



**FOLSOM LAKE COLLEGE**  
EL DORADO CENTER | RANCHO CORDOVA CENTER

10 College Parkway  
Folsom, CA 95630

**PURCHASE ORDER NO. CBF20032B**

PO Date: Oct 2, 2019

Date Required:

Ordered By: WALLACE/SNOWDEN Requisition #: 42046

VENDOR: US REGENTS ENCHANTED CELLAR  
222 WRIGHTS HALL rm 204/1 SHIELD AVE  
DAVIS CA 95616  
Email: rcfemling@ucdavis.edu (Roxanne Femling)

SHIP TO:  
FOLSOM LAKE COLLEGE  
RECEIVING  
10 COLLEGE PARKWAY  
FOLSOM, CA 95630

BILL TO:  
FOLSOM LAKE COLLEGE  
ATTN: BUSINESS SERVICES  
10 COLLEGE PARKWAY  
FOLSOM, CA 95630

PH: 530.752.0740

Line #	Item/Description	QTY	UOM	PO Price	Extended Amount
1	BLANKET PURCHASE ORDER FOR COSTUME RENTALS FOR: FOLSOM LAKE COLLEGE THEATRE ARTS DEPT. FALL 19 - HOT L BALTIMORE	1.00	EA	\$500.000	\$500.00
	AUTHORIZED PERSONNEL: David Harris, Rebecca Redmond, Ian Wallace , Cameron Hoyt				

INSTRUCTIONS:

EMAIL INVOICE TO:  
Mary Swanson 916-608-6695  
swansomc@flc.losrios.edu

State Tax %

Sub Total

State Tax

Shipping

Total PO Amount

All shipments, invoices, and correspondence must be identified with our Purchase Order Number

Direct all deliveries and delivery documents to the SHIP TO address.

Direct all correspondence and invoices to the BILL TO address.

NO PAYMENT will be made without an invoice.

Payment Terms: NET 30

AUTHORIZED SIGNATURE AND DATE

*Signature* 10/02/19

**FOLSOM LAKE COLLEGE**  
EL DORADO CENTER | RANCHO CORDOVA CENTER

**CHECK ONE**

- ASG(71,72)
- College Act. Trust(81)
- Foundation(83)
- IR(13,14)
- Harris Ctr(55)

**CAMPUS-BASED REQUISITION**

10-2-19  
DATE

42046

VENDOR UC Davis - The Enchanted Cellar REQ. # CBF \_\_\_\_\_

ADDRESS One Shields Ave, Room 17A PO REQUIRED (circle one) YES NO

CITY Davis Wright Hall P.O. # CBF 20032B

STATE CA ZIP 95616 DATE REQUIRED 10-4-19

ITEM	DESCRIPTION	QTY	UNIT	UNIT PRICE	TOTAL
1	Costume Rental for the				500.00
2	production of Hot L Baltimore				
3	Fall '19				
4	Authorized Users:				
5	David Harris				
6	Rebecca Redmond				
7	Ian Wallace				
8	Cameron Hoyt				
9					
10					

**Check Distribution**

- Call Student, Hold for pick up # \_\_\_\_\_
- Call 530-752-0140 Hold for pick up # \_\_\_\_\_
- Forward to \_\_\_\_\_
- Inter-Campus mail to \_\_\_\_\_
- USPS mail
- Other rc.femling@ucdavis.edu - Roxanne Femling

Sub-Total	
Sales Tax	
Freight	
<b>TOTAL</b>	<u>500.00</u>

Account Name \_\_\_\_\_ Bus Unit SC0FL | Account 5601 | Fund 14 | Department PLVI.THR | Program 10070 | Class 100000 | Project 077A | Amount \$ 500.00

Account Name \_\_\_\_\_ Bus Unit \_\_\_\_\_ | Account \_\_\_\_\_ | Fund \_\_\_\_\_ | Department \_\_\_\_\_ | Program \_\_\_\_\_ | Class \_\_\_\_\_ | Project \_\_\_\_\_ | Amount \$ \_\_\_\_\_

AUTHORIZED M. Quintel  
Club Officer/Requestor

APPROVED [Signature]  
Faculty Advisor/Administrator

Business Services Use Only

Budget Checked \_\_\_\_\_ Vendor ID \_\_\_\_\_

Voucher # \_\_\_\_\_ Date \_\_\_\_\_

Warrant # \_\_\_\_\_ Date \_\_\_\_\_