

# Los Rios Community College District

PURCHASE ORDER NO 0001120502

Purchasing: (916)568-3071  
LRCCDpurchase@losrios.edu

Accounting Ops: (916)568-3065 \* FAX (916) 286-3636  
Acctg-ops@losrios.edu

PLEASE SEE TERMS AND CONDITIONS APPENDED TO THIS PO

**Supplier:** 0000044347  
FOLLETT HIGHER EDUCATION GROUP INC  
FOLSOM LAKE COLLEGE STORE 2216  
10 COLLEGE PARKWAY-FALCONS ROOST  
FOLSOM CA 95630

**Phone:** (708) 305-3521

**email:** r.glasgow@follett.com

<b>Date</b> 03/28/2022	<b>Revision</b>	<b>Page</b> 1
<b>Payment Terms</b> NET 30	<b>Freight Terms</b> Shipping Point	<b>Ship Via</b> Best Method
<b>Reference:</b> 1035293 MESAC HANEYB	<b>Location / Dept</b> 04CYPH144	

**Ship To:** FOLSOM LAKE COLLEGE  
RECEIVING  
10 COLLEGE PARKWAY  
FOLSOM CA 95630-6798  
United States

**Bill To:** LRCCD  
Invoice to: acctg-ops@losrios.edu  
1919 Spanos Court  
Sacramento CA 95825-3981  
United States

**Tax Exempt?** N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1 REC-2296	NICKEL AND DIMED (20TH ANNIVERSARY)" [ISBN 9781250808318]	105.00 EA	17.00	1,785.00	04/04/2022
2- 1	"CARL ROGERS READER" [ISBN 9780395483572]	70.00 EA	18.95	1,326.50	04/04/2022
3- 1 REC-2296	"WHAT HAPPENED TO YOU (HARDBACK)" [ISBN 9781250223180]	15.00 EA	28.99	434.85	04/04/2022
4- 1 REC-2296	"EVICTED" [ISBN 9780553447453]	25.00 EA	18.00	450.00	04/04/2022

Perkins checklist

EMAIL QUOTE\_DATED 03-02-22 \_FROM: F. Anderberg

<b>Sub Total Amount</b>	3,996.35
<b>Sales Tax Amount</b>	309.72
<b>Total PO Amount</b>	4,306.07

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Proj</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>	<u>BYear</u>
GENFD	4304	12	FL.VI.VTEA	21040	00000	314A	4,306.07	2022

0001035293CHAVEZA25-MAR-2022

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

**Authorized Signature**

Notice to vendor: You are responsible for delivering good and delivery documents to the Receiving Department at the site. Failure to so do will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of good by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30  
MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

# Los Rios Community College District

PURCHASE ORDER NO 0001120502

Purchasing: (916)568-3071  
LRCCDpurchase@losrios.edu

Accounting Ops: (916)568-3065 \* FAX (916) 286-3636  
Acctg-ops@losrios.edu

PLEASE SEE TERMS AND CONDITIONS APPENDED TO THIS PO

**Supplier:** 0000044347  
FOLLETT HIGHER EDUCATION GROUP INC  
FOLSOM LAKE COLLEGE STORE 2216  
10 COLLEGE PARKWAY-FALCONS ROOST  
FOLSOM CA 95630

**Phone:** (708) 305-3521

**email:** r.glasgow@follett.com

<b>Date</b>	<b>Revision</b>	<b>Page</b>
03/28/2022		2
<b>Payment Terms</b>	<b>Freight Terms</b>	<b>Ship Via</b>
NET 30	Shipping Point	Best Method
<b>Reference:</b>	<b>Location / Dept</b>	
1035293 MESAC HANEYB	04CYPH144	

**Ship To:** FOLSOM LAKE COLLEGE  
RECEIVING  
10 COLLEGE PARKWAY  
FOLSOM CA 95630-6798  
United States

**Bill To:** LRCCD  
Invoice to: acctg-ops@losrios.edu  
1919 Spanos Court  
Sacramento CA 95825-3981  
United States

**Tax Exempt?** N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
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Verification of this purchase order can be made using the Los Rios Community College District web site listed below.  
If you have any questions, please contact the Purchasing Office at email address: LRCCDpurchase@losrios.com.

