

bChange Order Request

Email Completed Change Order Request Form to: FLC-BSOChangeOrder@flc.losrios.edu

PO# B210375 LN1
(One PO per Change Order)

REQUEST DATE: 4/19/21

COLLEGE/DEPT.: EDC BIOL

VENDOR NAME: HOME DEPOT

X CLOSE REMAINING BALANCE ON PO – 300.00

REQUESTED BY: KIM ZWERENZ

Los Rios Community College District

PURCHASE ORDER NO B210375

Purchasing: (916)568-3071 * FAX (916) 568-3145
LRCCDpurchase@losrios.edu

Accounting Ops: (916)568-3065 * FAX (916) 286-3636
Acctg-ops@losrios.edu

PLEASE SEE TERMS AND CONDITIONS APPENDED TO THIS PO

Supplier: 0000002554
HOME DEPOT
P O BOX 9903
MACON GA 31297-9903

email:

Date	Revision	Page
08/11/2020		1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Method
Reference:	Location / Dept	
1026336 TAYLORJ HANEYB	04ADMN	

Ship To: FOLSOM LAKE COLLEGE
RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630
United States

Bill To: LRCCD
Invoice to: acctg-ops@losrios.edu
1919 Spanos Court
Sacramento CA 95825-3981
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	04000 ED.VI.BIOL - BLANKET PO FOR HOME DEPOT CREDIT CARD USE FOR EDC BIOLOGY SUPPLIES FROM 07/01/20 TO 05/31/21	1.00 EA	300.00	300.00	06/30/2021
2- 1	19050 ED.VI.CHEM - BLANKET PO FOR HOME DEPOT CREDIT CARD USE FOR EDC CHEMISTRY SUPPLIES FROM 07/01/20 TO 05/31/2021	1.00 EA	200.00	200.00	06/30/2021
3- 1	04000 FL.VI.BIOL - BLANKET PO FOR HOME DEPOT CREDIT CARD USE FOR FLC BIOLOGY SUPPLIES FROM 07/01/20 TO 05/31/21	1.00 EA	400.00	400.00	06/30/2021
4- 1	19050 FL.VI.CHEM - BLANKET PO FOR HOME DEPOT CREDIT CARD USE FOR FLC CHEMISTRY SUPPLIES FROM 07/01/20 TO 05/31/21	1.00 EA	350.00	350.00	06/30/2021
5- 1	1900 FL.VI.PHYS-BLANKET PO FOR HOME DEPOT CREDIT CARD USE FOR FLC PHYSICS SUPPLIES FROM 07/01/20 TO 05/31/21	1.00 EA	500.00	500.00	06/30/2021
6- 1	19140 FL.VI.GEOL -BLANKET PO FOR HOME DEPOT CREDIT CARD USE FOR FLC GEOLOGY SUPPLIES FROM 07/01/20 TO 05/30/21	1.00 EA	300.00	300.00	06/30/2021

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature

Notice to vendor: You are responsible for delivering good and delivery documents to the Receiving Department at the site. Failure to so do will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of good by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30
MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

Los Rios Community College District

PURCHASE ORDER NO B210375

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LRCCDpurchase@losrios.edu

Accounting Ops: (916)568-3065 * FAX (916) 286-3636
Acctg-ops@losrios.edu

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Supplier: 0000002554
HOME DEPOT
P O BOX 9903
MACON GA 31297-9903

email:

Date 08/11/2020	Revision	Page 2
Payment Terms NET 30	Freight Terms Shipping Point	Ship Via Best Method
Reference: 1026336 TAYLORJ HANEYB	Location / Dept 04ADMN	

Ship To: FOLSOM LAKE COLLEGE
RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630
United States

Bill To: LRCCD
Invoice to: acctg-ops@losrios.edu
1919 Spanos Court
Sacramento CA 95825-3981
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
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VALID FROM 07-01-2020 TO 05-31-2021

