

COMPLETED

P.O. No. _____

Date _____

LIMITED PURCHASE ORDER
 (Not to Exceed \$1000.00)

VENDOR NAME AND ADDRESS:	DELIVERY INSTRUCTIONS: <input type="checkbox"/> Deliver to Address Below (Check one) <input type="checkbox"/> Will Call
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ITEM	DESCRIPTION <small>GIVE COMPLETE DESCRIPTION, INCLUDING CAT. NO. & SIZES</small>	ORDERED			UNIT PRICE	TOTAL
		QUANTITY	UNIT	STOCK NO.		
1						
2						
3						
4	PAID					
5	CHECK #: 94826798					
6						
7	DATE: 5-12-22					
8	AMOUNT: 152.92					
9						
10	VOUCHER#:					

Purchases Charged to Categorical Programs, Grants or Special Projects
 This purchased is in compliance with the requirements of:

Program Name _____

For grants/special projects 485Y
Project/Grant Number

Program Director/Coord. Signature _____

Program Goal/Objective Number/Explanation _____

	SUB-TOTAL
	SALES TAX
	TOTAL (Not to Exceed \$1000.00)

VENDOR: Reference P.O. number on all invoices and packing slips. Total invoice may not exceed \$1000.00 including tax and shipping costs. Mail invoices in duplicate to: Los Rios Community College District, Accounting Department, 1919 Spanos Court, Sacramento, CA 95825.

I hereby certify the items/services listed above shall be obtained in accordance with District Policy, Conflict of Interest Code, P-8631 Section 3.0., and all other applicable district, state, and federal policies, rules, regulations, and laws.

Received by _____ Date _____

/ / /

Bus. Unit Account Fund Org

REQUESTED BY: _____ TYPED/PRINT _____ DATE _____

63400 / 00000 / 2022 / 485Y \$ 101.20

Program Sub-Class BY Proj/Grnt Amount

REQUESTED BY: _____ SIGNATURE _____ DATE _____

APPROVED: DEAN OR OTHER AUTHORIZED SIGNATURE _____ DATE _____

/ / /

Bus. Unit Account Fund Org

\$

Program Sub-Class BY Proj/Grnt Amount

APPROVED: VICE PRESIDENT, ADMINISTRATION _____ DATE _____

INVOICE



Aloha Balloon Company

Kenn Serrano CBA

2938 Stanford Lane, El Dorado Hills, CA 95762, UNITED STATES
kenn.i.serrano@gmail.com; Website: www.alohaballooncompany.com

Invoice No#: 0344
Invoice Date: Apr 28, 2022
Reference: 05122212p
Due Date: Apr 28, 2022



Scan.Pay.Go

\$152.92
AMOUNT DUE

BILL TO

BielefV@flc.losrios.edu

#	ITEMS & DESCRIPTION	QTY/HRS	PRICE	AMOUNT(\$)
1	Loose latex 11 inch Helium Quality	64	\$2.00	\$128.00*
2	Setup and delivery	1	\$15.00	\$15.00
			Subtotal	\$143.00
			Shipping	\$0.00
			Tax tax (7.75%)	\$9.92
			TOTAL	\$152.92 USD

*Taxable item

NOTES TO CUSTOMER

Contact: Vonnie Bielefield, Career & Transfer Center Event
Deliver to Folsom Lake College Colors Purple and Teal
May 4th 12-2