

## Los Rios Community College District

PURCHASE ORDER NO 0001119175

Purchasing: (916)568-3071  
LRCCDpurchase@losrios.edu

Accounting Ops: (916)568-3065 \* FAX (916) 286-3636  
Acctg-ops@losrios.edu

PLEASE SEE TERMS AND CONDITIONS APPENDED TO THIS PO

**Supplier:** 0000008992  
4 IMPRINT  
25303 NETWORK PL  
CHICAGO IL 60673-1253

Date	Revision	Page
12/16/2021		1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Method
Reference:	Location / Dept	
1033927 MESAC HANEYB	04FALR221	

**Ship To:** FOLSOM LAKE COLLEGE  
RECEIVING  
10 COLLEGE PARKWAY  
FOLSOM CA 95630-6798  
United States

**Bill To:** LRCCD  
Invoice to: acctg-ops@losrios.edu  
1919 Spanos Court  
Sacramento CA 95825-3981  
United States

email:

Tax Exempt? N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	#1 144500-33 - IDEAL RETRACTABLE BANNER DISPLAY - 33-1/2"	2.00 EA	95.35	190.70	12/30/2021
2- 1	#1 COUPON COST	1.00 EA	-19.07	-19.07	12/30/2021
3- 1	#1 FREIGHT COST	1.00 EA	21.54	21.54	12/30/2021
4- 1	#2 144500-33 - IDEAL RETRACTABLE BANNER DISPLAY - 33-1/2"	1.00 EA	95.35	95.35	12/30/2021
5- 1	#2 COUPON COST	1.00 EA	-9.54	-9.54	12/30/2021
6- 1	#2 FREIGHT COST	1.00 EA	10.77	10.77	12/30/2021
7- 1	#3 144500-33 - IDEAL RETRACTABLE BANNER DISPLAY - 33-1/2"	1.00 EA	95.35	95.35	12/30/2021
8- 1	#3 COUPON COST	1.00 EA	-9.54	-9.54	12/30/2021
9- 1	#3 FREIGHT COST	1.00 EA	10.77	10.77	12/30/2021
10- 1	#4 144500-33 - IDEAL RETRACTABLE BANNER DISPLAY - 33-1/2"	1.00 EA	95.35	95.35	12/30/2021
11- 1	#4 COUPON COST	1.00 EA	-9.54	-9.54	12/30/2021
12- 1	#4 FREIGHT COST	1.00 EA	10.77	10.77	12/30/2021
13- 1	#5 144500-33 - IDEAL RETRACTABLE BANNER DISPLAY - 33-1/2"	1.00 EA	95.35	95.35	12/30/2021
14- 1	#5 COUPON COST	1.00 EA	-9.54	-9.54	12/30/2021
15- 1	#5 FREIGHT COST	1.00 EA	10.77	10.77	12/30/2021
16- 1	#6 144500-33 - IDEAL RETRACTABLE BANNER DISPLAY - 33-1/2"	1.00 EA	95.35	95.35	12/30/2021

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

**Authorized Signature**  
**AUTHORIZED SIGNATURE ON**  
**PO TOTAL PAGE**

Notice to vendor: You are responsible for delivering good and delivery documents to the Receiving Department at the site. Failure to so do will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of good by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30  
MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

# Los Rios Community College District

PURCHASE ORDER NO 000119175

Purchasing: (916)568-3071  
LRCCDpurchase@losrios.edu

Accounting Ops: (916)568-3065 \* FAX (916) 286-3636  
Acctg-ops@losrios.edu

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**Supplier:** 0000008992  
4 IMPRINT  
25303 NETWORK PL  
CHICAGO IL 60673-1253

Date	Revision	Page
12/16/2021		2
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Method
Reference:	Location / Dept	
1033927 MESAC HANEYB	04FALR221	

**Ship To:** FOLSOM LAKE COLLEGE  
RECEIVING  
10 COLLEGE PARKWAY  
FOLSOM CA 95630-6798  
United States

**Bill To:** LRCCD  
Invoice to: acctg-ops@losrios.edu  
1919 Spanos Court  
Sacramento CA 95825-3981  
United States

email:

Tax Exempt? N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
17- 1	#6 COUPON COST	1.00 EA	-9.54	-9.54	12/30/2021
18- 1	#6 FREIGHT COST	1.00 EA	10.77	10.77	12/30/2021

PRE-PAY PRO-FORMA INVOICE# 22168141

FLC RECEIVING HOURS: M-F, 7:30AM - 4PM

DELIVERIES WILL NOT BE ACCEPTED FROM DEC 24, 2021 - JAN 4, 2022.

