

COMPLETED**Los Rios Community College District****PURCHASE ORDER NO 0001119282**

Purchasing: (916)568-3071
LRCCDpurchase@losrios.edu

Accounting Ops: (916)568-3065 * FAX (916) 286-3636
Acctg-ops@losrios.edu

PLEASE SEE TERMS AND CONDITIONS APPENDED TO THIS PO

Supplier: 0000044347
FOLLETT HIGHER EDUCATION GROUP INC
FOLSOM LAKE COLLEGE STORE 2216
10 COLLEGE PARKWAY-FALCONS ROOST
FOLSOM CA 95630

Phone: (708) 305-3521

email: r.glasgow@follett.com

Date	Revision	Page
12/23/2021		1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Method
Reference:	Location / Dept	
1034021 MESAC ROUILLERS	04CYPH144	

Ship To: FOLSOM LAKE COLLEGE
RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630-6798
United States

Bill To: LRCCD
Invoice to: acctg-ops@losrios.edu
1919 Spanos Court
Sacramento CA 95825-3981
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	REC-9724 LITERATURE: AN INTRODUCTION TO FICTION, POETRY, DRAMA AND WRITING [ISBN 9780134586380]	35.00 EA	160.00	5,600.00	01/06/2022

PER PRICING DATED 12-16-21

FLC RECEIVING HOURS: M-F, 7:30AM & 4PM

DELIVERIES WILL NOT BE ACCEPTED FROM DEC 24, 2021 - JAN 4, 2022.

PAID 1098545

CHECK #: 0094824273

DATE: 3/01/22

AMOUNT \$: 6034.00

VOUCHER #: 00617879

Sub Total Amount	5,600.00
Sales Tax Amount	434.00
Total PO Amount	6,034.00

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	4300	12	FL.VI.PREP	60100	00000	384B	6,034.00	2022

0001034021CHAVEZA22-DEC-2021

Verification of this purchase order can be made using the Los Rios Community College District web site listed below. If you have any questions, please contact the Purchasing Office at email address: LRCCDpurchase@losrios.com.

<https://psreports.losrios.edu/PurchaseOrderInformation.asp>

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature

Notice to vendor: You are responsible for delivering good and delivery documents to the Receiving Department at the site. Failure to so do will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of good by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30
MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

Requisition

Supplier: FOLLETT HIGHER EDUCATION GROUP INC 0000044347
FOLSOM LAKE COLLEGE STORE 2216
10 COLLEGE PARKWAY-FALCONS ROOST
FOLSOM CA 95630
United States

Phone: (708) 305-3521
email: r.glasgow@follett.com

Ship To: RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630-6798

Business Unit:		GENFD	OPEN
Req ID:	Date	Page	
0001034021	12/16/2021	1	
Requisition Name:			
Follett-PREP ENGWR-CM			
Requester			
Colleen Mesa			
Requester Signature			
Buyer: Brenda Haney			
Approved:			
Entered By: MESAC 16-DEC-2021			

Line-Schd	Description	Quantity	UOM	Price	Extended Amt Due Date
1-1	LITERATURE: AN INTRODUCTION TO FICTION, POETRY, DRAMA AND WRITING [ISBN 9780134586380]	35	EA	160.00	5,600.00

5,600.00 Sub-total
434.00 Est. tax

Total Requisition Amount: 6,034.00

Quote by Rachel Glasgow on 12/15/2021

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>
GENFD	4300	12	FL.VI.PREP	60100	00000	384B	5,600.00

Purchases Charged to Catagorical Programs, Grants or Special Project.

Program Name: HEERF
Project Grant: 384B
Program Director: Mari Peshon
Program Goal:

Approval Signature

Approval Signature

Approval Signature

From: [Rachel Glasgow \(2216\)](#)
To: [Mesa, Colleen](#)
Subject: Re: quote for books for PREP program
Date: Thursday, December 16, 2021 9:54:45 AM
Attachments: [image001.png](#)
[Outlook-Follett_Ho.png](#)

CAUTION: This email originated from outside of Los Rios. Do not click links or open attachments unless you recognize the sender and know the content is safe. **To mark the message as SPAM, right click the message, select "Junk" , and then select "Block Sender".**

Thank you, Colleen. We will watch for the PO to place your order.

Rachel Glasgow

Store Manager



Tel: 916.608.6565

Follett Higher Education Group

Folsom Lake College Bookstore

Folsom Lake College

10 College Parkway, Folsom, CA, 95630

r.glasgow@follett.com | 2216mgr@follett.com | glasgor@losrios.edu

www.follett.com | www.losriosstore.com | www.flc.losrios.edu

Improving the world by inspiring learning and shaping education

From: Mesa, Colleen <MesaC@flc.losrios.edu>
Sent: Thursday, December 16, 2021 9:47 AM
To: Rachel Glasgow (2216) <r.glasgow@follett.com>
Subject: RE: quote for books for PREP program

Thank you Rachel. I will put in the PO and when you receive the payment I'd like you to order for PREP program.

