

**COMPLETED****Los Rios Community College District****PURCHASE ORDER NO 0001119362**

Purchasing: (916)568-3071  
LRCCDpurchase@losrios.edu

Accounting Ops: (916)568-3065 \* FAX (916) 286-3636  
Acctg-ops@losrios.edu

**PLEASE SEE TERMS AND CONDITIONS APPENDED TO THIS PO**

**Supplier:** 0000044347  
FOLLETT HIGHER EDUCATION GROUP INC  
FOLSOM LAKE COLLEGE STORE 2216  
10 COLLEGE PARKWAY-FALCONS ROOST  
FOLSOM CA 95630

**Phone:** (708) 305-3521

**email:** r.glasgow@follett.com

Date	Revision	Page
01/12/2022		1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Method
Reference:	Location / Dept	
1034128 MESAC ROUILLERS	04CYPH144	

**Ship To:** FOLSOM LAKE COLLEGE  
RECEIVING  
10 COLLEGE PARKWAY  
FOLSOM CA 95630-6798  
United States

**Bill To:** LRCCD  
Invoice to: acctg-ops@losrios.edu  
1919 Spanos Court  
Sacramento CA 95825-3981  
United States

**Tax Exempt?** N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	<b>REC-9723</b> "WATER TREATMENT PLANT OPERATION, VOLUME 2." [ISBN 9780136710653]	5.00 EA	120.00	600.00	01/26/2022
2- 1	<b>REC-9723</b> "OPERATION OF WASTEWATER TREATMENT PLANTS (VII)." [ISBN 9781593710385]	5.00 EA	65.00	325.00	01/26/2022

PER QUOTE DATED 12-21-22

FLC RECEIVING HOURS: M-F, 7:30AM - 4PM

**PAID**

**CHECK #:** 0094824273

**DATE:** 2/8/22

**AMOUNT \$:** 646.5, 350.19

**VOUCHER #:** 00617883

<b>Sub Total Amount</b>	925.00
<b>Sales Tax Amount</b>	71.69
<b>Total PO Amount</b>	996.69

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>	<u>BYear</u>
GENFD	4300	12	FL.VI.VTEA	09580	00000	314A	996.69	2022

0001034128CHAVEZA11-JAN-2022

Verification of this purchase order can be made using the Los Rios Community College District web site listed below. If you have any questions, please contact the Purchasing Office at email address: LRCCDpurchase@losrios.com.

<https://psreports.losrios.edu/PurchaseOrderInformation.asp>

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

**Authorized Signature**

Notice to vendor: You are responsible for delivering good and delivery documents to the Receiving Department at the site. Failure to so do will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of good by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30  
MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

# Requisition

**Supplier:** FOLLETT HIGHER EDUCATION GROUP INC 0000044347  
FOLSOM LAKE COLLEGE STORE 2216  
10 COLLEGE PARKWAY-FALCONS ROOST  
FOLSOM CA 95630  
United States

**Phone:** (708) 305-3521  
**email:** r.glasgow@follett.com

**Ship To:** RECEIVING  
10 COLLEGE PARKWAY  
FOLSOM CA 95630-6798

<b>Business Unit:</b> GENFD		<b>OPEN</b>
Req ID:	Date	Page
0001034128	01/05/2022	1
Requisition Name:		
Follett-WWM-books-CM		
Requester		
Colleen Mesa		
Requester Signature		
Buyer: Brenda Haney		
Approved:		
Entered By: MESAC 05-JAN-2022		

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
1-1	"WATER TREATMENT PLANT OPERATION, VOLUME 2." [ISBN 9780136710653]	5	EA	120.00	600.00	
2-1	"OPERATION OF WASTEWATER TREATMENT PLANTS (VII)." [ISBN 9781593710385]	5	EA	65.00	325.00	
					925.00	Sub-total
					71.69	Est. tax
Total Requisition Amount:					996.69	