AUTHORIZED PERSONNEL LINE 1: KIM ZWERENZ, MARI PESHON-MCGARRY, GREG MCCORMAC
AUTHORIZED PERSONNEL LINE 2: KIM ZWERENZ, MARI PESHON-MCGARRY, GREG MCCORMAC
AUTHORIZED PERSONNEL LINE 3: LINDA MEROUX, LINDA SANTORO, GREG MCCORMAC
AUTHORIZED PERSONNEL LINE 4: JEANNE HINTZE, LINDA SANTORO, GREG MCCORMAC
AUTHORIZED PERSONNEL LINE 5: THERESA HENDRICKS, LINDA SANTORO, GREG MCCORMAC
AUTHORIZED PERSONNEL LINE 6: THERESA HENDRICKS, LINDA SANTORO, GREG MCCORMAC

Sub Total Amount	2,050.00
Sales Tax Amount	0.00
Total PO Amount	2,050.00

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	4300	12	ED.VI.BIOL	04000	00000	700P	300.00	2021
GENFD	4300	12	ED.VI.CHEM	19050	00000	700P	200.00	2021
GENFD	4300	12	FL.VI.BIOL	04000	00000	700P	400.00	2021
GENFD	4300	12	FL.VI.CHEM	19050	00000	700P	350.00	2021
GENFD	4300	12	FL.VI.GEOL	19140	00000	700P	300.00	2021
GENFD	4300	12	FL.VI.PHYS	19000	00000	700P	500.00	2021

0001026336CHAVEZA10-AUG-2020

Verification of this purchase order can be made using the Los Rios Community College District web site listed below.
If you have any questions, please contact the Purchasing Office at (916)568-3071.

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature

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Requisition

Supplier: HOME DEPOT
P O BOX 9903
MACON GA 31297-9903
United States

0000002554

email:

Ship To: RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630

Business Unit:		GENFD	OPEN
Req ID:	Date	Page	
0001026336	07/01/2020	1	
Requisition Name:			
2021 HOME DEPOT BPO			
Requester			
Jennifer Taylor			
Requester Signature			
Buyer: Brenda Haney			
Approved:			
Entered By: TAYLORJ 11-JUN-2020			

Line-Schd	Description	Quantity	UOM	Price	Extended Amt Due Date
1-1	04000 ED.VI.BIOL - BLANKET PO FOR HOME DEPOT CREDIT CARD USE FOR EDC BIOLOGY SUPPLIES FROM 07/01/20 TO 05/31/21	1	EA	300.00	300.00
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2,050.00 Sub-total
0.00 Est. tax

Total Requisition Amount: 2,050.00

NOTE TO PURCHASING:

ASSIGN B21_PO#
NO TAX
AMOUNT ONLY

AUTHORIZED PERSONNEL LINE 1: KIM ZWERENZ, MARI PESHON-MCGARRY, GREG MCCORMAC
AUTHORIZED PERSONNEL LINE 2: KIM ZWERENZ, MARI PESHON-MCGARRY, GREG MCCORMAC
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BU	Acct	Fd	Org	Prog	Sub	Proj	Amount
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GENFD	4300	12	ED.VI.CHEM	19050	00000	700P	200.00
GENFD	4300	12	FL.VI.BIOL	04000	00000	700P	400.00
GENFD	4300	12	FL.VI.CHEM	19050	00000	700P	350.00

Approval Signature	Approval Signature	Approval Signature
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Requisition

Supplier: HOME DEPOT
P O BOX 9903
MACON GA 31297-9903
United States

0000002554

email:

Ship To: RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630

Business Unit: GENFD OPEN		
Req ID:	Date	Page
0001026336	07/01/2020	2
Requisition Name: 2021 HOME DEPOT BPO		
Requester Jennifer Taylor		
Requester Signature		
Buyer: Brenda Haney		
Approved:		
Entered By: TAYLORJ 11-JUN-2020		

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
GENFD 4300 12	FL.VI.GEOL 19140 00000 700P	300.00				
GENFD 4300 12	FL.VI.PHYS 19000 00000 700P	500.00				

Purchases Charged to Catagorical Programs, Grants or Special Project.

Program Name: LOTERRY
Project Grant: 700P
Program Director: GREG MCCORMAC
Program Goal: ELIGIBLE INSTRUCTIONAL MATERIALS & SUPPLIES

Approval Signature

Approval Signature

Approval Signature