FOLSOM LAKE COLLEGE
EL DORADO CENTER | RANCHO CORDOVA CENTER

CHECK ONE
- [ ] ASG(71,72)
- [ ] College Act. Trust(81)
- [x] Foundation(83)
- [ ] IR(13,14)
- [ ] Harris Ctr(55)

CAMPUS-BASED REQUISITION

8/13/20
DATE

VENDOR Kathleen Leavitt
ADDRESS 1526 Bonanza Lane
CITY Folsom
STATE CA ZIP 95630

REQ. # CBF
PO REQUIRED(circle one) YES NO
P.O. # CBF
DATE REQUIRED

ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
1	Service Agreement -Leavitt 20-21	1			25,200
2	payment to be invoice monthly				
3					
4					
5					
6					
7					
8					
9					
10					

Check Distribution

- [ ] Call Student, Hold for pick up #
- [ ] Call _____, Hold for pick up #
- [ ] Forward to
- [ ] Inter-Campus mail to
- [x] USPS mail
- [ ] Other

Sub-Total	
Sales Tax	
Freight	
TOTAL	25,200

Account Name	Bus Unit	Account	Fund	Department	Program	Class	Project	Amount
	BANFL	5100	83	FL.CP.FOUN	70904	00000	6103	$ 20,400
	BANFL	5100	83	FL.CP.FOUN	70904	00000	6141	$ 4,800

AUTHORIZED LC
Club Officer/Requestor

APPROVED
Faculty Advisor/Administrator

Business Services Use Only

Budget Checked
Vendor ID
Voucher #
Date
Warrant #
Date

WHITE-YELLOW-PINK: BUSINESS OFFICE GOLDENROD: ORIGINATOR Rev. 10/14