

Los Rios Community College District

Purchasing: (916)568-3071 * FAX (916) 568-3145
LRCCDpurchase@losrios.edu

Accounting Ops: (916)568-3065 * FAX (916) 286-3636
Acctg-ops@losrios.edu

PURCHASE ORDER NO B210525 CHANGE ORDER

| | | |
|--------------------------|-----------------|-------------|
| Date | Revision | Page |
| 11/09/2020 | 2 - 05/19/2021 | 1 |
| Payment Terms | Freight Terms | Ship Via |
| NET 30 | Shipping Point | Best Method |
| Reference: | Location / Dept | |
| 1027926 WILLIAMSM HANEYB | 04OPER | |

PLEASE SEE TERMS AND CONDITIONS APPENDED TO THIS PO

Supplier: 0000034445
SACRAMENTO VALLEY WILDLIFE SERVICES
PO BOX 2016
CARMICHAEL CA 95609

Phone: (916) 802-9453

email: info@sacramentowildlifeservices.com

Ship To: FOLSOM LAKE COLLEGE
RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630
United States

Bill To: LRCCD
Invoice to: acctg-ops@losrios.edu
1919 Spanos Court
Sacramento CA 95825-3981
United States

Tax Exempt? N

| Line-Sch | Item/Description | Quantity UOM | PO Price | Extended Amt | Due Date |
|----------|---|--------------|----------|--------------|------------|
| 1- 1 | BLANKET PURCHASE ORDER FOR SACRAMENTO VALLEY WILDLIFE SERVICES FOR FLC INCLUDING: \$245 INITIAL INSPECTION AND TRAP PLACEMENT THEN \$125 PER ANIMAL RELOCATION. PERIOD: 7/1/2020-6/30/2021 | 1.00 EA | 1,430.00 | 1,430.00 | 06/30/2021 |

VALID FROM 07-01-2020 TO 06-30-2020

AUTHORIZED PERSONNEL:
MELLISSA WILLIAMS
LEVI THIESSEN
TALINA BURKE
SERA CHADWICK

PRICING PER EMAIL QUOTE DATED 10-22-2020

04-21-21 PER J. HARMAN INCREASE PO BY \$300.00. NEW PO TOTAL \$920.00 (BH)

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature

Notice to vendor: You are responsible for delivering good and delivery documents to the Receiving Department at the site. Failure to so do will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of good by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30
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05-19-21 PER J. HARMAN INCREASE PO BY \$510.00. NEW PO TOTAL \$1,430.00 (BH)

| | |
|------------------|----------|
| Sub Total Amount | 1,430.00 |
| Sales Tax Amount | 0.00 |
| Total PO Amount | 1,430.00 |

| | | | | | | | | |
|-----------|-------------|-----------|------------|-------------|------------|-------------|---------------|--------------|
| <u>BU</u> | <u>Acct</u> | <u>Fd</u> | <u>Org</u> | <u>Prog</u> | <u>Sub</u> | <u>Proj</u> | <u>Amount</u> | <u>BYear</u> |
| GENFD | 5500 | 11 | FL.VA.OPER | 65700 | 00000 | 041A | 1,430.00 | 2021 |

0001027926CHAVEZA04-NOV-2020

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VALID FROM 07-01-2020 TO 06-30-2020

AUTHORIZED PERSONNEL:
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LEVI THIESSEN
TALINA BURKE
SERA CHADWICK

PRICING PER EMAIL QUOTE DATED 10-22-2020

04-21-21 PER J. HARMAN INCREASE PO BY \$300.00. NEW PO TOTAL \$920.00 (BH)

| | |
|------------------|--------|
| Sub Total Amount | 920.00 |
| Sales Tax Amount | 0.00 |
| Total PO Amount | 920.00 |

BU Acct Fd Org Prog Sub Proj Amount BYear

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| GENFD 5500 11 | FL.VA.OPER 65700 00000 041A | 920.00 | 2021 | | | |

0001027926CHAVEZA04-NOV-2020

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VALID FROM 07-01-2020 TO 06-30-2020

AUTHORIZED PERSONNEL:
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LEVI THIESSEN
TALINA BURKE
SERA CHADWICK

PRICING PER EMAIL QUOTE DATED 10-22-2020

| | |
|------------------|--------|
| Sub Total Amount | 620.00 |
| Sales Tax Amount | 0.00 |
| Total PO Amount | 620.00 |

| | | | | | | | | |
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| GENFD | 5500 | 11 | FL.VA.OPER | 65700 | 00000 | 041A | 620.00 | 2021 |

