

Los Rios Community College District

PURCHASE ORDER NO 0001114697

Purchasing: (916)568-3071 * FAX (916) 568-3145
LRCCDpurchase@losrios.edu

Accounting Ops: (916)568-3065 * FAX (916) 286-3636
Acctg-ops@losrios.edu

PLEASE SEE TERMS AND CONDITIONS APPENDED TO THIS PO

Supplier: 0000000379
BIOPAC SYSTEMS INC
42 AERO CAMINO
GOLETA CA 93117

Phone: (805) 685-0066
Fax: (805) 685-0067

email: frontdesk@biopac.com

Date	Revision	Page
03/16/2021		1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Method
Reference:	Location / Dept	
1028823 ZWERENZK HANEYB	04EDCA103 EDC	

Ship To: EL DORADO CENTER
RECEIVING
6699 CAMPUS DR
PLACERVILLE CA 95667
United States

Bill To: LRCCD
Invoice to: acctg-ops@losrios.edu
1919 Spanos Court
Sacramento CA 95825-3981
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	BSL HUMAN PHYSIOLOGY #BSLHPH-W	8.00 EA	4,007.45	32,059.60	03/09/2021
2- 1	PUSH BUTTON HAND STITCH #SS10L	8.00 EA	185.00	1,480.00	03/09/2021
3- 1	HEADPHONES TO MP36/36R OUTPUT # OUT1A	8.00 EA	48.00	384.00	03/09/2021
4- 1	HUMAN SAFE STIMULATOR #STMHUM	8.00 EA	530.00	4,240.00	03/09/2021
5- 1	EDA W/ELECTRODE PINCH LEADS #SS57LA	8.00 EA	265.00	2,120.00	03/09/2021
6- 1	EDA DISPOSABLE ELECTRODE #EL507	8.00 EA	48.00	384.00	03/09/2021
7- 1	FREIGHT FEE	1.00 EA	100.00	100.00	03/09/2021

QUOTE# 0087540 VALID TO 03-31-2021

ATTENTION VENDORS:

EL DORADO CENTER RECEIVING HOURS ARE CURRENTLY MONDAY ONLY 10:00 AM - 1:00 PM UNTIL FURTHER NOTICE.

Sub Total Amount	40,767.60
Sales Tax Amount	2,955.65
Total PO Amount	43,723.25

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	4300	12	FL.VI.BIOL	04000	00000	700P	9,339.33	2021
GENFD	4300	12	FL.VI.IEQP	04000	00000	548B	34,383.92	2021

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature

Notice to vendor: You are responsible for delivering good and delivery documents to the Receiving Department at the site. Failure to so do will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of good by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30
MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

Requisition

Supplier: BIOPAC SYSTEMS INC
42 AERO CAMINO
GOLETA CA 93117
United States

0000000379

Phone: (805) 685-0066 **Fax:** (805) 685-0067
email: frontdesk@biopac.com

Ship To: RECEIVING
6699 CAMPUS DR
PLACERVILLE CA 95667

Business Unit:		GENFD	OPEN
Req ID:	Date	Page	
0001028823	02/12/2021	1	
Requisition Name:			
BIOPAC SYSTEMS - EDC			
Requester			
Kimberly Zwerenz			
Requester Signature			
Buyer: Brenda Haney			
Approved:			
Entered By: ZWERENZK 12-FEB-2021			

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
1-1	BSL HUMAN PHYSIOLOGY #BSLHPH-W	8	EA	4,007.45	32,059.60	02/22/2021
2-1	PUSH BUTTON HAND STITCH #SS10L	8	EA	185.00	1,480.00	02/22/2021
3-1	HEADPHONES TO MP36/36R OUTPUT # OUT1A	8	EA	48.00	384.00	02/22/2021
4-1	HUMAN SAFE STIMULATOR #STMHUM	8	EA	530.00	4,240.00	02/22/2021
5-1	EDA W/ELECTRODE PINCH LEADS #SS57LA	8	EA	265.00	2,120.00	02/22/2021
6-1	EDA DISPOSABLE ELECTRODE #EL507	8	EA	48.00	384.00	02/22/2021
7-1	FREIGHT FEE	1	EA	100.00	100.00	02/22/2021

40,767.60 Sub-total
2,948.40 Est. tax

Total Requisition Amount: 43,716.00

QUOTE 0087540

SOLE SOURCE DOCUMENTS

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount
GENFD	4300	12	FL.VI.BIOL	04000	00000	700P	8,708.00
GENFD	4300	12	FL.VI.IEQP	04000	00000	548B	32,059.60

Purchases Charged to Catagorical Programs, Grants or Special Project.

