

# Los Rios Community College District

PURCHASE ORDER NO 0001112484

Purchasing: (916)568-3071 \* FAX (916) 568-3145  
LRCCDpurchase@losrios.edu

Accounting Ops: (916)568-3065 \* FAX (916) 286-3636  
Acctg-ops@losrios.edu

PLEASE SEE TERMS AND CONDITIONS APPENDED TO THIS PO

**Supplier:** 0000018967  
TOSHIBA BUSINESS SOLUTIONS  
1016 N MARKET BLVD STE 40  
SACRAMENTO CA 95834

**Phone:** (916) 928-2713  
**Fax:** (916) 928-2704

**email:** brenda.clausen@tbs.toshiba.com

Date	Revision	Page
07/27/2020		1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Method
Reference:	Location / Dept	
1025821 ORTIZ-MERCADOS HANEYB	040PER206 PRNTSVC	

**Ship To:** FOLSOM LAKE COLLEGE  
RECEIVING  
10 COLLEGE PARKWAY  
FOLSOM CA 95630  
United States

**Bill To:** LRCCD  
Invoice to: acctg-ops@losrios.edu  
1919 Spanos Court  
Sacramento CA 95825-3981  
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	<b>S/N C2DC31474, ID: 30261, TOSHIBA STUDIO 206L, LOCATED IN A&amp;R.</b>	1.00 LOT	200.00	200.00	06/30/2021
BASE RATE: \$24.00 PER QUARTER. INCLUDES 3,000 BW COPIES PER QUARTER OVERAGES \$.008. INSTALL DATE 5/29/13, CONTRACT START DATE 6/1/13					
2- 1	<b>SN CND328193, ID 30259, TOSHIBA STUDIO 3040C, LOCATED IN THE STUDENT SERVICES WORKROOM</b>	1.00 LOT	500.00	500.00	06/30/2021

BASE: \$24.00 PER QUARTER. INC: 3,000 BW QUARTER. BW OVER \$.008 EA; COLOR \$.039 EA  
INSTALL DATE 5/29/13. CONTRACT START DATE 6/1/13.

PER PO TERMS AND CONDITIONS ITEM #19 CONTRACTOR IS TO PROVIDE PROOF OF INSURANCE CERTIFICATES LISTING  
LRCCD AS ADDITIONALLY INSURED

VALID FROM 07-01-2020 TO 06-30-2021

BILLED QUARTERLY, ANNUAL CONTRACT  
CUSTOMER OWNED  
MAINTENANCE AGREEMENT INCLUDES ALL PARTS, LABOR, SERVICE CALLS, TONER, STAPLES  
& PREVENTATIVE MAINTENANCE. EXCLUDES ONLY PAPER.  
PERIOD: 07/01/20 - 06/30/21  
EMAIL PURCHASE ORDER TO: Brenda.clausen@tbs.toshiba.com

PY PO 0001106567

Sub Total Amount	700.00
Sales Tax Amount	0.00
Total PO Amount	700.00

All shipments, invoices, and correspondence must be identified with our Purchase Order  
Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature

Notice to vendor: You are responsible for delivering good and delivery documents to the Receiving Department at the site. Failure to so do will delay  
payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of good by other  
parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30  
MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

# Los Rios Community College District

PURCHASE ORDER NO 0001112484

Purchasing: (916)568-3071 \* FAX (916) 568-3145  
LRCCDpurchase@losrios.edu

Accounting Ops: (916)568-3065 \* FAX (916) 286-3636  
Acctg-ops@losrios.edu

PLEASE SEE TERMS AND CONDITIONS APPENDED TO THIS PO

**Supplier:** 0000018967  
TOSHIBA BUSINESS SOLUTIONS  
1016 N MARKET BLVD STE 40  
SACRAMENTO CA 95834

**Phone:** (916) 928-2713  
**Fax:** (916) 928-2704

**email:** brenda.clausen@tbs.toshiba.com

Date	Revision	Page
07/27/2020		2
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Method
Reference:	Location / Dept	
1025821 ORTIZ-MERCADOS HANEYB	040PER206 PRNTSVC	

**Ship To:** FOLSOM LAKE COLLEGE  
RECEIVING  
10 COLLEGE PARKWAY  
FOLSOM CA 95630  
United States

**Bill To:** LRCCD  
Invoice to: acctg-ops@losrios.edu  
1919 Spanos Court  
Sacramento CA 95825-3981  
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
----------	------------------	----------	-----	----------	--------------	----------

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	5600	11	FL.VS.ENRL	62100	00000	041A	200.00	2021
GENFD	5600	11	FL.VS.OFFC	67900	00000	051C	500.00	2021

0001025821CHAVEZA24-JUL-2020

Verification of this purchase order can be made using the Los Rios Community College District web site listed below.  
If you have any questions, please contact the Purchasing Office at (916)568-3071.

