

COMPLETED

P.O. No. ~~F0987~~ F4521

Date 3/18/22

LIMITED PURCHASE ORDER
 (Not to Exceed \$1000.00)

VENDOR NAME AND ADDRESS: ENCOMPASS 8250 BELVEDERE AVE STE C SACRAMENTO CA 95826	DELIVERY INSTRUCTIONS: <input type="checkbox"/> Deliver to Address Below (Check one) <input type="checkbox"/> Will Call FLC
--	---

ITEM	DESCRIPTION GIVE COMPLETE DESCRIPTION, INCLUDING CAT. NO. & SIZES	ORDERED			UNIT PRICE	TOTAL
		QUANTITY	UNIT	STOCK NO.		
1	HP 12A COMPATIBLE CARTRIDGE	2	EA		38	76.00
2						
3						
4	PAID					
5	CHECK #: 94825561					
6	DATE: 3-31-22					
7						
8	AMOUNT: 81.89					
9	VOUCHER#:					
10						

Purchases Charged to Categorical Programs, Grants or Special Projects This purchased is in compliance with the requirements of: _____ Program Name _____ For grants/special projects _____ Program Director/Coord. Signature Project/Grant Number _____ Program Goal/Objective Number/Explanation	SUB-TOTAL 76.00 SALES TAX 5.89 TOTAL (Not to Exceed \$1000.00) 81.89
---	--

VENDOR: Reference P.O. number on all invoices and packing slips. Total invoice may not exceed \$1000.00 including tax and shipping costs. Mail invoices in duplicate to: Los Rios Community College District, Accounting Department, 1919 Spanos Court, Sacramento, CA 95825.

I hereby certify the items/services listed above shall be obtained in accordance with District Policy, Conflict of Interest Code, P-8631 Section 3.0., and all other applicable district, state, and federal policies, rules, regulations, and laws.

JENNIFER TAYLOR REQUESTED BY: TYPED/PRINT DATE 3-18-22	Received by _____ Date _____ GENFD / 4500 / 11 / FL.VA.BSOF Bus. Unit Account Fund Org
JENNIFER TAYLOR REQUESTED BY: SIGNATURE DATE 3-18-22	67200 / 00000 / 2022 / 0421 \$ 81.89 Program Sub-Class BY Proj/Grnt Amount
APPROVED: DEAN OR OTHER AUTHORIZED SIGNATURE DATE	Bus. Unit Account Fund Org / / / /
APPROVED: VICE PRESIDENT, ADMINISTRATION DATE	Program Sub-Class BY Proj/Grnt Amount / / / / \$



8250 Belvedere Avenue Suite C Sacramento, CA 95826
 P: 800 340-6360 F: 800 340-5760

INVOICE

Invoice No: INV254024
Date: 2/25/2021
Account No: FLC03

Bill To: Folsom Lake College TLC
 Attn: Jeff Lewis
 10 College Parkway
 Folsom, CA 95630

Ship To: Folsom Lake College TLC
 Attn: Jeff Lewis
 10 College Parkway
 Folsom, CA 95630

Sales Order No	P. O. Number	Ship Method	Payment Terms	Payment Due					
	SEE REMARKS	Delivery	NET 30 DAYS	3/27/2021					
Remarks				Sales Person					
GENFD 4500 11 FL.VA.BSOF 67200 00000 042I				Area 1					
Item No	Description	Serial No	Order	Ship	BkO	UM	Price	Disc	Amount
Q2612Acomp	HP 12A Compatible Cartridge		2.0	2.0	0.0	EA	\$38.00		\$76.00

LASER RECHARGE INC.
 SB/DVBE # 9567
 DBA: ENCOMPASS

Subtotal	\$76.00
Discount	\$0.00
Freight	\$0.00
Sales Tax	\$5.89
Invoice Total	\$81.89
Balance Due	\$81.89