

# Los Rios Community College District

PURCHASE ORDER NO 0001112130

Purchasing: (916)568-3071 \* FAX (916) 568-3145  
LRCCDpurchase@losrios.edu

Accounting Ops: (916)568-3065 \* FAX (916) 286-3636  
Acctg-ops@losrios.edu

PLEASE SEE TERMS AND CONDITIONS APPENDED TO THIS PO

**Supplier:** 0000006622  
CALTRONICS BUSINESS  
10491 OLD PLACERVILLE ROAD #150  
SACRAMENTO CA 95827

**Phone:** (916) 361-5371  
**Fax:** (916) 361-1829

**email:** rodartes@caltronics.net

Date	Revision	Page
07/01/2020		1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Method
Reference:	Location / Dept	
1025543 ANDREWSA HANEYB	04EDCA	EDC

**Ship To:** EL DORADO CENTER  
RECEIVING  
6699 CAMPUS DRIVE  
PLACERVILLE CA 95667  
United States

**Bill To:** LRCCD  
Invoice to: acctg-ops@losrios.edu  
1919 Spanos Court  
Sacramento CA 95825-3981  
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	A7AH01700698, MAINTENANCE AGREEMENT KONICA COPIER ID 111012, KM 287 LOCATED IN EDC C211. PERIOD FROM: 07/01/2020 - 06/30/2021	1.00 EA	100.00	100.00	06/30/2021

ZERO BASE CHARGE, B/W CHARGE .0094

PER PO TERMS AND CONDITIONS ITEM #19 CONTRACTOR IS TO PROVIDE PROOF OF INSURANCE CERTIFICATES LISTING  
LRCCD AS ADDITIONALLY INSURED

BILLED QUARTERLY.  
MAINTENANCE AGREEMENT INCLUDES ALL PARTS, LABOR, PM, EMERGENCY REPAIRS, ALL CONSUMABLES EXCEPT PAPER  
AND STAPLES.  
PERIOD: 07/01/2020 - 06/30/2021

BILLED QUARTERLY

PY PO 0001106006.

Sub Total Amount	100.00
Sales Tax Amount	0.00
Total PO Amount	100.00

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>	<u>BYear</u>
GENFD	5600	11	FL.VI.ELDO	67900	00000	101E	100.00	2021

All shipments, invoices, and correspondence must be identified with our Purchase Order  
Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature



Notice to vendor: You are responsible for delivering good and delivery documents to the Receiving Department at the site. Failure to so do will delay  
payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of good by other  
parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30  
MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

# Requisition

**Supplier:** CALTRONICS BUSINESS 0000006622  
10491 OLD PLACERVILLE ROAD #150  
SACRAMENTO CA 95827  
United States

**Phone:** (916) 361-5371 **Fax:** (916) 361-1829  
**email:** rodartes@caltronics.net

**Ship To:** RECEIVING  
6699 CAMPUS DRIVE  
PLACERVILLE CA 95667

<b>Business Unit:</b>		<b>GENFD</b>	<b>OPEN</b>
Req ID:	Date	Page	
0001025543	07/01/2020	1	
Requisition Name:			
2021 CALTRONICS - EDC (MA)			
Requester			
Adrienne Andrews			
Requester Signature			
Buyer: Brenda Haney			
Approved:			
Entered By: ANDREWSA 08-APR-2020			

Line-Schd	Description	Quantity	UOM	Price	Extended Amt Due Date
1-1	A7AH01700698, MAINTENANCE AGREEMENT KONICA COPIER ID 111012, KM 287 LOCATED IN EDC C211.	1	EA	100.00	100.00 07/01/2020

ZERO BASE CHARGE, B/W CHARGE .0094

100.00 Sub-total  
0.00 Est. tax

Total Requisition Amount: 100.00

BILLED QUARTERLY.  
MAINTENANCE AGREEMENT INCLUDES ALL PARTS, LABOR, PM, EMERGENCY REPAIRS, ALL CONSUMABLES EXCEPT PAPER AND STAPLES.  
PERIOD: 07/01/2020 - 06/30/2021.

BILLED QUARTERLY

FY2020 PO#: 0001106006.

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>
GENFD	5600	11	FL.VI.ELDO	67900	00000	101E	100.00

Approval Signature	Approval Signature	Approval Signature
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## Prestige Maintenance Agreement

**Installed Location:**

Name	FOLSOM LAKE COLLEGE		
Address	6699 CAMPUS DR		
City	PLACERVILLE		
State	CA	Zip	95667-7744

**Customer Bill To:**

Name	LOS RIOS COMMUNITY COLLEGE
Address	1919 SPANOS CT
City	SACRAMENTO
State	CA Zip 95825-3981

### Primary Contact

Name:	Adrienne Andrews
Phone:	(530) 344-5716
Email:	AndrewA@flc.losrios.edu

### Meter Contact

Name:

Phone:

Email:

**Start Date:** 7/1/2020 to 6/30/2021

### Billing Cycle

☐ Monthly ☒ Quarterly ☐ Annual

[illegible]

## Caltronics Guarantee

- ▶ This agreement assures that the equipment will be serviced by factory trained field technicians and includes all service, parts and supplies.
- ▶ Parts and Supplies - Caltronics uses only OEM and top quality supplies to service and supply your system.
- ▶ Free Loaner - Caltronics will provide a free loaner of equal or greater capability in the event that it cannot be repaired onsite.
- ▶ Call Ahead Program - A technician will call you within two business hours of receiving your service request. If the issue cannot be resolved by phone, you will be given an estimated time of arrival.