<https://psreports.losrios.edu/PurchaseOrderInformation.asp>

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

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MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

# Requisition

**Supplier:** FOLLETT HIGHER EDUCATION GROUP INC 0000044347  
FOLSOM LAKE COLLEGE STORE 2216  
10 COLLEGE PARKWAY-FALCONS ROOST  
FOLSOM CA 95630  
United States

**Phone:** (708) 305-3521  
**email:** r.glasgow@follett.com

**Ship To:** RECEIVING  
10 COLLEGE PARKWAY  
FOLSOM CA 95630-6798

<b>Business Unit:</b> GENFD		<b>OPEN</b>
Req ID:	Date	Page
0001035293	03/15/2022	1
Requisition Name:		
Follett- SWHS-Bradshaw		
Requester		
Colleen Mesa		
Requester Signature		
Buyer: Brenda Haney		
Approved:		
Entered By: MESAC 15-MAR-2022		

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
1-1	NICKEL AND DIMED (20TH ANNIVERSARY)" [ISBN 9781250808318]	105	EA	17.00	1,785.00	
2-1	"CARL ROGERS READER" [ISBN 9780395483572]	70	EA	18.95	1,326.50	
3-1	"WHAT HAPPENED TO YOU (HARDBACK)" [ISBN 9781250223180]	15	EA	28.99	434.85	
4-1	"EVICTED" [ISBN 9780553447453]	25	EA	18.00	450.00	
					3,996.35	Sub-total
					309.72	Est. tax
Total Requisition Amount:					4,306.07	

book quote by Florence Anderberg- Follett dtd 3/2/2022

Perkins checklist

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount
GENFD	4304	12	FL.VI.VTEA	21040	00000	314A	3,996.35

## Purchases Charged to Catagorical Programs, Grants or Special Project.

Program Name: Perkins V SWHS  
Project Grant: 314A  
Program Director: Victoria Maryatt  
Program Goal: Activities Category 5 permissive 135C #7

Approval Signature	Approval Signature	Approval Signature
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**From:** [Florence Anderberg \(2216\)](#)  
**To:** [Mesa, Colleen](#)  
**Subject:** Re: need book quotes  
**Date:** Wednesday, March 2, 2022 9:39:02 AM  
**Attachments:** [image001.png](#)  
[Outlook-kxftzzmv.png](#)

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**CAUTION:** This email originated from outside of Los Rios. Do not click links or open attachments unless you recognize the sender and know the content is safe. **To mark the message as SPAM, right click the message, select "Junk" , and then select "Block Sender".**

Hi Colleen,

Here are the quotes for the attached titles. Let me know if you have any questions.

Thanks!

1. "Nickel and Dime (20<sup>th</sup> Anniversary)" [ISBN 9781250808318]

New @ **\$17.00 x 105 = \$1,785.00**

Total Sales Tax = **\$138.34**

Total = **\$1923.34**

2. "Carl Rogers Reader" [ISBN 9780395483572]

New @ **\$18.95 x 70 = \$1,326.50**

Total Sales Tax = **\$102.80**

Total = **\$1,429.30**

3. "What Happened to You (Hardback)" [ISBN 9781250223180]

New @ **\$28.99 x 15 = \$434.85**

Total Sales Tax = **\$33.70**

Total = **\$468.55**

4. "Evicted" [ISBN 9780553447453]

New @ **\$18.00 x 25 = \$450.00**

Total Sales Tax = **\$34.88**

Total = **\$484.88**

**Florence Anderberg**  
Assistant Store Manager



Pronouns: She/Her  
Tel: 916.983.7806  
Follett Higher Education Group  
Folsom Lake College Bookstore  
Folsom Lake College  
10 College Parkway, Falcons Roost, Folsom, CA, 95630  
f.anderberg@follett.com | 2216asm@follett.com | anderbf@losrios.edu  
[www.follett.com](http://www.follett.com) | [www.losriosstore.com](http://www.losriosstore.com) | [www.flc.losrios.edu](http://www.flc.losrios.edu)