**PAID**

**CHECK #:** 0094822515

**DATE:** 12/20/21

**AMOUNT \$:** 722.62

**VOUCHER #:** 00615250

Sub Total Amount	676.07
Sales Tax Amount	46.55
Total PO Amount	722.62

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	4500	12	FL.VI.SWPA	63400	00000	484Y	412.93	2022
GENFD	4500	12	FL.VI.SWPA	63400	00000	485Y	309.69	2022

0001033927CHAVEZA15-DEC-2021

Verification of this purchase order can be made using the Los Rios Community College District web site listed below. If you have any questions, please contact the Purchasing Office at email address: LRCCDpurchase@losrios.com.

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature

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# Los Rios Community College District

PURCHASE ORDER NO 0001119175

Purchasing: (916)568-3071  
LRCCDpurchase@losrios.edu

Accounting Ops: (916)568-3065 \* FAX (916) 286-3636  
Acctg-ops@losrios.edu

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25303 NETWORK PL  
CHICAGO IL 60673-1253

email:

<b>Date</b>	<b>Revision</b>	<b>Page</b>
12/16/2021		3
<b>Payment Terms</b>	<b>Freight Terms</b>	<b>Ship Via</b>
NET 30	Shipping Point	Best Method
<b>Reference:</b>	<b>Location / Dept</b>	
1033927 MESAC HANEYB	04FALR221	

**Ship To:** FOLSOM LAKE COLLEGE  
RECEIVING  
10 COLLEGE PARKWAY  
FOLSOM CA 95630-6798  
United States

**Bill To:** LRCCD  
Invoice to: acctg-ops@losrios.edu  
1919 Spanos Court  
Sacramento CA 95825-3981  
United States

**Tax Exempt?** N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
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<https://psreports.losrios.edu/PurchaseOrderInformation.asp>

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

**Authorized Signature**  
**AUTHORIZED SIGNATURE ON**  
**PO TOTAL PAGE**

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# Requisition

**Supplier:** 4 IMPRINT  
25303 NETWORK PL  
CHICAGO IL 60673-1253  
United States

0000008992

**email:**

**Ship To:** RECEIVING  
10 COLLEGE PARKWAY  
FOLSOM CA 95630-6798

<b>Business Unit:</b> GENFD OPEN	
Req ID: 0001033927	Date: 12/13/2021
Page 1	
Requisition Name: 4 Imprint-CTC Banners-CM	
Requester: Colleen Mesa	
Requester Signature	
Buyer: Brenda Haney	
Approved:	
Entered By: MESAC 13-DEC-2021	

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
1-1	#1 IDEAL RETRACTABLE BANNER DISPLAY - 33-1/2"	2	EA	95.35	190.70	
2-1	#1 COUPON COST	1	EA	-9.54	-9.54	
3-1	#1 FREIGHT COST	1	EA	21.54	21.54	
4-1	#2 IDEAL RETRACTABLE BANNER DISPLAY - 33-1/2"	1	EA	95.35	95.35	
5-1	#2 COUPON COST	1	EA	-9.54	-9.54	
6-1	#2 FREIGHT COST	1	EA	10.77	10.77	
7-1	#3 IDEAL RETRACTABLE BANNER DISPLAY - 33-1/2"	1	EA	95.35	95.35	
8-1	#3 COUPON COST	1	EA	-9.54	-9.54	
9-1	#3 FREIGHT COST	1	EA	10.77	10.77	
10-1	#4 IDEAL RETRACTABLE BANNER DISPLAY - 33-1/2"	1	EA	95.35	95.35	
11-1	#4 COUPON COST	1	EA	-9.54	-9.54	
12-1	#4 FREIGHT COST	1	EA	10.77	10.77	
13-1	#5 IDEAL RETRACTABLE BANNER DISPLAY - 33-1/2"	1	EA	95.35	95.35	
14-1	#5 COUPON COST	1	EA	-9.54	-9.54	
15-1	#5 FREIGHT COST	1	EA	10.77	10.77	
16-1	#6 IDEAL RETRACTABLE BANNER DISPLAY - 33-1/2"	1	EA	95.35	95.35	
17-1	#6 COUPON COST	1	EA	-9.54	-9.54	
18-1	#6 FREIGHT COST	1	EA	10.77	10.77	

685.60 Sub-total  
51.73 Est. tax

Total Requisition Amount: 737.33

PREPAY ATTACHED PRO-FORMA INVOICE 22168141  
PLEASE SET-UP 2 WAY MATCH

SWP checklist

Approval Signature	Approval Signature	Approval Signature
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# Requisition