Program Name: LOTTERY
Project Grant: 700P
Program Director: GREG MCCORMAC
Program Goal: ELIGIBLE INSTRUCTIONAL MATERIALS

Approval Signature

Approval Signature

Approval Signature



BIOPAC Systems, Inc.
42 Aero Camino
Goleta, CA 93117
USA
805-685-0066

Fax: (805) 685-0067
 Fed. Tax ID: 77-0256290

QUOTE

PRO-FORMA INVOICE

SALES ORDER #: 0087540

ORDER DATE: 2/2/2021
CUSTOMER NUMBER: FOLSBIO
SALESPERSON: Aimee Walker

SOLD TO:

Los Rios Community College
 1919 Spanos Court
 ATTN: Kim Zwerenz
 Sacramento, CA 95825

SHIP TO:

El Dorado Center
 6699 Campus drive
 ATTN: Kim Zwerenz
 Placerville, CA 95667

Customer P.O.		Ship VIA	Terms		Quote Expire Date	
		UPS GROUND	Net 30		3/31/2021	
Ordered	Item Number				Price	Amount
		HUMAN PHYS PACKAGE				
8.00	BSLHPY-W	0.00	0.00		\$4,007.45	\$32,059.60
	BSL Human Physiology					
	https://www.biopac.com/biopac-student-lab-human-physiology-teaching-system					
	** 5% Bulk Discount Built-in to pricing					
		HANDSWITCH and OUT1				
8.00	SS10L	0.00	0.00		\$185.00	\$1,480.00
	Push Button Hand Switch, BSL					
	https://www.biopac.com/push-button-hand-switch-bsl					
8.00	OUT1A	0.00	0.00		\$48.00	\$384.00
	Headphones to MP36/36R output					
	https://www.biopac.com/Headphones-MP36-MP36R					
		STIMULATOR FOR NERVE CONDUCTION				
8.00	STMHUM	0.00	0.00		\$530.00	\$4,240.00
	Human-Safe Stimulator - DB9					
	https://www.biopac.com/Stimulator-DB9					
		ELECTRODERMAL ACTIVITY				
8.00	SS57LA	0.00	0.00		\$265.00	\$2,120.00
	EDA w/Electrode Pinch Leads					
	https://www.biopac.com/electrodermal-activity-lead-EDA					
8.00	EL507	0.00	0.00		\$48.00	\$384.00
	EDA Disp. Electrode (100)					
	https://www.biopac.com/disposable-electrodermal-electrode-100					
	LAST ITEM					

Net Order: \$40,667.60

Freight: \$100.00

Sales Tax: \$3,151.74

Order Total: \$43,919.34

For payment information, please contact BIOPAC Systems, Inc. at (805) 685-0066.

BIOPAC Systems charges tax to all customers in CA, CO, GA, IN, NJ, NY, PA and WA unless a tax exemption certificate is on file. Please fax tax exemption certificates to (805) 879-9889, Attn: Stacy.

Authorized by: _____

Accepted by: _____

Date: _____

QUALITY POLICY

BIOPAC Systems, Inc., will continuously improve its products to better satisfy the needs of its customers and will deliver to them, on time and every time, defect-free products and services.

ISO 9001:2015 COMPLIANCE

The quality management system of BIOPAC Systems, Inc. has been assessed by NSF-ISR and found to be in conformance to the following standard(s): ISO 9001:2015.

Scope of Registration: Design and manufacture of educational and research computerized recording data and analysis systems including transducers, electrodes, amplifiers, recording accessories, software and curriculum materials for life science research communities such as universities, hospital facilities, pharmaceutical companies and research institutes.