Pricing does not include paper, staples, applicable taxes and freight charges.

*Power requirements may include a dedicated line and receptacle as described on the Site Requirements Form.*

### Authorization / Acceptance

### Customer Authorization

Signature	Print Name	Title	Date
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Accepted by Caltronics Business Systems

Signature	Print Name	Title	Date
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Customer Bill To: LOS RIOS COMMUNITY COLLEGE

Address 1919 SPANOS CT

City SACRAMENTO

State CA Zip 95825-3981

## Prestige Maintenance Agreement - Terms and Conditions

- 1) **Description:** This managed service contract will cover all unscheduled repairs upon request by customer during the hours of 8:00 AM to 5:00 PM., Monday thru Friday, on the equipment listed herein. Service outside of Caltronics normal working hours shall be provided on an "if available" basis and customer shall pay Caltronics it's "after hours rate" then in effect.
- 2) **Commencement:** This is an annual contract, billed monthly, quarterly or annually in advance. The contract will commence upon delivery to customer. **This contract qualifies for automatic renewal after 12 months from the contract start date, unless written notification of intent to cancel is received 30 days prior to the renewal date.** See section 9 for cancellation details.
- 3) **Charges:** The minimum monthly payment and all other sums are due and payable to Caltronics. In return for payment, customer is entitled to produce copies and prints up to the allowance listed on the contract. Any copies or prints produced in excess of the allowance will be billed at the rate listed on the contract. The minimum monthly payment and excess copy rates are subject to an automatic increase not to exceed 10% every 12 months. Supplies will be allocated based on manufacturer's specified yields. We reserve the right to charge customers for excess supply usage. Loaner machines will be charged at the customer's current per copy rate. Per copy charges based on single sided sheet of paper up to 8 1/2 x 14.
- 4) **The sales tax** included on your contract invoice corresponds to the use of tangible personal property which includes toner usage. Customer agrees to pay sales tax as required by the State Board of Equalization.
- 5) **Meters:** Customer is responsible for providing Caltronics a meter reading on all equipment under contract on the billing date. If customer fails to provide an accurate meter reading, customer agrees to accept estimated meters based on service history for billing purposes. Caltronics may enable machines to automatically report meters and machine related information to better service our customers. It is the responsibility of the customer to ensure that the correct settings and/or defaults are set in the machine, print driver or applications when it relates to color copies/prints. Customers will be responsible for copies/prints produced based solely on the color (if applicable) and b/w meter readings as indicated by the machine.
- 6) **Relocation:** It is strongly recommended that our personnel prepare equipment prior to a move and reinstall equipment immediately following a move. Labor will be charged at our current hourly rates. If relocation is effected by the customer, Caltronics reserves the right to examine the machine at the new site. If repairs are required Caltronics will submit a quote for the repairs. If charges are approved by the customer, Service Contract will resume at the new site (after repairs). If not accepted by the customer, the Service Contract will be canceled effective immediately with not further obligation to either party.
- 7) **Assignment:** This agreement is non-transferable, non-assignable, non-refundable, and becomes void upon sale or transfer of the equipment. *Caltronics may apply any unused portion of maintenance charges towards future purchases with Caltronics at its sole discretion.*
- 8) **Breach or Default:** Caltronics may withhold service or terminate this agreement if the Customer fails to comply with any of the items and conditions of this agreement, or acquires a past due balance for services rendered and/or products sold of more than 30 days from date of invoice. Customer agrees to pay reasonable attorney fees and legal expenses incurred in exercising any of its rights and remedies upon breach of agreement. Caltronics reserves the right to terminate this agreement if the machine becomes obsolete and parts and/or supplies become unavailable. Service by anyone other than Caltronics, or use of parts or supplies from anyone other than Caltronics will void this agreement.
- 9) **Cancellation:** In the event of cancellation by the customer prior to the expiration date, Caltronics will bill and customer will be obligated to pay early termination charges equaling at least 50% of the remaining contract term based on the average dollar amount of the last 6 months of billing.
- 10) **Items not included:** A) Freight charges on toner B) relocation of equipment, C) coverage for non-OEM peripherals, D) 3rd party "compliance" firms hired by customer, E) damage caused by misuse or neglect, theft, vandalism, environmental conditions beyond manufacturers recommendation, power related issues, fire, water. Caltronics will not be responsible for direct, incidental, or consequential damages, including but not limited to damages arising out of the use of or performance of software, equipment, or any economic loss.
- 11) Issues caused by customers computer hardware/software, including applications, are not covered under this agreement. Any changes, modifications, or upgrades to customers network, including applications and operating systems necessitating a call from a technician are not covered by this agreement and will be billed at our current hourly rate.
- 12) The terms of this agreement may not be altered or amended unless authorized in writing by an officer of Caltronics. All other agreements or commitments for service and supplies are rendered invalid with the approval of this agreement. This agreement shall be governed by the laws of the state of California.

### Authorization / Acceptance

#### Customer Authorization

Signature	Print Name	Title	Date
Accepted by Caltronics Business Systems			
Signature	Print Name	Title	Date