

COMPLETE

**Los Rios Community College District**

PURCHASE ORDER NO 0001112791

Purchasing: (916)568-3071 \* FAX (916) 568-3145  
LRCCDpurchase@losrios.edu

Accounting Ops: (916)568-3065 \* FAX (916) 286-3636  
Acctg-ops@losrios.edu

PLEASE SEE TERMS AND CONDITIONS APPENDED TO THIS PO

**Supplier:** 0000030967  
NAACLS  
27321 NETWORK PL  
CHICAGO IL 60673-1273

**Phone:** (773) 714-8880  
**Fax:** (773) 714-8886

email:

Date	Revision	Page
08/19/2020		1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Method
Reference:	Location / Dept	
1027075 MESAC HANEYB	04CYPH144	

**Ship To:** FOLSOM LAKE COLLEGE  
RECEIVING  
10 COLLEGE PARKWAY  
FOLSOM CA 95630  
United States

**Bill To:** LRCCD  
Invoice to: acctg-ops@losrios.edu  
1919 Spanos Court  
Sacramento CA 95825-3981  
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	SITE VISIT PREPARATION FEE	1.00 JOB	500.00	500.00	08/18/2020
2- 1	EXPENSES INCURRED FOR SITE VISIT: TRAVEL FEES	1.00 JOB	750.60	750.60	08/18/2020
3- 1	EXPENSES INCURRED FOR SITE VISIT: LODGING FEES	1.00 JOB	561.00	561.00	08/18/2020
4- 1	EXPENSES INCURRED FOR SITE VISIT: MEAL FEES	1.00 JOB	131.42	131.42	08/18/2020
5- 1	EXPENSES INCURRED FOR SITE VISIT: MILEAGE FEES	1.00 JOB	70.20	70.20	08/18/2020

PREPAY INVOICE 23688 -

CHECK # 0094804685

DTD 8/19/20

VOUCHER # 00587840

Sub Total Amount	2,013.22
Sales Tax Amount	0.00
Total PO Amount	2,013.22

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	5890	12	FL.VI.SWPA	12050	00000	484Y	2,013.22	2021

0001027075CHAVE2A18-AUG-2020

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature

Notice to vendor: You are responsible for delivering good and delivery documents to the Receiving Department at the site. Failure to so do will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of good by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30  
MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

# Los Rios Community College District

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CHICAGO IL 60673-1273

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**Fax:** (773) 714-8886

**email:**

**PURCHASE ORDER NO 0001112791**

<b>Date</b>	<b>Revision</b>	<b>Page</b>
08/19/2020		2
<b>Payment Terms</b>	<b>Freight Terms</b>	<b>Ship Via</b>
NET 30	Shipping Point	Best Method
<b>Reference:</b>	<b>Location / Dept</b>	
1027075 MESAC HANEYB	04CYPH144	

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United States

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Invoice to: acctg-ops@losrios.edu  
1919 Spanos Court  
Sacramento CA 95825-3981  
United States

**Tax Exempt?** N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
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Verification of this purchase order can be made using the Los Rios Community College District web site listed below.  
If you have any questions, please contact the Purchasing Office at (916)568-3071.

<http://www.losrios.edu/purchasing/povalidation>

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**Authorized Signature**

**AUTHORIZED SIGNATURE ON  
PO TOTAL PAGE**

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# Requisition

**Supplier:** NAACLS 0000030967  
27321 NETWORK PL  
CHICAGO IL 60673-1273  
United States

**Phone:** (773) 714-8880 **Fax:** (773) 714-8886  
**email:**

**Ship To:** RECEIVING  
10 COLLEGE PARKWAY  
FOLSOM CA 95630

<b>Business Unit:</b>		<b>GENFD</b>	<b>OPEN</b>
Req ID:	Date	Page	
0001027075	08/14/2020	1	
Requisition Name:			
NAACLS-MLT Site Visit			
Requester			
Colleen Mesa			
Requester Signature			
Buyer: Brenda Haney			
Approved:			
Entered By: MESAC 14-AUG-2020			

Line-Schd	Description	Quantity	UOM	Price	Extended Amt Due Date
1-1	SITE VISIT PREPARATION FEE	1	JOB	500.00	500.00
2-1	EXPENSES INCURRED FOR SITE VISIT: TRAVEL FEES	1	JOB	750.60	750.60
3-1	EXPENSES INCURRED FOR SITE VISIT: LODGING FEES	1	JOB	561.00	561.00
4-1	EXPENSES INCURRED FOR SITE VISIT: MEAL FEES	1	JOB	131.42	131.42
5-1	EXPENSES INCURRED FOR SITE VISIT: MILEAGE FEES	1	JOB	70.20	70.20

2,013.22 Sub-total  
0.00 Est. tax

Total Requisition Amount: 2,013.22

PREPAY ATTACHED INVOICE 23688 -  
PLEASE SET UP 2 WAY MATCH

BU	Acct	Fd	Org	Proq	Sub	Proj	Amount
GENFD	5890	12	FL.VI.SWPA	12050	00000	484Y	2,013.22

## Purchases Charged to Catagorical Programs, Grants or Special Project.

Program Name: SWP - MLT  
Project Grant: 484Y  
Program Director: Vicky Maryatt  
Program Goal: SWP goals 1, 7 and 11

Approval Signature

Approval Signature

Approval Signature



5600 N River Road, Suite 720, Rosemont, IL 60018  
**F.E.I.N. #36-2789792**  
**Phone # (773) 714-8880 Fax# (773) 714-8886**

# Invoice

Date	Invoice #
5/20/2019	23688

Program Director, MLT Program  
 Folsom Lake College - Los Rios C Coll  
 10 College Parkway  
 Folsom, CA 95630

PO#	Terms	Due Date	Check #	Date Paid
	Net 60 DAYS	5/20/2019		09/04/2018

Quantity	Description	Amount
	Preparation Fee for Site Visit.  (PLEASE NOTE: FEE MUST BE RECEIVED IN NAACLS OFFICE PRIOR TO THE ON-SITE VISIT). Actual cost of site visit for renewal of accreditation of your Program.  Itemized statement of authorized expenses incurred: Travel Lodging Meals Mileage	500.00       750.60 561.00 131.42 70.20
	<div>           To pay by Credit Card please submit the following:            Email: <a href="mailto:accounting@naacsls.org">accounting@naacsls.org</a> Fax: (773) 714-8886             Card Number _____            Security Code _____            Expiration date (MM/YY) ____/____            Type(circle one) VISA MC AMEX            Signature _____            Full Name (printed) on Credit Card _____         </div>	

**Make all checks payable to : NAACLS AND REMIT TO: 27321 Network Place  
 CHICAGO, IL 60673-1273  
 THANK YOU FOR YOUR CONTINUING SUPPORT IN ACCREDITATION ! ! ! !**

<b>Total</b>	\$2,013.22
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$2,013.22