

# LOS RIOS COMMUNITY COLLEGE DISTRICT PURCHASE ORDER NO 1109513A

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145  
ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

Date	Revision	Page
12/17/2019		1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Method
Reference:	Location / Dept	
1023461 NUNEZM HANEYB	04FLC	

Supplier: 0000024305  
US BANK  
P. O. BOX 6343  
FARGO ND 58125-6343

Phone: (800) 344-5696  
Fax: (866) 229-9625

email:

Ship To: EL DORADO CENTER  
RECEIVING  
6699 CAMPUS DR  
PLACERVILLE CA 95667  
United States

Bill To: 1919 Spanos Court  
Sacramento CA 95825-3981  
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	FULL COLOR BROCHURES 8 1/2" BY 11", 100 LB GLOSS TEXT TRI-FOLD/LETTER FOLD - JOB INCLUDES: 500 COPIES OF BROCHURE.	1.00 JOB	210.54	210.54	12/27/2019
2- 1	SHIPPING	1.00 EA	19.76	19.76	12/17/2019

12-17-19 CANCEL PO 0001109513 TO PS PRINT; RE-OPEN AS PO 1109513A US BANK - ONLINE ORDER WITH  
CREDIT CARD PAYMENT REQUIRED.

CREDIT CARD PURCHASE PLACED 12-17-2019 - BH

ORDER# 4541564-6360872 - FOR CUSTOMIZED BROCHURE - EDC PROVIDED UPLOADED ARTWORK

PSPrint  
2861 Mandela Pkwy  
Oakland, CA 94608  
800-511-2009

**Paid Ch# 94-790389**  
**01/14/20 Amt \$ 249.3**

Sub Total Amount	230.30
Sales Tax Amount	15.26
Total PO Amount	245.56

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	4500	11	FL.VI.ELDO	67100	00000	041X	245.56	2020

All shipments, invoices, and correspondence must be identified with our Purchase Order  
Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature



Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay  
payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other  
parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30  
MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

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**PURCHASE ORDER NO 0001109513**  
**CANCELED PO**

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

Date	Revision	Page
11/19/2019	1 - 12/17/2019	1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Method
<b>Reference:</b> 1023461 NUNEZM HANEYB		

**Supplier:** 0000019635  
PS PRINT  
2861 MANDELA PARKWAY  
OAKLAND CA 94608

**Phone:** (800) 511-2009  
**Fax:** (510) 444-5369

**email:**

**Ship To:** EL DORADO CENTER  
RECEIVING  
6699 CAMPUS DRIVE  
PLACERVILLE CA 95667  
United States

**Bill To:** 1919 Spanos Court  
Sacramento CA 95825-3981  
United States

Tax Exempt? N

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1- 1	FULL COLOR BROCHURES 8 1/2" BY 11", 100 LB GLOSS TEXT TRI-FOLD/LETTER FOLD - JOB INCLUDES: 500 COPIES OF BROCHURE.	1.00	JOB	175.45	0.00	CANCEL
2- 1	SHIPPING	1.00	EA	19.76	0.00	CANCEL
3- 1	TAX	1.00	EA	16.10	0.00	CANCEL

ONLINE WEB QUOTE BROCHURE ATTACHED

12-17-19 CANCEL PO 0001109513 TO PS PRINT; RE-OPEN AS PO 1109513A US BANK - ONLINE ORDER WITH  
CREDIT CARD PAYMENT REQUIRED.

