,513.36
21	HD-MTCE-PD	Hardware Premium Return to Depot - (ITC PN for year 2-3)		0.000	
Hardware Premium Return to Depot - Year 4+ (per year) Support, \$2548.67 (for all netZtouch)					
15	5820U-2DI-CN-F	PayStation Elite,Coin&Bill (Coinco), SV Mag trk 2DI(Danyl,Debitek-Cnvrtn to ITC Format),Nayax Crd		3,899.950	58,499.25
15	HD-MTCE-PDW	Hardware Premium Return to Depot - Year 1-3 (ITC PN for year 1)		1,793.980	26,909.70
15	HD-MTCE-PD	Hardware Premium Return to Depot - Year 2-3 (ITC PN for year 2-3)		0.000	
Hardware Return to Depot - Year 4+ (per year) Support, \$10529.85 (for all Elites)					
1	60-NETZ-RC	netZtouch Remote Configuration		0.000	
7	901-7800-BIZHUB	Copier Cable 58XX/7800 KM Vendor 2 (KM 308e & 364e)		108.500	759.50
		Subtotal			106,841.06
PROFESSIONAL SERVICES:					
20	PS-DAY-REMOTE	Remote - Installation, Support, or Training (per day)		798.000	15,960.00
		Subtotal			15,960.00

Initial HW & SW Costs - Campus Breakdown (after options added In)

INFORMATION FROM APPENDIX C - Existing District Equipment & Bid Price Sheet

Inventory List of MFD

SOFTWARE

Brand/Model	ARC	CRC	FLC	SCC	TOTAL
KM Bizhub 308		1			1
KM Bizhub 364e		4			4
KM Bizhub 227	1				1
KM Bizhub 224e	2				2
KM Bizhub 423	1				1
Xerox Copy Center 232	1				1
Toshiba E-Studio 207L	1				1
Toshiba E-Studio 20180A	1				1
Toshiba eStudio 3518a				1	1
Toshiba eStudio 3557				1	1
Toshiba 355se ** Papercut cannot confirm 100% compatibility, assume yes, but caution				1	1
Toshiba E-Studio 357			3		3
Toshiba E-Studio 2515ac (color)			2		2
Toshiba E-Studio 2018A			1		1
Toshiba E-Studio 3015ac			1		1
TOTAL:					22

*3 Toshiba
Embedded
added
12/7/21
for SCC

Inventory List of MF Printers at Los Rios

Brand/Model	ARC	CRC	FLC	SCC	TOTAL
HP LasterJet Enterprise M608X		4			4
TOTAL:					4

NetZtouch PaperCut License - Advanced Connector (for netZtouch)	21	0	0	0	21
Computer Release Station Software	0	25	12	18	55
Elite PaperCut Licenses - Advanced Connector (for Elite)	4	3	4	4	15
Elite PaperCut Licenses - Kiosk Connector	4	3	4	4	15
Elite Copier Cables (as noted by emails October 30-November 3, 2021)	4	3	0	0	7
Credit Card Payment Gateway					1

ITC Support PaperCut					1
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*3 elites
added on
11/3/21 &
removed
on 12/1/21

SOFTWARE SUBTOTALS:

HARDWARE

Elite - Credit Card Coin/Bill (5820U-2DI-CN-F) <i>Adds Stored Value Reader for Easy Convert</i> <i>Assumes LRCCD is merchant processing the Credit Cards</i>	4	3	4	4	15
netZtouch (7800)	21	0	0	0	21

HARDWARE SUBTOTALS:

PROFESSIONAL SERVICES

Remote Hardware & Software Professional Services

				20
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PROFESSIONAL SERVICES SUBTOTALS:

SW & HW GRAND TOTALS:

Initial Purchase (per unit)	ARC	CRC	FLC	SCC	combined	Support Yr 1-3 per unit
\$ 531.05	\$ 2,124.20	\$ 2,655.25	\$ -	\$ -		\$ 238.97
\$ 531.05	\$ 531.05					\$ 238.97
\$ 531.05	\$ 1,062.10	\$ -	\$ 3,717.35	\$ 1,593.15		\$ 238.97

\$ 271.70		\$ 1,086.80			\$ 122.27
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\$ 72.20	\$ 1,516.20	\$ -	\$ -	\$ -	\$ 32.49
\$ 125.40	\$ -	\$ 3,135.00	\$ 1,504.80	\$ 2,257.20	\$ 56.43
\$ 72.20	\$ 288.80	\$ 216.60	\$ 288.80	\$ 288.80	\$ 32.49
\$ 269.80	\$ 1,079.20	\$ 809.40	\$ 1,079.20	\$ 1,079.20	\$ 121.41
\$ 108.50	\$ 434.00	\$ 325.50	\$ -	\$ -	
\$ 476.90	\$ 119.23	\$ 119.23	\$ 119.23	\$ 119.23	\$ 214.61

n/a	n/a	n/a	n/a	n/a
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varies

\$ 7,154.78 \$ 8,347.78 \$ 6,709.38 \$ 5,337.58 \$ 27,549.50

\$ 3,899.95	#####	#####	#####	#####		\$ 1,793.98
\$ 674.25	#####	\$ -	\$ -	\$ -		\$ 310.16

\$ 72,658.50

\$15,960 All 20 Days	\$ 3,990.00	\$ 3,990.00	\$ 3,990.00	\$ 3,990.00		n/a
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\$ 3,990.00 \$ 3,990.00 \$ 3,990.00 \$ 3,990.00 \$ 15,960.00

	#####	#####	#####	#####	\$ 116,168.00	
					\$ 167,674.30	



ARC	CRC	FLC	SCC	Combined
\$ 955.89	\$ 1,194.86	0	0	
\$ 238.97				
\$ 477.94		\$ 1,672.81	\$ 716.92	



Support Yr 4+ per unit (ESTIMATES)
\$ 112.86
\$ 106.21
\$ 106.21

	\$ 489.06		

\$ 54.34

\$ 682.29			
\$ -	\$ 1,410.75	\$ 677.16	\$ 1,015.74
\$ 129.96	\$ 97.47	\$ 129.96	\$ 129.96
\$ 485.64	\$ 364.23	\$ 485.64	\$ 485.64
\$ 53.65	\$ 53.65	\$ 53.65	\$ 53.65

\$ 14.44
\$ 25.08
\$ 14.44
\$ 53.96
\$ 95.38

\$ 1,512.17	\$ 1,805.01	\$ 1,509.61	\$ 1,200.95	\$ 6,027.75	varies
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\$ 4,536.52
 \$ 5,415.04
 \$ 4,528.83
 \$ 3,602.86
 \$ 18,083.24

\$ 7,175.92	\$ 5,381.94	\$ 7,175.92	\$ 7,175.92		\$ 701.99
\$ 6,513.36	\$ -	\$ -	\$ -		\$ 121.37

\$ 13,689.28
 \$ 5,381.94
 \$ 7,175.92
 \$ 7,175.92
 \$ 33,423.06

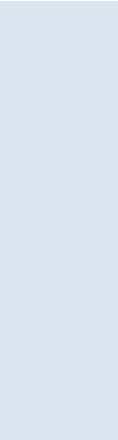
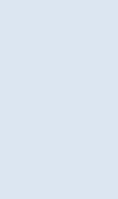
n/a	n/a	n/a	n/a		n/a
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\$ -
 \$ -
 \$ -
 \$ -

\$ 18,225.80	#####	#####	\$ 10,778.78	\$ 51,506.30	
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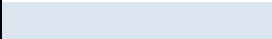
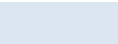
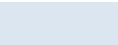


ARC	CRC	FLC	SCC	Combined
\$ 451.44	\$ 564.30	0	0	
106.21				
\$ 212.42		\$ 743.47	\$ 318.63	



	\$ 217.36		

\$ 303.24			
\$ -	\$ 627.00	\$ 300.96	\$ 451.44
\$ 57.76	\$ 43.32	\$ 57.76	\$ 57.76
\$ 215.84	\$ 161.88	\$ 215.84	\$ 215.84
\$ 23.85	\$ 23.85	\$ 23.85	\$ 23.85



\$ 685.38	\$ 818.85	\$ 670.94	\$ 533.76
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\$ 2,056.13 \$ 2,456.56 \$ 2,012.81 \$ 1,601.27 \$8,126.78

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\$ 2,807.96	\$ 2,105.97	\$ 2,807.96	\$ 2,807.96
\$ 2,548.77			

\$ 5,356.730 \$ 2,105.970 \$ 2,807.960 \$ 2,807.960 #####

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n/a	n/a	n/a	n/a
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\$ - \$ - \$ - \$ -

\$ 7,412.86	\$ 4,562.53	\$ 4,820.77	\$ 4,409.23	#####
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Response to:
 BID#22004 – Stored Pay for Print System
 (Rebid)
 Scope of Work



Date: September 23, 2021



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6. OTHER GENERAL REQUIREMENTS	5
<i>ITC Systems Response to Appendix B: Services Requested, Specifications, Bid Content & Evaluation Criteria</i>	
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COSTS	23
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BID#22004 – Stored
 Pay for Print System



BID#22004 – Stored
 Pay for Print System



800 Fee Fee Road
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QUOTE 100542

Date(Y/M/D) 2021/12/07

CUSTOMER NO. LOSRIOSCU-CA14

TO: Los Rios Community College District

1919 Spanos Court

Sacramento CA 95825-3981
USA

Jeff Lewis

916.608.6633

ITC Systems is pleased to quote you the following:

QTY	Item Code	Description	BP Catalogue #	Unit Price	Extended Price
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****Shipping not included and will be extra****

Campus Breakdown for Hardware/Software/Professional Services

ARC

Initial Purchase HW & SW & PS: \$40,903.83

Support for Initial Purchase yr 1-3: \$18,225.80

Estimated Support Year Starting Yr 4: \$7,412.86

CRC

Initial Purchase HW & SW & PS: \$24,037.63

Support for Initial Purchase yr 1-3: \$10,796.98

Estimated Support Year Starting Yr 4: \$4,562.53

FLC

Initial Purchase HW & SW & PS: \$26,299.18

Support for Initial Purchase yr 1-3: \$11,704.75

Estimated Support Year Starting Yr 4: \$4,820.77

SCC

Initial Purchase HW & SW & PS: \$24,927.38

Support for Initial Purchase yr 1-3: \$10,778.78

Estimated Support Year Starting Yr 4: \$4,409.23

All Freight and brokerage charges are extra.