*Improving the world by inspiring learning and shaping education*

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**From:** Mesa, Colleen <MesaC@flc.losrios.edu>  
**Sent:** Tuesday, March 1, 2022 12:10 PM  
**To:** Florence Anderberg (2216) <f.anderberg@follett.com>  
**Subject:** RE: need book quotes

**CAUTION: This email was sent from outside of Follett. Please be careful with web links or attachments, and avoid entering credentials when you are not expecting a logon prompt.**

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Hello Florence,  
Thank you for the update. I will check with Jill to see what she wants to do.

~ Colleen

---

**From:** Florence Anderberg (2216) <f.anderberg@follett.com>  
**Sent:** Tuesday, March 1, 2022 12:05 PM  
**To:** Mesa, Colleen <MesaC@flc.losrios.edu>  
**Subject:** Re: need book quotes

**CAUTION:** This email originated from outside of Los Rios. Do not click links or open attachments unless you recognize the sender and know the content is safe. **To mark the message as SPAM, right click the message, select "Junk", and then select "Block Sender".**

Hi Colleen,

I have to wait until tomorrow for these titles to be input into our systems for me to get an accurate quote. In the mean time, I did want to let you know that the title "What Happened to You" has no paperback version and is only available for hardback or audiobook.

Thank you,

**Florence Anderberg**

Assistant Store Manager



Pronouns: She/Her

Tel: 916.983.7806

Follett Higher Education Group

Folsom Lake College Bookstore

Folsom Lake College

10 College Parkway, Falcons Roost, Folsom, CA, 95630

[f.anderberg@follett.com](mailto:f.anderberg@follett.com) | [2216asm@follett.com](mailto:2216asm@follett.com) | [anderbf@losrios.edu](mailto:anderbf@losrios.edu)

[www.follett.com](http://www.follett.com) | [www.losriosstore.com](http://www.losriosstore.com) | [www.flc.losrios.edu](http://www.flc.losrios.edu)

*Improving the world by inspiring learning and shaping education*

---

**From:** Mesa, Colleen <[MesaC@flc.losrios.edu](mailto:MesaC@flc.losrios.edu)>

**Sent:** Monday, February 28, 2022 3:10 PM

**To:** Florence Anderberg (2216) <[f.anderberg@follett.com](mailto:f.anderberg@follett.com)>; Rachel Glasgow (2216) <[r.glasgow@follett.com](mailto:r.glasgow@follett.com)>

**Subject:** need book quotes

**CAUTION: This email was sent from outside of Follett. Please be careful with web links or attachments, and avoid entering credentials when you are not expecting a login prompt.**

---

Hello Florence & Rachel,

Can I please get book quotes for list of books attached to this email?

Thank you



*Colleen Mesa*

Administrative Assistant to Dean of Career Education

Folsom Lake College | 10 College Parkway FL2-144 | Folsom, CA 95630

916.608.6927 | [MesaC@flc.losrios.edu](mailto:MesaC@flc.losrios.edu)

**High risk data including social security numbers are not sent by this office unless encrypted. Agencies corresponding with this office should encrypt all high risk data before transmitting to this office. Thank you.**

# Perkins V Expenditure Checklist 2021-22

Requisition/PO/CBR/BPO/Travel Authorization Number: 1035293

Date: 3/15/2022

## Six Activity Categories that Apply to this Expenditure Request

Directions: Select the Activity Category(ies) you indicated in the Perkins plan that relates to the expenditure. For example, if you wrote an activity for Quality Class Theatrical Projects and indicated that this activity applied to Activity Categories 3, 4, and 5, check those boxes.

- ☒ 1. **Career Exploration and Development** - Provide career exploration and career development activities through an organized, systematic framework
- ☐ 2. **Professional Development** - Provide professional development for a wide variety of CTE professionals
- ☐ 3. **Skill Development** - Provide the skills necessary to pursue high-skill, high-wage or in-demand industry sectors or occupations.
- ☒ 4. **Skill and Program Integration** - Support integration of academic skills into CTE programs.
- ☒ 5. **Implement Achievement Programs** - Plan and carry out elements that support the implementation of CE programs and programs of study and that result in increased student achievement.
- ☐ 6. **Develop and Implement Evaluations** - Develop and implement evaluations of the activities funded by Perkins.

