

LIMITED PURCHASE ORDER
 (Not to Exceed \$1000.00)

VENDOR NAME AND ADDRESS: Follett Higher Education Group American River College Store Store No 2213 MA 2216LRCCDgiftcards 3146 Solutions Center Chicago, Ill 60677-3001	DELIVERY INSTRUCTIONS: <input type="checkbox"/> Deliver to Address Below (Check one) <input type="checkbox"/> Will Call FLC
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ITEM	DESCRIPTION GIVE COMPLETE DESCRIPTION, INCLUDING CAT. NO. & SIZES	ORDERED			UNIT PRICE	TOTAL
		QUANTITY	UNIT	STOCK NO.		
1	Emblematic Mens Apparel, FLC gift card	1			22.14	22.14
2	Invoice #1077136					
3	Store No 2213 MA 2216LRCCDgiftcards					
4						
5	PAID					
6	CHECK #: 0094819276					
7	DATE: 9/30/21					
8						
9	AMOUNT \$: 25.00					
10	VOUCHER #:					

Purchases Charged to Categorical Programs, Grants or Special Projects
 This purchased is in compliance with the requirements of:

Program Name _____
 For grants/special projects _____
 Program Director/Coord. Signature _____ Project/Grant Number _____
 Program Goal/Objective Number/Explanation _____

SUB-TOTAL	
SALES TAX	2.86
TOTAL (Not to Exceed \$1000.00)	25.00

VENDOR: Reference P.O. number on all invoices and packing slips. Total invoice may not exceed \$1000.00 including tax and shipping costs. Mail invoices in duplicate to: Los Rios Community College District, Accounting Department, 1919 Spanos Court, Sacramento, CA 95825.

I hereby certify the items/services listed above shall be obtained in accordance with District Policy, Conflict of Interest Code, P-8631 Section 3.0., and all other applicable district, state, and federal policies, rules, regulations, and laws.

Wenda Vander Werf **9/22/21**

REQUESTED BY: TYPED/PRINT DATE

Wenda Vander Werf **9/22/21**

REQUESTED BY: SIGNATURE DATE

APPROVED: DEAN OR OTHER AUTHORIZED SIGNATURE DATE

APPROVED: VICE PRESIDENT, ADMINISTRATION DATE

Received by _____ Date _____

GENFD 12 5890 FL.VA.BOOK

Bus. Unit	Account	Fund	Org	
61900	00000	2021	610A	\$ 25.00

Program	Sub-Class	BY	Proj/Grnt	Amount

Bus. Unit	Account	Fund	Org	
				\$

Program	Sub-Class	BY	Proj/Grnt	Amount

Invoice

#1077136

Major Account No: 2216LRCCDgiftcards	Transaction Start Date:
Major Account Name: FLC Pre-Transition Gift Cards	Transaction End Date: August 31, 2021
Invoice Date: 09/18/2021	Last Payment Date:
Invoice Due Date: 10/18/2021	Last Payment Amount:
Invoice Amount Due: \$25.00	

Bill To: 1919 Spanos Ct Sacramento, CA 95825 Attn: Accounts Payable To avoid late fees and delays in crediting payment to your account, please include Store #, Major Account # and Invoice # on your remittance.	Remit Payment Via Check, ACH, or Wire Lockbox Follett Higher Education Group, Inc American River College Store Store No. 2213 MA 2216LRCCDgiftcards 3146 SOLUTIONS CENTER CHICAGO, IL 60677-3001 ACH/Wire Please contact Store Manager for bank information Federal Tax ID:36-2593135
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Student Name	Card, Gift
Customer #	2213105070

Date	Transaction #	Type	SKU	SKU Description	Qty	Unit Price	Extended Price	Discount	Tax	Total Amount on A/R
08/16/2021	387		5	Emblematic Men's Apparel	1	\$22.14	\$22.14	\$14.81	\$2.86	\$25.00
				Freight	1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Amount Charged on A/R Account:										\$25.00
Paid Amount:										\$0.00
Remaining Charged on A/R Account:										\$25.00
* POS Receipt Total:										\$39.81
* This transaction includes other tenders.										

Customer Total:	\$25.00
Major Account Total:	\$25.00

Statement Inquiries, please call: (916)525-8400
 PLEASE INCLUDE REFERENCE NUMBER WITH ALL PAYMENTS