SUBTOTAL USD 167,674.30

DISCOUNT

Visa and Mastercard payments > \$1,000 are subject to a 5% administration fee at time of invoicing. Payments made by Wire Transfer will incur a \$25 wire fee. Please call (416) 289-2344 for more information. 2% Interest charge per month on all overdue accounts. A 15% restocking charge will apply on all returned goods.

SHIPPING & HANDLING 0

TAX

TOTAL USD 167,674.30

Visit our website: www.itcsystems.com

OPTIONS SUBTOTAL USD 0.00

Terms & Conditions:

- Quote is valid for 30 days.
- FOB Origin (Toronto or St. Louis)
- All ITC Hardware products have a 1 year Limited Warranty.
- All ITC Systems Software is based on an annual licensing and support fee.
- All custom card orders may be 10% over or under the quantity ordered.
- All first time customers are required to prepay before shipment. A credit application is available for those requesting terms for subsequent orders.
- There is a 15% restocking fee. Items must be returned within 30 days of delivery, unused in the original packaging.
- Certain items cannot be returned for credit. Items include: Custom cards, Special Promotions and Sale items, Software that has been registered, etc.
- ITC Systems cannot accept any returns without an Return Merchandise Authorization (RMA) number.
- Most products ship within 8 business days.
- Custom Card Orders, Custom Skins, & Security Access products typically ship in 4-6 weeks.
- Payments made by Wire Transfer will incur a \$25 wire fee.

Scope of Work

The Scope of Work shall include, at a minimum:

- ☐ A description of the major components of services (or phases of service)
- ☐ A description of work product ("Deliverables") to be provided by Bidder
- ☐ The expected time of completion for each component
- ☐ A schedule of billing rates identifying the following:
 - o The proposed rate and method of payment for all services to be performed by Bidder, including hourly rates, and a description of any reimbursable charges.
 - o A total proposed "Not to Exceed" cost for the performance of all services described in the Scope of Work.
 - o An estimated cost breakdown for each component of service, with a cross- reference to each component of service identified in the Scope of Work.

Samples of forms, notices, letters, etc. and other information Bidder finds valuable may also be included.

Solutions & Deliverables provided by ITC Systems for the Los Rios CCD Stored Pay for Print Solution Include:

- o PaperCut Application Server License w/ up to 10 Site Servers or Secondary Servers as determined by final scope of work
- o PaperCut MF Embedded for: Konica Minolta, Toshiba, Xerox & HP
- o PaperCut MF Computer Release Station Licenses
- o PaperCut MF Hardware Connection Licenses (Advanced Connector & Kiosk Connector)
- o PaperCut MF Payment Gateway Connector – for Credit Card Processing through Software
- o Payment System hardware NetZtouch Print Release Terminal – can be used for stand-alone printer release

- o PayStation Elite – Add Value to PaperCut accounts as well as option to pay-as- you-go for guests
 - o Professional Services – remote software & hardware configuration, installation, and training. *Pricing is subject to change if optional items are added or defined scope changes*
 - Hardware Remote Installation Assumptions:
 - ☐ The provided pricing assumes LRCCD staff will provide resources to unbox hardware, place equipment in desired location and test with ITC Remote Support assistance.
 - Software Remote Installation Assumptions:
 - ☐ 19 MFP & 4 HP Embedded applications
 - ☐ 55 Print Release Station Licenses
 - ☐ 36 Device Connections (21) netZtouch, (15) Elites
 - ☐ AD Authentication
 - ☐ Training
 - o First 3 years of Software & Premium Hardware Support. Premium Hardware support includes unlimited remote assistance an overnight part replacement should equipment fail. *Alternative support tiers are available, but provided solution provides the fastest available turnaround)*
 - o Optional solutions and hardware are provided in Appendix D but are not included in final totals.
- The installation time required for each component is as follows:

Description	HOURS per unit
PaperCut Application Server	2
Secondary and/or Site Server	1
Release Stations	0.5
Embedded	0.5
BYOD	0.25
AD Authentication	1
Credit Card in PaperCut	3
netZtouch	2
Elite	2

Therefore, the total anticipated installation based on scope of work as defined is approximately 20-days.

As a longtime customer of ITC Systems, Los Rios CCD is on NET 30 payment terms. Purchases with ITC Systems can be processed with a Purchase Order.

ITC Professional Services Rates are as follows:

- ☐ Hourly Support/Installation rates: \$120 per hour
- ☐ Daily Support/Installation rates: \$840 per hour**
- ☐ Optional Project Management rates: \$160 per hour
- ☐ Optional Statement of Work/Solutions rates: \$140 per hour

****Appendix D installation rates are discounted for volume.**

Any unused hours are managed by the Service/Support department and are either not invoiced, or if invoiced and paid for are added to the customer's account as a credit.

Total Amount Not to Exceed (excluding tax & shipping): **\$154,625.13**

Assumes optional items are excluded from current scope.

An estimated cost breakdown for each component of service is included in Appendix D

6. OTHER GENERAL REQUIREMENTS

J. Use of Contract by Other Agencies

Other public agencies in the State of California may wish to procure items per the terms and conditions as specified in this Request for Bid. Any agencies utilizing this contract would deal directly with the vendor and not through Los Rios Community College District. Please indicate if your company would be willing to extend this contract to other agencies.

_____X_____ Yes, length of pricing will remain firm: 45 _____days_____No



BID#22004 – Stored
Pay for Print System

ITC Systems Response to Appendix B: Services Requested, Specifications, Bid Content & Evaluation Criteria

Los Rios Community College District (LRCCD) has four main colleges and multiple centers with various labs serviced by a stored value pay for print (PFP) system. Each main college has its own IT Department that services the hardware and print queues. The District Office also has an IT Department that could administer a centralized database server that the college print servers would pass PFP account information back and forth to.

Please include in your response how your PaperCut PFP solution addresses the required specifications listed below:

1. Account Based System. Los Rios would like to move away from a card stored value solution to an account-based solution. We want our students to have easy access to their account information and funds at any time and at any of our campuses.

The PFP database can be stored on premises or via a cloud solution. Please describe your solution in detail including where the PFP database will be housed. If your solution can transfer stored value funds from legacy cards to PaperCut accounts, please explain the method (i.e., student self-transferred).

PaperCut provided by ITC Systems is an on premise, account based, pay for print solution enabling students to have easy access to their account information and funds any time, at any campus. By centralizing the database at a location designated by the District, students will be able have prints and funds follow them, regardless of which campus they visit.

Funds that are currently on stored value cards can be added to PaperCut accounts in a couple of ways, and the District may select any combination:

1. **Self Service - using ITC's Easy Convert Solution.** (Additional fees for solution) Solution & PaperCut Licensing)

☐ This option uses ITC's 7815 Terminal (to be purchased), with your existing stored value reader and specialty cable (to be purchased). The Easy convert station can be placed in a heavy traffic area for students to enter their card into the stored value reader, then log into their PaperCut account on the 7815 Terminal - and select transfer balance. *Currently in development/validation but will be ready upon selection.*

2. **Self Service - using ITC's PayStation Elite** (requires stored value reader to be added to Elite specs & additional PaperCut Licensing)

☐ This option allows stored value card holders to insert their card into the Elite to pay for prints/copies, then at end of session user can transfer the balance to their PaperCut Account

3. **Manually Over-the-Counter-** (requires use existing Mini-Till/Encoder Model #1535 or 1035)

☐ This option allows staff to manually look up each user in PaperCut's admin portal and insert the card into the MiniTill. Staff will add funds to the PaperCut user's account and subtract these funds from the stored value card.

2. **Active Directory.** The PFP solution must utilize the Los Rios Active Directory (AD) for authentication to access PFP accounts to add funds, make copies and scans at a Multi- Function Device (MFD), and release print jobs. Please describe your solution in detail, including how accounts will be initially setup and how guests without an existing AD account would self-registered. In addition, if your solution allows for PIN creation, explain how a user would set up a PIN.

PaperCut accesses Active Directory in a read-only way for user authentication and extracting account metadata such as email address, full name, office, department, and group membership. Write access or elevated rights access is not required.

When running on a Windows Server, PaperCut uses native AD APIs and is batch importing users.

PaperCut allows AD payment for prints, copies, and scans using the unique embedded application specific for the make/model of MFD. Users will enter their credentials on the MFD panel and select which function they wish to perform.

For any device that may not be Multi-Function and/or pay-as-you-go options are required for prints or copies options include:

- ☐ ITC's netZtouch Device * for account payment on single function printer
- ☐ ITC's PayStation Elite * for guest pay-as-you go and/or use at single function printer
- ☐ PaperCut Print Release Station with other payment device (ex: coin/bill unit)

** Supports scan capability also from Konica Minolta devices only*

It is important to note, when a hardware payment device like a PayStation Elite or netZtouch device is introduced at an MFP to track printing or copying, the embedded

application will not work. PaperCut takes over the panel on any embedded device, overriding the use of any payment device. Therefore, when charging for prints or copies using either the netZtouch Device or PayStation Elite, these units will need to monitor a non-embedded MFP/Printer/Copier.

While PaperCut supports account holders, public patrons are still able to use the solution. Guest Printing can be accomplished in **three** ways:

1. **Email printer** - using PaperCut's internal Email to Print, payment can be at pay- as-you-go option like PayStation Elite
2. **Self-Account Creation (internal users)** - at the PaperCut pop-up students can enter credentials while guests can create an account using a web form. They will be prompted to enter a username/password or PIN. Funds can then be added just as students do.
3. **ITC's Anonymous Print Module** - Allows guests to create a temporary username/password to send PaperCut release location without forcing an account to be created. In an environment where AD is also used however, this is not advised to avoid confusion for Students who may incorrectly enter account information and appear to have no PaperCut Account balance.

The username and Password option is commonly used, but the ID Number and PIN option provides an alternative that can speed up the login process. In environments where traditional username & passwords can be long and time consuming, the ID and PIN may in most cases provide a faster user experience.

The ID number is usually a fixed number permanently assigned to a user and is often sourced from AD. The PIN number is only known by the user. PaperCut MF can allow the user to change their PIN at any time from the user web portal. If a PIN is blank, PaperCut MF will, by default, prompt the user to enter a PIN the first time they log into a device.

3. **Card-less System.** The PFP solution must have a card-less function. Students should be able to access their PFP account for printing with only their AD credentials. If your solution allows other options, such as a prox card, please explain in detail with an optional cost not part of base bid.

While a majority of campuses prefer a card authentication to promote touchless environments or to speed up the login process, a card-less authentication is absolutely supported in PaperCut. If Los Rios CC does not wish to use cards, there are two alternative login options:

1. Username & Password (AD)
2. ID Number and PIN

The most common card-less authentication is using AD Credentials. Native support for Active Directory includes support for Nested groups and Organizational Units. PaperCut still continues to support older NT style domains as well.