Quote dtd 12/22/2021 by Florence Anderberg

Perkins checklist

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount
GENFD	4300	12	FL.VI.VTEA	09580	00000	314A	925.00

## Purchases Charged to Catagorical Programs, Grants or Special Project.

Program Name: Perkins V - WWM  
Project Grant: 314A  
Program Director: Vicky Maryatt  
Program Goal: #3 and #4 Skill Development and Implement Achievement programs; permissive 135c

Approval Signature	Approval Signature	Approval Signature
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**From:** [Rachel Glasgow \(2216\)](#)  
**To:** [Mesa, Colleen](#)  
**Cc:** [Florence Anderberg \(2216\)](#)  
**Subject:** Fw: book quote for ENVT  
**Date:** Tuesday, January 4, 2022 12:09:52 PM  
**Attachments:** [Outlook-sadv40rq.png](#)  
[Outlook-Follett\\_Ho.png](#)

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**CAUTION:** This email originated from outside of Los Rios. Do not click links or open attachments unless you recognize the sender and know the content is safe. **To mark the message as SPAM, right click the message, select "Junk", and then select "Block Sender".**

Hi Colleen,

Florence sent the quote below over on December 21st. Was there an additional quote that you were needing?

Thank you,

## Rachel Glasgow

Store Manager



Tel: 916.608.6565

Follett Higher Education Group

Folsom Lake College Bookstore

Folsom Lake College

10 College Parkway, Folsom, CA, 95630

[r.glasgow@follett.com](mailto:r.glasgow@follett.com) | [2216mgr@follett.com](mailto:2216mgr@follett.com) | [glasgor@losrios.edu](mailto:glasgor@losrios.edu)

[www.follett.com](http://www.follett.com) | [www.losriosstore.com](http://www.losriosstore.com) | [www.flc.losrios.edu](http://www.flc.losrios.edu)

*Improving the world by inspiring learning and shaping education*

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**From:** Florence Anderberg (2216) <[f.anderberg@follett.com](mailto:f.anderberg@follett.com)>

**Sent:** Tuesday, December 21, 2021 10:30 AM

**To:** Mesa, Colleen <[MesaC@flc.losrios.edu](mailto:MesaC@flc.losrios.edu)>; Rachel Glasgow (2216) <[r.glasgow@follett.com](mailto:r.glasgow@follett.com)>

**Subject:** Re: book quote for ENVT

Hi Colleen,

Here is the quotes for the ENVT Program:

"Water Treatment Plant Operation, Volume 2." [ISBN 9780136710653] @ **\$120.00 x 5 = \$600.00**

Total Sales Tax = **\$46.50**

Total = **\$646.50**

"Operation of Wastewater Treatment Plants (VII)." [ISBN 9781593710385] @ **\$65.00 x 5 = \$327.00**

Total Sales Tax = **\$25.38**

Total = **\$352.88**

Thanks!

**Florence Anderberg**

Assistant Store Manager



Pronouns: She/Her

Tel: 916.983.7806

Follett Higher Education Group

Folsom Lake College Bookstore

Folsom Lake College

10 College Parkway, Falcons Roost, Folsom, CA, 95630

f.anderberg@follett.com | 2216asm@follett.com | anderbf@losrios.edu

[www.follett.com](http://www.follett.com) | [www.losriosstore.com](http://www.losriosstore.com) | [www.flc.losrios.edu](http://www.flc.losrios.edu)

*Improving the world by inspiring learning and shaping education*

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**From:** Mesa, Colleen <MesaC@flc.losrios.edu>

**Sent:** Monday, December 20, 2021 1:29 PM

**To:** Rachel Glasgow (2216) <r.glasgow@follett.com>; Florence Anderberg (2216) <f.anderberg@follett.com>

**Subject:** book quote for ENVT

Hi Rachel & Florence,

I'd like to get a book quote for 5 copies of each of the books listed below for our ENVT program