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Requisition

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United States

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email: info@sacramentowildlifeservices.com

Ship To: RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630

| | | |
|----------------------------------|------------|-------------|
| Business Unit: GENFD | | OPEN |
| Req ID: | Date | Page |
| 0001027926 | 10/29/2020 | 1 |
| Requisition Name: | | |
| SACRAMENTO VALLEY WILDLIFE SER | | |
| Requester | | |
| Melissa Williams | | |
| Requester Signature | | |
| Buyer: Brenda Haney | | |
| Approved: | | |
| Entered By: CHADWICS 29-OCT-2020 | | |

| Line-Schd | Description | Quantity | UOM | Price | Extended Amt | Due Date |
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620.00 Sub-total
0.00 Est. tax

Total Requisition Amount: 620.00

SEE EMAIL QUOTE

| | | | | | | | |
|-----------|-------------|-----------|------------|-------------|------------|-------------|---------------|
| <u>BU</u> | <u>Acct</u> | <u>Fd</u> | <u>Org</u> | <u>Prog</u> | <u>Sub</u> | <u>Proj</u> | <u>Amount</u> |
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| | | |
|--------------------|--------------------|--------------------|
| Approval Signature | Approval Signature | Approval Signature |
|--------------------|--------------------|--------------------|

From: [Williams, Melissa](#)
To: [Chadwick, Sera](#)
Subject: RE: FLC Skunk Issues
Date: Tuesday, October 27, 2020 10:21:16 AM

Sera,

Let's plan for 3 skunks. If there are more then we can increase it, but I hope there isn't.

Thank you for taking care of this.

Melissa Williams | Director of Administrative Services
Folsom Lake College | 10 College Parkway | Folsom, CA 95630
p. 916-608-6588 | f. 916-608-6746 | William@flc.losrios.edu | www.flc.losrios.edu

From: Chadwick, Sera
Sent: Tuesday, October 27, 2020 8:14 AM
To: Williams, Melissa <WilliaM@flc.losrios.edu>
Subject: FW: FLC Skunk Issues

Hi Missy,

I can use the e-mail as backup to setup a blanket purchase order for Sacramento wildlife. How much do you want to put in the Blanket purchase order since they charge \$145 per skunk removal and since we don't know how many of them are on our campus.

Thank you,

Sera Chadwick
FLC Operations
PH: (916)608-6602
chadwis@flc.losrios.edu
10 College Parkway
Folsom, CA 95630

From: Shala Shores <shalashala@sbcglobal.net>
Sent: Thursday, October 22, 2020 2:30 PM
To: Chadwick, Sera <ChadwiS@flc.losrios.edu>
Subject: Re: FLC Skunk Issues

CAUTION: This email originated from outside of Los Rios. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello Sarah,

We will put you on the schedule for this Friday. Our technician, Paul, will give Michael a call when

he's on his way. Can we please get a cell number for Michael?

Sent from my iPhone

On Oct 22, 2020, at 10:49 AM, Shala Shores <shalashala@sbcglobal.net> wrote:

Hello Sera,

The initial inspection/trap placement is \$245. We charge \$125 per animal that we were moved. As far as the Dailey trap check goes we do charge a \$45 fee each day; however, if there is a trapped animal the day we check the traps that fee is waived. Please remind maintenance, the traps will need to be closed down on Fridays and opens back up on Mondays to prevent animals from being left in the traps over the weekend.

I will give you a call to schedule an appointment.

Thank you,

Shala Shores

Sent from my iPhone

On Oct 21, 2020, at 4:16 PM, Chadwick, Sera <ChadwiS@flc.losrios.edu> wrote:

Hello,

I wanted to follow up my voicemail with this e-mail. Our campus here at Folsom Lake College need your services with trapping and relocating skunks and would like to schedule an inspection and set traps. Michael, our grounds supervisor is available tomorrow and Friday from 6:00am – 2:30pm and would be happy to meet your service tech, if timing works for them? Let me know if you prefer to schedule for next week instead.

Also, can you please send me an official quote or proposal and please include fees for daily inspection of traps, so I can work on a purchase order.

Thank you,

Sera Chadwick

FLC Operations

PH: (916)608-6602

chadwis@flc.losrios.edu

10 College Parkway

Folsom, CA 95630

<image001.png>