LOS RIOS COMMUNITY COLLEGE DISTRICT

1919 Spanos Court • Sacramento, CA 95825-3981

P.O. No	F4009
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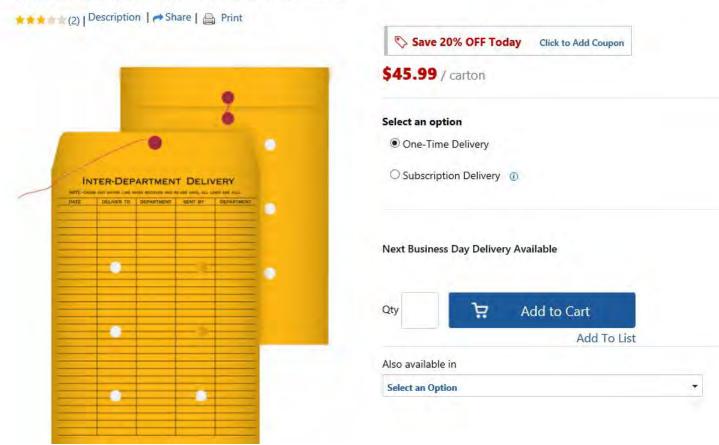
LIMITED PURCHASE ORDER

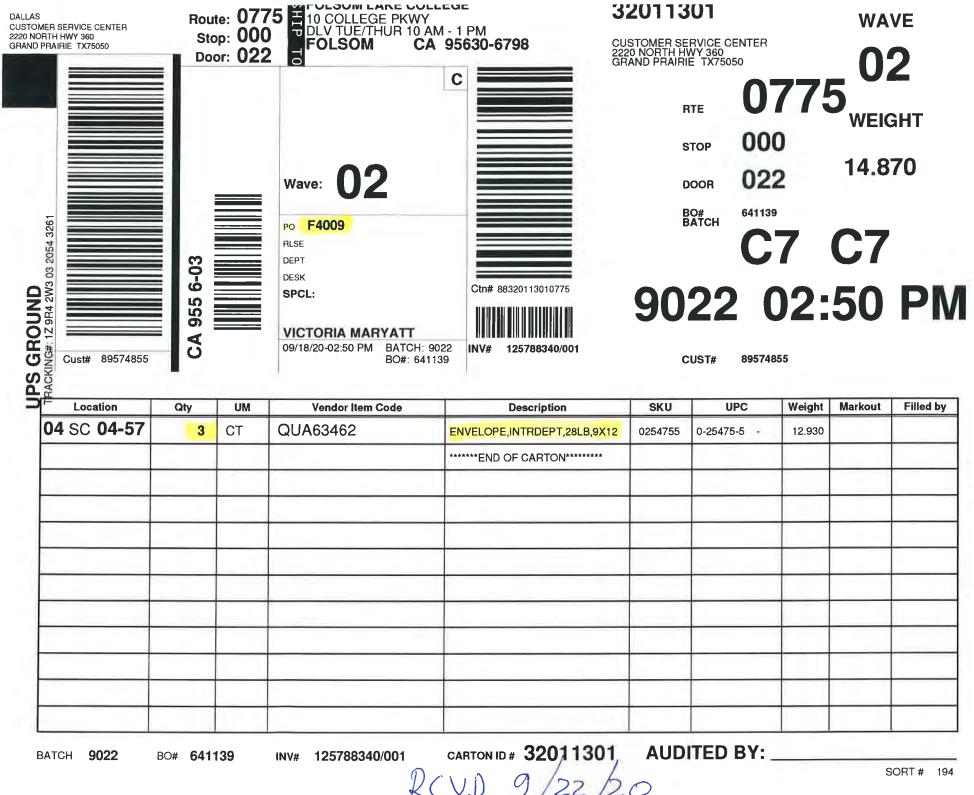
Date 09/14/2020

(Not to Exceed \$1000.00)