Office of Water Programs California State University (2020). Water Treatment Plant Operation,

Volume 2 (7th ed.). Sacramento, CA: University Enterprises, Inc. . [ISBN: 978-0-13-671065-3]

Office of Water Programs California State University (2007). Operation of Wastewater Treatment

Plants, Volume II (7th ed.). Sacramento, CA: University Enterprises, Inc. . [ISBN: 978-1-59371-

038-5]

Thank you,

*Colleen Mesa*

Administrative Assistant to Dean of Career Education

Folsom Lake College | 10 College Parkway FL2-144 | Folsom, CA 95630

916.608.6927 | [MesaC@flc.losrios.edu](mailto:MesaC@flc.losrios.edu)

\* FOLLET HIGHER EDUCATION

PO# 000 1119362

RCVP # 000 1099723

Folsom Lake College  
10 College Parkway  
Falcons Roost  
Folsom CA, 95630  
(916) 608-6565  
2216mgr@fhcg.follett.com  
www.efollett.com

L#1,2 AS PER PS THESE HAVE BEEN REC. 1/20/22mkn

1/13/22

Baba

ITEM	QTY	PRICE	TOTAL
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New Water Treatment Plant Operatio			
023331220	5@	\$120.00	\$600.00 T

New Operation of Wastewater Treatm			
011589433	5@	\$65.50	\$327.50 T

Subtotal			\$927.50
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Total Sales Tax			\$71.88
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Total			\$999.38
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ARHousecharge			\$996.69
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Major Acct:221600219

Student ID:0001119362

Student Name:LRCCD District Purchase

Major Account Name:FLC LRCCD PO 0001119362

Signature: \_\_\_\_\_

I am liable for any financial charges to the campus regarding my student status and restricted merchandise in connection with my financial aid account.

Cash			\$2.69
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CA3	7.75	@7.750%	\$71.88
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Items Purchased: 10

Total Tender			\$999.38
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# Invoice

## #1098546

Major Account No:	221600219	Transaction Start Date:	January 01, 2022
Major Account Name:	FLC LRCCD PO 0001119362	Transaction End Date:	January 31, 2022
Invoice Date:	02/02/2022	Last Payment Date:	
Invoice Due Date:	03/04/2022	Last Payment Amount:	
Invoice Amount Due:	\$996.69		

<b>Bill To:</b> 10 College Pkwy Folsom, CA 95630 Attn: Accounts Payable  <b>To avoid late fees and delays in crediting payment to your account, please include Store #, Major Account # and Invoice # on your remittance.</b>	<b>Remit Payment Via Check, ACH, or Wire</b> <b>Lockbox</b> Follett Higher Education Group, Inc American River College Store Store No. 2213 MA 221600219 3146 SOLUTIONS CENTER CHICAGO, IL 60677-3001 <b>ACH/Wire</b> Please contact Store Manager for bank information Federal Tax ID:36-2593135
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<b>Student Name</b>	<b>District Purchase, LRCCD</b>
<b>Customer #</b>	<b>2213134462</b>

Date	Transaction #	Type	SKU	SKU Description	Qty	Unit Price	Extended Price	Discount	Tax	Total Amount on A/R
01/12/2022	2468		11589433	Operation of Wastewater Treatm	5	\$64.96	\$324.81	\$0.54	\$25.38	\$350.19
			23331220	Water Treatment Plant Operatio	5	\$120.00	\$600.00	\$0.00	\$46.50	\$646.50
				Freight	1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Amount Charged on A/R Account:										\$996.69
Paid Amount:										\$0.00
Remaining Charged on A/R Account:										\$996.69
* POS Receipt Total:										\$999.38
* This transaction includes other tenders.										
<b>Customer Total:</b>										\$996.69
<b>Major Account Total:</b>										\$996.69

Statement Inquiries, please call: (916)525-8400

PLEASE INCLUDE REFERENCE NUMBER WITH ALL PAYMENTS