~ Colleen

From: Rachel Glasgow (2216) <r.glasgow@follett.com>
Sent: Thursday, December 16, 2021 9:39 AM
To: Mesa, Colleen <MesaC@flc.losrios.edu>; Florence Anderberg (2216) <f.anderberg@follett.com>
Subject: Re: quote for books for PREP program

CAUTION: This email originated from outside of Los Rios. Do not click links or open attachments unless you recognize the sender and know the content is safe. **To mark the message as SPAM, right click the message, select "Junk" , and then select "Block Sender".**

Hello Colleen,

Below is the requested quote for "Literature: An Introduction to Fiction, Poetry, Drama and Writing."

"Literature: An Introduction to Fiction, Poetry, Drama and Writing"
[ISBN 9780134586380] @ **\$160.00 x 35 = \$5,600.00**

Total Sales Tax = **\$434.00**

Total = **\$6,034.00**

Thank you!

Rachel Glasgow

Store Manager



Tel: 916.608.6565

Follett Higher Education Group

Folsom Lake College Bookstore

Folsom Lake College

10 College Parkway, Folsom, CA, 95630

r.glasgow@follett.com | 2216mgr@follett.com | glasgor@losrios.edu

www.follett.com | www.losriosstore.com | www.flc.losrios.edu

Improving the world by inspiring learning and shaping education

From: Mesa, Colleen <MesaC@flc.losrios.edu>

Sent: Wednesday, December 15, 2021 2:35 PM

To: Rachel Glasgow (2216) <r.glasgow@follett.com>; Florence Anderberg (2216) <f.anderberg@follett.com>

Subject: quote for books for PREP program

Hello Ladies,

I have ordered this box set in the past and also now need to order another set. Can I get a quote on a set of 35 of the book below.

Literature: An Introduction to Fiction, Poetry, Drama and Writing.

Portable Edition, MLA Update Edition, 13th Edition. Authors: X.J. Kennedy and Dana Gioia.

2017 Publisher: Pearson

ISBN-13: 978-0134586380

Thank you,

Colleen Mesa

Administrative Assistant to Dean of Career Education



Folsom Lake College | 10 College Parkway FL2-144 | Folsom, CA 95630
916.608.6927 | MesaC@flc.losrios.edu

**High risk data including social security numbers are not sent by this office unless encrypted.
Agencies corresponding with this office should encrypt all high risk data before transmitting to this office. Thank you.**

* FOLLET HIGHER EDUCATION

PO# 000 1119 282

RCVR # 000 109 9724

PO# 000 1119 282

L#1 AS PER PS HAS BEEN REC. 1/20/22mkn

Folsom Lake College
10 College Parkway
Falcons Roost
Folsom CA, 95630
(916) 608-6565
2216mgr@fhcg.follett.com
www.efc.

1/13/22

Baba

ITEM	QTY	PRICE	TOTAL
New			
Literature Intro Fiction, Poe			
017456010	350	\$160.00	\$5,600.00 T
Subtotal			\$5,600.00
Total Sales Tax			\$434.00
Total			\$6,034.00

ARHousecharge \$6,034.00
Major Acct:221600206
Student ID:0001119282
Student Name:LRCCD District Purchase
Major Account Name:LR Community College Di

Signature: _____
I am liable for any financial charges to the campus regarding my student status and restricted merchandise in connection with my financial aid account.

CA3 7.75 @7.750% \$434.00

Items Purchased: 35

Total Tender \$6,034.00

Change Due \$0.00

Invoice

#1098545

Major Account No:	221600206	Transaction Start Date:	January 01, 2022
Major Account Name:	LR Community College District PO 0001119282	Transaction End Date:	January 31, 2022
Invoice Date:	02/02/2022	Last Payment Date:	
Invoice Due Date:	03/04/2022	Last Payment Amount:	
Invoice Amount Due:	\$6034.00		

Bill To: 10 College Parkway, Falcon's Roost 10 College Parkway Folsom, CA 95630 To avoid late fees and delays in crediting payment to your account, please include Store #, Major Account # and Invoice # on your remittance.	Remit Payment Via Check, ACH, or Wire Lockbox Follett Higher Education Group, Inc American River College Store Store No. 2213 MA 221600206 3146 SOLUTIONS CENTER CHICAGO, IL 60677-3001 ACH/Wire Please contact Store Manager for bank information Federal Tax ID:36-2593135
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Student Name	District Purchase, LRCCD
Customer #	2213133694

Date	Transaction #	Type	SKU	SKU Description	Qty	Unit Price	Extended Price	Discount	Tax	Total Amount on A/R
01/10/2022	2411		17456010	Literature Intro Fiction, Poe	35	\$160.00	\$5600.00	\$0.00	\$434.00	\$6034.00
				Freight	1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Amount Charged on A/R Account:										\$6034.00
Paid Amount:										\$0.00
Remaining Charged on A/R Account:										\$6,034.00
POS Receipt Total:										\$6034.00

Customer Total:	\$6034.00
Major Account Total:	\$6034.00

Statement Inquiries, please call: (916)525-8400

PLEASE INCLUDE REFERENCE NUMBER WITH ALL PAYMENTS