

Los Rios Community College District

PURCHASE ORDER NO 0001113384

Purchasing: (916)568-3071 * FAX (916) 568-3145
LRCCDpurchase@losrios.edu

Accounting Ops: (916)568-3065 * FAX (916) 286-3636
Acctg-ops@losrios.edu

Date 10/12/2020	Revision	Page 1
Payment Terms NET 30	Freight Terms Shipping Point	Ship Via Best Method
Reference: 1027499 LEWISR HANEYB	Location / Dept 04ITSVCFLC IT	

PLEASE SEE TERMS AND CONDITIONS APPENDED TO THIS PO

Supplier: 0000036689
ITC SYSTEMS INC.
800 FEE FEE RD
MARYLAND HEIGHTS MO 63043

Phone: (314) 872-7772
Fax: (314) 872-3353

email: sales@itsystems.com

Ship To: FOLSOM LAKE COLLEGE
RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630
United States

Bill To: LRCCD
Invoice to: acctg-ops@losrios.edu
1919 Spanos Court
Sacramento CA 95825-3981
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	SOFTWARE MAINTENANCE - CRC PORTION OF GOPRINT ANNUAL SUPPORT AND LICENSE - 24 MONTHS SEPT 1, 2020 - AUG 31, 2022 (MAINT-S-GOPRINT)	1.00 EA	4,125.00	4,125.00	10/11/2020
2- 1	SOFTWARE MAINTENANCE - FLC PORTION OF GOPRINT ANNUAL SUPPORT AND LICENSE - 24 MONTHS SEPT 1, 2020 - AUG 31, 2022 (MAINT-S-GOPRINT)	1.00 EA	4,125.00	4,125.00	10/11/2020
3- 1	SOFTWARE MAINTENANCE - ARC PORTION OF GOPRINT ANNUAL SUPPORT AND LICENSE - 24 MONTHS SEPT 1, 2020 - AUG 31, 2022 (MAINT-S-GOPRINT)	1.00 EA	4,125.00	4,125.00	10/11/2020
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5- 1	HARDWARE MAINTENACE - CRC 24 MONTHS SEPT 1, 2020 - AUG 31, 2022 HARDWARE SUPPORT FOR CASH TO CARD STATION W/DISPENSER	3.00 EA	294.18	882.54	10/11/2020
6- 1	HARDWARE MAINTENACE - CRC 24 MONTHS SEPT 1, 2020 - AUG 31, 2022 HARDWARE SUPPORT FOR CASH TO CARD W/O DISPENSER	1.00 EA	249.77	249.77	10/11/2020
7- 1	HARDWARE MAINTENACE - CRC 24 MONTHS SEPT 1, 2020 - AUG 31, 2022 HARDWARE SUPPORT FOR 1500 READERS	27.00 EA	91.70	2,475.90	10/11/2020

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9- 1	HARDWARE MAINTENACE - CRC 24 MONTHS SEPT 1, 2020 - AUG 31, 2022 HARDWARE SUPPORT FOR COIN/BILL ACCEPTOR	4.00 EA	162.40	649.60	10/11/2020
10- 1	HARDWARE MAINTENACE - FLC 24 MONTHS SEPT 1, 2020 - AUG 31, 2022 HARDWARE SUPPORT FOR CASH TO CARD STATION	4.00 EA	294.18	1,176.72	10/11/2020
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13- 1	HARDWARE MAINTENACE - FLC 24 MONTHS SEPT 1, 2020 - AUG 31, 2022 HARDWARE SUPPORT FOR COIN/BILL ACCEPTOR	8.00 EA	162.40	1,299.20	10/11/2020
14- 1	HARDWARE MAINTENACE - ARC 24 MONTHS SEPT 1, 2020 - AUG 31, 2022 HARDWARE SUPPORT FOR CASH TO CARD STATION	6.00 EA	294.18	1,765.08	10/11/2020
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16- 1	HARDWARE MAINTENACE - ARC 24 MONTHS SEPT 1, 2020 - AUG 31, 2022 HARDWARE SUPPORT FOR 1500 READERS	19.00 EA	91.70	1,742.30	10/11/2020

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18- 1	HARDWARE MAINTENACE - ARC 24 MONTHS SEPT 1, 2020 - AUG 31, 2022 HARDWARE SUPPORT FOR COIN/BILL ACCEPTOR	5.00 EA	162.40	812.00	10/11/2020
19- 1	HARDWARE MAINTENACE - SCC 24 MONTHS SEPT 1, 2020 - AUG 31, 2022 HARDWARE SUPPORT FOR CASH TO ACCOUNT LOADER	5.00 EA	294.18	1,470.90	10/11/2020
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22- 1	HARDWARE MAINTENACE - SCC 24 MONTHS SEPT 1, 2020 - AUG 31, 2022 HARDWARE SUPPORT FOR COIN/BILL/CARD ACCEPTOR	9.00 EA	162.40	1,461.60	10/11/2020

PAY INVOICE Q-119625 DATED 07-08-2020

NO TAX ON SOFTWARE OR HARDWARE MAINTENANCE.

MAINTENANCE PERIOD IS SEPT 1, 2020 - AUG 31, 2022 .

Sub Total Amount
Sales Tax Amount

34,668.30
0.00

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34,668.30

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	5600	11	AR.VA.PROJ	67700	00000	041X	9,056.99	2021
GENFD	5600	11	CR.VE.PAYP	61900	00000	041X	8,495.88	2021
GENFD	5600	11	FL.VA.PAYP	61900	00000	041X	8,202.56	2021
GENFD	5600	11	SC.VA.PAYP	67700	00000	041X	8,912.87	2021

0001027499CHAVEZA09-OCT-2020

Verification of this purchase order can be made using the Los Rios Community College District web site listed below. If you have any questions, please contact the Purchasing Office at (916)568-3071.

