

# Los Rios Community College District

**PURCHASE ORDER NO B210533**

Purchasing: (916)568-3071 \* FAX (916) 568-3145  
LRCCDpurchase@losrios.edu

Accounting Ops: (916)568-3065 \* FAX (916) 286-3636  
Acctg-ops@losrios.edu

**PLEASE SEE TERMS AND CONDITIONS APPENDED TO THIS PO**

**Supplier:** 0000021511  
ENCOMPASS  
DBA LASER RECHARGE INC  
9935 HORN RD, SUITE A  
SACRAMENTO CA 95827

**Phone:** (916) 737-6360  
**Fax:** (916) 737-3100

**email:** service@encompass-mps.com

Date	Revision	Page
11/16/2020		1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Method
Reference:	Location / Dept	
1027975 LEWISR HANEYB	04CYPH129	

**Ship To:** FOLSOM LAKE COLLEGE  
RECEIVING  
10 COLLEGE PARKWAY  
FOLSOM CA 95630  
United States

**Bill To:** LRCCD  
Invoice to: acctg-ops@losrios.edu  
1919 Spanos Court  
Sacramento CA 95825-3981  
United States

**Tax Exempt?** N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	BLANKET ORDER FOR COLLEGE WIDE TONERS AND PRINTER REPAIR TOTAL LASER CARE AGREEMENT AT NO EXTRA CHARGE. 7/1/2020 - 6/30/2021.	1.00 EA	500.00	500.00	06/30/2021

VALID FROM 07-01-2020 TO 06-30-2021

**AUTHORIZED PERSONNEL:**

JEFF LEWIS  
NIKOLAY DUBINETS  
VADIM LUCHENKO  
JOSH TARZIA  
JOHN ZSCHOKKE  
JIM COSENTINO  
KIM SMALL  
LAURA ATKINSON  
ADRIENNE ANDREWS

PY PO B200356

<b>Sub Total Amount</b>	500.00
<b>Sales Tax Amount</b>	0.00
<b>Total PO Amount</b>	500.00

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>	<u>BYear</u>
GENFD	4500	11	FL.VA.ITSV	67800	00000	041A	500.00	2021

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

**Authorized Signature**

Notice to vendor: You are responsible for delivering good and delivery documents to the Receiving Department at the site. Failure to so do will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of good by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30  
MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

# Requisition

**Supplier:** ENCOMPASS 0000021511  
9935 HORN RD SUITE A  
SACRAMENTO CA 95827  
United States

**Phone:** (800) 340-6360 **Fax:** (916) 737-3100  
**email:** service@encompass-mps.com

**Ship To:** RECEIVING  
10 COLLEGE PARKWAY  
FOLSOM CA 95630

<b>Business Unit:</b>		<b>GENFD</b>	<b>OPEN</b>
Req ID:	Date	Page	
0001027975	11/04/2020	1	
Requisition Name:			
Emcompass-BPO			
Requester			
Ronald Lewis			
Requester Signature			
Buyer: Brenda Haney			
Approved:			
Entered By: LEWISJ 04-NOV-2020			

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
1-1	BLANKET ORDER FOR COLLEGE WIDE TONERS AND PRINTER REPAIR TOTAL LASER CARE AGREEMENT AT NO EXTRA CHARGE. 7/1/2020 - 6/30/2021.	1	EA	500.00	500.00	11/13/2020

500.00 Sub-total  
0.00 Est. tax

Total Requisition Amount: 500.00

NOTE TO PURCHASING:  
Assign B121\_\_\_PO#  
No Tax  
Amount Only

Authorized Personnel:  
Jeff Lewis  
Nikolay Dubinets  
Vadim Luchenko  
Josh Tarzia  
John Zschokke  
Jim Cosentino  
Kim Small  
Laura Atkinson  
Adrienne Andrews  
PY BPO B200356.

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>
GENFD	4500	11	FL.VA.ITSV	67800	00000	041A	500.00

Approval Signature	Approval Signature	Approval Signature
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