

**COMPLETED**

P.O. No. F 4066

Date \_\_\_\_\_

**LIMITED PURCHASE ORDER**  
 (Not to Exceed \$1000.00)

VENDOR NAME AND ADDRESS:	DELIVERY INSTRUCTIONS: <input type="checkbox"/> Deliver to Address Below (Check one) <input type="checkbox"/> Will Call
--------------------------	--

ITEM	DESCRIPTION GIVE COMPLETE DESCRIPTION, INCLUDING CAT. NO. & SIZES	ORDERED			UNIT PRICE	TOTAL
		QUANTITY	UNIT	STOCK NO.		
1						
2						
3						
4						
5	<b>PAID</b>					
6	<b>CHECK #: 0094821756</b>					
7	<b>DATE: 11/19/21</b>					
8						
9	<b>AMOUNT \$: 63.54</b>					
10	<b>VOUCHER #: F4066</b>					

**Purchases Charged to Categorical Programs, Grants or Special Projects**  
 This purchased is in compliance with the requirements of:

Program Name \_\_\_\_\_ 428A  
 For grants/special projects \_\_\_\_\_ Project/Grant Number \_\_\_\_\_

Program Director/Coord. Signature \_\_\_\_\_

Program Goal/Objective Number/Explanation \_\_\_\_\_

	SUB-TOTAL
	SALES TAX
	TOTAL (Not to Exceed \$1000.00)

**VENDOR:** Reference P.O. number on all invoices and packing slips. Total invoice may not exceed \$1000.00 including tax and shipping costs. Mail invoices in duplicate to: Los Rios Community College District, Accounting Department, 1919 Spanos Court, Sacramento, CA 95825.

I hereby certify the items/services listed above shall be obtained in accordance with District Policy, Conflict of Interest Code, P-8631 Section 3.0., and all other applicable district, state, and federal policies, rules, regulations, and laws.

Received by \_\_\_\_\_ Date \_\_\_\_\_

REQUESTED BY: TYPED/PRINT \_\_\_\_\_ DATE \_\_\_\_\_

*Sharisse Estomo*

Bus. Unit \_\_\_\_\_ Account \_\_\_\_\_ Fund \_\_\_\_\_ Org \_\_\_\_\_

\$ \_\_\_\_\_

REQUESTED BY: SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

*Molly Senescal*

Program \_\_\_\_\_ Sub-Class \_\_\_\_\_ BY \_\_\_\_\_ Proj/Grnt \_\_\_\_\_

Amount \_\_\_\_\_

APPROVED: DEAN OR OTHER AUTHORIZED SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

Bus. Unit \_\_\_\_\_ Account \_\_\_\_\_ Fund \_\_\_\_\_ Org \_\_\_\_\_

\$ \_\_\_\_\_

APPROVED: VICE PRESIDENT, ADMINISTRATION \_\_\_\_\_ DATE \_\_\_\_\_

Program \_\_\_\_\_ Sub-Class \_\_\_\_\_ BY \_\_\_\_\_ Proj/Grnt \_\_\_\_\_

Amount \_\_\_\_\_

# Invoice

# #1087866

Major Account No: 221600187	Transaction Start Date: November 17, 2021
Major Account Name: FLC LRCCD PO# F4066	Transaction End Date: November 18, 2021
Invoice Date: 11/18/2021	Last Payment Date:
Invoice Due Date: 12/18/2021	Last Payment Amount:
Invoice Amount Due: \$63.54	

<b>Bill To:</b> 10 College Pkwy Folsom, CA 95630 Attn: Accounts Payable  <b>To avoid late fees and delays in crediting payment to your account, please include Store #, Major Account # and Invoice # on your remittance.</b>	<b>Remit Payment Via Check, ACH, or Wire</b>  <b>Lockbox</b> Follett Higher Education Group, Inc American River College Store Store No. 2213 MA 221600187 3146 SOLUTIONS CENTER CHICAGO, IL 60677-3001  <b>ACH/Wire</b> Please contact Store Manager for bank information Federal Tax ID:36-2593135
--	--

<b>Student Name</b>	<b>District Purchase, LRCCD</b>
<b>Customer #</b>	<b>2213131820</b>

Date	Transaction #	Type	SKU	SKU Description	Qty	Unit Price	Extended Price	Discount	Tax	Total Amount on A/R
11/17/2021	2047		8	INVALID SKU - DO NOT USE	1	\$18.50	\$18.50	\$18.49	\$1.43	\$19.93
			8	INVALID SKU - DO NOT USE	1	\$7.49	\$7.49	\$7.50	\$0.58	\$8.07
			8	INVALID SKU - DO NOT USE	1	\$7.50	\$7.50	\$7.49	\$0.58	\$8.08
			8	INVALID SKU - DO NOT USE	1	\$18.49	\$18.49	\$18.50	\$1.44	\$19.93
			810	DEPT 810 COMP SUPPLY/ACCESSORY	1	\$3.50	\$3.50	\$3.49	\$0.27	\$3.77
			810	DEPT 810 COMP SUPPLY/ACCESSORY	1	\$3.49	\$3.49	\$3.50	\$0.27	\$3.76
				Freight	1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Amount Charged on A/R Account:										\$63.54
Paid Amount:										\$0.00
Remaining Charged on A/R Account:										\$63.54
POS Receipt Total:										\$63.54

<b>Customer Total:</b>	\$63.54
<b>Major Account Total:</b>	\$63.54

**Statement Inquiries, please call: (916)525-8400**  
**PLEASE INCLUDE REFERENCE NUMBER WITH ALL PAYMENTS**

Re: PO B220076 EOPS Voucher FLC Bookstore Invoice 1080020

Rachel Glasgow (2216) <r.glasgow@follett.com>

Thu 10/7/2021 11:42 AM

To: Estomo, Sharisse <EstomoS@flc.losrios.edu>

**CAUTION:** This email originated from outside of Los Rios. Do not click links or open attachments unless you recognize the sender and know the content is safe. **To mark the message as SPAM, right click the message, select "Junk", and then select "Block Sender".**

Thank you!

Here is the quote for the flash drives:

**32GB Flash Drive @ \$6.99 x 2**  
**64GB Flash Drive @ \$14.99 x 2**  
**128GB Flash Drive @ \$36.99 x 2**

**Subtotal = \$117.94**  
**Store Promo 50% Discount = \$58.97**  
**Tax = \$4.57**  
**Total = \$63.54**

Also, if you guys are needing any supplies, clothing for raffles, etc, there's a ton of 50% off clearance in the Bookstore right now! We are trying to sell through the remaining transition merchandise, so it will be cleared until we sell out.

Thanks again, Sharisse!

**Rachel Glasgow**

Store Manager



Pronouns: She/Her

Tel: 916.608.6565

Follett Higher Education Group

Folsom Lake College Bookstore

Folsom Lake College

10 College Parkway, Falcons Roost, Folsom, CA, 95630

r.glasgow@follett.com | 2216mgr@follett.com | glasgor@losrios.edu

[www.follett.com](http://www.follett.com) | [www.losriosstore.com](http://www.losriosstore.com) | [www.flc.losrios.edu](http://www.flc.losrios.edu)

*Improving the world by inspiring learning and shaping education*

From: Estomo, Sharisse <EstomoS@flc.losrios.edu>