<http://www.losrios.edu/purchasing/povalidation>

Total PO Amount

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LOS RIOS COMMUNITY COLLEGE DISTRICT

American River College • Cosumnes River College • Folsom Lake College • Sacramento City College

PURCHASE ORDER TERMS AND CONDITIONS

1. **APPLICABLE LAW:** The contract resulting from this order shall be governed by the laws of the State of California.
2. **COMPLETION OF ORDERS:** LRCCD reserves the right to withhold payment until order is completed.
3. **DISCOUNTS:** Please show cash payment discount offered on your invoice in connection with any discount offered, time will be computed from date of delivery of the supplies or equipment, or from date correct invoices are received in the office specified by LRCCD if the latter date is later than the date of delivery. Payment is deemed to be made for the purpose of earning discount, on the date payment is mailed or on behalf of LRCCD.
4. **INVOICES:** Invoices shall be prepared and submitted in duplicate unless otherwise specified. Invoices shall contain Purchase order number, date, description of items, sizes and quantities, unit prices, extended totals, place and date of delivery. Invoices or vouchers not on printed bill heads shall be signed by the CONTRACTOR or person furnishing the supplies or services. Every invoice shall be properly itemized. If LRCCD has not received billing for product or services within a one year period LRCCD will not be held responsible for satisfying the debt.
5. **CHANGES:** No change or modification in terms, quantities, or specifications may be made without express authorization in writing from the LRCCD Purchasing Office and signed by the parties hereto, and no oral understanding or agreement not incorporated herein shall be binding on any of the parties hereto. If unit cost of any item exceeds the amount shown by 10% or \$250.00 whichever is less do not ship. Contact LRCCD Purchasing at the phone number provided.
6. **BILL OF LADING:** If Bill of Lading is applicable to this order, send originals to "Ship to" address and duplicate Bill of Lading with invoices to "Bill to" address. All correspondence, invoices, bills of lading, shipping memos, packages, etc., must show purchase order number. If factory shipment, advise factory to comply.
7. **TRANSPORTATION CHARGES:** Invoices for prepaid transportation charges must be supported by original receipted expense bills.
8. **FOB POINT AND FREIGHT CHARGES:** Unless otherwise specified on this order, all items shall be delivered FOB Destination. No charge for delivery, drayage, express, parcel post, packing, cartage, insurance, license fees, permits, or for any other purpose will be paid by LRCCD unless expressly included and itemized in the order. Unless otherwise shown, on "FOB Shipping Point" transactions, CONTRACTOR shall arrange for lowest cost transportation, prepay and add freight to invoice and furnish supporting freight bills if the amount exceeds \$50.00. On "FOB Shipping Point" transactions, should any shipments under this purchase order be received by LRCCD in a damaged condition and any related freight loss and damage claims filed against the carrier or carriers be wholly or partially declined with the inference that damage was the result of the act of the shipper such as inadequate packaging or loading or some inherent defect in the equipment and/or material, CONTRACTOR on request of LRCCD shall at CONTRACTOR's own expense assist LRCCD in establishing carrier liability by supplying evidence that the equipment and/or materials was properly constructed, manufactured, packaged, and secured to withstand normal transportation conditions. Shipments that are California intrastate in nature and where freight is to be borne by LRCCD shall be tendered to carriers with written instructions that rate and charges may not exceed the lowest lawful rates on file with the California Public Utilities Commission.
9. **PATENT INDEMNITY:** The CONTRACTOR shall hold LRCCD, its officers, agents and employees harmless from alleged liability of any nature or kind, including costs and attorney fees and expenses, for infringement or use of any copyrighted or uncopyrighted composition, secret process, patented or unpatented invention, article or appliance furnished or used in connection with the contract or purchase order.
10. **TAXES:** Certain articles sold to LRCCD are exempt from certain Federal excise taxes. LRCCD will reimburse the CONTRACTOR for, or pay directly, all California State and local sales and use taxes applicable to this purchase.
11. **EQUAL OPPORTUNITY EMPLOYER:** The acceptance of this purchase order by a supplier of goods and services is a certification that such supplier complies with all provisions of executive order 11246 and is an equal opportunity employer.
12. **GENERAL SAFETY ORDERS:** All materials, supplies and services sold to LRCCD shall conform to the general safety orders of the State of California. All materials, except as otherwise specified, must be new and of the best quality of their respective kinds.
13. **INDEMNIFICATION:** CONTRACTOR shall indemnify, defend and hold harmless LRCCD, its trustees, officers, agents, employees and volunteers, from any and all claims, demands, suits, causes of action, damages, penalties, breaches of this agreement, infringement of patent rights, costs, expenses, violations of employee occupational health and safety laws, attorney fees, losses or liability, property damage, personal injuries to or death of per arising out of, alleged to have arisen out of, or relating in any way to CONTRACTOR's work to be performed under this agreement, except if caused solely by the negligence of LRCCD.