INTENDED USAGE

BIOPAC Systems, Inc., instruments, components, and accessories are designed for educational- and research-oriented life science applications and investigations. BIOPAC Systems, Inc., does not condone the use of its instruments for clinical medical applications. Instruments, components, and accessories provided by BIOPAC Systems, Inc., are not intended for the diagnosis, cure, mitigation, treatment, or prevention of disease.

REQUIREMENTS

The instruments, sensors, transducers, software and associated equipment are designed to meet the measurement and analysis requirements for most users. Modification may be appropriate to help a user achieve specific types of output. BIOPAC offers factory installed enhancements or modifications for such needs. **WE ENCOURAGE ALL USERS TO CAREFULLY CONSIDER THEIR DATA REQUIREMENTS AND WHETHER MODIFICATIONS MAY BE REQUIRED, AND TO CONSULT WITH OUR KNOWLEDGEABLE CUSTOMER SERVICE STAFF.** We also suggest an initial pilot test of our equipment for any research project, to help identify modification needs. Our Limited Warranty describes our responsibility should you deem our product to be unsuitable for your needs.

TECHNICAL SPECIFICATIONS

All technical specifications are subject to change without notice. Find specifications on product web pages and/or in the associated hardware guide(s).

PRICING

All catalog prices are ex-factory Santa Barbara, California, USA and do not include shipping or handling charges. These will be prepaid and added to the invoice. We ship via United Parcel Service (UPS). Sales tax will be added to orders where applicable unless a copy of the tax exemption number is submitted with the order. Prices are subject to change without notice.

QUOTATIONS

We are happy to provide written quotations. If requested, we will include estimated shipping charges with the quotation.

PRIVACY POLICY

BIOPAC's privacy policy is available on the company website BIOPAC.COM as a link in the footer or directly via <https://www.biopac.com/privacy-policy/>

PLACING AN ORDER

Call, email or fax BIOPAC (8 a.m.-5 p.m. Pacific Time), or contact your local representative. Please include the following information or have it ready when you call:

1. Complete billing & shipping addresses;
2. Name and department of the end user;
3. Description of items you wish to order;
4. Telephone number, in case we have any questions;
5. Purchase order number (if applicable).

Note A copy of your purchase order is required when you place an order, unless you are placing a credit card or web order.

TERMS

Open accounts are extended to all recognized educational or research institutions, hospitals and businesses. Terms are net 30 from the date of shipment. Students, individuals and private companies may call for a credit application, enclose payment with order, charge with VISA, MasterCard, American Express, Discover, or pay C.O.D.

EXPORTS

If ordering equipment intended for overseas delivery, please specify whether you require a USA or EURO power cord. International payment should be made in advance by VISA, MasterCard, American Express, Discover or wire transfer of funds to BIOPAC's bank account, or confirmed irrevocable letter of credit (all banking charges and fees must be applied to the buyer's account). The validity period of letters of credit should be at least 90 days. All funds shall be in U.S. dollars.

Orders paid by direct transfer of funds or by credit card can be shipped via air express, standard air freight, or air mail (some size restrictions may apply to air mail shipments). Orders placed with a letter of credit will be shipped via standard air freight.

List prices do not include freight, shipping, handling or insurance. In addition, prices for overseas shipment will be slightly higher than domestic prices. Please contact us for a pro forma quotation to include shipping and any additional costs before placing an order.

LIMITED WARRANTY

BIOPAC Systems, Inc. guarantees its equipment against all defects in materials and workmanship to the original purchaser for a period of 12 months from the date of shipment unless otherwise stated below; effective 1-1-2015, BIOPAC MP36 units are guaranteed against defects in materials and workmanship to the original purchaser for a period of 60 months (5 years) from the date of shipment.

If BIOPAC Systems, Inc. receives notice of such defects during the warranty period, BIOPAC Systems, Inc. will at its option, either repair or replace the hardware products that prove to be defective in materials or workmanship. This warranty applies only if your BIOPAC Systems, Inc. product fails to function properly under normal use and within the manufacturer's specifications. This warranty does not apply if, in the sole opinion of BIOPAC Systems, Inc., your BIOPAC Systems, Inc. product has been damaged by alteration, accident, abuse, misuse, neglect, improper packing, shipping, modification or servicing, by any party other than BIOPAC Systems, Inc. If a problem arises, please contact us for authorization before returning an item.