## Permissive Activity that Applies to this Expenditure Request

Select the Permissive Activity you indicated in your Perkins plan that relates to this expenditure. Check the box below that you indicated in your Perkins plan.

- ☐ 1. Involve parents, businesses, and labor organizations in the design, implementation, and evaluation of programs.
- ☐ 2. Provide career guidance & academic counseling that improves graduation rates and information about career options.
- ☐ 3. Local education and business partnerships including work-related experiences for students or faculty.
- ☐ 4. Provide programs for special populations.
- ☐ 5. Assisting CTE student organizations.
- ☐ 6. Mentoring and support services.
- ☒ 7. Leasing, purchasing, upgrading, or adapting equipment including instructional aides and publications. (including support for library resources)
- ☐ 8. Teacher preparation programs that address the integration of academic and CTE programs.
- ☐ 9. Developing and expanding program offerings in formats accessible for all students, including distance education.
- ☐ 10. Facilitate transitions to BA degree programs including articulations agreements, dual enrollment, and counseling. Provide activities to support entrepreneurship education and training through academic or financial aid counseling to help overcome barriers for special populations
- ☐ 11. Provide activities to support entrepreneurship education and training
- ☐ 12. For Improving or developing new CTE courses, including the development of new proposed CTE programs preparing students for high skill, high wage, high demand occupations.
- ☐ 13. Develop and support small, personalized career-themed learning communities
- ☐ 16. Provide assistance to individuals who have participated in services and activities to continue their education or training in finding an appropriate job.
- ☐ 17. To support training and activities (such as mentoring and outreach) in nontraditional fields
- ☐ 19. To support innovative initiatives, which may include: improving professional development of CTE teachers, faculty, administrators, and counselors

**Budget String:** GENFD/ 4304 /12/FL.VI.VTEA/ 21040 /00000/2022/ 314A \$ 4,306.07

**Current balance in above budget string:** \$ 7,592.31

Is this a permissible expenditure (see other side of this form for a list of impermissible uses)? ☒ Yes ☐ No

# **Perkins Expenditure Checklist**

## **IMPERMISSIBLE USE OF PERKINS FUNDS**

- Student expenses or direct assistance to students
- Entertainment
- Awards and memorabilia
- Individual Memberships
- Membership with organizations that lobby
- College tuition, fees, and books
- Fines and penalties
- Insurance including self-insurance
- Expenses that supplant
- Audits, except Single Audit
- Contributions and donations
- Facilities and furniture
- General advertising
- Alcohol
- Food or beverages
- Fundraising
- General administration



\* FOLLET

Folsom Lake College  
10 College Parkway  
Falcons Roost  
Folsom CA, 95630  
(916) 608-6565  
2216mgr@fhcg.follett.com  
www.efollett.com

L#1,3-4 AS PER PS HAVE BEEN REC. 6/1/22mkn

ITEM	QTY	PRICE	TOTAL
New			
Nickel & Dimed (20th Anniversa	L#1		
024147791	1050	\$17.00	\$1,785.00 T
New			
What Happened to You?	L#3		
024423420	150	\$28.99	\$434.85 T
New			
Evicted	L#4		
017797875	250	\$18.00	\$450.00 T
Subtotal			\$2,669.85
Total Sales Tax			\$206.91
Total			\$2,876.76

ARHousecharge \$2,876.76

Major Acct:221600253

Student ID:0001120502

Student Name:LRCCD District Purchase

Major Account Name:FLC LRCCD PO 0001120502

Signature: \_\_\_\_\_  
I am liable for any financial charges to the campus regarding my student status and restricted merchandise in connection with my financial aid account.

CA3 7.75 @7.750% \$206.91

Items Purchased: 145

PO# 001120502  
RCVR# 0001102296

5/20/22  
Baha