14. **TERMINATION:** LRCCD may terminate this agreement and be relieved of the payment of any consideration to CONTRACTOR should CONTRACTOR fail to perform the covenants herein contained at the time and in the manner herein provided. In the event of such termination LRCCD may proceed with the work in any manner deemed proper by LRCCD. The cost to LRCCD shall be deducted from any sum due the CONTRACTOR under this agreement and the balance if any, shall be paid the CONTRACTOR upon demand.
15. **ASSIGNMENT:** Without the written consent of LRCCD, this agreement is not assignable by CONTRACTOR either in whole or in part.
16. **PUBLIC WORKS PROJECTS:** CONTRACTOR must comply with Public Contract Code.
17. **CA LABOR CODE:** Pursuant to Section 1700, and following, the CONTRACTOR shall pay not less than the prevailing rate of per diem wages as determined by the Director of the California Department of Industrial Relations. Copies of such prevailing rate of per diem wages are on file at the Business Office of the Los Rios Community College District, 1919 Spanos Court, Sacramento, CA 95825. Those copies shall be made available to any interested party upon request. The CONTRACTOR shall forfeit, as penalty to the LRCCD, Fifty Dollars (\$50.00) for each calendar day or portion thereof, for each workman paid less than the stipulated prevailing rates for any work done under the contract by him/her or by any subcontractor under him, in violation of the provisions of such Labor Code.
18. **NOTICE:** Your employees may be exposed to hazardous substances during the course of their work while on LRCCD property. For additional information on the hazardous substances that your employees may be exposed to contact LRCCD General Services Department at (916) 568-3048.
19. **INSURANCE:** CONTRACTOR shall, at all times, maintain in full force and effect the following insurance: Workers' Compensation, Commercial General Liability, Auto Liability, and Professional Liability, if licensed professional. Policy limits for each shall be at least \$1,000,000 AND \$1M, \$2M, or \$3M AGGREGATE as prescribed by DISTRICT requirements for bodily injury, personal injury and property damage. Any combination of General Liability and Excess Coverage can be combined to meet the Aggregate. LRCCD shall be named as an additional insured on CONTRACTOR's policies. The CONTRACTOR shall provide a certificate of insurance and required endorsements to comply with this section at least 15 days prior to commencement of work under this contract. The certificate shall state that LRCCD will be given 30 days notice of any material change or cancellation in coverage. LRCCD insurance req can be viewed on the following website www.losrios.edu/purchasing.
20. **DISQUALIFIED EMPLOYEES:** CONTRACTOR shall ensure that persons who perform services on LRCCD property have not been convicted of any felony, or any controlled substance offense or any sex offense as defined by Education Code section 87008-87010. If LRCCD determines that any person employed by CONTRACTOR to work on LRCCD property is incompetent, unfaithful, intemperate, disorderly, abusive or is otherwise unsatisfactory, CONTRACTOR shall cause that employee to be removed from working on LRCCD property immediately, and that person shall not be employed again on LRCCD property.
21. **WORK AUTHORIZATION:** Prior to LRCCD's acceptance of this Agreement, CONTRACTOR's who are not U.S. citizens must provide verification of (a) work authorization status from the appropriate U.S. Department of State; (b) a copy of their U.S. visa; (c) the number of days present in the U.S.; and (d) tax treaty status. LRCCD shall not make any payments to CONTRACTOR unless CONTRACTOR holds the appropriate U.S. visa. CONTRACTOR is responsible for ensuring they are in possession of the appropriate visa.
22. **WARRANTY:** CONTRACTOR expressly warrants that all materials, goods, equipment, services, and/or labor shall conform to the requirements set forth or incorporated into this order and any applicable industry standards or requirements, shall be merchantable and free from defects in workmanship, materials and/or design (including latent defects), and shall perform as specified. CONTRACTOR further warrants that all materials, goods, equipment, services, and/or labor will be fit and sufficient for the particular purposes intended by LRCCD. Unless agreed upon otherwise between LRCCD and CONTRACTOR, the warranty period shall be the longer of: (a) any express warranty included in this service agreement; (b) one year after the materials, goods, equipment, services, and/or labor are accepted by LRCCD; or (c) any warranty period provided under any applicable California law. CONTRACTOR further represents and warrants that any software/ hardware/ communications system/ equipment provided under this Agreement (collectively "technology") adheres to the standards and/or specifications as may be set forth in the Section 508 of the Rehabilitation Act of 1973 standards guide and is fully compliant with WCAG 2.0 AA standards for accessibility and compliant with any applicable FCC regulations. If portions of the technology or user experience are alleged to be non-compliant or non-accessible, LRCCD will provide CONTRACTOR with notice of such allegation and CONTRACTOR shall use its best efforts to make the technology compliant and accessible. CONTRACTOR shall indemnify, defend, and hold harmless LRCCD from and against any and all claims, allegations, liabilities, damages, penalties, fees, costs (including but not limited to reasonable attorneys' fees), arising out of or related to allegations the technology is not accessible.
23. **CERTIFICATION:** CONTRACTOR warrants that it is not debarred or suspended, proposed for debarment or declared ineligible for award of contracts by any Federal, State or local Agency.