Many campuses encourage the use of a card to authenticate at the MFD, Computer Release Station and payment devices like the ITC netZtouch or PayStation Elite, in an effort to provide a touch-less login as well as to speed up the login process. Card log-in requires the PaperCut secure release location be equipped with a card reader that is programmed to read Los Rios CCD's card credential and query this against AD. As long as the card number is an attribute in AD, the user's card is another authentication source.

Sample cards would need to be provided to ITC Systems to facilitate the quoting process, ensure equipment is programmed correctly, and to provide Quality Control prior to shipment. These readers can be equipped on the MFD and/or built into payment system devices like the ITC netZtouch or PayStation Elite.

Pricing for card acceptance is noted in Appendix D as optional items.

4. **Payment Options.** The PFP solution must allow students to add funds to their PFP account via an online portal and on premises. Students' payment options on premises must include credit card, cash and coin. On premises payment collection solution must be a hosted solution in which LRCCD personnel and/or network is not needed for credit card payment collection. Please describe in detail on how your solution will allow for a hosted payment gateway.

ITC Systems and PaperCut can support end user revalue of accounts either through the PaperCut Software (user's portal) or through ITC's payment systems - like the PayStation Elite or Add Value Loader.

Because LRCCD has requested no involvement in any credit card transactions - via network access or by acting as the merchant - ITC Systems recommends using the PayStation Elite as an add value option exclusively. The proposed PayStation Elite is equipped with the Nayax cellular credit card VPOS. With ITC Systems acting as the merchant, rather than LRCCD, credit card transactions are encrypted over the cellular network directly to Nayax. ITC will manage the payments and send proceeds to LRCCD monthly or on other scheduled terms. Proceeds are less monthly cellular rates, transaction fees, and processing fees - per device. NOTE: if LRCCD prefers to be the merchant of record with Nayax, an agreement is required with Nayax, and all cellular fees/transaction fees are payable directly to Nayax. Any processing fees are not applicable.

While PaperCut also supports the ability to add funds to accounts through the software using a number of supported processor-gateways, such as - Authorize.net, PayPal

WPS/Payflow, CASHNet or TouchNet Marketplace. (Additional licensing required) - this will require the LRCCD's network be used to facilitate the transactions.

If using PaperCut Software to initiate credit card transactions, the user begins in the PaperCut user web interface - to Add funds. This initiates the transaction and then sends the user the hosted credit card processor site to enter their information. While this is sending users to another hosted location, your network is required to initiate and then receive confirmation about the successful transaction to replenish their local account. To avoid any network use as required by this bid, ITC proposes LRCCD does not use this feature.

However, if LRCCD wishes to enable this with the knowledge there is an encrypted transfer of the user across your network, to the hosted processor's site to process the credit card, either ITC systems or LRCCD can act as the merchant of record. Please note if ITC is the merchant of record additional processing fees will apply.

Pricing for software-based credit card add-value is listed as optional in the pricing due to the bid requirements that credit card processing not be used on LRCCD's network.

5. Enterprise System. The PFP solution must be able to support hundreds of multi-function devices/printers/printer queues and hundreds of thousands of student accounts throughout the District. Please describe how your solution will support this requirement.

PaperCut is scalable and can support hundreds of MFD/Printers/Print Queues and hundreds of thousands of accounts. To support large environments, it is important that the Application server and DB server are well resourced. Additionally, to improve performance, it is recommended the Application Server & DB Server are running on separate machines.

6. Equipment. The PFP solution must be able to utilize and charge for printing, copying, and scanning with our current equipment inventory. Please see attached Appendix C for a list of current MFD and MF Printers. Describe how your solution will effectively interface with our equipment as listed in Appendix C.

PaperCut provided by ITC Systems will charge for printing, copying, and scanning on the current inventory as listed in Appendix C.

Using the PaperCut embedded application, this will enable PaperCut to manage the MFP panel to communicate to the server to pull down prints and apply payment. The embedded application is specific to the manufacturer make and model.

It is important to note, to support the integrated scanning feature, your Konica Minolta provider will need to ensure the following models have the i-Option License installed, which may require an LK101 upgrade kit: KM 308, 364e, 227, 224e, 423.

7. **Administrative Interface.** The PFP solution must have a user-friendly interface for staff to manage student accounts, such as:

- a. Add free prints or funds to student accounts to address cases where a print job malfunctions.
- b. Ability to check student account remaining balances.

Please describe your solution and include any other features that your administrative interface offers.

PaperCut has intuitive options to enable staff to manage student accounts such as add free prints or add funds to student account in the event of a printer malfunction, or check balances from the PaperCut web-based administration application. This is typically managed in one of two ways:

1. **Web Cashier Deposit**

Simple web interface designed for non-technical staff to purchase funds ad hoc. The staff searches for user and enters the amount quickly to deposit funds into user's account.

The screenshot shows the 'Deposit Funds' page in the PaperCutMF web interface. On the left is a dark sidebar with navigation links: 'Purchase', 'Deposit' (highlighted), and 'Order History'. The main content area has a green header bar with the 'Deposit' label. Below the header, the title 'Deposit Funds' is displayed. A instruction reads: 'Enter a username and select an amount to add to their account.' The form contains four fields: 'Username' with the value 'peter', 'Amount' with '\$10.00', 'Payment method' with a dropdown menu showing 'Cash', and a 'Comment' field with the text 'Added more printing credit.' At the bottom right are two buttons: 'Clear' and 'Deposit'.

2. **Adjust balance Via Admin Interface**

Staff is able to adjust balance via "Adjustments and Charges" page of the admin interface. This requires admin access rights. Additional features available from PaperCut's Web Admin interface include:










- ☐ Printer Administration
- ☐ Printer pricing
- ☐ Enable Find Me Printing
- ☐ Provide options for free print allowance
- ☐ Define printing & new user rules

8. **Reporting.** The PFP solution must be able to generate user friendly reports for accounting, statistics and auditing purposes

such as the ability to create ad-

The screenshot shows the 'User Details: Chris Gatlin (chris.gatlin)' page in the PaperCutNG web admin interface. The top navigation bar includes 'Users' and 'User admin'. The left sidebar lists various admin functions: 'Dashboard', 'Users', 'Groups', 'Accounts', 'Printers', 'Devices', 'Reports', 'Cards', and 'Options'. The main content area has tabs for 'Details', 'Adjustments & Charges' (active), 'Transaction History', and 'Job Log'. Under the 'Adjustments & Charges' tab, the 'Transaction Details' section is shown. It includes a text box with instructions: 'Enter the adjustment amount to apply to this account. A negative value subtracts from the account (a deduction). Comments will appear in the transaction list and are used to track the reason for the adjustment.' To the right, the 'Current balance' is '\$17.40'. Below it, the 'Adjustment to apply' field contains '\$10.00'. The 'Comment' field contains 'Received \$10 at library desk'. An 'Apply' button is at the bottom right.

PaperCut Reports are accessible on the "Reports Page" of the admin portal. Staff can easily produce reports by selecting the date range and clicking one of the report format icons. Ad-hoc reporting options generate reports with custom date ranges and filters (ex: user printing summary report to a particular department).

User printing - summary Show sample	<div>Ad-hoc</div> <div> <div>Last 30 days</div> <div>Previous Month</div> <div>Last 7 days</div> <div>Today</div> <div>Yesterday</div> <div>Ad-hoc</div> </div>	  
Department printing - summary Show sample		  
Department printing - job type summary Show sample		  

Report Title <small>Enter the title of the report, or use the default title.</small>	Report Title user printing - summary
Parameters <small>Enter the report parameters to filter the report data requested.</small>	<div> From Date : 30 Jun 2017 Time : 00:00 <small>Include report data starting from this date.</small> </div> <div> To Date : Time : <small>Include report data up to this date.</small> </div> <div> User name : <small>Limit to one user. Leave blank to include all users.</small> </div> <div> User group name : <small>Limit to one group. Leave blank to include all groups.</small> </div> <div> Department : <small>Limit data to users in a given department (or multiple comma separated departments). Wild card '*' supported. E.g., "HR Dept".</small> </div> <div> Office : <small>Limit data to users in a given office (or multiple comma separated offices). Wild card '*' supported. E.g., "HR Office".</small> </div> <div> Only show printing allocated to : <small>Choose whether to only show printing allocated to user or shared accounts.</small> </div> <div> Job Type : <small>Choose to show print or copy jobs only.</small> </div> <div> Single server name : <small>Limit to one print server.</small> </div> <div> Single printer name : <small>Limit to one printer.</small> </div> <div> Printer/Device : All printers/devices <small>Limit to selected printer/devices.</small> </div> <div> Printer/Device group : <small>Limit to one printer/device group. Leave blank to include all printers and devices.</small> </div> <div> Show report parameters : <input checked="" type="checkbox"/> <small>Enable this option to print report parameters on the report header.</small> </div>
Report Format <small>Choose the report format to create for the report.</small>	Report Format PDF
<div>Cancel</div> <div>New Report</div>	

The one-click reports in PaperCut Web interface are good for finding important data fast, however sometimes it is more convenient to have important data 'pushed' to interested parties. You can achieve this with scheduled reports. PaperCut MF can schedule reports to run on your schedule and then automatically send out via email or to a folder. You can schedule reports for a variety of purposes.

9. [Printing from Personal Devices](#). The PFP solution must have an intuitive method for students to print wirelessly from Windows, OSX, IOS and Android devices to any of our printers on campus. Please describe in detail on how this would be set up, including how the students would sign into a mobile application.

PaperCut provides several methods to accomplish printing from personal devices.

1. **Mobility Print (no charge)**

Mobility Print supports a wide range of devices including smartphones, tablets, laptops or Chromebooks. By following a few simple steps users can quickly discover and print to any printer, without requiring assistance of IT Staff. No finding drivers, no joining domains. Simply provide a link to users to guide them through the steps to access your printers.

2. **Web Print (no charge)**

Web Print allows users to upload their document(s) into a simple webform that can be accessed from any web browser.

Users access from their PaperCut portal, and simply select "Web Print". To remove bottlenecks and improve reliability, PaperCut recommends installing multiple Web Print Servers.

3. **Email to Print (no charge)**

Simply send an email to your network's print devices from any web connected device. Print PDF's, Microsoft Office documents and picture files without installing client drivers. Users access email to print from their PaperCut portal.

Additionally this is a common method to provide Guest printing.