<http://www.losrios.edu/purchasing/povalidation>

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

**Authorized Signature**

Notice to vendor: You are responsible for delivering good and delivery documents to the Receiving Department at the site. Failure to so do will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of good by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30  
MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

# Requisition

**Supplier:** TOSHIBA BUSINESS SOLUTIONS 0000018967  
1016 N MARKET BLVD STE 40  
SACRAMENTO CA 95834  
United States

**Phone:** (916) 928-2713 **Fax:** (916) 928-2704  
**email:** brenda.clausen@tbs.toshiba.com

**Ship To:** RECEIVING  
10 COLLEGE PARKWAY  
FOLSOM CA 95630

<b>Business Unit:</b> GENFD OPEN	
Req ID: 0001025821	Date: 07/01/2020
Page 1	
Requisition Name: 2021 Toshiba VS Maintenance	
Requester: Sonia Ortiz-Mercado	Bldg#: PRNTSVC
Requester Signature	
Buyer: Brenda Haney	
Approved:	
Entered By: BARNES-K 04-MAY-2020	

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
1-1	S/N C2DC31474, ID: 30261, TOSHIBA STUDIO 206L, LOCATED IN A&R.	1	LOT	200.00	200.00	

BASE RATE: \$24.00 PER QUARTER. INCLUDES 3,000 BW COPIES PER QUARTER  
OVERAGES \$.008.  
INSTALL DATE 5/29/13, CONTRACT START DATE 6/1/13

2-1	SN CND328193, ID 30259, TOSHIBA STUDIO 3040C, LOCATED IN THE STUDENT SERVICES WORKROOM	1	LOT	500.00	500.00	
-----	--	---	-----	--------	--------	--

BASE: \$24.00 PER QUARTER. INC: 3,000 BW QUARTER. BW OVER \$.008 EA; COLOR \$.039 EA  
INSTALL DATE 5/29/13. CONTRACT START DATE 6/1/13.

700.00 Sub-total  
0.00 Est. tax

Total Requisition Amount: 700.00

BILLED QUARTERLY, ANNUAL CONTRACT  
CUSTOMER OWNED  
MAINTENANCE AGREEMENT INCLUDES ALL PARTS, LABOR, SERVICE CALLS, TONER, STAPLES  
& PREVENTATIVE MAINTENANCE. EXCLUDES ONLY PAPER.  
PERIOD: 07/01/20 - 06/30/21  
EMAIL PURCHASE ORDER TO: Brenda.clausen@tbs.toshiba.com  
PY PO#: 0001106567

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount
GENFD	5600	11	FL.VS.ENRL	62100	00000	041A	200.00
GENFD	5600	11	FL.VS.OFFC	67900	00000	051C	500.00

Approval Signature	Approval Signature	Approval Signature
--------------------	--------------------	--------------------

ID#	MODEL	SER#	INSTALLED		MAINT ONLY QTR	BLACK OVERAGE	COLOR COST/COPY	BLACK MIN	ACTUAL BLACK/ MO	ACTUAL COLOR/ MO	COLOR CPC	RENTAL CONTRACT END DATE	DEPT
30259	ESTUDIO3040C	CND328193	7/1/2015 0:00	QTRLY BASE/EXCESS	\$24.00	0.008	0.039	3,000	2,308	1,118	\$ 0.039	7/1/2018	FLC STUDENT SVCS WRKRM FL1-51
30261	ESTUDIO206L	C2DC31474	7/1/2015 0:00	QTRLY BASE/EXCESS	\$24.00	0.008		3,000	1,754			7/1/2018	ADMISSION & RECORDS RM FL1-176
30656	ESTUDIO2555C	SC7IC24549	11/1/2013 0:00	QTRLY BASE/EXCESS	\$30.00	0.012	0.039	3,000	766	75	\$ 0.039	11/1/2016	FOLSOM LAKE COLLEGE CS-212
31487	ESTUDIO506	SC2CD31076	7/1/2015 0:00	QTRLY BASE/EXCESS	\$75.00	0.012		22,500	5,691			7/1/2018	FLC BUSINESS SERVICES

**Brenda Clausen**  
**State & Local Government Account Manager**

Direct: (916) 928-2713 Mobile: (949) 929-9723

Email: [brenda.clausen@tbs.toshiba.com](mailto:brenda.clausen@tbs.toshiba.com)



**FOLSOM LAKE COLLEGE-MAINTENANCE AGREEMENTS**

**DATE: 4/24/20**

**Toshiba Business Solutions**  
1016 North Market Blvd. Suite 40  
Sacramento, CA. 95834