(Not to Exceed \$1000.00)										
VENDOR NAME AND ADDRESS: OFFICE DEPOT 4720 NORTHGATE BLVD SACRAMENTO, CA 95834			DELIVERY INSTRUCTIONS: Deliver to Address Below (Check one) Will Call FOLSOM LAKE COLLEGE 10 COLLEGE PARKWAY FOLSOM, CA 95630							
										ITEM
1	GIVE COMPLETE DESCRIPTION, INCLUDING CAT. NO. & SIZES INTERDEPARMENT STRING & BUTTON CLOSURE ENVELOPES		10	ANTITY UNIT STOCK NO.		JK NO.	45.99	459.90		
2	9" X 12", 1-SIDED NARROW RULE, BROWN, BOX OF 100						40.00	439.90		
3	ITEM # 254755	100								
4	Paid:									
5	Check#: 94-	806186								
6	Date: 10	0/15/20								
7	Amount:	\$495.54								
8	Voucher#:									
9	vouciici #.									
10										
Purchases Charged to Categorical Programs, Grants or Special Projects This purchased is in compliance with the requirements of:			SUB-TOTAL \$ 459.90					\$ 459.90		
STRONG WORKFORCE - PREP			SALES TAX \$3					\$ 35.64		
Program Name VICTORIA MARYATT For groups (appending projects 4837)										
Program Director/Coord. Signature For grants/special projects 483Z Project/Grant Nun										
STUDENT INSTRUCTIONAL MATERIALS - PREP Program Goal/Objective Number/Explanation				(Not to Exceed \$1000.00) \$ 495.54						
invoi	OOR: Reference P.O. number on all invoices and packing the may not exceed \$1000.00 including tax and shipping the sin duplicate to: Los Rios Community College Districtment, 1919 Spanos Court, Sacramento, CA 95825.									
I hereby certify the items/services listed above shall be obtained in accordance with District Policy, Conflict of Interest Code, P-8631 Section 3.0., and all other applicable district, state, and federal policies, rules, regulations, and laws.		Received by Date								
COLEEN MESA 09/14/2020		GENFD / 4500 / 12 / FL.VI.SWPA								
REQU	ESTED BY: TYPED/PRINT	DATE	Bus. Un	it Accou	unt Fund	Org				
CO	EEN MESA	09/14/2020	60100	/ 000	000 / 20	21 /	483Z	\$ 495.54		
REQU	ESTED BY: SIGNATURE	DATE	Prograr	n Sub-C	lass BY	Proj/0	Grnt	Amount		
VIC	TORIA MARYATT	09/14/2020		/	/	/				
APPR	OVED: DEAN OR OTHER AUTHORIZED SIGNATURE	DATE	Bus. Un	it Accou	unt Fund	Org				
AUG	USTINE CHAVEZ	09/14/2020						\$		
APPRO	VED: VICE PRESIDENT, ADMINISTRATION	DATE	Prograi	n Sub-C	lass BY	Proj/0	Grnt	Amount		

Quality Park® Interdepartment String & Button Closure Envelopes, 9" x 12", 1-Sided Narrow Rule, Brown, Box Of 100 Item # 254755







Order# 125788340-001

Summary

PO #: F4009

Release:

DEPTNAM:

Last Updated: 09/19/2020

Updated By: UN08

Order Date: 09/17/2020

Delivery Date: 09/22/2020

Comments:

Shipping

Address:

FOLSOM LAKE COLLEGE 10 COLLEGE PKWY

DLV TUE/THUR 10 AM - 1 PM

FOLSOM, CA 95630-6798

USA

Ship to id:

FLC-FOLSOMCAMPUS

Billing

Account#: 89574855

Contact: VICTORIA MARYATT

1 (916) 484-8643

Payment Method:

Account Billing

DRDER HUMBER

125788340-001 - Parent Order

Delivered

BACK ORDER

SHIPPED 10

TOTAL

TOTAL

\$493.06

Quality Park® Interdepartment String & Button Closure Envelopes, 9" x 12", 1-Sided Narrow Rule, Brown, Box Of 100

Item #254755

\$45.99 / carton

QUANTITY

10

COMMENTS: PO F4009

\$459.90

Delivery only

Subtotal:

\$617.20

Delivery Fee:

\$0.00 Adjustments: \$157.30

Discount:

(\$2.30)

Taxes:

\$35.46

Total:

\$493.06