4. **netZcore PRINT Cloud (additional fee, not included in bid)**

For a hosted solution to enable printing from personal devices, PaperCut works with ITC's netZcore PRINT Cloud Solution. While this is an additional fee, it eliminates the need for managing local application servers as required by PaperCut's BYOD options.

10. [Deadline](#). Los Rios would like to complete this project before the start of Spring 2022. The installation, implementation, and training of the PFP solution needs to be completed no later than January 10, 2022. Please describe on how you plan to work with Los Rios to meet this deadline. Note that our campuses are closed November 25 and 26, 2021 for Thanksgiving and December 24 through January 3, 2022 for winter break.

To meet the January 10, 2022 deadline, it is important to receive the pending order notification in as quickly as possible (October 25, 2021) with final purchase order shortly after Board Approval (November 10, 2021). This will ensure resources from both ITC Systems and LRCCD are allocated ahead of scheduled holiday closures.

Additionally, hardware as of this writing is subject to supply chain shortages, so the sooner equipment is purchased less the impact there will be for potential delays. It is anticipated this implementation will take about 20 days for remote software and hardware installation. *Assumptions include that LRCCD IT will be able to assist onsite to keep installation costs down.*

11. [Other features](#). Please include any other features that your PFP solution offers that were not included above, such as "follow-me" printing.

Some of the additional features offered by PaperCut and ITC Systems Payment Devices include:

PaperCut Features:

- ☐ **Print Visibility** - instantly see who is printing, what they are printing, when they printed and on what device from the central dashboard
- ☐ **Print Policies** - Create intelligent rules to limit user behavior and enforce sensible printing policies and set pre-built filters to fix simple problems (like removing jobs, encouraging duplex printing, or custom advanced scripting logic).
- ☐ **Additional Cost Control** - provide print quotas to users, departments or clients. When balances free print quotas are depleted, then users have option to add value. Also options for client billing/shared accounts
- ☐ **Document & Device Security** - Enable follow-me printing by creating a global virtual queue and securely release at the device. Additionally extra layer of security can be added by using watermarking & digital signatures
- ☐ **Integrated Scanning** - Pre-configure and deploy user Scan Actions so users have one click destination options (including scan to email or folders and scan to cloud storage. Additional options include creating text-searchable and editable documents with OCR.
- ☐ **User Tools** - Encourage responsible printing by sharing the environmental impact with users through the dashboard, Windows Live Tile and Environmental Widget.

ITC Payment System Features:

- ☐ **PayStation Elite** - Optional add-ons to support Library fine payment by connecting to the Library's ILS. Unit is also equipped with two TCP/IP ports, so it can act as a hub.
- ☐ **netZtouch QBX 7800** - in addition to supporting pay for prints and copies, it is equipped with two TCP/IP ports, so it can act as a hub. Unit can be equipped with an optional base stand.

12. **Costs.** Please include the total costs for implementation, including one-time set up fees, training, software, equipment, and on-going maintenance and/or support. Please use the attached spreadsheet in Appendix D.

All pricing is included in Appendix D



BID#22004 – Stored
Pay for Print System

EVALUATION CRITERIA

GENERAL INFORMATION

Concisely describe the proposer, including:

1. Location and Service Region. State the company name and whether the company is local, regional, national or international. Include information on any parent, affiliate, and/or subsidiary entities.
2. Organization. Describe the organization and give a brief history of the previous three calendar years of business as it relates to the scope of this bid.
3. Capacity and Timelines. Describe your organization's ability to meet the requirements of this bid, considering all existing commitments and including any pending contracts or awards. Include a detailed description of the company's ability to meet timelines and adhere to time related performance metrics. Provide enough information to convince the District that the proposed objectives, approaches/solutions are feasible and will ultimately result in meeting the objectives outline in this Request for Bid.
4. Ethics and Integrity. Describe your company's record as good business citizens.

ITC Systems is a North American based, multi-national company. Our world headquarters are located in Toronto, Canada, and our US Office is located in St. Louis, Missouri. ITC has a remote sales office in the San Francisco Bay Area and remote software support in New Mexico. Our Service and Support departments are managed from our two main office locations.

Organization

ITC Systems is an international company that began specializing in integrated transaction control systems in 1989. We are a leading North American supplier of card-based transaction control devices and related software systems for universities and colleges. But we have built our success on our commitment to supplying highly reliable products that can be customized to serve each customer's specific situation. We have become more flexible problem-solvers dedicated to developing creative solutions that deliver to our customers exactly what they need as economically as possible.

For over 30 years, ITC Systems has been providing pay for print solutions. In 2012, ITC Systems began selling PaperCut in North America and has deployed this solution at more than 100 locations. Some of our largest installations to date include Seneca College with more than 200 MFDs and Toronto Public Library with 200+ MFDs & 100+ netZtouch devices with printers.

While ITC Systems also sells and supports netZcore PRINT (fka GoPrint), we take pride in our ability to provide multiple solutions to our customers that suit their specific needs.

Capacity and Timelines

In order to meet this deadline, it will be imperative LRCCD adhere to the timelines posted in this RFP. An order will need to immediately follow the Board of Trustees approval on November 10th, with an earlier award notice to ITC no later than October 25th.

If ITC is provided confirmation by October 25th about Notice of Award - with details about whether the purchase will be as is, or if additional options are desired - our production department can begin building the equipment with the desired specifications, minimizing the supply chain shortage delays. Failing to stick to the posted bid timelines will run delivery risks to ensure a January 10th, go live date with known holiday closures.

Ethics and Integrity

ITC's Mission Statement - To be recognized by our customers, employees and vendors as the world leader in integrated transaction control systems. We achieve and exceed this mission through our commitment to unparalleled customer service, by embracing innovations in technology, facilitating systems integration and by widening our distribution channels globally.

ITC's Principles and Beliefs - Our Principles and Beliefs guide us down the path of success; Integrity is the foundation of our business. Teamwork is vital throughout our organization, as we provide an enriched corporate atmosphere that accompanies growth, thoughtfulness, and career stimulation. Our customer dictates our quality standards throughout all aspects of ITC Systems business. We are committed to profitable growth and reinvestment in technology. ITC Systems fosters strategic partnerships with industry leaders to create new value to our products, company offerings, and customer service. We believe change is essential for our growth and success in the future as is our devotion to our fundamental business philosophy.

Since 1989, ITC Systems has been at the forefront of design and manufacturing of software, firmware, and hardware for transaction-based solutions.

PROJECT PLANNING

1. Project Planning and Development

Describe your company's project planning and development methodology, the tools used, and the executive oversight applied to projects during the strategic initiatives, marketing plans, media plans, promotion plans, research/evaluation plans and new production plans phases.

As part of the implementation process, ITC Systems will begin by remotely meeting with stakeholders of the project. If purchased, a statement of work (SOW) can be created and a certified ITC Project Manager assigned and weekly meetings scheduled.

Regardless of whether the SOW or Project Manager options are purchased, ITC Systems utilizes Basecamp as a project management portal for all communications between project teams. Through the basecamp portal we are able to create specific "to-do" lists pertaining to the various stages of the project and assign the tasks to the appropriate person with a due date for completion. Discussion threads allow for open communication on specific topics between teams which can be reviewed at any time for reference which is much more efficient than standard emails.

Additionally, the following describes ITC's project planning and development methodology.

Solution Planning Phase:

During the initial Solution Planning Phase, a team is assembled at ITC Systems with individuals that will be involved and dedicated to the project's success. Within this phase all aspect of the project will be document, solution recommendations will be provided, roles and responsibilities will be outlined, specifications/diagrams will be provided to the IT team at Los Rios Community College District.

Development Phase:

During the development Phase, based on the implementation schedule, dedicated resources will be assigned to work on the project remotely to install and configure software in coordination with the Los Rios Community College District team. These dedicated resources, as part of the project team will have a complete understanding of all aspect of the project and will provide technical support as direct contacts with escalation procedures available.

User Acceptance Phase:

During the User Acceptance Phase dedicated ITC Systems resources will work with Los Rios Community College District to identify user case scenarios and configure the software to support testing scripts as required.

Production Deployment Phase:

During the Production Deployment phase dedicated resources at ITC Systems will work with the Los Rios Community College District team to deploy and test all aspect of the solution.

These resources will be the main point of contacts as the system experts until the post execution and project close.

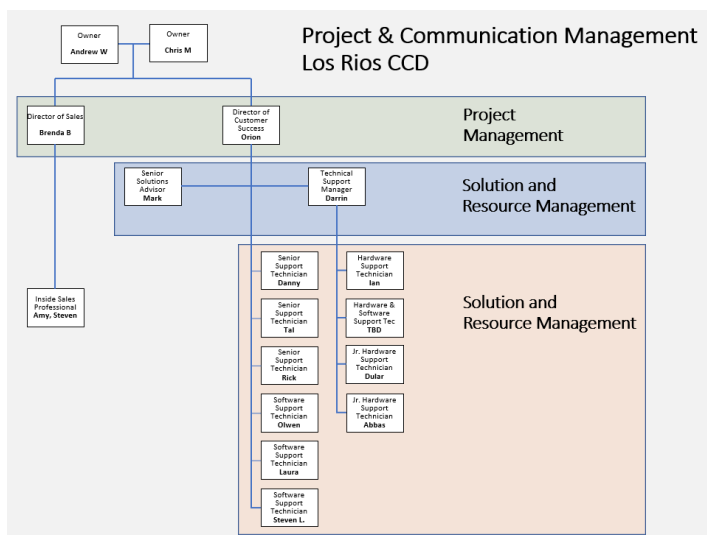
Post Implementation Phase:

During the post implementation phase ITC Systems technical personnel not involved in the project will be presented the components and specifics of the project as well as access to documentation on the solution. This will complete the cycle allowing all of ITC Systems Technical Support personnel to provide support with an understanding of the components. Support would then be provided through our standard support channels with points of escalation.

2. Project Team

Attach an organizational chart of all staff that will be assigned to this project over the course of the contract period. State the primary responsibilities of those staff members to the project, professional background and their reporting relationship to the company, District executives, and project team members.

Following is ITC's Org Chart:



The following are key stakeholders from ITC Systems - additional resources may be assigned based on final scope and technician availability.