Requisition

Supplier: ITC SYSTEMS INC. 0000036689
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 United States

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email: sales@itcsystems.com

Ship To: RECEIVING
 10 COLLEGE PARKWAY
 FOLSOM CA 95630-6798

Business Unit: GENFD		OPEN
Req ID:	Date	Page
0001027499	09/23/2020	1
Requisition Name:		
ITC-2yr for 1 GoPrint Maintenc		
Requester		Bldg#
Ronald Lewis		IT
Requester Signature		
Buyer: Brenda Haney		
Approved:		
Entered By: LEWISJ 23-SEP-2020		

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Approval Signature	Approval Signature	Approval Signature
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 FOLSOM CA 95630-6798

Business Unit: GENFD		OPEN
Req ID: 0001027499	Date: 09/23/2020	Page: 2
Requisition Name: ITC-2yr for 1 GoPrint Maintenc		
Requester: Ronald Lewis		Bldg#: IT
Requester Signature		
Buyer: Brenda Haney		
Approved:		
Entered By: LEWISJ 23-SEP-2020		

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17-1	HARDWARE MAINTENACE - ARC 24 MONTHS SEPT 1, 2020 - AUG 31, 2022 HARDWARE SUPPORT FOR MINI TILL CARD READER	1	EA	113.07	113.07	01/17/2020
18-1	HARDWARE MAINTENACE - ARC 24 MONTHS SEPT 1, 2020 - AUG 31, 2022 HARDWARE SUPPORT FOR COIN/BILL ACCEPTOR	5	EA	162.40	812.00	01/17/2020
19-1	HARDWARE MAINTENACE - SCC 24 MONTHS SEPT 1, 2020 - AUG 31, 2022 HARDWARE SUPPORT FOR CASH TO ACCOUNT LOADER	5	EA	294.18	1,470.90	01/17/2020
20-1	HARDWARE MAINTENACE - SCC 24 MONTHS SEPT 1, 2020 - AUG 31, 2022 HARDWARE SUPPORT FOR 1500 READER	19	EA	91.70	1,742.30	01/17/2020
21-1	HARDWARE MAINTENACE - SCC 24 MONTHS SEPT 1, 2020 - AUG 31, 2022 HARDWARE SUPPORT FOR MINI TILL CARD READER	1	EA	113.07	113.07	01/17/2020
22-1	HARDWARE MAINTENACE - SCC 24 MONTHS SEPT 1, 2020 - AUG 31, 2022 HARDWARE SUPPORT FOR COIN/BILL/CARD ACCEPTOR	9	EA	162.40	1,461.60	01/17/2020

Approval Signature	Approval Signature	Approval Signature
---------------------------	---------------------------	---------------------------

Requisition

Supplier: ITC SYSTEMS INC. 0000036689
 800 FEE FEE RD
 MARYLAND HEIGHTS MO 63043
 United States

Phone: (314) 872-7772 **Fax:** (314) 872-3353
email: sales@itcsystems.com

Ship To: RECEIVING
 10 COLLEGE PARKWAY
 FOLSOM CA 95630-6798

Business Unit:		GENFD	OPEN
Req ID:	Date	Page	
0001027499	09/23/2020	3	
Requisition Name:			
ITC-2yr for 1 GoPrint Maintenc			
Requester		Bldg#	
Ronald Lewis		IT	
Requester Signature			
Buyer: Brenda Haney			
Approved:			
Entered By: LEWISJ 23-SEP-2020			

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
-----------	-------------	----------	-----	-------	--------------	----------

	0.00	Sub-total Est. tax
Total Requisition Amount:	34,668.30	

Reference invoice Q - 119625.
 No tax on software or hardware maintenance.
 Software maintenance is split evenly four ways.
 Maintenance period is SEPT 1, 2020 - AUG 31, 2022 .

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>
GENFD	5600	11	AR.VA.PROJ	67700	00000	041X	9,056.99
GENFD	5600	11	CR.VE.PAYP	61900	00000	041X	8,495.88
GENFD	5600	11	FL.VA.PAYP	61900	00000	041X	8,202.56
GENFD	5600	11	SC.VA.PAYP	67700	00000	041X	8,912.87

Approval Signature	Approval Signature	Approval Signature
		34,668.30



ITC Systems
 800 Fee Fee Road
 Maryland Heights, MO 63043
 Federal Tax ID # 58-2062369
 Tel: 314-872-7772
 Fax: 314-872-3353

INVOICE Q - 119625

Date(Y/M/D) 2020/07/08

CUSTOMER NO. LOSRIOSCU-U-CA14

Sold To Los Rios Community College District
 1919 Spanos Court

 Sacramento CA 95825-3981
 USA

 Jeff Lewis

Ship To Los Rios Community College District
 10 College Parkway
 Folsom Lake College
 Folsom CA 95630
 USA

Purchase Order Number			Salesperson	Ship Via	F.O.B	Terms
			Brenda Briseno			Net 30 Days
Quantity			Item Code	Description	Unit Price	Extended Price
Ordered	Shipped	B.O				

To renew GoPrint Software contract # 12025

New dates covered:

Sept 1, 2020 - Aug 31, 2022

1		MAINT-S-GOPRINT	GOPRINT Annual support and license	16,500.000	16,500.00
Subtotal					16,500.00

HARDWARE SUPPORT FOR CRC CAMPUS #12026 - Sept 1, 2020 - Aug 31, 2022

3		MAINT-H	Hardware Support for Cash to Card Station w/dispenser	294.180	882.54
1		MAINT-H	Hardware Support for Cash to Card w/o Dispenser	249.770	249.77
27		MAINT-H	Hardware Support for 1500 Readers	91.700	2,475.90
1		MAINT-H	Hardware Support for Mini Till Card Reader	113.070	113.07
4		MAINT-H	Hardware Support for Coin/Bill Acceptor	162.400	649.60
Subtotal					4,370.88

