

COMPLETED**Los Rios Community College District****PURCHASE ORDER NO 0001117020**

Purchasing: (916)568-3071 * FAX (916) 568-3145
LRCCDPurchase@losrios.edu

Accounting Ops: (916)568-3065 * FAX (916) 286-3636
Acctg-ops@losrios.edu

PLEASE SEE TERMS AND CONDITIONS APPENDED TO THIS PO

Supplier: 0000044347
FOLLETT HIGHER EDUCATION GROUP INC
FOLSOM LAKE COLLEGE STORE 2216
10 COLLEGE PARKWAY-FALCONS ROOST
FOLSOM CA 95630

Phone: (708) 305-3521

email: r.glasgow@follett.com

Date	Revision	Page
08/05/2021		1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Method
Reference:	Location / Dept	
1031697 ESTOMOS ROUILLERS	04ASPH108 EOPS	

Ship To: FOLSOM LAKE COLLEGE
RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630-6798
United States

Bill To: LRCCD
Invoice to: acctg-ops@losrios.edu
1919 Spanos Court
Sacramento CA 95825-3981
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	BINDER 1" BLACK	300.00 EA	3.79	1,137.00	08/19/2021
2- 1	WRITEON TAB 5CT INDEX DIVIDER	300.00 EA	3.99	1,197.00	08/19/2021
3- 1	NOTEBOOK 3 SUB 11X8 120 SH 6 PKT	300.00 EA	6.79	2,037.00	08/19/2021
4- 1	BIC CRISTAL XTRA BOLD BALL PEN 8 PACK 1.6MM ASSORTED	300.00 EA	2.99	897.00	08/19/2021
5- 1	SHARPIE CLEAR VIEW STICK HIGHLIGHTER 3 PACK	300.00 EA	6.79	2,037.00	08/19/2021
6- 1	POST-IT 1.5X2" FLOURESCENT	300.00 EA	2.99	897.00	08/19/2021
7- 1	DIXON PENCILS 8 PACK #2	300.00 EA	1.99	597.00	08/19/2021
8- 1	BOSTITCH TWIST N SHARP SHARPENER W ADJUSTABLE TIP	300.00 EA	3.49	1,047.00	08/19/2021
9- 1	20% DISCOUNT	1.00 EA	-1,974.00	-1,974.00	08/19/2021

SEE ATTACHED EMAIL QUOTE

PAID**CHECK #:** 00094818868**DATE:** 9/8/21**AMOUNT \$:** 8382.09**VOUCHER #:** 00609232

FLC RECEIVING HOURS: M-TH, 10AM - 2PM

vchr#_00609232 09/07/21

vchr#_

Sub Total Amount
Sales Tax Amount
Total PO Amount

7,872.00
610.09
8,482.09

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature

Notice to vendor: You are responsible for delivering good and delivery documents to the Receiving Department at the site. Failure to so do will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of good by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30
MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

Los Rios Community College District

PURCHASE ORDER NO 0001117020

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Acctg-ops@losrios.edu

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08/05/2021		2
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1031697 ESTOMOS ROUILLERS	04ASPH108 EOPS	

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RECEIVING
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FOLSOM CA 95630-6798
United States

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Sacramento CA 95825-3981
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
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<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>	<u>BYear</u>
GENFD	7334	12	FL.VS.EOPS	73200	00000	408B	8,482.09	2022

0001031697CHAVEZA04-AUG-2021

Verification of this purchase order can be made using the Los Rios Community College District web site listed below.
If you have any questions, please contact the Purchasing Office at (916)568-3071.

