COMPLETED

LOS RIOS COMMUNITY COLLEGE DISTRICT

1919 Spanos Court • Sacramento, CA 95825-3981

P.O. No. F4009	
----------------	--

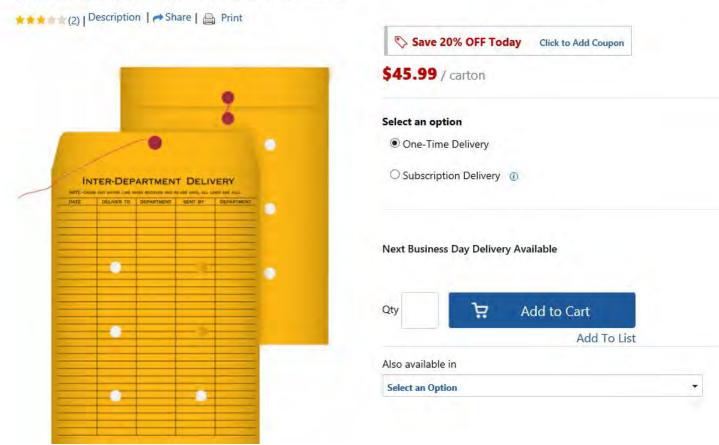
Date 09/14/2020

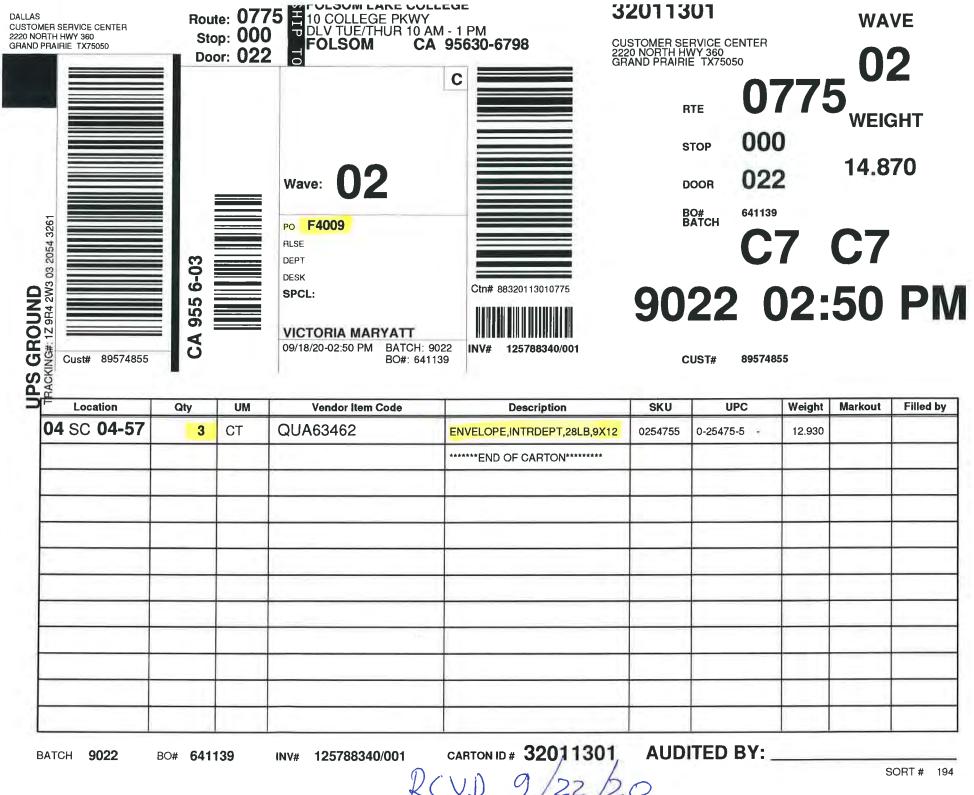
LIMITED PURCHASE ORDER

(Not to Exceed \$1000.00)

