

Los Rios Community College District

PURCHASE ORDER NO 0001113952

Purchasing: (916)568-3071 * FAX (916) 568-3145
LRCCDpurchase@losrios.edu

Accounting Ops: (916)568-3065 * FAX (916) 286-3636
Acctg-ops@losrios.edu

PLEASE SEE TERMS AND CONDITIONS APPENDED TO THIS PO

Supplier: 0000041495
NEW ENGLAND JOURNAL OF MEDICINE
NEJM GROUP SITE LICENSES
PO BOX 549271
WALTHAM MA 02454-9271

email: institutionsales@nejm.org

Date 12/14/2020	Revision	Page 1
Payment Terms NET 30	Freight Terms Shipping Point	Ship Via Best Method
Reference: 1028265 GEORGET HANEYB	Location / Dept 04ASPH26	

Ship To: FOLSOM LAKE COLLEGE
RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630
United States

Bill To: LRCCD
Invoice to: acctg-ops@losrios.edu
1919 Spanos Court
Sacramento CA 95825-3981
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	NEJM ACADEMIC SITE LICENSE FOR LOS RISO CCD LIBRARIES START DATE: 01-21-2021 EXPIRATION DATE: 01-22-2022	1.00 EA	2,204.00	2,204.00	12/11/2020

BOE

AUTHORIZATION FROM ARC, CRC, ARC TO USE BUDGET

PRE PAY INVOICE# 000102256722-0121

Sub Total Amount	2,204.00
Sales Tax Amount	0.00
Total PO Amount	2,204.00

BU	Acct	Fd	Org	Proj	Sub	Amount	BYear
GENFD	6303	11	AR.VS.LIBR	61200	00000	948.68	2021
GENFD	6303	11	SC.VI.LRNC	61200	00000	579.78	2021
GENFD	6303	12	CR.VE.LRCT	61200	00000	413.45	2021
GENFD	6303	12	FL.VI.LIBR	61200	00000	262.09	2021

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature

Notice to vendor: You are responsible for delivering good and delivery documents to the Receiving Department at the site. Failure to so do will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of good by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30
MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

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Date	Revision	Page
12/14/2020		2
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Method
Reference:	Location / Dept	
1028265 GEORGET HANEYB	04ASPH26	

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RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630
United States

Bill To: LRCCD
Invoice to: acctg-ops@losrios.edu
1919 Spanos Court
Sacramento CA 95825-3981
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
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0001028265CHAVEZA11-DEC-2020

Verification of this purchase order can be made using the Los Rios Community College District web site listed below.
If you have any questions, please contact the Purchasing Office at (916)568-3071.

<http://www.losrios.edu/purchasing/povalidation>

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

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LOS RIOS COMMUNITY COLLEGE DISTRICT

American River College • Cosumnes River College • Folsom Lake College • Sacramento City College

