

COMPLETED**Los Rios Community College District****PURCHASE ORDER NO 0001119400**

Purchasing: (916)568-3071 * FAX (916) 568-3145
 LRCCDpurchasing@losrios.edu

Accounting Ops: (916)568-3065 * FAX (916) 286-3636
 Acctg-ops@losrios.edu

PLEASE SEE TERMS AND CONDITIONS APPENDED TO THIS PO

Supplier: 0000002619
 HW WILSON COMPANY INC
 GREY HOUSE PUBLISHING
 PO BOX 56
 AMENIA NY 12501-0056

Phone: (800) 562-2139
Fax: (518) 789-0556

email:

Date	Revision	Page
01/15/2022		1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Method
Reference:	Location / Dept	
1033920 GEORGET ROUILLERS	04FLC	

Ship To: FLC-LIBRARY NO TAX
 FOLSOM LAKE COLLEGE - LIBRARY
 10 COLLEGE PARKWAY
 FOLSOM CA 95630
 United States

Bill To: LRCCD
 Invoice to: acctg-ops@losrios.edu
 1919 Spanos Court
 Sacramento CA 95825-3981
 United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	REFERENCE SHELF (2022 SUBSCRIPTION)	4.00EA	224.25	897.00	01/28/2022
2- 1	SHIPPING & HANDLING	1.00EA	12.50	12.50	01/28/2022

PAYMENT FOR INVOICE# 363060

FLC RECEIVING HOURS: M-F, 7:30AM - 4PM

PAID**CHECK #:** 0094823321**DATE:** 1-19-22**AMOUNT:** 979.99**VOUCHER#:** 00616534

Sub Total Amount	909.50
Sales Tax Amount	0.00
Total PO Amount	909.50

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	6300	11	AR.VS.LIBR	61200	00000	051C	227.36	2022
GENFD	6300	12	CR.VE.LRCT	61200	00000	700P	227.38	2022
GENFD	6300	12	FL.VI.LIBR	61200	00000	700P	227.38	2022
GENFD	6300	12	SC.VI.LRNC	61200	00000	700P	227.38	2022

0001033920CHAVEZA13-JAN-2022

Verification of this purchase order can be made using the Los Rios Community College District web site listed below.
 If you have any questions, please contact the Purchasing Office at (916)568-3071.

<http://www.losrios.edu/purchasing/povalidation>

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature

Notice to vendor: You are responsible for delivering good and delivery documents to the Receiving Department at the site. Failure to so do will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of good by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30
 MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

Requisition

Supplier: HW WILSON COMPANY INC 0000002619
 GREY HOUSE PUBLISHING
 PO BOX 56
 AMENIA NY 12501-0056
 United States
Phone: (800) 562-2139 **Fax:** (518) 789-0556
email:

Ship To: FOLSOM LAKE COLLEGE - LIBRARY
 10 COLLEGE PARKWAY
 Folsom CA 95630

Business Unit:		GENFD	OPEN
Req ID:	Date	Page	
0001033920	12/13/2021	1	
Requisition Name:			
FY 2022 HW WILSON			
Requester			
Tanya George			
Requester Signature			
Buyer: Brenda Haney			
Approved:			
Entered By: GEORGET 13-DEC-2021			

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
1-1	REFERENCE SHELF	4	EA	247.27	989.08	

989.08 Sub-total
 0.00 Est. tax

Total Requisition Amount: 989.08

PREPAY ATTACHED INVOICE 363060 DTD 9-20-21
 PLEASE SET-UP 2 WAY MATCH

CW EMAIL APPROVAL ATTACHED

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount
GENFD	6300	11	AR.VS.LIBR	61200	00000	051C	247.27
GENFD	6300	12	CR.VE.LRCT	61200	00000	700P	247.27
GENFD	6300	12	FL.VI.LIBR	61200	00000	700P	247.27
GENFD	6300	12	SC.VI.LRNC	61200	00000	700P	247.27

Purchases Charged to Catagorical Programs, Grants or Special Project.

Program Name: LOTTERY
 Project Grant: 700P
 Program Director: MCCORMAC/MCGLOUGHLIN
 Program Goal: ELIGIBLE LIBRARY MATERIALS

Approval Signature

Approval Signature

Approval Signature



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PLEASE REMIT TO:

GREY HOUSE PUBLISHING
PO Box 56
Amenia, NY 12501-0056
(800) 562-2139 x131
Tax ID #13-3044945

CUSTOMER SERVICE
(800) 562-2139 X143
or
csr@hwwilsoninprint.com

INVOICE NO. 363060

DATE: 9-20-2021

INVOICE TO:

Los Rios Comm Coll Dist
1919 Spanos Court
Attn: Accounts Payable
Sacramento CA 95825-3981

SHIP TO:

Folsom Lake College
Amy Brinkle
10 College Pwy
Library
Folsom CA 95630

CUSTOMER ACCOUNT NO.	SALESMAN	CUSTOMER ORDER NO.	TERMS	SHIP DATE
CCA707	S-10		30 DAYS	0-0-0
QUANTITY	DESCRIPTION & ISBN		UNIT COST	EXTENSION
4	Reference Shelf (2022 Subscription)		345.00	897.00

Subscription Period: 2/2022 to 12/2022

Please return a copy with your remittance.

THANK YOU FOR YOUR ORDER!

Please note our new Remittance Address:

Grey House Publishing Tax ID# 13-3044945
PO Box 56, Amenia NY 12501-0056
Please call (800) 562-2139 x131 or email cthomson@greyhouse.com if you have any questions.
You can download a copy of our W9 at www.hwwilsoninprint.com/hwwW9.pdf

Less Discount:	.00
Shipping & Handling:	12.50
Sales Tax:	.00
Invoice Total:	909.50
Amount Received:	.00
TOTAL DUE:	909.50



H.W. Wilson & Salem Press Sales
2 University Plaza, Suite 310, Hackensack, NJ 07601
(201) 968-0500 FAX: (201) 968-0511
csr@hwwilsoninprint.com www.hwwilsoninprint.com



Grey House Publishing
4919 Route 22, PO Box 56, Amenia, NY 12501-0056
(800) 562-2139 FAX: (845) 373-6370
www.greyhouse.com books@greyhouse.com

Re: Reference Shelf Joint Purchase

Johnson, Joshua <JohnsoJ2@arc.losrios.edu>

Thu 12/2/2021 3:41 PM

To: Mroczka, Hilary <MroczkH@arc.losrios.edu>

Cc: Brinkley, Amy <BrinklA@flc.losrios.edu>; Thomas, Carissa <ThomasC@arc.losrios.edu>; Torgashev, Tatyana <torgast@arc.losrios.edu>

I approve.

Thank you.

Joshua Moon-Johnson, Ed.D
Dean of Student Services
American River College
916-484-8925
Pronouns: He/Him/His

From: Mroczka, Hilary <MroczkH@arc.losrios.edu>

Sent: Thursday, December 2, 2021 2:54:46 PM

To: Johnson, Joshua <JohnsoJ2@arc.losrios.edu>

Cc: Brinkley, Amy <BrinklA@flc.losrios.edu>; Thomas, Carissa <ThomasC@arc.losrios.edu>; Torgashev, Tatyana <torgast@arc.losrios.edu>

Subject: Reference Shelf Joint Purchase

Hi Joshua,

This is another group buy for the district. Same as before, as the authorized signer, please **approve this account and ARC's amount** for the district's Reference Shelf joint purchase.

I am an authorized signer for this account. Please use account GENFD 6300 11 AR.VS.LIBR 61200 00000 2022 051C from American River College in the amount of \$247.27 for our portion of the Reference Shelf joint purchase.

Thank you,
Hilary

Hilary Mroczka

Library Department Co-Chair
Technical Services Librarian
American River College
(916) 484-4592

<https://www.arc.losrios.edu/student-resources/library>

From: [Adkins Pogue, Andi](#)
To: [Brinkley, Amy](#)
Cc: [Perez, Rochelle](#)
Subject: RE: Reference Shelf joint purchase 2021-22
Date: Thursday, December 2, 2021 10:58:21 AM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)
[image006.png](#)

I am an authorized signer for this account. Please use account **6300 12 CR.VE.LRCT 61200 00000** **2022 700P** from **Cosumnes River College** in the amount of \$247.27 for our portion of the Reference Shelf joint purchase.



Andi Adkins Pogue (she/her)
Librarian, [AERC Chair](#), [OERI Liaison](#)
Phone (916) 691-7904
Web: [CRC OER Award Program](#)
Answers: [OER Award Program FAQs](#)
8401 Center Parkway Sacramento, CA 95823



From: Brinkley, Amy <BrinkIA@flc.losrios.edu>
Sent: Thursday, December 2, 2021 10:39 AM
To: Goodchild, Rebecca <GoodchR@scc.losrios.edu>; Adkins Pogue, Andi <AdkinsA@crc.losrios.edu>; Mroczka, Hilary <MroczkH@arc.losrios.edu>; Karlsen, Jeffrey <KarlseJ@scc.losrios.edu>; Perez, Rochelle <PerezR@crc.losrios.edu>
Subject: Reference Shelf joint purchase 2021-22

Hi all,

My apologies for the delay on this one. Please find the Reference Shelf invoice attached. I have added the 8.75% tax to the total amount **(\$989.08)**.

Please send an email from an authorized signer at your college with the budget string you'd like to use for this purchase. Note, that this purchase should come from a **6300** account. Each college is responsible for the same amount **(\$247.27)**.

Sample language:

I am an authorized signer for this account. Please use account **6300 12 FL.VI.LIBR 61200 00000** **2022 700P** from **Folsom Lake College** in the amount of \$247.27 for our portion of the Reference Shelf joint purchase.

Thanks!

Amy

--

Amy Brinkley

Library Department Chair

Technical Services Librarian

Folsom Lake College

(916) 608-6914

Fwd: Reference Shelf joint purchase 2021-22

Goodchild, Rebecca <GoodchR@scc.losrios.edu>

Sat 12/11/2021 10:55 AM

To: Brinkley, Amy <BrinkIA@flc.losrios.edu>

 1 attachments (102 KB)

GreyHouse-363060.pdf;

Hi Amy,

Here you go!! Sorry for the delay.

-Rebecca

Begin forwarded message:

From: "Flash, Kevin" <FlashK@scc.losrios.edu>**Date:** December 11, 2021 at 10:00:10 AM PST**To:** "Goodchild, Rebecca" <GoodchR@scc.losrios.edu>**Cc:** "Flores, Baleria" <FloresB@scc.losrios.edu>, "Karlsen, Jeffrey" <KarlseJ@scc.losrios.edu>, "Murillo, Catherine" <MurillC@scc.losrios.edu>**Subject:** Fw: Reference Shelf joint purchase 2021-22

I am an authorized signer for this account. Please use account **GENFD 6300 11 SC.VI.LRNC 61200 00000 2022 041A** from **Sacramento City College** in the amount of \$247.27 for our portion of the Reference Shelf joint purchase.

Kevin Flash

Dean, Learning Resources
Sacramento City College

From: Goodchild, Rebecca <GoodchR@scc.losrios.edu>**Sent:** Friday, December 10, 2021 10:50 AM**To:** Flash, Kevin <FlashK@scc.losrios.edu>**Cc:** Karlsen, Jeffrey <KarlseJ@scc.losrios.edu>; Flores, Baleria <FloresB@scc.losrios.edu>; Murillo, Catherine <MurillC@scc.losrios.edu>**Subject:** Reference Shelf joint purchase 2021-22

Hi Kevin,

Annnndd our final group purchase for the year. Can you send the following back to me as the authorized signor?

I am an authorized signer for this account. Please use account GENFD 6300 11 SC.VI.LRNC 61200 00000 2022 041A from Sacramento City College in the amount of \$247.27 for our portion of the Reference Shelf joint purchase.

Thank you!!

-Rebecca