**Supplier:** 4 IMPRINT  
25303 NETWORK PL  
CHICAGO IL 60673-1253  
United States

0000008992

**email:**

**Ship To:** RECEIVING  
10 COLLEGE PARKWAY  
FOLSOM CA 95630-6798

<b>Business Unit:</b>		<b>GENFD</b>	<b>OPEN</b>
Req ID:	Date	Page	
0001033927	12/13/2021	2	
Requisition Name:			
4 Imprint-CTC Banners-CM			
Requester			
Colleen Mesa			
Requester Signature			
Buyer: Brenda Haney			
Approved:			
Entered By: MESAC 13-DEC-2021			

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
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<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>
GENFD	4500	12	FL.VI.SWPA	63400	00000	484Y	395.86
GENFD	4500	12	FL.VI.SWPA	63400	00000	485Y	289.74

## Purchases Charged to Catagorical Programs, Grants or Special Project.

Program Name: SWP Career and Transfer Center  
Project Grant: 484Y & 485Y  
Program Director: Victoria Maryatt  
Program Goal: Other "marketing and recruitment activities: SSM's Workforce, Equity, Enrollment

Approval Signature

Approval Signature

Approval Signature



101 Commerce St  
PO Box 320  
Oshkosh, WI 54901

www.4imprint.com

Toll Free: 877-446-7746

Free Fax: 800-355-5043

**Main Address**

COLLEEN MESA  
FOLSOM LAKE COLLEGE  
10 COLLEGE PKWY  
FL1-47  
FOLSOM, CA 95630-6798

**Invoice Address**

Colleen Mesa  
Folsom Lake College  
10 College Parkway  
FL1-47  
Folsom CA 95630  
USA

**Shipping Address**

Colleen Mesa  
Folsom Lake College  
10 COLLEGE PKWY  
FL1-47  
FOLSOM, CA 95630-6798  
USA  
Tel: 916-608-6927

**Order Number:** 22168141

**Order Date:** December 08 2021

**Account No:** 4494980

**Reference No:**

**Questions Call:** Wyatt Decker-Lipka

**Phone:** 877-446-7746 Ext. 8807

**Fax:** 800-355-5043

**Email:** wdeckerlipka@4imprint.com

Item		Ideal Retractable Banner Display - 33-1/2"		Colors	(Banner,Hardware): Full Color, Silver	
Qty	Item #	Description		Unit \$	Price \$	Total \$
2	144500-33	Ideal Retractable Banner Display - 33-1/2"		95.3500	190.70	190.70
1	Coupon	Coupon Code		-19.0700	-19.07	-19.07
		Freight			21.54	21.54
					<b>Tax</b>	13.29
						206.46

**Artwork Instructions**

Product Color (Base, Trim): Full Color,Silver

Imprint Location: Banner

Imprint Colors: Full Color

Item		Ideal Retractable Banner Display - 33-1/2"		Colors	(Banner,Hardware): Full Color, Silver	
Qty	Item #	Description		Unit \$	Price \$	Total \$
1	144500-33	Ideal Retractable Banner Display - 33-1/2"		95.3500	95.35	95.35
1	Coupon	Coupon Code		-9.5350	-9.54	-9.54
		Freight			10.77	10.77
					<b>Tax</b>	6.66
						103.24

**Artwork Instructions**

Product Color (Base, Trim): Full Color,Silver

Imprint Location: Banner

Imprint Colors: Full Color

Item		Ideal Retractable Banner Display - 33-1/2"		Colors	(Banner,Hardware): Full Color, Silver	
Qty	Item #	Description		Unit \$	Price \$	Total \$
1	144500-33	Ideal Retractable Banner Display - 33-1/2"		95.3500	95.35	95.35
1	Coupon	Coupon Code		-9.5350	-9.54	-9.54
		Freight			10.77	10.77
					<b>Tax</b>	6.65
						103.23

**Artwork Instructions**

Product Color (Base, Trim): Full Color,Silver



101 Commerce St  
PO Box 320  
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Toll Free: 877-446-7746

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**Order Number:** 22168141  
**Order Date:** December 08 2021  
**Account No.:** 4494980

**Questions Call:** Wyatt Decker-Lipka  
**Phone:** 877-446-7746 Ext. 8807  
**Fax:** 800-355-5043  
**Email:** wdeckerlipka@4imprint.com