HARDWARE SUPPORT FOR FOLSOM LAKE COLLEGE #12027 - Sept 1, 2020 - Aug 31, 2022

4		MAINT-H	Hardware Support for Cash to Card Station	294.180	1,176.72
15		MAINT-H	Hardware Support for 1500 Reader	91.700	1,375.50
2		MAINT-H	Hardware Support for Mini Till Card Reader	113.070	226.14
8		MAINT-H	Hardware Support for Coin/Bill Acceptor	162.400	1,299.20
Subtotal					4,077.56

HARDWARE SUPPORT FOR AMERICAN RIVER COLLEGE #12028 - Sept 1, 2020 - Aug 31, 2022

6		MAINT-H	Hardware Support for Cash to Card Station	294.180	1,765.08
2		MAINT-H	Hardware Support for Cash to Card Loader w/o Dispenser	249.770	499.54
19		MAINT-H	Hardware Support for 1500 Readers	91.700	1,742.30



ITC Systems
 800 Fee Fee Road
 Maryland Heights, MO 63043
 Federal Tax ID # 58-2062369
 Tel: 314-872-7772
 Fax: 314-872-3353

INVOICE Q - 119625

Date(Y/M/D) 2020/07/08

CUSTOMER NO. LOSRIOSCU-U-CA14

Sold To Los Rios Community College District
 1919 Spanos Court

 Sacramento CA 95825-3981
 USA

 Jeff Lewis

Ship To Los Rios Community College District
 10 College Parkway
 Folsom Lake College
 Folsom CA 95630
 USA

Quantity			Item Code	Description	Unit Price	Extended Price
Ordered	Shipped	B.O				
1			MAINT-H	Hardware Support for Mini Till Card Reader	113.070	113.07
5			MAINT-H	Hardware Support for Coin/Bill Acceptor	162.400	812.00
Subtotal						4,931.99
HARDWARE SUPPORT FOR SACRAMENTO CITY COLLEGE #12029 - Sept 1, 2020 - Aug 31, 2022						
5			MAINT-H	Hardware Support for Cash to Account Loader	294.180	1,470.90
19			MAINT-H	Hardware Support for 1500 Reader	91.700	1,742.30
1			MAINT-H	Hardware Support for Mini Till Card Reader	113.070	113.07
9			MAINT-H	Hardware Support for Coin/Bill/Card Acceptor	162.400	1,461.60
Subtotal						4,787.87

All Freight and brokerage charges are extra.

Visa and Mastercard payments > \$1,000 are subject to a 5% administration fee at time of invoicing. Payments made by Wire Transfer will incur a \$25 wire fee. Please call (416) 289-2344 for more information. 2% Interest charge per month on all overdue accounts. A 15% restocking charge will apply on all returned goods.

SUBTOTAL USD 34,668.30
OPTIONS SUBTOTAL USD 0.00
SHIPPING & HANDLING 0
TAX
TOTAL 34,668.30

<p>Terms & Conditions:</p> <ol style="list-style-type: none"> Quote is valid for 30 days. FOB Origin (Toronto or St. Louis) All ITC Hardware products have a 1 year Limited Warranty. All ITC Systems Software is based on an annual licensing and support fee. All custom card orders may be 10% over or under the quantity ordered. All first time customers are required to prepay before shipment. A credit application is available for those requesting terms for subsequent orders. There is a 15% restocking fee. Items must be returned within 30 days of delivery, unused in the original packaging. Certain items cannot be returned for credit. Items include: Custom cards, Special Promotions and Sale items, Software that has been registered, etc. ITC Systems cannot accept any returns without an Return Merchandise Authorization (RMA) number. Most products ship within 8 business days. Custom Card Orders, Custom Skins, & Security Access products typically ship in 4-6 weeks. Payments made by Wire Transfer will incur a \$25 wire fee.

From: [Lewis, Jeff](#)
To: [Lewis, Jeff](#)
Cc: [Taylor, Jennifer](#)
Subject: FW: ITC/GoPrint Annual Support - LRCCD
Date: Monday, September 28, 2020 6:52:35 PM
Attachments: [image003.png](#)
[image005.png](#)
[image006.png](#)
[image007.png](#)
[image008.png](#)
[image009.png](#)
[image010.png](#)
[image011.png](#)

I will attach this email to req.

Approval emails highlighted below:

CRC approval.

Jeff Lewis | College IT Systems & Media Services Supervisor

Folsom Lake College | 10 College Parkway | Folsom, CA 95630 | 916.608.6633 |

lewisj@flc.losrios.edu | itservices.flc.losrios.edu |

Need Help? Call the **IT Helpline** at 916-608-**6561** or the **Media Services Helpline** at 916-608-**6516** or complete a request ([IT/MS](#)).

From: Tena, Theresa <Theresa.Tena@crc.losrios.edu>

Sent: Wednesday, September 23, 2020 12:35 PM

To: Chavez, Augustine <ChavezA@flc.losrios.edu>; Armstrong, Tamara <ArmstrT@losrios.edu>; Vang, Koue <VangK@arc.losrios.edu>; Bray, Carrie <BrayC@scc.losrios.edu>

Cc: Rodriguez, Mario <RodrigM3@losrios.edu>; Lewis, Jeff <lewisj@flc.losrios.edu>

Subject: RE: ITC/GoPrint Annual Support - LRCCD

Hi Augustine

Thanks for leading us through this effort!

Take care!