Team Members	Assets
<ul style="list-style-type: none"> Valued ITC Systems team member since 1999 	
Senior Solutions Advisor, Mark Visentin <ul style="list-style-type: none"> Prepares Statement of Work (SOW) – if purchased 	<ul style="list-style-type: none"> Campus solutions expert Documents project scope and transition plan for software
Senior Solutions Advisor, Hardware, Darrin Demosani	<ul style="list-style-type: none"> Valued ITC Systems team member since 1997 Hardware solutions expert Access Control specialist Manage and assign resources for hardware installation
<ul style="list-style-type: none"> Valued ITC Systems team member since 2006 	
Director of Customer Success, Orion DeSouza	<ul style="list-style-type: none"> Project Management, PMP Certified Management project directly (**if PM purchased) Management project in background (**if PM not purchased)
Senior Software Solution Technician/Manager, Tal Schaefer	<ul style="list-style-type: none"> Valued ITC Systems team member since 2010 Assigns Software Technician / Software Lead
Senior Hardware Solution	<ul style="list-style-type: none"> Valued ITC Systems team member since 2017
Assigns Hardware Technician / Software Lead Dular Patel	Technician/Manager, [REDACTED]
Director of Sales, Brenda Briseno	<ul style="list-style-type: none"> Valued ITC Systems sales team member since 2014 (previously ITC acquired GoPrint since 2005) Project Champion, Key Point of Contact Campus System Expert

3. Third Party Vendors

Explain if your agency regularly hires and manages third party vendors. Describe the criteria for choosing a particular third-party vendor.
ITC Systems sells, services and supports all of the solutions in this proposal directly. We do not use third party vendors.
COSTS
Complete cost to deliver the project as outlined in the scope of work, including completing pricing for listed equipment in that may be ordered for the Pay for Print System (Appendix D).
This is included in Appendix D



BID#22004 – Stored
Pay for Print System

Appendix D: Hardware Pricing for PFP System

APPENDIX D: HARDWARE PRICING FOR PFP SYSTEM

Note: If requirement is included with software license at no additional cost, please indicate with a \$0

Required	ARC	CRC	FLC	SCC	T	Cost/Qty	Total Cost
R1 MFD embedded PaperCut licenses For student to release print, copy, or scan on copier with cardless access. (see list of MFD)	7	5	7	0	19	\$ 531.05	\$ 10,089.95
R2 MF Printer embedded PaperCut Licenses For student to release print on PaperCut supported printers with cardless access. (see list of MF Printers)	0	4	0	0	4	\$ 271.70	\$ 1,086.80
Stand Alone Release Station <i>A stand alone release station for student to release print job to copier or printer with cardless access.</i>							
R3 Stand Alone Station Devices (Need to equal or better than netZtouch QBX 7800)	21	0	0	0	21	\$ 674.25	\$ 14,159.25
License to Stand Alone Release Devices	21	0	0	0	21	\$ 72.20	\$ 1,516.20
Copier Cables - as noted in Q&A (may not be required)	19	0	0	0	19	\$ 108.50	\$ 2,061.50
R4 PC Print Release Station License Allow students to release print job via a PC by logging into the workstation with cardless access.	0	25	12	18	55	\$ 125.40	\$ 6,897.00
Coin, Cash, and Credit Card Payment Station <i>Students can add value to their account via coins, cash, and credit cards on campus.</i>							
R5 Payment Station with credit, cash, and coins capability (Need to equal or better than RSX1000) <i>Credit card fees have \$7.95/month per unit fee payable to Nayax + Transaction Fees (OPTION TO HAVE ITC BE MERCHANT INCL. below)</i>	4	3	4	4	15	\$ 3,206.95	\$ 48,104.25
License to Payment Station - Advanced Connector	4	3	4	4	15	\$ 72.20	\$ 1,083.00
License to Payment Station - Kiosk Connector	4	3	4	4	15	\$ 269.80	\$ 4,047.00
If ITC is Nayax/Credit Card Merchant vs LRCCD <i>Includes monthly cellular fees, EXCLUDES transaction/processing fees which are dependent on funds collected (13 % total - 6% payable to Nayax, 7% payable to ITC for management fee)</i>	4	3	4	4	15	\$ 286.20	\$ 4,293.00
R6 Payment Gateway License Provided a hosted payment (credit card payment processing does not use LRCCD network)	NOTE: Not required, assume add value in PlayStation Elite. <i>If required in software, ITC moved this to optional due to requirement for zero network access</i>				1		n/a
R7 Mobile/BYOD Printing (Windows, OSX, iOS, and Android) Allow students to print from their mobile/BYOD devices to any printers.	40	34	7	52	133	\$0	\$0
Installation and configuration of software and hardware. <i>Please include all costs to install equipment and configuration of software. College and District IT staff are willing to assist when possible to lower implementation costs. If any of the implementation steps can be completed by college and district IT staff, please note.</i>							
R8 Install & Configure of PaperCut Server and site licenses to all locations. Add MFD and Printers to Print Queue Set up PaperCut account with Los Rios AD Set up Administration accounts in PaperCut Management Console Install/configure PC Release Stations Install/configure Printer Release Stations Install/configure MFD release stations Install and configure of the Payment Stations Set up hosted payment gateway Set up and Configure Mobile Printing					20	\$ 798.00	\$ 15,960.00
R9 Ongoing Software Maintenance and Support (3 yrs)					1	\$ 16,685.97	\$ 16,685.97
R10 Ongoing Hardware Maintenance and Support (3 yrs)					1	\$ 28,641.21	\$ 28,641.21
R11 End Users/IT Staff Training and documentation					1	\$0	\$0
R12 Other (please list)							

ARC	CRC	FLC	SCC	
3717.35	2655.25	3717.35	0	10089.95
0	1086.8	0	0	1086.8
0	0	0	0	0
14159.25	0	0	0	14159.25
1516.2	0	0	0	1516.2
2061.5	0	0	0	2061.5
0	3135	1504.8	2257.2	6897
0	0	0	0	0
12827.8	9620.85	12827.8	12827.8	48104.25
288.8	216.6	288.8	288.8	1083
1070.2	800.4	1070.2	1070.2	4047
1144.8	858.6	1144.8	1144.8	4293
3990	3990	3990	3990	15960
4171.4925	4171.4925	4171.4925	4171.4925	16685.97
7160.3025	7160.3025	7160.3025	7160.3025	28641.21
\$ 52,116.70	\$ 33,704.30	\$ 35,884.55	\$ 32,919.60	154625.13
ARC	CRC	FLC	SCC	

Total Costs								\$ 154,625.13	
Optional:									
O1	Follow Me/ Find Me Printing Allow students to release print job from any of the release stations within Las Rios.	Included in Installation Pricing (R8)	1	\$0	\$0				
O2	Transferring stored value funds from legacy cards to PaperCut accounts Allow students to self transfer the funds from legacy card store value to PaperCut account.	3 Options available, select any combination desired							
	Option 1: Easy Convert, Self Service - 7815 Terminal & Card Reader (1500, currently in LRCCD possession)		1	\$ 870.00	\$ 870.00				
	Option 1: Easy Convert Cable to 1500 Card Reader & Terminal		1	\$ 10.00	\$ 10.00				
	Option 1: 3 Years Support for Easy Convert		1	\$ 400.20	\$ 400.20				
	Option 2: Easy Convert at PayStation Elite, add stored value reader to configuration Additional professional services/installation costs (if ordered at a later time		1	\$ 693.00	\$ 693.00				
	Option 2: 3 Years Support Easy Convert at PayStation Elite, add stored value reader to configuration		1	\$ 318.78	\$ 318.78				
	Option 3: Easy Convert Manually/Staff Managed Requires use of ITC 1535 MiniTill, currently used by LRCCD		1	\$0	\$0				
O3	Implementing PIN functionality in addition to AD login credential. Allow students to create their own PIN for easier print release.	Included in Installation Pricing (R8)	1	\$0	\$0				
O4	Ongoing Software Maintenance and Support after 3 years		1	\$ 7,505.76	\$ 7,505.76				
O5	Ongoing Hardware Maintenance and Support after 3 years Includes Credit Card monthly fees of \$7.95 - excludes transaction/management fees for funds collected		1	\$ 12,638.43	\$ 12,638.43				
Additional Options Identified by ITC Systems									
O6	Option to Add PaperCut add value via Credit Card Software	NOTE: ITC moved this to optional due to requirement for zero network access. Campus network is required to initiate transaction to send to hosted gateway. In user portal Additional transaction/processing fees to apply if ITC Systems is merchant of record vs. LRCCD	1	\$ 476.90	\$ 476.90				
	OPTION Payment Gateway License (PaperCut) Provided a hosted payment (credit card payment processing does not use LRCCD network)								
	OPTION Payment Gateway License - 3 years support		1	\$ 214.61	\$ 214.61				
	OPTION Payment Gateway - ITC Support for 3 years		1	\$ 107.30	\$ 107.30				
	Option to Add Contactless Reader at MFD Add Contactless Reader at MFD Requires sample cards and card spec details Not eligible for annual support		1	\$ 225.00	\$ 225.00				
	Option to Add Contactless Reader to PayStation Elite Add Contactless Reader to PayStation Elite Additional professional services/installation costs (if ordered at later time		1	\$ 517.00	\$ 517.00				
	3 Years Premium Support for Contactless Reader Add-on		1	\$ 237.82	\$ 96.06				
	Option to Base Stand for netZtouch 7800 Base stand for netZtouch, quantities TBD		1	\$ 315.00	\$ 315.00				
	Optional Professional Services (pick any combination) Project Management		15	\$ 160.00	\$ 2,400.00				
	Qty can be negotiated, current qty recommended by ITC								
	Statement of Work document writing		8	\$ 140.00	\$ 1,120.00				

***Shipping of hardware is not included, and will be additional charge

Initial HW & SW Costs - Campus Breakdown (after options added to)

INFORMATION FROM APPENDIX C - Existing District Equipment & Bid Price Sheet

Inventory List of AFD

SOFTWARE

Brand/Model	ARC	CRC	FLC	SCC	TOTAL
IBM BiRhulu 108		1			1
IBM BiRhulu 164		4			4
IBM BiRhulu 227	1				1
IBM BiRhulu 224	2				2
IBM BiRhulu 423	1				1
Neon Copy Center 232	1				1
Toshiba E-Studio 2011	1				1
Toshiba E-Studio 2011DA	1				1
Toshiba E-Studio 357			3		3
Toshiba E-Studio 2135ac (color)			2		2
Toshiba E-Studio 2011BA			1		1
Toshiba E-Studio 3015ac			1		1
TOTAL					19

Inventory List of MF Printers at Los Rios

Brand/Model	ARC	CRC	FLC	SCC	TOTAL
net-scanner Enterprise M20X		4			4
TOTAL					4

NetScout PaperCut License - Advanced Connector (for netScout)	21	0	0	0	21
Computer Release Station Software	0	25	12	18	55
Elite PaperCut Licenses - Advanced Connector (for Elite)	4	3	4	7	18
Elite PaperCut Licenses - Kiosk Connector	4	3	4	7	18
Elite Copier Cables (as noted by email: October 30-November 3, 2021)	4	3	0	3	10
Credit Card Payment Gateway					1
Elite Support PaperCut					1