PURCHASE ORDER TERMS AND CONDITIONS

1. **APPLICABLE LAW:** The contract resulting from this order shall be governed by the laws of the State of California.
2. **COMPLETION OF ORDERS:** LRCCD reserves the right to withhold payment until order is completed.
3. **DISCOUNTS:** Please show cash payment discount offered on your invoice in connection with any discount offered, time will be computed from date of delivery of the supplies or equipment, or from date correct invoices are received in the office specified by LRCCD if the latter date is later than the date of delivery. Payment is deemed to be made for the purpose of earning discount, on the date payment is mailed or on behalf of LRCCD.
4. **INVOICES:** Invoices shall be prepared and submitted in duplicate unless otherwise specified. Invoices shall contain Purchase order number, date, description of items, sizes and quantities, unit prices, extended totals, place and date of delivery. Invoices or vouchers not on printed bill heads shall be signed by the CONTRACTOR or person furnishing the supplies or services. Every invoice shall be properly itemized. If LRCCD has not received billing for product or services within a one year period LRCCD will not be held responsible for satisfying the debt.
5. **CHANGES:** No change or modification in terms, quantities, or specifications may be made without express authorization in writing from the LRCCD Purchasing Office and signed by the parties hereto, and no oral understanding or agreement not incorporated herein shall be binding on any of the parties hereto. If unit cost of any item exceeds the amount shown by 10% or \$250.00 whichever is less do not ship. Contact LRCCD Purchasing at the phone number provided.
6. **BILL OF LADING:** If Bill of Lading is applicable to this order, send originals to "Ship to" address and duplicate Bill of Lading with invoices to "Bill to" address. All correspondence, invoices, bills of lading, shipping memos, packages, etc., must show purchase order number. If factory shipment, advise factory to comply.
7. **TRANSPORTATION CHARGES:** Invoices for prepaid transportation charges must be supported by original receipted expense bills.
8. **FOB POINT AND FREIGHT CHARGES:** Unless otherwise specified on this order, all items shall be delivered FOB Destination. No charge for delivery, drayage, express, parcel post, packing, cartage, insurance, license fees, permits, or for any other purpose will be paid by LRCCD unless expressly included and itemized in the order. Unless otherwise shown, on "FOB Shipping Point" transactions, CONTRACTOR shall arrange for lowest cost transportation, prepay and add freight to invoice and furnish supporting freight bills if the amount exceeds \$50.00. On "FOB Shipping Point" transactions, should any shipments under this purchase order be received by LRCCD in a damaged condition and any related freight loss and damage claims filed against the carrier or carriers be wholly or partially declined with the inference that damage was the result of the act of the shipper such as inadequate packaging or loading or some inherent defect in the equipment and/or material, CONTRACTOR on request of LRCCD shall at CONTRACTOR's own expense assist LRCCD in establishing carrier liability by supplying evidence that the equipment and/or materials was properly constructed, manufactured, packaged, and secured to withstand normal transportation conditions. Shipments that are California intrastate in nature and where freight is to be borne by LRCCD shall be tendered to carriers with written instructions that rate and charges may not exceed the lowest lawful rates on file with the California Public Utilities Commission.
9. **PATENT INDEMNITY:** The CONTRACTOR shall hold LRCCD, its officers, agents and employees harmless from alleged liability of any nature or kind, including costs and attorney fees and expenses, for infringement or use of any copyrighted or uncopyrighted composition, secret process, patented or unpatented invention, article or appliance furnished or used in connection with the contract or purchase order.
10. **TAXES:** Certain articles sold to LRCCD are exempt from certain Federal excise taxes. LRCCD will reimburse the CONTRACTOR for, or pay directly, all California State and local sales and use taxes applicable to this purchase.
11. **EQUAL OPPORTUNITY EMPLOYER:** The acceptance of this purchase order by a supplier of goods and services is a certification that such supplier complies with all provisions of executive order 11246 and is an equal opportunity employer.
12. **GENERAL SAFETY ORDERS:** All materials, supplies and services sold to LRCCD shall conform to the general safety orders of the State of California. All materials, except as otherwise specified, must be new and of the best quality of their respective kinds.
13. **INDEMNIFICATION:** CONTRACTOR shall indemnify, defend and hold harmless LRCCD, its trustees, officers, agents, employees and volunteers, from any and all claims, demands, suits, causes of action, damages, penalties, breaches of this agreement, infringement of patent rights, costs, expenses, violations of employee occupational health and safety laws, attorney fees, losses or liability, property damage, personal injuries to or death of person arising out of, alleged to have arisen out of, or relating in any way to CONTRACTOR's work to be performed under this agreement, except if caused solely by the negligence of LRCCD.