Theresa D. Tena (she/her/hers)

Vice President Administration & Student Support

Phone (916) 691-7252 **Mobile** (916) 205-7904

Web www.crc.losrios.edu

Email theresa.tena@crc.losrios.edu

8401 Center Parkway Sacramento, CA 95823



From: Chavez, Augustine <ChavezA@flc.losrios.edu>

Sent: Wednesday, September 23, 2020 12:32 PM

To: Armstrong, Tamara <ArmstrT@losrios.edu>; Tena, Theresa <Theresa.Tena@crc.losrios.edu>; Vang, Koue <VangK@arc.losrios.edu>; Bray, Carrie <BrayC@scc.losrios.edu>

Cc: Rodriguez, Mario <RodrigM3@losrios.edu>; Lewis, Jeff <lewisj@flc.losrios.edu>

Subject: RE: ITC/GoPrint Annual Support - LRCCD

Hi Team,

The consensus is two years. (Please note there is another related product for printing and encoding our student and employee cards. It's for the card printer maintenance and Easy badge software. Jeff is preparing the costs by college for that requisition.)

We will process the requisition and plan to use the budget codes from last time. If you want to use another one please let me and Jeff know.

GENFD 5600 11 AR.VA.PROJ 67700 00000 041X

GENFD 5600 11 CR.VE.PAYP 61900 00000 041X

GENFD 5600 11 FL.VA.PAYP 67700 00000 041X

GENFD 5600 11 SC.VA.PAYP 67700 00000 041X

-
Software Maintenance is \$16,500

CRC: \$4,125

FLC: \$4,125

ARC: \$4,125

SCC: \$4,125

Hardware Maintenance is:

CRC: \$4,370.88

FLC: \$4,077.56

ARC: \$4,931.99

SCC: \$4,787.87

Grand total for each college:

CRC: \$4,125 + 4,370.88 = **\$8,495.88**

FLC: \$4,125 + 4,077.56 = **\$8,202.56**

ARC: \$4,125 + 4,931.99 = **\$9,056.99**

SCC: \$4,125 + 4,787.87 = **\$8,912.87**

Thank you guys.

Sincerely,

Augustine

Jeff Lewis | College IT Systems & Media Services Supervisor

Folsom Lake College | 10 College Parkway | Folsom, CA 95630 | 916.608.6633 | lewisj@flc.losrios.edu |

itservices.flc.losrios.edu |

Need Help? Call the **IT Helpline** at 916-608-**6561** or the **Media Services Helpline** at 916-608-**6516** or complete a request ([IT/MS](#)).

ARC approval.

From: Vang, Koue <VangK@arc.losrios.edu>

Sent: Monday, September 28, 2020 4:23 PM

To: Chavez, Augustine <ChavezA@flc.losrios.edu>

Cc: Lewis, Jeff <lewisj@flc.losrios.edu>

Subject: Re: ITC/GoPrint Annual Support - LRCCD

A budget entry has been submitted already.

From: Chavez, Augustine <ChavezA@flc.losrios.edu>
Sent: Monday, September 28, 2020 4:19:12 PM
To: Vang, Koue <VangK@arc.losrios.edu>
Cc: Lewis, Jeff <lewisj@flc.losrios.edu>
Subject: FW: ITC/GoPrint Annual Support - LRCCD

Good Afternoon Koue,

Please see below.

Sincerely,
Augustine

From: Lewis, Jeff <lewisj@flc.losrios.edu>
Sent: Monday, September 28, 2020 4:03 PM
To: Chavez, Augustine <ChavezA@flc.losrios.edu>
Subject: RE: ITC/GoPrint Annual Support - LRCCD

Everyone is passing budget but ARC. Looks like they need another \$3100 in the string.

FY	BU	ACCT	FD	DEPT	PRGM	CLS	PROJ	ACCT Descr	PRGM Descr	PROJ Descr	Budget	PreEnc	Encumb	YTD Exps	Balance
2021	GENFD	5600	11	AR.VA.PROJ	67700	00000	041X	Repairs	Logistical Services	Revenue Augmentations	\$6,050.00	\$0.00	\$0.00	\$0.00	\$6,050.00

From: Chavez, Augustine <ChavezA@flc.losrios.edu>
Sent: Thursday, September 24, 2020 1:57 PM
To: Bray, Carrie <BrayC@scc.losrios.edu>; Lewis, Jeff <lewisj@flc.losrios.edu>
Subject: RE: ITC/GoPrint Annual Support - LRCCD

Copy. Thanks.

SCC approval.

From: Bray, Carrie <BrayC@scc.losrios.edu>
Sent: Thursday, September 24, 2020 8:56 AM
To: Chavez, Augustine <ChavezA@flc.losrios.edu>; Lewis, Jeff <lewisj@flc.losrios.edu>
Subject: RE: ITC/GoPrint Annual Support - LRCCD

Our account number below is good. Stephanie Smith submitted a budget entry this morning to move budget into the account to cover the amount below.

Carrie Bray
Vice President, Administrative Services
Sacramento City College

(916) 558-2120

From: Chavez, Augustine <ChavezA@flc.losrios.edu>

Sent: Wednesday, September 23, 2020 12:32 PM

To: Armstrong, Tamara <ArmstrT@losrios.edu>; Tena, Theresa <Theresa.Tena@crc.losrios.edu>; Vang, Koue <VangK@arc.losrios.edu>; Bray, Carrie <BrayC@scc.losrios.edu>

Cc: Rodriguez, Mario <RodrigM3@losrios.edu>; Lewis, Jeff <lewisj@flc.losrios.edu>

Subject: RE: ITC/GoPrint Annual Support - LRCCD

Hi Team,

The consensus is two years. (Please note there is another related product for printing and encoding our student and employee cards. It's for the card printer maintenance and Easy badge software. Jeff is preparing the costs by college for that requisition.)