*3 wires added on 11/17/21

SOFTWARE SUBTOTALS:

\$7,154.78 \$8,347.78 \$6,709.38 \$5,095.93 \$ 27,307.85

HARDWARE

Elite - Credit Card Conn/Bill (S820J-201-CN-F)					
ABB Shared Value Reader for Easy Convert					
Assumes ARCO is merchant processing the Credit Cards	4	3	4	7	18
netScout (P800)	21	0	0	0	21

HARDWARE SUBTOTALS:

\$4,358.35

PROFESSIONAL SERVICES

Remote Hardware & Software Professional Services					21
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PROFESSIONAL SERVICES SUBTOTALS:

\$4,189.50 \$4,189.50 \$4,189.50 \$4,189.50 \$ 16,758.00

SW & HW GRAND TOTALS:

\$ 126,424.20 \$ 184,929.62

Initial Purchase (per unit)	ARC	CRC	FLC	SCC	combined
\$ 531.05	\$1,124.20	\$2,655.25	\$ -	\$ -	
\$ 531.05	\$ 531.05				
\$ 531.05	\$1,062.10	\$ -	\$1,717.35	\$ -	
TOTAL					

Support Tr 1-3 (per unit)	ARC	CRC	FLC	SCC	Combined
\$ 238.97	\$ 955.89	\$ 1,194.86	0	0	
\$ 238.97	\$ 238.97				
\$ 238.97	\$ 477.94	\$1,672.81			
TOTAL					

Support Tr 4+ (per unit) (ESTIMATES)	ARC	CRC	FLC	SCC	Combined
\$ 112.88	\$ 451.44	\$ 564.30	0	0	
\$ 106.21	\$ 106.21				
\$ 106.21	\$ 212.42	\$ 743.47			
TOTAL					

\$ 122.27	\$ 485.06			
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\$ 54.34	\$ 217.36			
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\$ 32.49	\$ 682.29			
\$ 56.43	\$ -	\$ 1,410.75	\$ 677.16	\$ 1,015.74
\$ 32.49	\$ 129.96	\$ 97.47	\$ 129.96	\$ 227.43
\$ 121.41	\$ 485.64	\$ 364.23	\$ 485.64	\$ 849.87
\$ 214.61	\$ 53.65	\$ 53.65	\$ 53.65	\$ 53.65
varies	\$ 1,512.17	\$ 1,805.01	\$1,509.61	\$ 1,073.35

\$ 14.44	\$ 303.24			
\$ 25.08	\$ -	\$ 627.00	\$ 350.96	\$ 451.44
\$ 14.44	\$ 57.76	\$ 43.32	\$ 57.76	\$ 101.08
\$ 53.96	\$ 215.84	\$ 161.88	\$ 215.84	\$ 377.72
\$ 95.38	\$ 21.85	\$ 21.85	\$ 21.85	\$ 21.85
varies	\$ 685.38	\$ 818.85	\$ 670.94	\$ 477.04

\$ 2,056.13 \$ 2,456.56 \$ 2,012.81 \$ 1,431.13 \$ 7,956.63

\$ 4,536.52 \$ 5,415.04 \$4,528.83 \$ 3,220.04 \$ 17,700.42

\$ 1,793.98	\$ 7,175.92	\$ 5,381.94	\$7,175.92	\$12,557.86
\$ 310.16	\$ 6,513.36	\$ -	\$ -	\$ -

\$ 701.99	\$ 2,807.96	\$ 2,105.97	\$ 2,807.96	\$ 4,913.93
\$ 121.37	\$ 2,548.77			

\$ 13,689.28 \$ 5,381.94 \$7,175.92 \$12,557.86 \$ 38,805.00

\$ 5,356.790 \$ 2,105.970 \$ 2,807.960 \$4,913.930 \$ 15,184.59

n/a	n/a	n/a	n/a	n/a
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n/a	n/a	n/a	n/a	n/a
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\$ - \$ - \$ - \$ - \$ -

\$ 13,225.80 ##### \$15,777.90 \$ 54,505.42

\$ 7,412.86 \$ 4,562.53 \$ 4,820.77 \$ 5,345.06

\$ 21,141.22



800 Fee Fee Road
Maryland Heights, MO 63043
Federal Tax ID # 37-1997373
Tel: 314-872-7772
Fax: 314-872-3353

QUOTE 100483

Date(Y/M/D) 2021/10/27

CUSTOMER NO. LOSRIOSCU-CA14

TO: Los Rios Community College District
1919 Spanos Court

Sacramento CA 95825-3981
USA

Jeff Lewis
916.608.6633

ITC Systems is pleased to quote you the following:

Salesperson		Ship Via	F.O.B	Terms	
Brenda Briseno				Net 30 Days	
QTY	Item Code	Description	BP Catalogue #	Unit Price	Extended Price

End User: Los Rios CCD, 4 Main Campuses + Satellite Locations

Must Include 3 Years of Support

*****Years 4+ is listed for estimated purposes. Exact pricing cannot be guaranteed beyond 30-days from quote.**

SOFTWARE

4	6040-PC-EM-HP	PaperCut embedded for HP (Chai/FutureSmart or OSA)	271.700	1,086.80
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4	6040-PC-SUPPORT	PaperCut Maintenance & Support Year 1-3	122.265	489.06
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Year 4+ License and Support \$217.36

9	6040-PC-EM-KM	PaperCut embedded for KonicaMinolta (Open API)	531.050	4,779.45
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9	6040-PC-SUPPORT	PaperCut Maintenance & Support Year 1-3	238.972	2,150.75
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Year 4+ License and Support \$1015.74

9	6040-PC-EM-TOSHMFP	PaperCut embedded for Toshiba MFP (Support LeSF 2.1+)	531.050	4,779.45
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9	6040-PC-SUPPORT	PaperCut Maintenance & Support Year 1-3	238.972	2,150.75
---	-----------------	---	---------	----------

Year 4+ License and Support \$955.89

1	6040-PC-EM-XEROX	PaperCut embedded for Xerox (EIP/Secure Access/Network Accounting)	531.050	531.05
---	------------------	--	---------	--------

1	6040-PC-SUPPORT	PaperCut Maintenance & Support Year 1-3	238.970	238.97
---	-----------------	---	---------	--------

Year 4+ License and Support \$106.21

55	6040-PC-C-O	Print Manager Paper Cut Client Release Station	125.400	6,897.00
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55	6040-PC-SUPPORT	PaperCut Maintenance & Support Year 1-3	56.430	3,103.65
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Year 4+ License and Support \$1379.40

39	6040-PC-HW	Print Manager Paper Cut Hardware Connection	72.200	2,815.80
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39	6040-PC-SUPPORT	PaperCut Maintenance & Support Year 1-3	32.490	1,267.11
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Year 4+ License and Support \$519.84

18	6040-PC-HWGW	Print Manager Paper Cut HDW Payment Gateway	269.800	4,856.40
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18	6040-PC-SUPPORT	PaperCut Maintenance & Support Year 1-3	121.410	2,185.38
----	-----------------	---	---------	----------



800 Fee Fee Road
Maryland Heights, MO 63043
Federal Tax ID # 37-1997373
Tel: 314-872-7772
Fax: 314-872-3353

QUOTE 100483

Date(Y/M/D) 2021/10/27

CUSTOMER NO. LOSRIOSCU-U-CA14

TO: Los Rios Community College District

1919 Spanos Court

Sacramento CA 95825-3981
USA

Jeff Lewis

916.608.6633

ITC Systems is pleased to quote you the following:

QTY	Item Code	Description	BP Catalogue #	Unit Price	Extended Price
Year 4+ License and Support \$809.40					
1	6040-PC-GW	Print Manager Paper Cut Online Payment Gateway		476.900	476.90
1	6040-PC-SUPPORT	PaperCut Maintenance & Support Year 1-3		214.610	214.61
Year 4+ License and Support \$95.38					
1	6040-PC-SUPPORT	ITC Systems Remote Software Support of PaperCut Solutions Year 1-3		5,900.140	5,900.14
Year 4+ Support \$2501.92					
		Subtotal			43,923.27
PAYMENT SYSTEMS:					
21	7800	netZtouch QBX 7.5" TS Terminal, TCP/IP, Copy & Print Release		674.250	14,159.25
21	HD-MTCE-PDW	Hardware Premium Return to Depot - Year 1-3 (ITC PN for year 1)		310.160	6,513.36
21	HD-MTCE-PD	Hardware Premium Return to Depot - (ITC PN for year 2-3)		0.000	
Hardware Premium Return to Depot - Year 4+ (per year) Support, \$2548.67 (for all netZtouch)					
18	5820U-2DI-CN-F	PayStation Elite,Coin&Bill (Coinco), SV Mag trk 2DI(Danyl,Debitek-Cnvrtng to ITC Format),Nayax Crd		3,899.950	70,199.10
18	HD-MTCE-PDW	Hardware Premium Return to Depot - Year 1-3 (ITC PN for year 1)		1,793.980	32,291.64
18	HD-MTCE-PD	Hardware Premium Return to Depot - Year 2-3 (ITC PN for year 2-3)		0.000	
Hardware Return to Depot - Year 4+ (per year) Support, \$10529.87 (for all Elites)					
1	60-NETZ-RC	netZtouch Remote Configuration		0.000	
2	ITEM	901-CUSTOM - Cables for Toshba eStudio 3518A & 3557		108.500	217.00
1	901-145-TOS-EB2-2	Toshiba Copier, 2nd Generation B/W Dual Price Copier for Estudio 355		108.500	108.50
7	901-7800-BIZHUB	Copier Cable 58XX/7800 KM Vendor 2 (KM 308e & 364e)		108.500	759.50
		Subtotal			124,248.35
PROFESSIONAL SERVICES:					
21	PS-DAY-REMOTE	Remote - Installation, Support, or Training (per day)		798.000	16,758.00
		Subtotal			16,758.00



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Maryland Heights, MO 63043
Federal Tax ID # 37-1997373
Tel: 314-872-7772
Fax: 314-872-3353

QUOTE 100483

Date(Y/M/D) 2021/10/27

CUSTOMER NO. LOSRIOSCU-CA14

TO: Los Rios Community College District

1919 Spanos Court

Sacramento CA 95825-3981
USA

Jeff Lewis

916.608.6633

ITC Systems is pleased to quote you the following:

QTY	Item Code	Description	BP Catalogue #	Unit Price	Extended Price
-----	-----------	-------------	----------------	------------	----------------

****Shipping not included and will be extra****

Campus Breakdown for Hardware/Software/Professional Services

ARC

Initial Purchase HW & SW & PS: \$41,103.33

Support for Initial Purchase yr 1-3: \$18,225.80

Estimated Support Year Starting Yr 4: \$7,412.86

CRC

Initial Purchase HW & SW & PS: \$24,237.13

Support for Initial Purchase yr 1-3: \$10,796.98

Estimated Support Year Starting Yr 4: \$4,562.53

FLC

Initial Purchase HW & SW & PS: \$26,498.68

Support for Initial Purchase yr 1-3: \$11,704.75

Estimated Support Year Starting Yr 4: \$4820.77

SCC

Initial Purchase HW & SW & PS: \$36,585.08

Support for Initial Purchase yr 1-3: \$15,777.90

Estimated Support Year Starting Yr 4: \$6,345.06

All Freight and brokerage charges are extra.

