

LIMITED PURCHASE ORDER
 (Not to Exceed \$1000.00)

VENDOR NAME AND ADDRESS: FASTSIGNS 420 E Bidwell St 916-608-4455	DELIVERY INSTRUCTIONS: <input type="checkbox"/> Deliver to Address Below (Check one) <input type="checkbox"/> Will Call
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ITEM	DESCRIPTION GIVE COMPLETE DESCRIPTION, INCLUDING CAT. NO. & SIZES	ORDERED			UNIT PRICE	TOTAL
		QUANTITY	UNIT	STOCK NO.		
1	Commencement Stage Banner	1			616.00	616.00
2						
3						
4						
5						
6						
7						
8						
9						
10						

Purchases Charged to Categorical Programs, Grants or Special Projects This purchased is in compliance with the requirements of:	SUB-TOTAL 616.00 SALES TAX 47.74 TOTAL 663.74 (Not to Exceed \$1000.00)
Program Name _____ For grants/special projects _____ Program Director/Coord. Signature _____ Project/Grant Number _____ Program Goal/Objective Number/Explanation _____	

VENDOR: Reference P.O. number on all invoices and packing slips. Total invoice may not exceed \$1000.00 including tax and shipping costs. Mail invoices in duplicate to: Los Rios Community College District, Accounting Department, 1919 Spanos Court, Sacramento, CA 95825.

I hereby certify the items/services listed above shall be obtained in accordance with District Policy, Conflict of Interest Code, P-8631 Section 3.0., and all other applicable district, state, and federal policies, rules, regulations, and laws.

Lindsey Campbell

REQUESTED BY: _____ TYPED/PRINT _____ DATE **4.19.22**

Lindsey Campbell

REQUESTED BY: _____ SIGNATURE _____ DATE **4-19-22**

Kellie Butler

APPROVED: _____ DEAN OR OTHER AUTHORIZED SIGNATURE _____ DATE **4-20-2022**

APPROVED: _____ VICE PRESIDENT, ADMINISTRATION _____ DATE _____

Received by _____ Date _____

GENFD 4500 12 FL.VS.OFFC 64900 00000 384B

Bus. Unit	Account	Fund	Org	
/	/	/	/	
				\$ 663.74
Program	Sub-Class	BY	Proj/Grnt	Amount
/	/	/	/	
				\$ _____
Program	Sub-Class	BY	Proj/Grnt	Amount

fastsigns.com/457

Payment Terms: Cash Customer

Created Date: 4/19/2022

DESCRIPTION: Commencement Stage Banner - PU by May 13

Bill To: Folsom Lake College
10 College Parkway
Folsom, CA 95630
US

Pickup At: FASTSIGNS
420 E Bidwell St
Folsom, CA 95630
US

Ordered By: Lindsey Campbell
Email: Campbel@flc.losrios.edu
Work Phone: (916) 608-6572

Salesperson: Shelley Saddler

NO.	Product Summary	QTY	UNIT PRICE	TAXABLE	AMOUNT
1	Commencement Stage Banner	1	\$616.00	\$616.00	\$616.00
1.1	Banner - Mesh - 70/30 Mesh Grommets Top/Bottom @ 12" Part Qty: 1 Width: 384.00" Height: 48.00" Sides: 1 Text: customer to provide print file				

Subtotal:	\$616.00
Taxable Amount:	\$616.00
Taxes:	\$47.74
Grand Total:	\$663.74
Amount Paid:	\$0.00
BALANCE DUE:	\$663.74