

Los Rios Community College District

PURCHASE ORDER NO 0001112917

Purchasing: (916)568-3071 * FAX (916) 568-3145
LRCCDpurchase@losrios.edu

Accounting Ops: (916)568-3065 * FAX (916) 286-3636
Acctg-ops@losrios.edu

Date 09/15/2020	Revision	Page 1
Payment Terms NET 30	Freight Terms Shipping Point	Ship Via Best Method
Reference: 1025362 BUTLERK HANEYB	Location / Dept 04ASPH43 STUSVC	

PLEASE SEE TERMS AND CONDITIONS APPENDED TO THIS PO

Supplier: 0000004697
RP GROUP
369-B THIRD ST #397
SAN RAFAEL CA 94901

Phone: (510) 527-8500

email:

Ship To: FOLSOM LAKE COLLEGE
RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630
United States

Bill To: LRCCD
Invoice to: acctg-ops@losrios.edu
1919 Spanos Court
Sacramento CA 95825-3981
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	WORKSHOPS: LEADING FROM THE MIDDLE FAR NORTH ACADEMY 2020 DATE: SEPTEMBER - DECEMBER, 2020 SERVICES: ACADEMY VIRTUAL SYNCHRONOUS SESSIONS (9/18, 10/16, 11/20, AND 12/11) WEB-BASED FACILITATION AND COACH	1.00 EA	500.00	500.00	08/27/2020

PRE PAY ATTACHED INVOICE DATED 08-07-20

CHECK # 0094805475
DTD 9/16/20
VOUCHER # 00589072

Sub Total Amount	500.00
Sales Tax Amount	0.00
Total PO Amount	500.00


BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	5200	12	FL.VS.PATH	49990	00000	550A	500.00	2021

0001025362CHAVEZA25-AUG-2020

Verification of this purchase order can be made using the Los Rios Community College District web site listed below. If you have any questions, please contact the Purchasing Office at (916)568-3071.

<http://www.losrios.edu/purchasing/povalidation>

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature 

Notice to vendor: You are responsible for delivering good and delivery documents to the Receiving Department at the site. Failure to so do will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of good by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30 MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

Requisition

Supplier: RP GROUP
 369-B THIRD ST #397
 SAN RAFAEL CA 94901
 United States

0000004697

Phone: (510) 527-8500
email:

Ship To: RECEIVING
 10 COLLEGE PARKWAY
 FOLSOM CA 95630-6798

Business Unit:		GENFD	APPROVED
Req ID:	Date	Page	
0001025362	07/01/2020	1	
Requisition Name:			
RP GROUP			
Requester			
Kellie Butler			
Requester Signature			
Buyer: Brenda Haney			
Approved: CHAVEZA 25-AUG-2020			
Entered By: KRAVCHUA 12-MAR-2020			

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
1-1	NAME OF WORKSHOP: LEADING FROM THE MIDDLE FAR NORTH ACADEMY 2020 DATE: SEPTEMBER - DECEMBER, 2020 SERVICES: ACADEMY VIRTUAL SYNCHRONOUS SESSIONS (9/18, 10/16, 11/20, AND 12/11) WEB-BASED FACILITATION AND COACH	1	EA	500.00	500.00	

500.00 Sub-total
0.00 Est. tax

Total Requisition Amount: 500.00

FOR KELLIE BTULER: THE OPT-OUT WORK GROUP

PLEASE MAKE CHECK PAYABLE TO: THE RP GROUP - PLEASE MAIL BY SEPTEMBER 4TH, 2020 TO:

THE RP GROUP
 369-B THIRD STREET #397
 SAN RAFAEL, CA 94901

FOR FURTHER INFORMATION ABOUT THIS INVOICE CONTACT:
 LILA TAVELLI
 PROFESSIONAL DEVELOPMENT EVENTS COORDINATOR
 THE RP GROUP
 LTAVELLI@RPGROUP.ORG
 510-527-8500 EXT. 264

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>
GENFD	5200	12	FL.VI.PATH	49990	00000	550A	500.00

Purchases Charged to Catagorical Programs, Grants or Special Project.

Program Name: PATH
 Project Grant: 550A
 Program Director:
 Program Goal:

Approval Signature	Approval Signature	Approval Signature
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Leading From the Middle

theRPgroup

LFM Far North Academy_FLC

August 7, 2020

TO: KELLIE BUTLER, FOLSOM LAKE COLLEGE

**NAME OF WORKSHOP: LEADING FROM THE MIDDLE FAR NORTH ACADEMY
2020**

DATE: SEPTEMBER - DECEMBER, 2020

**SERVICES: ACADEMY VIRTUAL SYNCHRONOUS SESSIONS (9/18, 10/16,
11/20, AND 12/11)
WEB-BASED FACILITATION AND COACH**

AMOUNT DUE: \$500.00

PLEASE MAKE CHECK PAYABLE TO: The RP Group

Please mail by September 4, 2020 to:

The RP Group
369-B Third Street #397
San Rafael, CA 94901

FOR FURTHER INFORMATION ABOUT THIS INVOICE CONTACT:

Lila Tavelli
Professional Development Events Coordinator
The RP Group
ltavelli@rpgroup.org
510-527-8500 ext. 264