

LIMITED PURCHASE ORDER
(Not to Exceed \$1000.00)

VENDOR NAME AND ADDRESS:	DELIVERY INSTRUCTIONS: <input type="checkbox"/> Deliver to Address Below (Check one) <input type="checkbox"/> Will Call
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ITEM	DESCRIPTION <small>GIVE COMPLETE DESCRIPTION, INCLUDING CAT. NO. & SIZES</small>	ORDERED			UNIT PRICE	TOTAL
		QUANTITY	UNIT	STOCK NO.		
1						
2						
3						
4						
5	PAID					
6	CHECK #: 0094807976					
7	DATE: 12/16/20					
8						
9	AMOUNT \$: 49.00					
10	VOUCHER #: F4031					

Purchases Charged to Categorical Programs, Grants or Special Projects
This purchased is in compliance with the requirements of:

Program Name _____

For grants/special projects 482W

Program Director/Coord. Signature _____ Project/Grant Number

Program Goal/Objective Number/Explanation _____

SUB-TOTAL	
SALES TAX	
TOTAL (Not to Exceed \$1000.00)	

VENDOR: Reference P.O. number on all invoices and packing slips. Total invoice may not exceed \$1000.00 including tax and shipping costs. Mail invoices in duplicate to: Los Rios Community College District, Accounting Department, 1919 Spanos Court, Sacramento, CA 95825.

I hereby certify the items/services listed above shall be obtained in accordance with District Policy, Conflict of Interest Code, P-8631 Section 3.0., and all other applicable district, state, and federal policies, rules, regulations, and laws.

Received by _____ Date _____

GENFD / 5200 / 12 / FL.VI.SWPA

Bus. Unit Account Fund Org

REQUESTED BY: _____ TYPED/PRINT _____ DATE _____

67513 / 00000 / 2021 / 482W \$ 49.00

Program Sub-Class BY Proj/Grnt Amount

REQUESTED BY: _____ SIGNATURE _____ DATE _____

APPROVED: DEAN OR OTHER AUTHORIZED SIGNATURE _____ DATE _____

Bus. Unit Account Fund Org

APPROVED: VICE PRESIDENT, ADMINISTRATION _____ DATE _____

Program Sub-Class BY Proj/Grnt Amount

From: [Collier, Julie](#)
To: [Mesa, Colleen](#)
Subject: Fw: NACE Receipt for Payment
Date: Tuesday, December 15, 2020 2:27:48 PM

Colleen,
Here is my receipt. I may not be able to fill out travel auth until tomorrow!

From: NACE Customer Service <customerservice@naceweb.org>
Sent: Tuesday, December 15, 2020 2:24 PM
To: Collier, Julie <CollieJ@flc.losrios.edu>
Cc: Collier, Julie <CollieJ@flc.losrios.edu>
Subject: NACE Receipt for Payment

CAUTION: This email originated from outside of Los Rios. Do not click links or open attachments unless you recognize the sender and know the content is safe. **To mark the message as SPAM, right click the message, select "Junk", and then select "Block Sender".**



Receipt

Julie Collier
Folsom Lake College

Dear Julie,
Thank you for your order! Your receipt is below.

If you:

- Purchased NACE research, you can access your report at www.naceweb.org/MyNACE > [Research Reports](#). (Please note: Your purchase entitles you to one copy of the report. This may not be redistributed or copied.)
- Registered for a live webinar, you can view the recorded webinar for 90 days after the event date at www.naceweb.org/MyNACE > [Purchase History](#) > [select content name] > [I'd like to](#). That link will expire after 90 days.
- Purchased content in the NACE Learning Platform, download the [Quick Start Guide](#) and get started at www.naceweb.org/MyNACE > [NACE Learning Platform](#) by logging in with your NACEWeb.org username and password.
- Have questions about Conference or Professional Development programs, please contact events@naceweb.org or 610.625.1026.

SHIPPING NOTIFICATION: If you purchased a print product, we are currently shipping on a weekly basis until local coronavirus (COVID-19) restrictions have ended. If you have any questions on the status of your order, please contact NACE Customer Service at customerservice@naceweb.org, 610.625.1032.

Sincerely,
NACE Customer Service

Invoice Number	Customer ID #	Customer PO	Payment Method	Account	Date
369069	471766		Visa	4xxxxxxxxxx4870	12/15/2020 5:23:20 PM

Description	Recipient	Start Date	End Date	Quantity	Price	Discount	Extended
Live Webinar - Train the Trainer: LinkedIn for the Job Search: January 13, 2021	Julie Collier (471766)			1.00	49.00	0.00	49.00

Subtotal:	\$49.00
Sales Tax:	\$0.00
Shipping/Handling:	\$0.00
Grand Total:	\$49.00
Payment Total:	\$49.00

Balance: \$0.00

NACE

62 Highland Ave.
Bethlehem, PA 18017

Web:
www.naceweb.org

Phone:
610.868.1421

Email:
customerservice@naceweb.org

NACE membership dues may be deducted as a business expense but not as a charitable contribution.