

Los Rios Community College District

Purchasing: (916)568-3071 * FAX (916) 568-3145
LRCCDpurchase@losrios.edu

Accounting Ops: (916)568-3065 * FAX (916) 286-3636
Acctg-ops@losrios.edu

PURCHASE ORDER NO B210147 CHANGE ORDER

Date	Revision	Page
07/03/2020	3 - 06/30/2021	1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Method
Reference:	Location / Dept	
1025778 THIESSEN HANEYB	04ADMN	

PLEASE SEE TERMS AND CONDITIONS APPENDED TO THIS PO

Supplier: 0000002554
HOME DEPOT
P O BOX 9903
MACON GA 31297-9903

email:

Ship To: FOLSOM LAKE COLLEGE
RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630
United States

Bill To: LRCCD
Invoice to: acctg-ops@losrios.edu
1919 Spanos Court
Sacramento CA 95825-3981
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	65100 041A BLANKET PURCHASE ORDER FOR MAINTENANCE SUPPLIES FOR FOLSOM LAKE COLLEGE WITH USE OF FLC HOME DEPOT CREDIT CARD	1.00 EA	1,704.66	1,704.66	06/30/2021
2- 1	65300 041A BLANKET PURCHASE ORDER FOR CUSTODIAL SUPPLIES FOR FOLSOM LAKE COLLEGE WITH USE OF FLC HOME DEPOT CREDIT CARD	1.00 EA	500.00	500.00	06/30/2021
3- 1	67700 041A BLANKET PURCHASE ORDER FOR CUSTODIAL SUPPLIES FOR FOLSOM LAKE COLLEGE WITH USE OF FLC HOME DEPOT CREDIT CARD	1.00 EA	550.00	550.00	06/30/2021

VALID FROM 07-01-2020 TO 06-30-2021

AUTHORIZED PERSONNEL:

LEVI THIESSEN
TERRY MULLIGAN
CHRIS CUNNINGHAM
TRAVIS MILLER
MISSY WILLIAMS
SERA CHADWICK

PY PO B200026

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05-13-21 PER J. HARMAN DECREASE LINE# 1 65100 BY \$1,000.00. NEW PO TOTAL \$2,000.00 (BH)

06-24-21 ADD PO LINE 3 FOR \$550.00 UNDER GENFD 4500 11 FL.VA.OPER 67700 041A PER J HARMAN. NEW PO TOTAL \$2,550.00 - SR

06-30-21 INCREASE PO LINE 1 BY \$204.66 PER J HARMAN. NEW LINE TOTAL \$1,704.66. NEW PO TOTAL \$2,754.66 - SR

Sub Total Amount	2,754.66
Sales Tax Amount	0.00
Total PO Amount	2,754.66

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	4500	11	FL.VA.CUST	65100	00000	041A	1,704.66	2021
GENFD	4500	11	FL.VA.CUST	65300	00000	101E	500.00	2021
GENFD	4500	11	FL.VA.OPER	67700	00000	041A	550.00	2021

0001025778CHAVEZA30-JUN-2020

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Change Order Request

PO# B210147 **REQUEST DATE:** 6/22/2021
VENDOR NAME: HOME DEPOT

COLLEGE/DEPT.: FLC/OPERATIONS

☒ INCREASE BLANKET PO BY \$204.66

BUDGET: GENFD/4500/11/FL.VA.CUST/65100/00000/041A

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Tax Exempt? N

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1- 1	65100 041A BLANKET PURCHASE ORDER FOR MAINTENANCE SUPPLIES FOR FOLSOM LAKE COLLEGE WITH USE OF FLC HOME DEPOT CREDIT CARD	1.00 EA	1,500.00	1,500.00	06/30/2021
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AUTHORIZED PERSONNEL:

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Authorized Signature
AUTHORIZED SIGNATURE ON
PO TOTAL PAGE

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05-13-21 PER J. HARMAN DECREASE LINE# 1 65100 BY \$1,000.00. NEW PO TOTAL \$2,000.00 (BH)

06-24-21 ADD PO LINE 3 FOR \$550.00 UNDER GENFD 4500 11 FL.VA.OPER 67700 041A PER J HARMAN. NEW PO TOTAL \$2,550.00 - SR

Sub Total Amount	2,550.00
Sales Tax Amount	0.00
Total PO Amount	2,550.00

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	4500	11	FL.VA.CUST	65100	00000	041A	1,500.00	2021
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GENFD	4500	11	FL.VA.OPER	67700	00000	041A	550.00	2021

0001025778CHAVEZA30-JUN-2020

Verification of this purchase order can be made using the Los Rios Community College District web site listed below. If you have any questions, please contact the Purchasing Office at (916)568-3071.

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Change Order Request

Email Completed Change Order Request Form to: FLC-BSOChangeOrder@flc.losrios.edu

PO# B210147

REQUEST DATE: 6/24/2021

COLLEGE/DEPT.: FLC/OPERATIONS

VENDOR NAME: HOME DEPOT

Please add line 3: QTY: 1 UOM: EA UNIT PRICE: \$550.00 DESCR: BLANKET PURCHASE ORDER
FOR OPERATION SUPPLIES FOR FOLSOM LAKE COLLEGE

BUDGET: GENFD/4500/11/FL.VA.OPER/67700/00000/2021/041A

FUND 12 REQUIREMENT – COMPLETE ONLY IF ADDING A BUDGET WITH NEW DEPT/ORG OR PROJ/GRANT#:

Program Name:		Project/Grant Number:
	Program Director/Coordinator Signature:	

COMMENTS: PLEASE ADD A LINE TO BLANKET PO B210147 FOR \$550.00.