14. **TERMINATION:** LRCCD may terminate this agreement and be relieved of the payment of any consideration to CONTRACTOR should CONTRACTOR fail to perform the covenants herein contained at the time and in the manner herein provided. In the event of such termination LRCCD may proceed with the work in any manner deemed proper by LRCCD. The cost to LRCCD shall be deducted from any sum due the CONTRACTOR under this agreement and the balance if any, shall be paid the CONTRACTOR upon demand.
15. **ASSIGNMENT:** Without the written consent of LRCCD, this agreement is not assignable by CONTRACTOR either in whole or in part.
16. **PUBLIC WORKS PROJECTS:** CONTRACTOR must comply with Public Contract Code.
17. **CA LABOR CODE:** Pursuant to Section 1700, and following, the CONTRACTOR shall pay not less than the prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations. Copies of such prevailing rate of per diem wages are on file at the Business Office of the Los Rios Community College District, 1919 Spanos Court, Sacramento, CA 95825. Those copies shall be made available to any interested party upon request. The CONTRACTOR shall forfeit, as penalty to the LRCCD, Fifty Dollars (\$50.00) for each calendar day or portion thereof, for each workman paid less than the stipulated prevailing rates for any work done under the contract by him/her or by any subcontractor under him, in violation of the provisions of such Labor Code.
18. **NOTICE:** Your employees may be exposed to hazardous substances during the course of their work while on LRCCD property. For additional information on the hazardous substances that your employees may be exposed to contact the LRCCD General Services Department at (916) 568-3048.
19. **INSURANCE:** CONTRACTOR shall, at all times, maintain in full force and effect the following insurance: Workers' Compensation, Commercial General Liability, Auto Liability, and Professional Liability, if licensed professional. Policy limits for each shall be at least \$1,000,000 AND \$1M, \$2M, or \$3M AGGREGATE as prescribed by DISTRICT requirements for bodily injury, personal injury and property damage. Any combination of General Liability and Excess Coverage can be combined to meet the Aggregate. LRCCD shall be named as an additional insured on CONTRACTOR's policies. The CONTRACTOR shall provide a certificate of insurance and required endorsements to comply with this section at least 15 days prior to commencement of work under this contract. The certificate shall state that LRCCD will be given 30 days notice of any material change or cancellation in coverage. LRCCD insurance requirements can be viewed on the following website www.losrios.edu/purchasing.
20. **DISQUALIFIED EMPLOYEES:** CONTRACTOR shall ensure that persons who perform services on LRCCD property have not been convicted of any felony, or any controlled substance offense or any sex offense as defined by Education Code section 87008-87010. If LRCCD determines that any person employed by CONTRACTOR to work on LRCCD property is incompetent, unfaithful, intemperate, disorderly, abusive or is otherwise unsatisfactory, CONTRACTOR shall cause that employee to be removed from working on LRCCD property immediately, and that person shall not be employed again on LRCCD property.
21. **WORK AUTHORIZATION:** Prior to LRCCD's acceptance of this Agreement, CONTRACTOR's who are not U.S. citizens must provide verification of (a) work authorization status from the appropriate U.S. Department of State; (b) a copy of their U.S. visa; (c) the number of days present in the U.S.; and (d) tax treaty status. LRCCD shall not make any payments to CONTRACTOR unless CONTRACTOR holds the appropriate U.S. visa. CONTRACTOR is responsible for ensuring they are in possession of the appropriate visa.
22. **WARRANTY:** CONTRACTOR expressly warrants that all materials, goods, equipment, services, and/or labor shall conform to the requirements set forth or incorporated into this order and any applicable industry standards or requirements, shall be merchantable and free from defects in workmanship, materials and/or design (including latent defects), and shall perform as specified. CONTRACTOR further warrants that all materials, goods, equipment, services, and/or labor will be fit and sufficient for the particular purposes intended by LRCCD. Unless agreed upon otherwise between LRCCD and CONTRACTOR, the warranty period shall be the longer of: (a) any express warranty included in this service agreement; (b) one year after the materials, goods, equipment, services, and/or labor are accepted by LRCCD; or (c) any warranty period provided under any applicable California law. CONTRACTOR further represents and warrants that any software/ hardware/ communications system/ equipment provided under this Agreement (collectively "technology") adheres to the standards and/or specifications as may be set forth in the Section 508 of the Rehabilitation Act of 1973 standards guide and is fully compliant with WCAG 2.0 AA standards for accessibility and compliant with any applicable FCC regulations. If portions of the technology or user experience are alleged to be non-compliant or non-accessible, LRCCD will provide CONTRACTOR with notice of such allegation and CONTRACTOR shall use its best efforts to make the technology compliant and accessible. CONTRACTOR shall indemnify, defend, and hold harmless LRCCD from and against any and all claims, allegations, liabilities, damages, penalties, fees, costs (including but not limited to reasonable attorneys' fees), arising out of or related to allegations the technology is not accessible.
23. **CERTIFICATION:** CONTRACTOR warrants that it is not debarred or suspended, proposed for debarment or declared ineligible for award of contracts by any Federal, State or local Agency.

