

**COMPLETED****Los Rios Community College District****PURCHASE ORDER NO 0001117917**

Purchasing: (916)568-3071 \* FAX (916) 568-3145  
 LRCCDpurchase@losrios.edu

Accounting Ops: (916)568-3065 \* FAX (916) 286-3636  
 Acctg-ops@losrios.edu

**PLEASE SEE TERMS AND CONDITIONS APPENDED TO THIS PO**

**Supplier:** 0000045431  
 CHICO STATE ENTERPRISES  
 SAP UNIVERSITY COMPETENCE CTR  
 25 MAIN STREET SUITE 203  
 CHICO CA 95928-5388

**Phone:** (530) 598-5376

**email:** sapucc.admin@csuchico.edu

Date	Revision	Page
10/01/2021		1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Method
Reference:	Location / Dept	
1032610 MESAC ROUILLERS	04CYPH144 CTE	

**Ship To:** FOLSOM LAKE COLLEGE  
 RECEIVING  
 10 COLLEGE PARKWAY  
 FOLSOM CA 95630  
 United States

**Bill To:** LRCCD  
 Invoice to: acctg-ops@losrios.edu  
 1919 Spanos Court  
 Sacramento CA 95825-3981  
 United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	3YR 2022 SAP APPLICATION SOFTWARE LICENSE FEE - 12-MONTH FEE FOR HOSTING SERVICES - ALLOWS FOR UP TO 7 CLIENTS PER SEMESTER OR TERM - VALID FROM JAN 1, 2022 - DEC 31, 2022	1.00 EA	8,000.00	8,000.00	10/11/2021

**PAID****CHECK #:** 0094821403**DATE:** 11/9/21**AMOUNT \$:** 8000.00**VOUCHER #:** 00613043

PER QUOTE DATED 09-23-21

LRCCD PSA# 21-0015 - VALID FROM 07-01-20 TO 12-31-2023

<b>Sub Total Amount</b>	8,000.00
<b>Sales Tax Amount</b>	0.00
<b>Total PO Amount</b>	8,000.00

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>	<u>BYear</u>
GENFD	5100	12	FL.VI.VTEA	05060	00000	314A	8,000.00	2022

0001032610CHAVEZA25-SEP-2021

Verification of this purchase order can be made using the Los Rios Community College District web site listed below.  
 If you have any questions, please contact the Purchasing Office at (916)568-3071.

<http://www.losrios.edu/purchasing/povalidation>

All shipments, invoices, and correspondence must be identified with our Purchase Order  
 Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

**Authorized Signature**

Notice to vendor: You are responsible for delivering good and delivery documents to the Receiving Department at the site. Failure to so do will delay  
 payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of good by other  
 parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30  
 MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

# Requisition

**Supplier:** CHICO STATE ENTERPRISES 0000045431  
 SAP UNIVERSITY COMPETENCE CTR  
 25 MAIN STREET SUITE 203  
 CHICO CA 95928-5388  
 United States  
  
**Phone:** (530) 598-5376  
**email:** sapucc.admin@csuchico.edu

**Ship To:** RECEIVING  
 10 COLLEGE PARKWAY  
 FOLSOM CA 95630

<b>Business Unit:</b>		<b>GENFD</b>	<b>OPEN</b>
Req ID:	Date	Page	
0001032610	09/23/2021	1	
Requisition Name:			
Chico State Ent. SAP-#3rd yr			
Requester			
Colleen Mesa			
Requester Signature			
Buyer: Brenda Haney			
Approved:			
Entered By: MESAC 23-SEP-2021			

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
1-1	3YR 2022- SAP APPLICATION SOFTWARE LICENSE FEE CONTRACT VALID FROM JAN 1, 2022 - DEC 31, 2022 PER PSA CONTRACT LRCCD# 21-0015  SAP CONTRACT LRCCD# 21-0015 PERIOD VALID FROM 07-01-20 TO 12-31-2023	1	JOB	8,000.00	8,000.00	12/31/2022

8,000.00 Sub-total  
 0.00 Est. tax

Total Requisition Amount: 8,000.00

3rd YEAR QUOTE ATTACHED  
 PSA ORIGINAL DOCS ARE WITH DO PURCHASING

PERKINS CHECKLIST

2022 SAP-UCC 3RD YEAR CONTRACT QUOTE

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount
GENFD	5300	12	FL.VI.VTEA	05060	00000	314A	8,000.00

## Purchases Charged to Catagorical Programs, Grants or Special Project.

Program Name: Perkins IV- 05060 Bus. Analyst program  
 Project Grant: 314A  
 Program Director: Vicky Maryatt  
 Program Goal: Activity Category - Skill Development; permissive 135(c)3

Approval Signature

Approval Signature

Approval Signature

# Perkins V Expenditure Checklist 2021-22

Requisition/PO/CBR/BPO/Travel Authorization Number: 0001032610

Date: 09/23/2021

## Six Activity Categories that Apply to this Expenditure Request

Directions: Select the Activity Category(ies) you indicated in the Perkins plan that relates to the expenditure. For example, if you wrote an activity for Quality Class Theatrical Projects and indicated that this activity applied to Activity Categories 3, 4, and 5, check those boxes.

- ☐ 1. **Career Exploration and Development** - Provide career exploration and career development activities through an organized, systematic framework
- ☐ 2. **Professional Development** - Provide professional development for a wide variety of CTE professionals
- ☒ 3. **Skill Development** - Provide the skills necessary to pursue high-skill, high-wage or in-demand industry sectors or occupations.
- ☐ 4. **Skill and Program Integration** - Support integration of academic skills into CTE programs.
- ☐ 5. **Implement Achievement Programs** - Plan and carry out elements that support the implementation of CE programs and programs of study and that result in increased student achievement.
- ☐ 6. **Develop and Implement Evaluations** - Develop and implement evaluations of the activities funded by Perkins.