Imprint Location: Banner

Imprint Colors: Full Color

Item		Ideal Retractable Banner Display - 33-1/2"		Colors	(Banner,Hardware): Full Color, Silver	
Qty	Item #	Description		Unit \$	Price \$	Total \$
1	144500-33	Ideal Retractable Banner Display - 33-1/2"		95.3500	95.35	95.35
1	Coupon	Coupon Code		-9.5350	-9.54	-9.54
		Freight			10.77	10.77
					<b>Tax</b>	6.65
						103.23

**Artwork Instructions**

Product Color (Base, Trim): Full Color,Silver

Imprint Location: Banner

Imprint Colors: Full Color

Item		Ideal Retractable Banner Display - 33-1/2"		Colors	(Banner,Hardware): Full Color, Silver	
Qty	Item #	Description		Unit \$	Price \$	Total \$
1	144500-33	Ideal Retractable Banner Display - 33-1/2"		95.3500	95.35	95.35
1	Coupon	Coupon Code		-9.5350	-9.54	-9.54
		Freight			10.77	10.77
					<b>Tax</b>	6.65
						103.23

**Artwork Instructions**

Product Color (Base, Trim): Full Color,Silver

Imprint Location: Banner

Imprint Colors: Full Color

Item		Ideal Retractable Banner Display - 33-1/2"		Colors	(Banner,Hardware): Full Color, Silver	
Qty	Item #	Description		Unit \$	Price \$	Total \$
1	144500-33	Ideal Retractable Banner Display - 33-1/2"		95.3500	95.35	95.35
1	Coupon	Coupon Code		-9.5350	-9.54	-9.54
		Freight			10.77	10.77
					<b>Tax</b>	6.65
						103.23

**Artwork Instructions**

Product Color (Base, Trim): Full Color,Silver

Imprint Location: Banner

Imprint Colors: Full Color

**Grand Total** 722.62



101 Commerce St  
PO Box 320  
Oshkosh, WI 54901

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Toll Free: 877-446-7746

Free Fax: 800-355-5043

Order Number: 22168141  
Order Date: December 08 2021  
Account No.: 4494980

Questions Call: Wyatt Decker-Lipka  
Phone: 877-446-7746 Ext. 8807  
Fax: 800-355-5043  
Email: wdeckerlipka@4imprint.com

**Thank You! We appreciate your business.**  
**Any overruns you may have received are yours with our compliments.**

- If paying by credit card, please contact your customer service representative with your credit card details.
- To ensure proper credit to your account, please quote "22168141/4494980" on your check or remittance.
- If you are not satisfied with your order, please call 1-800-300-0764. All claims must be made within 5 days of receipt.
- Any questions regarding your invoice? Please call 1-800-982-8979. Our terms are Net 30.
- Please make checks payable to 4imprint

**4imprint Federal ID #39-1837105.** A Late Payment Charge based on maximum annual percentage allowed by your state law will be applied to this balance owed under this invoice when the invoice becomes past due. The purchaser agrees to pay all of the company's reasonable attorney's fees and any collection agency fees incurred in the collection of any amount owed hereunder and not paid when due. Purchaser agrees to pay any sales or use tax. No credit will be issued for returned merchandise without our consent. This invoice is a conditional acceptance by the seller of the buyer's offer to purchase seller's goods. It may contain terms which differ from or add to those contained in the buyer's purchase order, and to the extent that this is the case, the seller hereby expressly conditions its acceptance of the buyer's offer on the buyer's assent to the additional or different terms. The buyer's receipt and retention of the goods covered by this invoice constitutes acceptance of any such additional or different terms. The buyer and seller agree that any contract hereby entered into has been made and is to be construed according to our State Law.

Please visit our website - [www.4imprint.com](http://www.4imprint.com) <<http://www.4imprint.com>> To review our privacy policy please visit <https://www.4imprint.com/info/privacy>

**Please Remit to:**  
**4imprint, Inc.**  
**25303 Network Place**  
**Chicago, IL 60673-1253**

**Shipment Details**

Shipment to	Qty	Item #	Estimated Ship Date	Carrier, service	Delivery Date	Freight
Address as above.	2	144500-33	Dec 17 2021	UPS Ground (Parcel)	Dec 28 2021	21.54
	1	144500-33	Dec 17 2021	UPS Ground (Parcel)	Dec 28 2021	10.77
	1	144500-33	Dec 17 2021	UPS Ground (Parcel)	Dec 28 2021	10.77
	1	144500-33	Dec 17 2021	UPS Ground (Parcel)	Dec 28 2021	10.77
	1	144500-33	Dec 17 2021	UPS Ground (Parcel)	Dec 28 2021	10.77
	1	144500-33	Dec 17 2021	UPS Ground (Parcel)	Dec 28 2021	10.77