SUBTOTAL USD 184,929.62

DISCOUNT

Visa and Mastercard payments > \$1,000 are subject to a 5% administration fee at time of invoicing. Payments made by Wire Transfer will incur a \$25 wire fee. Please call (416) 289-2344 for more information. 2% Interest charge per month on all overdue accounts. A 15% restocking charge will apply on all returned goods.

SHIPPING & HANDLING 0

TAX

TOTAL USD 184,929.62

Visit our website: www.itcsystems.com

OPTIONS SUBTOTAL USD 0.00

Terms & Conditions:

- Quote is valid for 30 days.
- FOB Origin (Toronto or St. Louis)
- All ITC Hardware products have a 1 year Limited Warranty.
- All ITC Systems Software is based on an annual licensing and support fee.
- All custom card orders may be 10% over or under the quantity ordered.
- All first time customers are required to prepay before shipment. A credit application is available for those requesting terms for subsequent orders.
- There is a 15% restocking fee. Items must be returned within 30 days of delivery, unused in the original packaging.
- Certain items cannot be returned for credit. Items include: Custom cards, Special Promotions and Sale items, Software that has been registered, etc.
- ITC Systems cannot accept any returns without an Return Merchandise Authorization (RMA) number.
- Most products ship within 8 business days.
- Custom Card Orders, Custom Skins, & Security Access products typically ship in 4-6 weeks.
- Payments made by Wire Transfer will incur a \$25 wire fee.

From: [Bucher, Jeff](#)
To: [Lewis, Jeff](#); [Divanyan, Andranik](#); [Oesterman, Emmie](#)
Subject: RE: PaperCut Server (GoPrint Replacement)
Date: Wednesday, November 17, 2021 11:32:01 AM

Not really

Things are sparse here. I think I broke 200k in the 4500 with the Hyflex transfer. I am almost as cash strapped as you are at FLC.

GENFD 4500 12 AR.VA. MICR 67800 00000 2022 384B
GENFD 5600 12 AR.VA. MICR 67800 00000 2022 384B

I have to do a transfer for the 5600...did I miss the totals per campus. There have been so many of these emails

It was something like 40k for the 4500 and 20k for the 5600

--Jeff

From: Lewis, Jeff
Sent: Wednesday, November 17, 2021 11:10 AM
To: Divanyan, Andranik <Andranik.Divanyan@scc.losrios.edu>; Oesterman, Emmie <oestere@crc.losrios.edu>; Bucher, Jeff <BucherJ@arc.losrios.edu>
Subject: RE: PaperCut Server (GoPrint Replacement)

Thanks Andy. Jeff you probably already have 400k in a 4500 and 250k in a 5600 string.

From: Divanyan, Andranik <Andranik.Divanyan@scc.losrios.edu>
Sent: Wednesday, November 17, 2021 11:08 AM
To: Lewis, Jeff <lewisj@flc.losrios.edu>; Oesterman, Emmie <oestere@crc.losrios.edu>; Bucher, Jeff <BucherJ@arc.losrios.edu>
Subject: RE: PaperCut Server (GoPrint Replacement)

I will follow up with the VPA and get back to you, Jeff.

-andy

From: Lewis, Jeff <lewisj@flc.losrios.edu>
Sent: Wednesday, November 17, 2021 11:08 AM
To: Oesterman, Emmie <oestere@crc.losrios.edu>; Bucher, Jeff <BucherJ@arc.losrios.edu>; Divanyan, Andranik <Andranik.Divanyan@scc.losrios.edu>
Subject: RE: PaperCut Server (GoPrint Replacement)

Excellent Emmie, thanks. Jeff and Andy do you have your strings for the ITC PO?

From: [Oesterman, Emmie](#)
To: [Lewis, Jeff](#)
Subject: FW: PaperCut Server (GoPrint Replacement)
Date: Wednesday, November 17, 2021 11:05:27 AM

GENFD	4500	12	CR.VE.MICR	49000	00000	384C	NI Supply
GENFD	5600	12	CR.VE.MICR	49000	00000	384C	Repairs

Here you go...

From: Oesterman, Emmie
Sent: Friday, November 12, 2021 10:45 AM
To: Lewis, Jeff <lewisj@flc.losrios.edu>; Bucher, Jeff <BucherJ@arc.losrios.edu>; Divanyan, Andranik <Andranik.Divanyan@scc.losrios.edu>
Subject: RE: PaperCut Server (GoPrint Replacement)

I just chatted with my VPA and she was okay with using HEERF funding... LOL I just asked them to move the money to the account you listed below... let see what happen

Emmie

From: Lewis, Jeff
Sent: Friday, November 12, 2021 10:31 AM
To: Oesterman, Emmie <oestere@crc.losrios.edu>; Bucher, Jeff <BucherJ@arc.losrios.edu>; Divanyan, Andranik <Andranik.Divanyan@scc.losrios.edu>
Subject: RE: PaperCut Server (GoPrint Replacement)

I hear you. There was some question in the last VPA meeting if this is HEERF fundable so it would be great if you can check with your VPA. Either way we were going to pay for this with out HEERF money back when there was no HEERF and it's not like we don't have other funds like a ton of SIEF this year.

From: Oesterman, Emmie <oestere@crc.losrios.edu>
Sent: Friday, November 12, 2021 9:09 AM
To: Lewis, Jeff <lewisj@flc.losrios.edu>; Bucher, Jeff <BucherJ@arc.losrios.edu>; Divanyan, Andranik <Andranik.Divanyan@scc.losrios.edu>
Subject: RE: PaperCut Server (GoPrint Replacement)

Jeff... are we going to get this PO issue? LOL Not sure we can meet the January deadline if we don't this moving...

Emmie

From: Cosentino, James

From: [Divanyan, Andranik](#)
To: [Bucher, Jeff](#); [Lewis, Jeff](#); [Oesterman, Emmie](#)
Subject: RE: PaperCut Server (GoPrint Replacement)
Date: Wednesday, November 17, 2021 6:05:37 PM

Jeff, here are the SCC strings:

Initial Purchase HW & SW & PS: **\$36,585.08 (Need a SCC 4500 string)** GENFD 4500 11
SC.VA.PAYP 67700 041X
Support for Initial Purchase yr 1-3: **\$15,777.90 (Need a SCC 5600 string)** GENFD 5600 11
SC.VA.PAYP 67700 041X

Thanks,
-Andy

From: Bucher, Jeff <BucherJ@arc.losrios.edu>
Sent: Wednesday, November 17, 2021 11:32 AM
To: Lewis, Jeff <lewisj@flc.losrios.edu>; Divanyan, Andranik <Andranik.Divanyan@scc.losrios.edu>;
Oesterman, Emmie <oestere@crc.losrios.edu>
Subject: RE: PaperCut Server (GoPrint Replacement)

Not really

Things are sparse here. I think I broke 200k in the 4500 with the Hyflex transfer. I am almost as cash strapped as you are at FLC.

GENFD 4500 12 AR.VA. MICR 67800 00000 2022 384B
GENFD 5600 12 AR.VA. MICR 67800 00000 2022 384B

I have to do a transfer for the 5600...did I miss the totals per campus. There have been so many of these emails

It was something like 40k for the 4500 and 20k for the 5600

--Jeff

From: Lewis, Jeff
Sent: Wednesday, November 17, 2021 11:10 AM
To: Divanyan, Andranik <Andranik.Divanyan@scc.losrios.edu>; Oesterman, Emmie <oestere@crc.losrios.edu>; Bucher, Jeff <BucherJ@arc.losrios.edu>
Subject: RE: PaperCut Server (GoPrint Replacement)

Thanks Andy. Jeff you probably already have 400k in a 4500 and 250k in a 5600 string.

From: Divanyan, Andranik <Andranik.Divanyan@scc.losrios.edu>

682770 ON Ltd.
 27 Mobile Drive
 North York, ON M4A 1H5
 Canada
 Phone: (416) 289-2344
 Fax: (416) 289-4790
 HST # R123841140 (CDN)

COMMERCIAL INVOICE

Package(s) weight:	320.00 Lbs
--------------------	------------

INVOICE NO.: F. 90412. 504

SOLD TO: LOS RIOS COMMUNITY COLLEGE
 1919 SPANOS COURT
 SACRAMENTO CA 95825-3981
 916-608-6633

SHIP TO: FOLSOM LAKE COLLEGE
 FLC RECEIVING C/O JEFF LEWIS
 10 COLLEGE PARKWAY
 FOLSOM CA 95630

DATE		SHIP VIA		F.O.B.	TERMS	
7-Jan-22		0		TORONTO	NET 30 DAY	
PURCHASE ORDER NUMBER		ORDER DATE		SALES PERSON		OUR ORDER NUMBER
1118857		7-Jan-22		BRENDA BRISENO		90412
QTY ORDERED	QTY SHIPPED	QTY B.O.	ITEM NUMBER	DESCRIPTION		UNIT PRICE
4	4	0	5820U-2DI-CN-F	COINOP Elite.Coin&Bill		\$3.899.95
				HTS: 8472.90.9080 ORIGIN: CANADA		\$15.559.80

PO #000 1118857

Rev R #000 1099798

1/19/22
 Baba

COMMERCIAL INVOICES FOR CUSTOMS PURPOSES ONLY
 REASON FOR EXPORT: SALE
 COMPANIES ARE NOT RELATED
 BILL CUSTOMS CHARGES TO SHIPPER
 CUSTOMS CLEARANCE BY SCS 572

				Net Amount		\$15.559.80
				Shipping & Handling		
				Total due:	US FUNDS	\$15.559.80

ALL OVERDUE INVOICES ARE SUBJECT TO 2% INTEREST CHARGE PER MONTH.