## Permissive Activity that Applies to this Expenditure Request

Select the Permissive Activity you indicated in your Perkins plan that relates to this expenditure. Check the box below that you indicated in your Perkins plan.

- ☐ 1. Involve parents, businesses, and labor organizations in the design, implementation, and evaluation of programs.
- ☐ 2. Provide career guidance & academic counseling that improves graduation rates and information about career options.
- ☐ 3. Local education and business partnerships including work-related experiences for students or faculty.
- ☐ 4. Provide programs for special populations.
- ☐ 5. Assisting CTE student organizations.
- ☐ 6. Mentoring and support services.
- ☐ 7. Leasing, purchasing, upgrading, or adapting equipment including instructional aides and publications. (including support for library resources)
- ☐ 8. Teacher preparation programs that address the integration of academic and CTE programs.
- ☐ 9. Developing and expanding program offerings in formats accessible for all students, including distance education.
- ☒ 10. Facilitate transitions to BA degree programs including articulations agreements, dual enrollment, and counseling. Provide activities to support entrepreneurship education and training through academic or financial aid counseling to help overcome barriers for special populations
- ☐ 11. Provide activities to support entrepreneurship education and training
- ☐ 12. For Improving or developing new CTE courses, including the development of new proposed CTE programs preparing students for high skill, high wage, high demand occupations.
- ☐ 13. Develop and support small, personalized career-themed learning communities
- ☐ 16. Provide assistance to individuals who have participated in services and activities to continue their education or training in finding an appropriate job.
- ☐ 17. To support training and activities (such as mentoring and outreach) in nontraditional fields
- ☐ 19. To support innovative initiatives, which may include: improving professional development of CTE teachers, faculty, administrators, and counselors

**Budget String:** GENFD/5300 /12/FL.VI.VTEA/ 05060 /00000/2022/314A \$ 8,000.00

**Current balance in above budget string:** \$ 8,000.00

Is this a permissible expenditure (see other side of this form for a list of impermissible uses)? ☒ Yes ☐ No



SAP University Competence Center  
Chico State Enterprises  
25 Main St, Suite 203  
Chico, CA 95928-5388

Colleen Mesa  
Folsom Lake College  
10 College Parkway, Folsom, CA 95630

Dear Colleen:

Here is our 2022 estimate to renew your SAP hosting services:

The annual hosting fee charged by Chico State Enterprises (CSE) is determined by the UCC directors. Currently the 12-month fee for hosting services is \$8,000 (USD) which allows for up to 7 clients per semester or term. This runs the calendar year from January 1 of the contracted year to December 31 of the contracted year. Renewal is automatic based on the timely payment of the annual invoice and a new contract does not have to be created each year, until 2023. The contract does not extend beyond 2023 and would need to be renewed at that point. You are able to drop the contract at any time, however charges will still be enforced if services are used. The contract also allows for access to the Learning Hub Academic Edition where you can download curriculum for use in the classroom. This is also the portal for on-line help and support for curriculum. Unlimited training sessions at SAP hosted Train the Trainer (TTT) sessions are also included. TTT sessions are typically held in January and July. All expenses for travel to and from the training and any additional expenses are to be covered by your institution.

This quote was created on September 23, 2021 and is valid until December 23, 2021.

Quote provided by:

Tom Wilder  
Executive Director  
[twilder@csuchico.edu](mailto:twilder@csuchico.edu)  
530-898-5376

Thank you,

Janee Vue  
[sapucc.admin@csuchico.edu](mailto:sapucc.admin@csuchico.edu)

# 2022 QUOTE

# CHICO STATE ENTERPRISES INVOICE

Invoice: SP006457  
Customer No: 600000001012  
Contract #:  
Invoice Date: 11/04/2021  
Due Date: 01/04/2022  
Terms: DUE UPON RECEIPT

To: Los Rios Community College District  
Folsom Lake College  
10 College Pkwy  
FOLSOM, CA 95630

REC# 0001098876

For questions concerning this invoice please, contact:  
Accounts Receivable 530-898-3539 or email:  
cseaccountsreceivable@csuchico.edu

Printed By: TBEC

Project	Object	Invoice Date	Quantity	Description	Amount
751010000 / SP7318004	61200	11/04/2021	1.00	2022 SAP Hosting Fee	\$8,000.00
Total Due					\$8,000.00

01/01/2022 – 12/31/2022 SAP Hosting Fee

Purchase Order No. 0001117917

Please include the invoice number with your payment.

If payment is not received within 60 days of invoice date, your service will be suspended.

Total Due This Invoice: \$8000.00

Due to security reasons, we can only share banking information directly with the person who is processing the payment. Please have this person reach out sapucc.admin@csuchico.edu for a secure link. This link will expire in 2 days.

\* Please note our name has changed \*

## PLEASE RETURN THIS PORTION WITH YOUR PAYMENT

Remit and make check payable to:

CHICO STATE ENTERPRISES

Chico State Enterprises  
Accounts Receivable  
25 Main Street, Suite 203  
Chico, CA 95928-5388

Invoice: SP006457  
Customer No: 600000001012  
PO Number:  
Invoice Date: 11/04/2021  
Total Amount Due: \$8,000.00

Total Payment: \$