Any returns should be supported by a Return Mail Authorization (RMA) number issued by BIOPAC Systems, Inc. BIOPAC Systems, Inc. reserves the right to refuse to accept delivery of any shipment containing any shipping carton which does not have the RMA number(s) displayed on the outside. The Buyer will prepay transportation charges to the BIOPAC Systems, Inc. designated site. The warranty period for repairs and for used equipment purchased from BIOPAC is 90 days.

BIOPAC Systems, Inc. makes no other warranty or representation, either expressed or implied, with respect to any hardware or software product, its quality, performance, merchantability, or fitness for a particular purpose.

BIOPAC Systems, Inc. will not be liable for direct, indirect, special, incidental, or consequential damages resulting from any defect in a hardware or software product or its documentation, even if advised of the possibility of such damages, or for damage of any equipment connected to a BIOPAC Systems, Inc. product.

SERVICE

BIOPAC ships high-quality, durable equipment, but it's possible that a system may need servicing. Before returning it, please call BIOPAC for return authorization (RMA#) and shipping instructions. Please pack your equipment well for shipping and insure it for full value. Send a note explaining the reason for return so we can investigate and make repairs as quickly as possible.

Note Please ensure that all equipment is fully decontaminated before returning. BIOPAC will refuse service if an item does not appear to meet the OSHA safe handling standards.

DAMAGED GOODS

If a shipment arrives damaged, note the damage on the delivery bill and have the driver sign it, acknowledging the damage. Contact the delivery service, and they will file an insurance claim. When damage is not obvious, call the carrier and request an inspection within 15 days of delivery. Save the container and merchandise for inspection. Please call BIOPAC for authorization for return and repair or replacement of the merchandise.

EXCHANGES AND REFUNDS

Contact BIOPAC for a Return Merchandise Authorization (RMA) number if you plan to return merchandise for credit or refund.

Equipment* may be returned for full credit, with shipping prepaid, up to 30 days after receipt of the item. Merchandise must be returned in salable condition, and credit is subject to inspection of equipment. In some circumstances, BIOPAC may accept returns outside of the 30 day window starting after the customer receipt date. However, these returns have to be authorized, in writing, by a BIOPAC representative. If BIOPAC agrees to accept the returned item(s), and the items are deemed by BIOPAC to be unused and in salable condition, there will be a 10% restocking fee applied to the full price of the item(s) being returned.

* EXCEPTIONS

- Custom items are not returnable for refund or credit.
- Equipment which has been used with blood or other potentially infectious materials cannot be returned (regardless of decontamination efforts).
- For hygienic reasons, the following items cannot be returned for refund or credit: electrode gel, electrodes, and all AFT disposable and reusable items.
- Laboratory Manuals are not returnable for refund or credit.

When returning a shipment, please pack it well, insure it for full value, and enclose a letter explaining the reason for return and clearly mark the Return Merchandise Authorization number on the outside of the box.

LOS RIOS COMMUNITY COLLEGE DISTRICT
Sole/Single Source Purchase Justification

Vendor: _____ Requisition No: _____

Commodity/Service: _____

Estimated annual expenditure for the above commodity or service: \$: _____

Pursuant to Purchasing Policy, Sole/Single Source purchase requests & approvals must be performed in advance and shall be supported by written documentation. This form and appropriate supporting documentation fulfills that requirement.

Initial all entries below that apply to the proposed purchase. Attach supporting documentation and justification memo as described below (More than one entry will apply to most sole/single source products/services for purchase requested).