We will process the requisition and plan to use the budget codes from last time. If you want to use another one please let me and Jeff know.

GENFD 5600 11 AR.VA.PROJ 67700 00000 041X

GENFD 5600 11 CR.VE.PAYP 61900 00000 041X

GENFD 5600 11 FL.VA.PAYP 67700 00000 041X

GENFD 5600 11 SC.VA.PAYP 67700 00000 041X

Software Maintenance is \$16,500

CRC: \$4,125

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ARC: \$4,125 + 4,931.99 = **\$9,056.99**

SCC: \$4,125 + 4,787.87 = **\$8,912.87**

Thank you guys.

Sincerely,
Augustine

DO IT approval.

From: Armstrong, Tamara <ArmstrT@losrios.edu>
Sent: Thursday, August 27, 2020 4:01 PM
To: Chavez, Augustine <ChavezA@flc.losrios.edu>; Tena, Theresa <Theresa.Tena@crc.losrios.edu>; Vang, Koue <VangK@arc.losrios.edu>; Bray, Carrie <BrayC@scc.losrios.edu>
Cc: Rodriguez, Mario <RodrigM3@losrios.edu>
Subject: RE: ITC/GoPrint Annual Support - LRCCD

Hi Augustine,
I have included feedback from the DOIT Team.

“The GoPrint hardware (card readers/add value stations) is 10+ years old and frequently got replaced via the warranty. This thread indicates that if we let the hardware support lapse, we will be unable to resume support when we return to normal operations. As long as we are going to continue using GoPrint when we return, we can support the 2 year renewal.

It will be cheaper to stick with GoPrint. An average card reader costs approximately \$1,500 (need 10-12 per campus) and cannot be used with any other vendor besides GoPrint.

I know there was a conversation about moving away from GoPrint, but COVID derailed that project. I think this new 2 year support contract will probably be long enough see us through the end of the engagement with GoPrint.

Thanks,
Tamara

From: Chavez, Augustine <ChavezA@flc.losrios.edu>
Sent: Thursday, August 27, 2020 10:11 AM
To: Tena, Theresa <Theresa.Tena@crc.losrios.edu>; Vang, Koue <VangK@arc.losrios.edu>; Bray, Carrie <BrayC@scc.losrios.edu>
Cc: Rodriguez, Mario <RodrigM3@losrios.edu>; Armstrong, Tamara <ArmstrT@losrios.edu>
Subject: FW: ITC/GoPrint Annual Support - LRCCD

From: Lewis, Jeff <lewisj@flc.losrios.edu>
Sent: Wednesday, August 26, 2020 2:38 PM
To: Chavez, Augustine <ChavezA@flc.losrios.edu>
Subject: FW: ITC/GoPrint Annual Support - LRCCD

Forgot to add ARC's numbers together.

From: Lewis, Jeff
Sent: Tuesday, August 25, 2020 5:54 PM
To: Chavez, Augustine <ChavezA@flc.losrios.edu>
Subject: FW: ITC/GoPrint Annual Support - LRCCD

Do we have the strings from each colleges?

Software Maintenance is \$16,500

CRC: \$4,125
FLC: \$4,125
ARC: \$4,125
SCC: \$4,125

Hardware Maintenance is:

CRC: \$4,370.88
FLC: \$4,077.56
ARC: \$4,931.99
SCC: \$4,787.87

Grand total for each college:

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ARC: \$4,125 + 4,931.99 = **\$9,056.99**
SCC: \$4,125 + 4,787.87 = **\$8,912.87**

Here are the strings we used last time for the 8 month extension:

BU Acct Fd Org Prog Sub Proj Amount
GENFD 5600 11 AR.VA.PROJ 67700 00000 041X
GENFD 5600 11 CR.VE.PAYP 61900 00000 041X
GENFD 5600 11 FL.VA.PAYP 67700 00000 041X
GENFD 5600 11 SC.VA.PAYP 67700 00000 041X

Jeff Lewis | College IT Systems & Media Services Supervisor

Folsom Lake College | 10 College Parkway | Folsom, CA 95630 | 916.608.6633 | lewisj@flc.losrios.edu | itservices.flc.losrios.edu

Need Help? Call the **IT Helpline** at 916-608-**6561** or the **Media Services Helpline** at 916-608-**6516** or complete a request ([IT/MS](#)).

From: Lewis, Jeff

Sent: Thursday, August 20, 2020 7:54 PM

To: Chavez, Augustine <ChavezA@flc.losrios.edu>

Subject: FW: ITC/GoPrint Annual Support - LRCCD

I thought I sent this already. Here is the quote for two years of GoPrint.

Jeff Lewis | College IT Systems & Media Services Supervisor

Folsom Lake College | 10 College Parkway | Folsom, CA 95630 | 916.608.6633 | lewisj@flc.losrios.edu | itservices.flc.losrios.edu

Need Help? Call the **IT Helpline** at 916-608-**6561** or the **Media Services Helpline** at 916-608-**6516** or complete a request ([IT/MS](#)).

From: Diane Beck <diane.beck@itcsystems.com>

Sent: Tuesday, August 18, 2020 1:40 PM

To: Lewis, Jeff <lewisj@flc.losrios.edu>; Brenda Briseno <brenda.briseno@itcsystems.com>

Subject: RE: ITC/GoPrint Annual Support - LRCCD

CAUTION: This email originated from outside of Los Rios. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Jeff

Here is the quote with the dates for 2 years.

