

## Los Rios Community College District

PURCHASE ORDER NO 0001118678

Purchasing: (916)568-3071  
LRCCDpurchase@losrios.edu

Accounting Ops: (916)568-3065 \* FAX (916) 286-3636  
Acctg-ops@losrios.edu

PLEASE SEE TERMS AND CONDITIONS APPENDED TO THIS PO

**Supplier:** 0000044347  
FOLLETT HIGHER EDUCATION GROUP INC  
FOLSOM LAKE COLLEGE STORE 2216  
10 COLLEGE PARKWAY-FALCONS ROOST  
FOLSOM CA 95630

**Phone:** (708) 305-3521

**email:** r.glasgow@follett.com

Date	Revision	Page
11/16/2021		1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Method
Reference:	Location / Dept	
1033395 MESAC ROUILLERS	04CYPH144	

**Ship To:** FOLSOM LAKE COLLEGE  
RECEIVING  
10 COLLEGE PARKWAY  
FOLSOM CA 95630-6798  
United States

**Bill To:** LRCCD  
Invoice to: acctg-ops@losrios.edu  
1919 Spanos Court  
Sacramento CA 95825-3981  
United States

**Tax Exempt?** N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	INTENTIONAL INTERVIEWING AND COUNSELING BY IVEY  ISBN# 9781305865785	42.00 EA	150.00	6,300.00	12/03/2021

PER QUOTE DATED 11-09-21

FLC RECEIVING HOURS: M-F, 7:30AM - 4PM

**PAID**

**CHECK #:** 0094822100

**DATE:** 8/21

**AMOUNT \$:** 6788.25

**VOUCHER #:** 00614438

<b>Sub Total Amount</b>	6,300.00
<b>Sales Tax Amount</b>	488.25
<b>Total PO Amount</b>	6,788.25

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Proj</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>	<u>BYear</u>
GENFD	4304	12	FL.VI.VTEA	21040	00000	314A	6,788.25	2022

0001033395CHAVEZA15-NOV-2021

Verification of this purchase order can be made using the Los Rios Community College District web site listed below. If you have any questions, please contact the Purchasing Office at email address: LRCCDpurchase@losrios.com.

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

**Authorized Signature**

Notice to vendor: You are responsible for delivering good and delivery documents to the Receiving Department at the site. Failure to so do will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of good by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30  
MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

# Los Rios Community College District

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LRCCDpurchase@losrios.edu

Accounting Ops: (916)568-3065 \* FAX (916) 286-3636  
Acctg-ops@losrios.edu

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**Supplier:** 0000044347  
FOLLETT HIGHER EDUCATION GROUP INC  
FOLSOM LAKE COLLEGE STORE 2216  
10 COLLEGE PARKWAY-FALCONS ROOST  
FOLSOM CA 95630

**Phone:** (708) 305-3521

**email:** r.glasgow@follett.com

<b>Date</b>	<b>Revision</b>	<b>Page</b>
11/16/2021		2
<b>Payment Terms</b>	<b>Freight Terms</b>	<b>Ship Via</b>
NET 30	Shipping Point	Best Method
<b>Reference:</b>	<b>Location / Dept</b>	
1033395 MESAC ROUILLERS	04CYPH144	

**Ship To:** FOLSOM LAKE COLLEGE  
RECEIVING  
10 COLLEGE PARKWAY  
FOLSOM CA 95630-6798  
United States

**Bill To:** LRCCD  
Invoice to: acctg-ops@losrios.edu  
1919 Spanos Court  
Sacramento CA 95825-3981  
United States

**Tax Exempt?** N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
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<https://psreports.losrios.edu/PurchaseOrderInformation.asp>

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

**Authorized Signature**  
**AUTHORIZED SIGNATURE ON**  
**PO TOTAL PAGE**

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MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

# Requisition

**Supplier:** FOLLETT HIGHER EDUCATION GROUP INC 0000044347  
FOLSOM LAKE COLLEGE STORE 2216  
10 COLLEGE PARKWAY-FALCONS ROOST  
FOLSOM CA 95630  
United States

**Phone:** (708) 305-3521  
**email:** r.glasgow@follett.com

**Ship To:** RECEIVING  
10 COLLEGE PARKWAY  
FOLSOM CA 95630-6798

<b>Business Unit:</b> GENFD		<b>OPEN</b>
Req ID:	Date	Page
0001033395	11/09/2021	1
Requisition Name:		
Follett-SWHS book order-CM		
Requester		
Colleen Mesa		
Requester Signature		
Buyer: Brenda Haney		
Approved:		
Entered By: MESAC 09-NOV-2021		

Line-Schd	Description	Quantity	UOM	Price	Extended Amt Due Date
1-1	INTENTIONAL INTERVIEWING AND COUNSELING BY IVEY ISBN# 978 1305865785	42	EA	150.00	6,300.00

6,300.00 Sub-total  
488.25 Est. tax

Total Requisition Amount: 6,788.25

EMAIL QOUTE ATTACHED

Perkins v checklist

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount
GENFD	4304	12	FL.VI.VTEA	21040	00000	314A	6,300.00

## Purchases Charged to Catagorical Programs, Grants or Special Project.

Program Name: Perkins V SWHS  
Project Grant: 314A  
Program Director: Victoria Maryatt  
Program Goal: Activity Category Implement Achievement Programs; permissive 135c7

Approval Signature

Approval Signature

Approval Signature

**From:** [Florence Anderberg \(2216\)](#)  
**To:** [Mesa, Colleen](#); [Rachel Glasgow \(2216\)](#)  
**Subject:** Re: book quote  
**Date:** Tuesday, November 9, 2021 9:17:34 AM  
**Attachments:** [Outlook-zu1ouaiy.png](#)

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**CAUTION:** This email originated from outside of Los Rios. Do not click links or open attachments unless you recognize the sender and know the content is safe. **To mark the message as SPAM, right click the message, select "Junk" , and then select "Block Sender".**

Hi Colleen,

Here is the quote for

**"Intentional Interviewing and Counseling" by Ivey [ISBN 9781305865785] @ \$150.00 x 42 = \$6300.00**

**Total Sales Tax = \$488.25**

**Total = \$6788.25**

Thanks!