Requisition

Supplier: NEW ENGLAND JOURNAL OF MEDICINE 0000041495
 NEJM GROUP SITE LICENSES
 PO BOX 549271
 WALTHAM MA 02454-9271
 United States

email: institutionsales@nejm.org

Ship To: RECEIVING
 10 COLLEGE PARKWAY
 FOLSOM CA 95630

Business Unit:		GENFD	OPEN
Req ID:	Date	Page	
0001028265	12/09/2020	1	
Requisition Name:			
2021 NEJM			
Requester			
Tanya George			
Requester Signature			
Buyer: Brenda Haney			
Approved:			
Entered By: TAYLORJ 09-DEC-2020			

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
1-1	NEJM ACADEMIC SITE LICENSE	1	EA	2,204.00	2,204.00	

2,204.00 Sub-total
 0.00 Est. tax

Total Requisition Amount: 2,204.00

PREPAY ATTACHED INVOICE 000102256722-0121 DTD 12/01
 PLEASE SET-UP 2 WAY MATCH

BOE

AUTHORIZATION FROM ARC, CRC, ARC TO USE BUDGET

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount
GENFD	6303	11	AR.VS.LIBR	61200	00000	051C	948.68
GENFD	6303	11	SC.VI.LRNC	61200	00000	041A	579.78
GENFD	6303	12	CR.VE.LRCT	61200	00000	700P	413.45
GENFD	6303	12	FL.VI.LIBR	61200	00000	700P	262.09

Purchases Charged to Catagorical Programs, Grants or Special Project.

Program Name: LOTTERY
 Project Grant: 700P
 Program Director: Greg McCormac
 Program Goal: ELIGIBLE LIBRARY MATERIALS

Approval Signature

Approval Signature

Approval Signature



INVOICE

NEJM Group is a division of the
Massachusetts Medical Society

US Tax ID 04-2050773
P.O. Box 549271
Waltham, MA 02454-9271
1781-434-7888

Invoice Date: 12/1/2020
Invoice No.: 000102256722-0121
PO No.:
Due Date: Net 30 days

BILL TO:

Andi Adkins Pogue
Los Rios Community College District
8401 Center Pkwy
Sacramento , CA 958235704

SHIP TO:

Andi Adkins Pogue
Los Rios Community College District
8401 Center Pkwy
Sacramento , CA 958235704

Product	Price Code	Start Date	Expire Date	Due
NEJM Academic Site License	T1A	1/29/2021	1/28/2022	\$2,204.00
GRAND TOTAL:				\$2,204.00
* For US customers, please send relevant tax exempt organization certificates to taxreg@mms.org				

PAYMENT TERMS: Please include invoice number with payment. Only US Dollars accepted.

Check: Please make check payable to "Massachusetts Medical Society" or "New England Journal of Medicine" and mail with this invoice to NEJM Group Site Licenses, P.O. Box 549271, Waltham, MA 02454-9271.

Wire Transfer/ACH Transfer: To ensure your account is credited promptly, please send an email to pymtprocessing@mms.org, noting the amount of the transfer, the date sent and the customer name and invoice number.

ORDER AND PAYMENT SUPPORT

Bank: Bank of America
Account Name: Massachusetts Medical Society
New England Journal of Medicine
Account Number: 510-11950
ABA Number: 0260-0959-3
Swift Code: BOFAUS3N
Routing Transit No.: 011000138

For questions about your order, please send an email to: institutionservice@nejm.org

To pay by credit card, please call
1-800-843-6356 (USA and Canada)
+1-781-434-7888 (outside North America)
+1-781-893-0413 (secure fax)
8am-4pm ET Mon-Fri

For more information about this program, please read our guide [Prepaid Mobile Telephony Services \(MTS\) Surcharge](http://www.boe.ca.gov/industry/prepaid_mts_surcharge.html) (http://www.boe.ca.gov/industry/prepaid_mts_surcharge.html) .

