

Los Rios Community College District

PURCHASE ORDER NO B210116

Purchasing: (916)568-3071 * FAX (916) 568-3145
LRCCDPurchase@losrios.edu

Accounting Ops: (916)568-3065 * FAX (916) 286-3636
Acctg-ops@losrios.edu

PLEASE SEE TERMS AND CONDITIONS APPENDED TO THIS PO

Supplier: 0000011574
CITIBANK
P O BOX 269010
SACRAMENTO CA 95826-9002

email:

Date	Revision	Page
06/30/2020		1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Method
Reference:	Location / Dept	
1025986 TAYLORJ HANEYB	04ADMN	

Ship To: FOLSOM LAKE COLLEGE
RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630
United States

Bill To: LRCCD
Invoice to: acctg-ops@losrios.edu
1919 Spanos Court
Sacramento CA 95825-3981
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	BLANKET PURCHASE ORDER FOR FLC, EDC, RCC TRAVEL - CITIBANK VISA CENTRALLY BILLED ACCOUNT NUMBER ENDING IN 003661	1.00 EA	1,500.00	1,500.00	06/30/2021

VALID FROM 07-01-2020 TO 06-30-2021

AUTHORIZED PERSONNEL :
JOANY HARMAN,
AUGUSTINE CHAVEZ
SUSAN CALISE

PY PO B200201

Sub Total Amount	1,500.00
Sales Tax Amount	0.00
Total PO Amount	1,500.00

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>	<u>BYear</u>
GENFD	5200	11	FL.VA.BSOF	60100	00000	042I	1,500.00	2021

0001025986CHAVEZA25-JUN-2020

Verification of this purchase order can be made using the Los Rios Community College District web site listed below. If you have any questions, please contact the Purchasing Office at (916)568-3071.

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature

Notice to vendor: You are responsible for delivering good and delivery documents to the Receiving Department at the site. Failure to so do will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of good by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30
MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

Requisition

Supplier: CITIBANK
P.O. BOX 78025
PHOENIX AZ 85062-8025
United States

0000011574

email:

Ship To: RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630-6798

Business Unit:		GENFD	OPEN
Req ID:	Date	Page	
0001025986	07/01/2020	1	
Requisition Name:			
2021 CITIBANK			
Requester			
Jennifer Taylor			
Requester Signature			
Buyer: Brenda Haney			
Approved:			
Entered By: HARMANJ 12-MAY-2020			

Line-Schd	Description	Quantity	UOM	Price	Extended Amt Due Date
1-1	BLANKET PURCHASE ORDER FOR FLC, EDC, RCC TRAVEL - CITIBANK VISA CENTRALLY BILLED ACCOUNT NUMBER ENDING IN 003661	1	EA	1,500.00	1,500.00 07/01/2019

1,500.00 Sub-total
155.00 Est. tax

Total Requisition Amount: 1,655.00

NOTE TO PURCHASING:
ASSIGN B21___PO#
AMOUNT ONLY

PY PO# B200201

AUTHORIZED PERSONNEL :
JOANY HARMAN, AUGUSTINE CHAVEZ, SUSAN CALISE

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>
GENFD	5200	11	FL.VA.BSOF	60100	00000	042I	1,500.00

Approval Signature

Approval Signature

Approval Signature