<http://www.losrios.edu/purchasing/povalidation>

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Authorized Signature
AUTHORIZED SIGNATURE ON
PO TOTAL PAGE

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Requisition

Supplier: FOLLETT HIGHER EDUCATION GROUP INC 0000044347
FOLSOM LAKE COLLEGE STORE 2216
10 COLLEGE PARKWAY-FALCONS ROOST
FOLSOM CA 95630
United States

Phone: (708) 305-3521
email: r.glasgow@follett.com

Ship To: RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630-6798

Business Unit: GENFD OPEN	
Req ID: 0001031697	Date: 08/02/2021
Page 1	
Requisition Name: FOLLETT EOPS	
Requester: Sharisse Estomo	
Requester Signature	
Buyer: Brenda Haney	
Approved:	
Entered By: ESTOMOS 02-AUG-2021	

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
1-1	BINDER 1" BLACK	300	EA	3.03	909.00	
2-1	WRITEON TAB 5CT INDEX DIVIDER	300	EA	3.19	957.00	
3-1	NOTEBOOK 3 SUB 11X8 120 SH 6 PKT	300	EA	5.43	1,629.00	
4-1	BIC CRISTAL XTRA BOLD BALL PEN 8 PACK 1.6MM ASSORTED	300	EA	2.39	717.00	
5-1	SHARPIE CLEAR VIEW STICK HIGHLIGHTER 3 PACK	300	EA	5.43	1,629.00	
6-1	POST-IT 1.5X2" FLOURESCENT	300	EA	2.39	717.00	
7-1	DIXON PENCILS 8 PACK #2	300	EA	1.59	477.00	
8-1	BOSTITCH TWIST N SHARP SHARPENER W ADJUSTABLE TIP	300	EA	2.79	837.00	

7,872.00 Sub-total
610.10 Est. tax

Total Requisition Amount: 8,482.10

20% DISCOUNT APPLIED TO EACH ITEM
SEE ATTACHED EMAIL QUOTE

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount
GENFD	7334	12	FL.VS.EOPS	73200	00000	408B	7,872.00

Purchases Charged to Catagorical Programs, Grants or Special Project.

Program Name: EXTENDED OPPORTUNITY PROGRAMS & SERVICES
Project Grant: 408B
Program Director: LIBBY COOK
Program Goal: DIRECT RESOURCES TO ELIGIBLE EOPS STUDENTS

Approval Signature

Approval Signature

Approval Signature

Re: EOPS and NextUp giftcards

Rachel Glasgow (2216) <r.glasgow@follett.com>

Mon 8/2/2021 12:47 PM

To: Estomo, Sharisse <EstomoS@flc.losrios.edu>

CAUTION: This email originated from outside of Los Rios. Do not click links or open attachments unless you recognize the sender and know the content is safe. **To mark the message as SPAM, right click the message, select "Junk", and then select "Block Sender".**

Sounds great!

Here is your supply quote including your department discount. 😊

1. BINDER 1" BLACK @ \$3.79 x 300 = \$909.00
2. WRITEON TAB 5CT INDEX DIVIDER @ \$3.99 x 300 = \$957.00
3. NOTEBOOK 3 SUB 11X8 120 SH 6 PKT @ \$6.79 x 300 = \$1,629.00
4. BIC CRISTAL XTRA BOLD BALL PEN 8 PACK 1.6MM ASSORTED @ \$2.99 x 300 = \$717.00
5. SHARPIE CLEAR VIEW STICK HIGHLIGHTER 3 PACK @ \$6.79 x 300 = \$1,629.00
6. POST-IT 1.5X2" FLOURESCENT @ \$2.99 x 300 = \$717.00
7. DIXON PENCILS 8 PACK #2 @ \$1.99 x 300 = \$477.00
8. BOSTITCH TWIST N SHARP SHARPENER W ADJUSTABLE TIP @ \$3.49 x 300 = \$837.00

Subtotal = \$9,846.00**Discount @ 20.00% = \$1,974.00****Total Sales Tax = \$610.09****Total = \$8,482.09****Rachel Glasgow**

Store Manager



Pronouns: She/Her

Tel: 916.608.6565

Follett Higher Education Group

Folsom Lake College Bookstore

Folsom Lake College

10 College Parkway, Falcons Roost, Folsom, CA, 95630

r.glasgow@follett.com | 2216mgr@follett.com | glasgor@losrios.edu

www.follett.com | www.losriosstore.com | www.flc.losrios.edu*Improving the world by inspiring learning and shaping education***From:** Estomo, Sharisse <EstomoS@flc.losrios.edu>**Sent:** Monday, August 2, 2021 11:08 AM

* FOLLET HIGHER EDUCATION

PO # 0001117020

RCVR # 0001097965

9/8/21
Baby

* No Packing List.