Note: This publication summarizes the law and applicable regulations in effect when the publication was written, as noted above. However, changes in the law or in regulations may have occurred since that time. If there is a conflict between the text in this publication and the law, decisions will be based on the law and not on this publication.

Nontaxable Sales

Some Internet sales are not taxable

Common exempt transactions

Some of your Internet sales—including sales for resale, sales of cold food products, and sales delivered outside of California—may *not* be subject to California sales or use tax. Common exemptions are described in [publication 73](http://boe.ca.gov/pdf/pub73.pdf) (boe.ca.gov/pdf/pub73.pdf) , *Your California Seller's Permit*. More detailed information is found in [publication 61](http://boe.ca.gov/pdf/pub61.pdf) (boe.ca.gov/pdf/pub61.pdf) , *Sales and Use Taxes: Exemptions and Exclusions*.

Products electronically transmitted to customers

Your sale of electronic data products such as software, data, digital books (eBooks), mobile applications, and digital images is generally not taxable when you transmit the data to your customer over the Internet or by modem. However, if as part of the sale you provide your customer with a printed copy of the electronically transferred information or a backup data copy on a *physical storage medium* such as a CD-ROM, your entire sale is usually taxable.

An eBook is an *electronic* version of a traditional print book that can be read by using a tablet computer or by using an eBook reader. Users can purchase an eBook on diskette or CD, but the most popular method of getting an eBook is to purchase a downloadable file of the eBook without purchasing any physical storage medium. A mobile application, also known as a “mobile app”, is computer software designed for use on a smartphone or tablet computer. The transfer of a downloadable file such as an eBook or an “app” without

From: Flores, Baleria <FloresB@scc.losrios.edu>
Sent: Monday, December 7, 2020 2:48 PM
To: Telles, James <TellesJ@flc.losrios.edu>; Karlsen, Jeffrey <KarlseJ@scc.losrios.edu>
Subject: NEJM subscription

Hi James,

I am an authorized signer for this account.

Please use **6303 11 SC.VI.LRNC 61200 00000 2021 041A** in the amount of \$580 to cover Sacramento City College's portion of the NEJM annual subscription.

Thank you,

Baleria Flores
Library Technician
Sacramento City College
Learning Resources – 308
FloresB@scc.losrios.edu
(916) 558-2692

From: Lehmann, Sarah <LehmanS@arc.losrios.edu>
Sent: Monday, December 7, 2020 2:38 PM
To: Telles, James <TellesJ@flc.losrios.edu>
Cc: Thomas, Carissa <ThomasC@arc.losrios.edu>; Johnson, Joshua <JohnsoJ2@arc.losrios.edu>
Subject: RE: Corrected NEJM Budget String Request

Hi James,

I am an authorized signer for this account. Please use GENFD 6303 11 AR.VS.LIBR 61200 00000 2021 051C in the amount of \$949 to cover ARC's portion of the NEJM annual subscription.

Thanks for handling the payment for us all!

Sarah

From: Adkins Pogue, Andi <AdkinsA@crc.losrios.edu>
Sent: Monday, December 7, 2020 3:31 PM
To: Telles, James
Subject: RE: NEJM Budget Strings

Hi James –

I am an authorized signer for this account.

Please use account **GENFD 6303 12 CR.VE.LRCT 61200 00000 2021 700P** from Cosumnes River College in the amount of \$413.45 for our portion of the NEJM renewal.

Thank you!



Andi Adkins Pogue (she/her)

Librarian, [DEIT Chair](#)

Phone (916) 691-7904

Web www.crc.losrios.edu/library

Library FAQs <https://answers.library.losrios.edu/crc/>

Email adkinsa@crc.losrios.edu

8401 Center Parkway Sacramento, CA 95823