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2- 1	65300 041A BLANKET PURCHASE ORDER FOR CUSTODIAL SUPPLIES FOR FOLSOM LAKE COLLEGE WITH USE OF FLC HOME DEPOT CREDIT CARD	1.00 EA	500.00	500.00	06/30/2021

VALID FROM 07-01-2020 TO 06-30-2021

AUTHORIZED PERSONNEL:

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CHRIS CUNNINGHAM
TRAVIS MILLER
MISSY WILLIAMS
SERA CHADWICK

PY PO B200026

05-13-21 PER J. HARMAN DECREASE LINE# 1 65100 BY \$1,000.00. NEW PO TOTAL \$2,000.00 (BH)

Sub Total Amount	2,000.00
Sales Tax Amount	0.00
Total PO Amount	2,000.00

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Change Order Request

Email Completed Change Order Request Form to: FLC-BSOChangeOrder@flc.losrios.edu

PO# B210147 **REQUEST DATE:** 5/11/2021
(One PO per Change Order)

COLLEGE/DEPT.: FLC/OPERATIONS

VENDOR NAME: HOME DEPOT

☒ **DECREASE BLANKET PO BY \$1,000** **BUDGET:**
GENFD/4500/11/FL.VA.CUST/65100/00000/2021/041A

FUND 12 REQUIREMENT – COMPLETE ONLY IF ADDING A BUDGET WITH NEW DEPT/ORG OR PROJ/GRANT#:

Program Name:		Project/Grant Number:
	Program Director/Coordinator Signature:	

COMMENTS: PLEASE DECREASE B210147 FOR HOME DEPOT BY \$1,000

Harman, Joany

From: Williams, Melissa
Sent: Tuesday, May 11, 2021 10:46 AM
To: Chadwick, Sera; Harman, Joany
Cc: Miller, Travis
Subject: FW: Change Order - Decrease Home Depot by \$1,000
Attachments: =CHANGE ORDER- Decrease Home Depot - B210147 by \$1,000.doc

Approved.



Melissa Williams | Director of Administrative Services
Folsom Lake College | 10 College Parkway | Folsom, CA 95630
p. 916-608-6588 | f. 916-608-6746 | William@flc.losrios.edu | www.flc.losrios.edu

From: Chadwick, Sera <ChadwiS@flc.losrios.edu>
Sent: Tuesday, May 11, 2021 8:56 AM
To: Williams, Melissa <WilliaM@flc.losrios.edu>; Harman, Joany <harmanj@flc.losrios.edu>
Cc: Miller, Travis <MillerT@flc.losrios.edu>
Subject: Change Order - Decrease Home Depot by \$1,000

Hi Missy,

Per Travis request, please approve attached change order to decrease Home Depot.

Thank you,

Sera Chadwick
FLC Operations
PH: (916)608-6602
chadwis@flc.losrios.edu
10 College Parkway
Folsom, CA 95630



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Sub Total Amount	3,000.00
Sales Tax Amount	0.00
Total PO Amount	3,000.00

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Requisition

Supplier: HOME DEPOT
2675 E. BIDWELL
FOLSOM CA 95630
United States

0000002554

Phone: (916) 983-0401 **Fax:** (916) 648-2402
email:

Ship To: RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630

Business Unit:		GENFD	OPEN
Req ID:	Date	Page	
0001025778	07/01/2020	1	
Requisition Name:			
2021 HOME DEPOT			
Requester			
Levi Thiessen			
Requester Signature			
Buyer: Brenda Haney			
Approved:			
Entered By: CHADWICS 30-APR-2020			

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
1-1	BLANKET PURCHASE ORDER FOR MAINTENANCE SUPPLIES FOR FOLSOM LAKE COLLEGE 7/1/2020 - 6/30/2021	1	EA	2,500.00	2,500.00	04/30/2020
2-1	BLANKET PURCHASE ORDER FOR CUSTODIAL SUPPLIES FOR FOLSOM LAKE COLLEGE 7/1/2020 - 6/30/2021	1	EA	500.00	500.00	04/30/2020

3,000.00 Sub-total
0.00 Est. tax

Total Requisition Amount: 3,000.00

NOTE TO PURCHASING:
ASSIGN B21___ PO#
NO TAX
AMOUNT ONLY

AUTHORIZED PERSONNEL:

LEVI THIESSEN
TERRY MULLIGAN
CHRIS CUNNINGHAM
TRAVIS MILLER
MISSY WILLIAMS
SERA CHADWICK

PY20 B200026

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>
GENFD	4500	11	FL.VA.CUST	65100	00000	041A	2,500.00
GENFD	4500	11	FL.VA.CUST	65300	00000	101E	500.00

Approval Signature	Approval Signature	Approval Signature
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