(Not to Exceed \$1000.00)										
VENDOR NAME AND ADDRESS: OFFICE DEPOT 4720 NORTHGATE BLVD SACRAMENTO, CA 95834			DELIVERY INSTRUCTIONS: Deliver to Address Below (Check one) Will Call FOLSOM LAKE COLLEGE 10 COLLEGE PARKWAY FOLSOM, CA 95630							
					., 0, 1 0 0					
ITEM	DESCRIPTION GIVE COMPLETE DESCRIPTION, INCLUDING CA	T NO & SIZES	ORDERED QUANTITY UNIT STOCK NO.			(NO	UNIT PRICE	TOTAL		
1	GIVE COMPLETE DESCRIPTION, INCLUDING CAT. NO. & SIZES INTERDEPARMENT STRING & BUTTON CLOSURE ENVELOPES		10		EACH	31001	CIVO.	45.99	459.90	
2	9" X 12", 1-SIDED NARROW RULE, BROWN, BOX OF 100									
3	ITEM # 254755									
4	Paid:									
5	Check#: (94-806186								
6	Date:	10/15/20								
7	Amount:	\$495.54								
8	Voucher#:									
9	voucner#:									
10										
Purchases Charged to Categorical Programs, Grants or Special Projects This purchased is in compliance with the requirements of:						SUB-	TOTAL		\$ 459.90	
STRONG WORKFORCE - PREP					\$ 35.64					
	Program Name									
VICTORIA MARYATT For grants/special projects 483Z Program Director/Coord. Signature Project/Grant Num										
STUDENT INSTRUCTIONAL MATERIALS - PREP Program Goal/Objective Number/Explanation				(Not to Exceed \$1000.00) \$ 495.						
VENDOR: Reference P.O. number on all invoices and packing slips. Total										
invoice may not exceed \$1000.00 including tax and shipping costs. Mail										
invoices in duplicate to: Los Rios Community College District, Accounting Department, 1919 Spanos Court, Sacramento, CA 95825.										
I hereby certify the items/services listed above shall be obtained in accordance with District Policy, Conflict of Interest Code, P-8631 Section 3.0., and all other applicable district, state, and federal policies, rules, regulations, and laws.				Received by Date						
COL	EEN MESA	09/14/2020	GENF	D / 4	4500	/ 12	/ F	L.VI.SWPA		
	ESTED BY: TYPED/PRINT	DATE	Bus. Un		ccount	Fund	Org	L. VI. OVVI 7		
CO	EEN MESA	09/14/2020	60100	/	00000	/ 202	/	483Z	\$ 495.54	
REQU	ESTED BY: SIGNATURE	DATE	Progran	n Su	b-Class	BY	Proj/0	3rnt	Amount	
VICTORIA MARYATT 09/14/2020				/		/	/			
APPR	OVED: DEAN OR OTHER AUTHORIZED SIGNATURE	DATE	Bus. Un	it A	ccount	Fund	Org			
AUG	USTINE CHAVEZ	09/14/2020		/		/	/		\$	
APPRO	OVED: VICE PRESIDENT, ADMINISTRATION	DATE	Prograr	m Su	b-Class	BY	Proj/0	Grnt	Amount	

Quality Park® Interdepartment String & Button Closure Envelopes, 9" x 12", 1-Sided Narrow Rule, Brown, Box Of 100 Item # 254755







Order# 125788340-001

Summary

PO #: F4009

Release:

DEPTNAM:

Last Updated: 09/19/2020

Updated By: UN08

Order Date: 09/17/2020

Delivery Date: 09/22/2020

Comments:

Shipping

Address:

FOLSOM LAKE COLLEGE 10 COLLEGE PKWY

DLV TUE/THUR 10 AM - 1 PM

FOLSOM, CA 95630-6798

USA

Ship to id:

FLC-FOLSOMCAMPUS

Billing

Account#: 89574855

Contact: VICTORIA MARYATT

1 (916) 484-8643

Payment Method:

Account Billing

DRDER HUMBER

125788340-001 - Parent Order

Delivered

BACK ORDER

SHIPPED 10

TOTAL

TOTAL

\$493.06

Quality Park® Interdepartment String & Button Closure Envelopes, 9" x 12", 1-Sided Narrow Rule, Brown, Box Of 100

Item #254755

\$45.99 / carton

QUANTITY

10

COMMENTS: PO F4009

\$459.90

Delivery only

Subtotal:

\$617.20

Delivery Fee:

\$0.00 Adjustments: \$157.30

Discount:

(\$2.30)

Taxes:

\$35.46

Total:

\$493.06