**Florence Anderberg**  
Assistant Store Manager



Pronouns: She/Her  
Tel: 916.983.7806  
Follett Higher Education Group  
Folsom Lake College Bookstore  
Folsom Lake College  
10 College Parkway, Falcons Roost, Folsom, CA, 95630  
[f.anderberg@follett.com](mailto:f.anderberg@follett.com) | [2216asm@follett.com](mailto:2216asm@follett.com) | [anderbf@losrios.edu](mailto:anderbf@losrios.edu)  
[www.follett.com](http://www.follett.com) | [www.losriosstore.com](http://www.losriosstore.com) | [www.flc.losrios.edu](http://www.flc.losrios.edu)

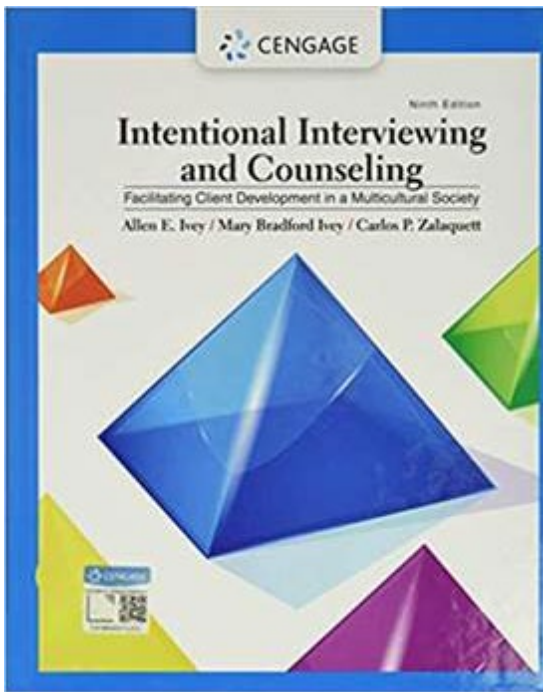
*Improving the world by inspiring learning and shaping education*

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**From:** Mesa, Colleen <MesaC@flc.losrios.edu>  
**Sent:** Monday, November 8, 2021 3:25 PM  
**To:** Florence Anderberg (2216) <f.anderberg@follett.com>; Rachel Glasgow (2216) <r.glasgow@follett.com>  
**Subject:** book quote

Hello Florance & Rachel,

I need a book quote for 42 copies of the book below. Hardcover is preferred. Thank you.



ISBN-13: 978-1305865785



*Colleen Mesa*

Administrative Assistant to Dean of Career Education

Folsom Lake College | 10 College Parkway FL2-144 | Folsom, CA 95630

916.608.6927 | [MesaC@flc.losrios.edu](mailto:MesaC@flc.losrios.edu)

**High risk data including social security numbers are not sent by this office unless encrypted.**  
**Agencies corresponding with this office should encrypt all high risk data before transmitting to this office. Thank you.**

# Invoice

## #1090904

Major Account No:	221600186	Transaction Start Date:	November 29, 2021
Major Account Name:	FLC LRCCD PO# 0001118678	Transaction End Date:	December 03, 2021
Invoice Date:	12/03/2021	Last Payment Date:	
Invoice Due Date:	01/02/2022	Last Payment Amount:	
Invoice Amount Due:	\$6788.25		

<b>Bill To:</b> 10 College Pkwy Folsom, CA 95630 Attn: Accounts Payable  <b>To avoid late fees and delays in crediting payment to your account, please include Store #, Major Account # and Invoice # on your remittance.</b>	<b>Remit Payment Via Check, ACH, or Wire</b> <b>Lockbox</b> Follett Higher Education Group, Inc American River College Store Store No. 2213 MA 221600186 3146 SOLUTIONS CENTER CHICAGO, IL 60677-3001 <b>ACH/Wire</b> Please contact Store Manager for bank information Federal Tax ID:36-2593135
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<b>Student Name</b>	<b>District Purchase, LRCCD</b>
<b>Customer #</b>	<b>2213131818</b>

Date	Transaction #	Type	SKU	SKU Description	Qty	Unit Price	Extended Price	Discount	Tax	Total Amount on A/R
11/30/2021	2130		17571453	Intentional Interviewing & Cou	42	\$150.00	\$6300.00	\$0.00	\$488.25	\$6788.25
				Freight	1	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Amount Charged on A/R Account:										\$6788.25
Paid Amount:										\$0.00
Remaining Charged on A/R Account:										\$6,788.25
POS Receipt Total:										\$6788.25

<b>Customer Total:</b>	\$6788.25
<b>Major Account Total:</b>	\$6788.25

Statement Inquiries, please call: (916)525-8400

PLEASE INCLUDE REFERENCE NUMBER WITH ALL PAYMENTS