1. _____ SOLE SOURCE REQUEST IS FOR THE ORIGINAL MANUFACTURER OR PROVIDER. THERE ARE NO REGIONAL DISTRIBUTORS. (Attach the manufacturer's written certification that no regional distributors exist. Item no. 4 also must be completed.)
2. _____ SOLE SOURCE REQUEST IS FOR ONLY GREATER SACRAMENTO AREA DISTRIBUTOR OF THE ORIGINAL MANUFACTURER OR PROVIDER. (Attach the manufacturers — not the distributor's — written certification that identifies all regional distributors. Item no. 4 also must be completed.)
3. _____ THE PARTS/EQUIPMENT IS NOT INTERCHANGEABLE WITH SIMILAR PARTS OF ANOTHER MANUFACTURER. (Explain in separate memorandum.)
4. _____ THIS IS THE ONLY KNOWN ITEM OR SERVICE THAT WILL MEET THE SPECIALIZED NEEDS OF THIS DEPARTMENT OR PERFORM THE INTENDED FUNCTION. (Attach memorandum with details of specialized function or application.)
5. _____ THE PARTS/EQUIPMENT IS REQUIRED FROM THIS SOURCE TO PERMIT STANDARDIZATION. (Attach memorandum describing basis for standardization request.)
6. _____ CALIFORNIA MULTIPLE AWARD SCHEDULE (CMAS) PURCHASE CONTRACT NO: _____
7. _____ "PIGGY-BACK"/UMBRELLA PURCHASE ON ANOTHER GOVERNMENT ENTITY'S CONTRACTS
8. _____ NONE OF THE ABOVE APPLIES. A DETAILED EXPLANATION AND JUSTIFICATION FOR THIS SOLE SOURCE REQUEST IS CONTAINED IN ATTACHED MEMORANDUM.

The undersigned requests commodities and services to be procured from the vendor identified as the sole/single source supplier of the service or material described in this sole/single source justification and is authorized as a sole/single source for the service or material.

AUTHORIZED SIGNATURE – Dean/Department

DATE

AUTHORIZED SIGNATURE – VPA/BSO

DATE

SOLE/SINGLE SOURCE AUTHORIZATION:
(PURCHASING USE ONLY)

☐ **APPROVED**

☐ **DISAPPROVED**

By: _____

Date: _____



42 Aero Camino
Goleta, CA 93117
Phone (805) 685-0066
Fax (805) 685-0067
www.biopac.com

Sole Source Certificate

BIOPAC Systems, Inc. is the sole domestic source for the following product line:

Biopac Student Lab System Series Products

All BSL products are defined in: **The Biopac Student Lab Catalog**

Recorded by:

Frazer J. Findlay
Director of Sales and Marketing
BIOPAC Systems, Inc.

03/15/2021

Re: BioPac Purchase

The purchase of electronic laboratory equipment from BioPac is a new acquisition for El Dorado Center. We will added to this core purchase over time. The equipment will be used in the Anatomy & Physiology, nursing, Medical Laboratory and Biology curriculum.

While this is a new acquisition for El Dorado Center, it is used on other Los Rios campuses. BioPac is the sole source for this equipment.

Regards,

Kim Zwerenz

Kim Zwerenz | Science Lab

El Dorado Center, Folsom Lake College

Folsom Lake College | 6699 Campus Drive | Placerville, CA 95667

📞 530.642.5669 | ✉ zwerenk@flc.losrios.edu

LOS RIOS COMMUNITY COLLEGE DISTRICT

1919 Spanos Court, Sacramento, CA 95825

Phone (916) 568-3071 FAX (916) 568-3145

Purchasing Department

lccdpurchase@losrios.edu



Sacramento City College

American River College

Cosumnes River College

Folsom Lake College

CONFLICT OF INTEREST STATEMENT

This is to certify that the undersigned employee(s) has/have no economic interests which may foreseeably be materially affected by having participated in the development of the specifications for service, equipment and/or material represented by the referenced requisition.

(Pursuant to District Regulation R-8323 and District Policy P-8611)

This form must be signed and submitted with the Purchase Requisition (GS Form 127) for those transactions listed below.)

- ❖ Sole Source
- ❖ Professional Service Agreements
- ❖ Service Agreements (GS Form 78: Rev. 2/2012)
- ❖ Selection Committee Recommendations (formal process)

READ CAREFULLY BEFORE SIGNING:

Kim Zwerenz 3/15/2021
Employee/Date

Selection Committee Member/Date

1028823
Requisition Number

Selection Committee Member/Date

Selection Committee Member/Date

Selection Committee Member/Date

Selection Committee Member/Date

Selection Committee Member/Date

OFFICIAL USE ONLY:

PURCHASE ORDER#

BUYER/DATE: