

# Los Rios Community College District

PURCHASE ORDER NO B220647

Purchasing: (916)568-3071 \* FAX (916) 568-3145  
LRCCDpurchase@losrios.edu

Accounting Ops: (916)568-3065 \* FAX (916) 286-3636  
Acctg-ops@losrios.edu

PLEASE SEE TERMS AND CONDITIONS APPENDED TO THIS PO

**Supplier:** 0000002554  
HOME DEPOT  
P O BOX 9903  
MACON GA 31297-9903

**email:**

<b>Date</b> 11/08/2021	<b>Revision</b>	<b>Page</b> 1
<b>Payment Terms</b> NET 30	<b>Freight Terms</b> Shipping Point	<b>Ship Via</b> Best Method
<b>Reference:</b> 1033219 SAYAGOM ROUILLERS	<b>Location / Dept</b> 04FLC	

**Ship To:** FOLSOM LAKE COLLEGE  
RECEIVING  
10 COLLEGE PARKWAY  
FOLSOM CA 95630  
United States

**Bill To:** LRCCD  
Invoice to: acctg-ops@losrios.edu  
1919 Spanos Court  
Sacramento CA 95825-3981  
United States

**Tax Exempt?** N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	BLANKET PURCHASE ORDER FOR VISUAL ARTS SUPPLIES	1.00 EA	1,000.00	1,000.00	05/31/2022

VALID 07-01-21 TO 06-30-22

AUTHORIZED PERSONNEL:  
MARISA SAYAGO  
FRANCIS FLETCHER  
MELONIE QUINTELL

<b>Sub Total Amount</b>	1,000.00
<b>Sales Tax Amount</b>	0.00
<b>Total PO Amount</b>	1,000.00

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>	<u>BYear</u>
GENFD	4300	12	FL.VI.ARTS	10020	00000	700P	1,000.00	2022

0001033219CHAVEZA05-NOV-2021

Verification of this purchase order can be made using the Los Rios Community College District web site listed below.  
If you have any questions, please contact the Purchasing Office at (916)568-3071.

<http://www.losrios.edu/purchasing/povalidation>

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

**Authorized Signature**

Notice to vendor: You are responsible for delivering good and delivery documents to the Receiving Department at the site. Failure to so do will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of good by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30  
MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

# Requisition

**Supplier:** HOME DEPOT  
1461 MEADOWVIEW ROAD  
SACRAMENTO CA 95832  
United States

0000002554

**Phone:** (916) 399-9905 **Fax:** (916) 429-4376  
**email:**

**Ship To:** RECEIVING  
10 COLLEGE PARKWAY  
FOLSOM CA 95630

<b>Business Unit:</b>		<b>GENFD</b>	<b>OPEN</b>
Req ID:	Date	Page	
0001033219	11/02/2021	1	
Requisition Name:			
HOME DEPOT BLANKET PO - SAYAGO			
Requester		Bldg#	
Maria Sayago		VAPA	
Requester Signature			
Buyer: Brenda Haney			
Approved:			
Entered By: QUINTELM 02-NOV-2021			

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
1-1	BLANKET PURCHASE ORDER FOR THE VISUAL ARTS SUPPLIES VALID 7-1-21 TO 5-31-22	1	EA	1,000.00	1,000.00	11/09/2021

1,000.00 Sub-total  
0.00 Est. tax

Total Requisition Amount: 1,000.00

AUTHORIZE PERSONNEL:  
MARISA SAYAGO  
FRANCIS FLETCHER  
MELONIE QUINTELL

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>
GENFD	4300	12	FL.VI.ARTS	10020	00000	700P	1,000.00

## Purchases Charged to Catagorical Programs, Grants or Special Project.

Program Name: LOTTERY  
Project Grant: 700P  
Program Director: FRANCIS FLETCHER  
Program Goal: ART INSTRUCTIONAL SUPPIES

Approval Signature

Approval Signature

Approval Signature