Thank You



800 Fee Fee Road
Maryland Heights, MO 63043 USA
Federal Tax ID # 37-1997373
Tel: 314-872-7772
Fax: 314-872-3353

INVOICE

21633

CUSTOMER NO. LOSRIOSCU-CA14

Date(Y/M/D) 2022/02/09

Sold To Los Rios Community College District

1919 Spanos Court

Sacramento CA 95825-3981
USA

Jeff Lewis

Ship To Los Rios Community College District

1919 Spanos Court
Sacramento CA 95825-3981
USA

Tracking #

Purchase Order Number			Salesperson	Ship Via	F.O.B	Terms	
1118857			Brenda Briseno	UPS Ground PP&ADD	Origin	Net 30 Days	
Quantity			Item Code	Description	BP Catalogue #	Unit Price	Extended Price
Ordered	Shipped	B.O					

<<<ITC SHIPPING NOTE: Customer Requested Split shipment for 4 Campuses as noted on pre-config form. Entire order to be invoiced together (1 Invoice HW, 1 Invoice SW).>>

***Send Invoice to: acctg-ops@losrios.edu

End User: Los Rios CCD, 4 Main Campuses + Satellite Locations

Must Include 3 Years of Support

***Years 4+ is listed for estimated purposes. Exact pricing cannot be guaranteed beyond 30-days from quote.

SOFTWARE

4	4	6040-PC-EM-HP	PaperCut embedded for HP (Chai/FutureSmart or OSA)	271.700	1,086.80
4	4	6040-PC-SUPPORT	PaperCut Maintenance & Support Year 1-3	122.265	489.06
Year 4+ License and Support \$217.36					
9	9	6040-PC-EM-KM	PaperCut embedded for KonicaMinolta (Open API)	531.050	4,779.45
9	9	6040-PC-SUPPORT	PaperCut Maintenance & Support Year 1-3	238.972	2,150.75
Year 4+ License and Support \$1015.74					
12	12	6040-PC-EM-TOSHM	PaperCut embedded for Toshiba MFP (Support FP LeSF 2.1+)	531.050	6,372.60
12	12	6040-PC-SUPPORT	PaperCut Maintenance & Support Year 1-3	238.972	2,867.66
Year 4+ License and Support \$1,274.52					
1	1	6040-PC-EM-XEROX	PaperCut embedded for Xerox (EIP/Secure Access/Network Accounting)	531.050	531.05
1	1	6040-PC-SUPPORT	PaperCut Maintenance & Support Year 1-3	238.970	238.97
Year 4+ License and Support \$106.21					
55	55	6040-PC-C-O	Print Manager Paper Cut Client Release Station	125.400	6,897.00
55	55	6040-PC-SUPPORT	PaperCut Maintenance & Support Year 1-3	56.430	3,103.65
Year 4+ License and Support \$1379.40					
36	36	6040-PC-HW	Print Manager Paper Cut Hardware Connection	72.200	2,599.20
36	36	6040-PC-SUPPORT	PaperCut Maintenance & Support Year 1-3	32.490	1,169.64
Year 4+ License and Support \$519.84					



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Sold To Los Rios Community College District

1919 Spanos Court

Sacramento CA 95825-3981
USA

Jeff Lewis

Ship To Los Rios Community College District

1919 Spanos Court
Sacramento CA 95825-3981
USA

Tracking #

Quantity			Item Code	Description	BP Catalogue #	Unit Price	Extended Price
Ordered	Shipped	B.O					
15	15		6040-PC-HWGW	Print Manager Paper Cut HDW Payment Gateway		269.800	4,047.00
15	15		6040-PC-SUPPORT	PaperCut Maintenance & Support Year 1-3		121.410	1,821.15
				Year 4+ License and Support \$809.40			
1	1		6040-PC-GW	Print Manager Paper Cut Online Payment Gateway		476.900	476.90
1	1		6040-PC-SUPPORT	PaperCut Maintenance & Support Year 1-3		214.610	214.61
				Year 4+ License and Support \$95.38			
1	1		6040-PC-SUPPORT	ITC Systems Remote Software Support of PaperCut Solutions Year 1-3		6,027.750	6,027.75
				Year 4+ Support \$2,708.93			
				Subtotal			44,873.24
PAYMENT SYSTEMS:							
<<<<INTERNAL PRODUCTION NOTE: All equipment must be marked with correct locations based on pre-install information>>>>							
Hardware Premium Return to Depot - Year 4+ (per year) Support, \$2548.67 (for all netZtouch)							
Hardware Return to Depot - Year 4+ (per year) Support, \$10529.87 (for all Elites)							
PROFESSIONAL SERVICES:							
20	20		PS-DAY-REMOTE	Remote - Installation, Support, or Training (per day)		798.000	15,960.00
				Subtotal			15,960.00



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Fax: 314-872-3353

INVOICE

21633

CUSTOMER NO. LOSRIOSCU-U-CA14

Date(Y/M/D) 2022/02/09

Sold To Los Rios Community College District

1919 Spanos Court

Sacramento CA 95825-3981
USA

Jeff Lewis

Ship To Los Rios Community College District

1919 Spanos Court

Sacramento CA 95825-3981
USA

Tracking #

Quantity			Item Code	Description	BP Catalogue #	Unit Price	Extended Price
Ordered	Shipped	B.O					

Shipping not included and will be extra

Campus Breakdown for Hardware/Software/Professional Services

American River C

Initial Purchase HW & SW & PS: \$40,903.83

Support for Initial Purchase yr 1-3: \$18,225.80

Estimated Support Year Starting Yr 4: \$7,412.86

Cosumnes RC

Initial Purchase HW & SW & PS: \$24,037.63

Support for Initial Purchase yr 1-3: \$10,796.98

Estimated Support Year Starting Yr 4: \$4,562.53

Folsom Lake C

Initial Purchase HW & SW & PS: \$26,299.18

Support for Initial Purchase yr 1-3: \$11,704.75

Estimated Support Year Starting Yr 4: \$4,820.77

SacramentoCC

Initial Purchase HW & SW & PS: \$24,927.38

Support for Initial Purchase yr 1-3: \$10,778.78

Estimated Support Year Starting Yr 4: \$4,409.23

Based On Sales Quotations 100542 (not 100483). Based On Sales Orders
100504. Based On Deliveries 150383.

Visa and Mastercard payments > \$1,000 are subject to a 5% administration fee at
time of invoicing. Payments made by Wire Transfer will incur a \$25 wire fee.
Please call (314) 872-7772 for more information. 2% Interest charge per month on
all overdue accounts. A 15% restocking charge will apply on all returned goods.

Visit our website: www.itcsystems.com

NET AMOUNT USD 60,833.24

TAX

APPLIED PAYMENT

DISCOUNT

SHIPPING & HANDLING 0

TOTAL USD 60,833.24

BALANCE DUE USD 60,833.24



800 Fee Fee Road
Maryland Heights, MO 63043 USA
Federal Tax ID # 37-1997373
Tel: 314-872-7772
Fax: 314-872-3353

617923

INVOICE

21566

CUSTOMER NO. LOSRIOSCU-U-CA14

Date(Y/M/D) 2022/01/07

Sold To Los Rios Community College District
1919 Spanos Court

Ship To

See body of order

Sacramento CA 95825-3981
USA

FLC

Jeff Lewis

Tracking #

Purchase Order Number			Salesperson	Ship Via	F.O.B	Terms	
1118857			Brenda Briseno	UPS Ground PP&ADD	Origin	Net 30 Days	
Quantity			Item Code	Description	BP Catalogue #	Unit Price	Extended Price
Ordered	Shipped	B.O					

***Send Invoice to: acctg-ops@losrios.edu

End User: Los Rios CCD, 4 Main Campuses + Satellite Locations

PAYMENT SYSTEMS:

21	21	7800	netZtouch QBX 7.5" TS Terminal, TCP/IP, Copy & Print Release	674.250	14,159.25
21	21	HD-MTCE-PDW	Hardware Premium Return to Depot - Year 1-3 (ITC PN for year 1)	310.160	6,513.36
21	21	HD-MTCE-PD	Hardware Premium Return to Depot - (ITC PN for year 2-3)	0.000	0
Hardware Premium Return to Depot - Year 4+ (per year) Support, \$2548.67 (for all netZtouch)					
15	15	5820U-2DI-CN-F	PayStation Elite,Coin&Bill (Coinco), SV Mag trk 2DI(Danyl,Debitek-Cnvrtn to ITC Format),Nayax Crd	3,899.950	58,499.25
15	15	HD-MTCE-PDW	Hardware Premium Return to Depot - Year 1-3 (ITC PN for year 1)	1,793.980	26,909.70
15	15	HD-MTCE-PD	Hardware Premium Return to Depot - Year 2-3 (ITC PN for year 2-3)	0.000	0
Hardware Return to Depot - Year 4+ (per year) Support, \$10529.87 (for all Elites)					
1	1	60-NETZ-RC	netZtouch Remote Configuration	0.000	0
7	7	901-7800-BIZHUB	Copier Cable 58XX/7800 KM Vendor 2 (KM 308e & 364e)	108.500	759.50



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INVOICE

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Date(Y/M/D) 2022/01/07

Sold To Los Rios Community College District

1919 Spanos Court

Sacramento CA 95825-3981
USA

Jeff Lewis

Ship To

See body of order

Tracking #

Quantity			Item Code	Description	BP Catalogue #	Unit Price	Extended Price
Ordered	Shipped	B.O					

Ship Date Jan 7/2022

TL 7.75% INCL

Based On Sales Quotations 100542 (not 100483). Based On Sales Orders 100504.

Visa and Mastercard payments > \$1,000 are subject to a 5% administration fee at time of invoicing. Payments made by Wire Transfer will incur a \$25 wire fee. Please call (314) 872-7772 for more information. 2% Interest charge per month on all overdue accounts. A 15% restocking charge will apply on all returned goods.

Visit our website: www.itcsystems.com

NET AMOUNT JSD 106,841.06

TAX

APPLIED PAYMENT

DISCOUNT

SHIPPING & HANDLING 2,076.00

TOTAL JSD 108,917.06

BALANCE DUE USD
108,917.06

* ITC SYSTEM

PO # 0001118857

RCVR # 0001103144

L#2 AS PER PS WAS REC ON THIS RECEIVER #0001103144. 8/4/22mkn

8/4/22
Baha

* Ln#1, RCVD per Jeff Lewis.

L#1 WAS REC ON THIS REC #0001099788. 8/4/22mkn.
— No packing slip