Diane Beck | Contract Administrator | ITC Systems |

Toronto t 416-289-2344 ex 212 |

email diane.beck@itcsystems.com

web www.itcsystems.com

From: Lewis, Jeff <lewisj@flc.losrios.edu>

Sent: Tuesday, August 18, 2020 3:03 PM

To: Brenda Briseno <brenda.briseno@itcsystems.com>

Cc: Diane Beck <diane.beck@itcsystems.com>

Subject: RE: ITC/GoPrint Annual Support - LRCCD

Hello Brenda, due to the unique environment we are in Augustine has asked me to get the 2 for 1 quote with the correct dates. Thanks Brenda.

From: Brenda Briseno <brenda.briseno@itcsystems.com>

Sent: Friday, July 24, 2020 9:03 AM

To: Lewis, Jeff <lewisj@flc.losrios.edu>

Cc: Diane Beck <diane.beck@itcsystems.com>

Subject: RE: ITC/GoPrint Annual Support - LRCCD

CAUTION: This email originated from outside of Los Rios. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good Morning Jeff,

Wow, while I'm not surprised about being out the full academic year, it's still is hard hearing that. I hope it doesn't negatively impact admissions.

I spoke with my boss this morning about your questions and have the following proposal for you/the District:

- Pay the 12 month renewal for hardware and software (attached quote) and receive 24 months of coverage. So the attached renewal is valid through August 2022 – we will update the dates of coverage if you all approve.
- If you do not pay for the support for hardware/software, then it will require a re-purchase at time of reinstatement/renewal/RFP. Upgrade discounts would not apply to the quotes we have provided for GoPrint & PaperCut.

Please let me know if you wish to discuss by phone or if you have any questions.

Best Regards,
Brenda

Brenda Briseño | Director of Sales | ITC Systems |
San Francisco t 925-790-0070 ex 376 | c 925-451-2820 |
email brenda.briseno@itcsystems.com

web www.itcsystems.com



From: Lewis, Jeff <lewisj@flc.losrios.edu>
Sent: Thursday, July 23, 2020 7:13 PM
To: Brenda Briseno <brenda.briseno@itcsystems.com>
Cc: Diane Beck <diane.beck@itcsystems.com>
Subject: RE: ITC/GoPrint Annual Support - LRCCD

Hey Brenda,

It's looking like we may not be back on ground until Summer 2021. At the very least we won't be using GoPrint through December. Just to clarify:

1. If we do this option the software coverage tacks 18 months on to the end of August so the software would be covered through the end of February 2022? What about the hardware coverage? Would we get an 18 month extension of support for the cost of 12 months? I attached Diane's quote.
2. Yeah, there is a lot up in the air. This seems like the more prudent solution especially if we aren't on-site for the whole FY 2021.
3. Option 3 is we let GoPrint lapse and do the RFP at the end of Fall or Spring once we know more about when we will actually be on-ground again. If our GoPrint software and hardware lapses, will that affect the quotes you give us for a PaperCut solution? Will it affect a NetZPrint solution? I'll be honest with you the committee seems as though they prefer a PaperCut Solution.

I'll forward this info to Augustine and he can bring it to the other VPA's. Obviously budget is up in the air right now as well as when we will be onsite again.

Jeff Lewis | College IT Systems & Media Services Supervisor
Folsom Lake College | 10 College Parkway | Folsom, CA 95630 | 916.608.6633 | lewisj@flc.losrios.edu | itservices.flc.losrios.edu |
Need Help? Call the **IT Helpline** at 916-608-6561 or the **Media Services Helpline** at 916-608-6516 or complete a request ([IT/MS](#)).

From: Brenda Briseno <brenda.briseno@itcsystems.com>
Sent: Thursday, June 11, 2020 11:16 AM
To: Lewis, Jeff <lewisj@flc.losrios.edu>
Cc: Diane Beck <diane.beck@itcsystems.com>

Subject: ITC/GoPrint Annual Support - LRCCD

CAUTION: This email originated from outside of Los Rios. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hi Jeff,

Thanks for the call a moment ago. To recap our support options for you in light of the fact the RFP will not likely go out immediately...

- 1) ITC is offering the option to pay for your current 1-year support now, and receive 18-months of service/support.
- 2) I realize with the looming CA budget cuts, this may not be feasible, so the other option available is if you opt to not renew on 8/31 – your GoPrint software will turn off, and your hardware support will cease. In December/January as you prepare for students to return to campus and you need to enable the software, you will be required to pay for 50% of the current software rate + 1 year of software support... putting your 1 year effective date at the time of renewal (ex: January 1, 2021-December 31, 2021). At the next renewal, you could renew for 6-months to get back on the July 1 budget cycle.

Your current 1-year software renewal cost is \$16,500 for the entire District. This means if you go with Option2, you would be required to pay: \$8,250 (for 50%) + \$16,500 for 1 year = \$24,750 when you plan to renew in December/January.

Please note, any hardware support cannot be reinstated once you go off support. This means if there is an issue with the payment systems hardware, you will be billed for time/materials anytime a service call and/or repairs are made.

Please let me know if you have any questions.

Best Regards,
Brenda

Brenda Briseño | Director of Sales | ITC Systems |
San Francisco t 925-790-0070 ex 376 | c 925-451-2820 |
email brenda.briseno@itcsystems.com

Lindsey Henry | Inside Sales Professional, USA | ITC Systems |
St. Louis t 314-872-7772 ex 103 |
email lindsey.henry@itcsystems.com

web www.itcsystems.com