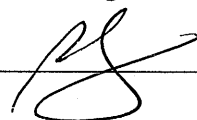
Sub Total Amount	0.00
Sales Tax Amount	0.00
Total PO Amount	0.00

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>	<u>BYear</u>
							0.00	2020

0001023461CHAVEZA18-NOV-2019

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

**Authorized Signature**



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Date	Revision	Page
11/19/2019		1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Method
Reference:	Location / Dept	
1023461 NUNEZM HANEYB	04FLC	

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

**Supplier:** 0000019635  
PS PRINT  
2861 MANDELA PARKWAY  
OAKLAND CA 94608

**Phone:** (800) 511-2009  
**Fax:** (510) 444-5369

**email:**

**Ship To:** EL DORADO CENTER  
RECEIVING  
6699 CAMPUS DRIVE  
PLACERVILLE CA 95667  
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2- 1	SHIPPING	1.00 EA	19.76	19.76	11/19/2019
3- 1	TAX	1.00 EA	16.10	16.10	11/19/2019

ONLINE WEB QUOTE

BROCHURE ATTACHED

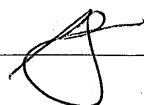
Sub Total Amount	211.31
Sales Tax Amount	0.00
Total PO Amount	211.31

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>	<u>BYear</u>
GENFD	4500	11	FL.VI.ELDO	67100	00000	041X	211.31	2020

0001023461CHAVEZA18-NOV-2019

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature



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## Change Order Request

PO # 0001109513    Request Date: 12/17/19    College/Dept: FLC/EDC

Vendor Name PS Print

CANCEL PO 0001109513 TO PS PRINT

RE-OPEN PO as 1109513A to US BANK – Requires Online Order with Credit Card Payment

Change unit price on line 1 to 210.54 (Taxable)

Completed should be forwarded via e-mail by an **authorized signer** to the **DO – Purchasing** mailbox.

# Requisition

**Supplier:** PS PRINT  
2861 MANDELA PARKWAY  
OAKLAND CA 94608  
United States

0000019635

**Phone:** (800) 511-2009 **Fax:** (510) 444-5369  
**email:**

**Ship To:** RECEIVING  
6699 CAMPUS DRIVE  
PLACERVILLE CA 95667

<b>Business Unit:</b>		<b>GENFD</b>	<b>OPEN</b>
Req ID:	Date	Page	
0001023461	11/12/2019	1	
Requisition Name:			
PS Print EDC OBSV Brochure			
Requester			
Mechelle Nunez			
Requester Signature			
Buyer: Brenda Haney			
Approved:			
Entered By: NUNEZM 12-NOV-2019			

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
1-1	FULL COLOR BROCHURES 8 1/2" BY 11", 100 LB GLOSS TEXT TRI-FOLD/LETTER FOLD	1	JOB	175.45	175.45	11/19/2019
2-1	SHIPPING	1	EA	19.76	19.76	11/19/2019
3-1	TAX	1	EA	16.10	16.10	11/19/2019

211.31 Sub-total  
0.00 Est. tax

Total Requisition Amount: 211.31

ONLINE SHOPPING CART

BROCHURE ATTACHED

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>
GENFD	4500	11	FL.VI.ELDO	67100	00000	041X	211.31

Approval Signature	Approval Signature	Approval Signature
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Search Products

Products

Design Templates

Services &amp; Resources

Free Sample Kit

Deals

Online Printing &gt; Marketing Materials &gt; Brochure Printing

60% Off Ends 11.14.19

# Brochures

4.8 Stars | 236 Reviews



1 Select Product Options	2 Choose Design & Proofing	3 Select Delivery Options	Job Summary
<b>Size</b> <div>8.5" x 11" ▼</div> <b>Printed Side</b> <div>Full Color Both Sides ▼</div> <b>Paper</b> <div>100 lb. Gloss Text ▼</div> <b>Hole Drilling</b> <div>No Hole ▼</div> <b>Perforation</b> <div><input checked="" type="radio"/> No <input type="radio"/> Yes</div> <b>Folding</b> <div>Tri-Fold / Letter-Fold ▼</div> <b>Quantity</b> <div>500 ▼</div>	<div> <input checked="" type="radio"/> Upload Your Design  OR  <input type="radio"/> Browse Our Designs </div> <div> Upload Design (Optional)  <div>Upload Now</div> OR  <a href="#">Select from My Files</a> </div> <div> Hardcopy Proof  <div>No Hardcopy ▼</div> </div>	<b>Production Time</b> <div>5 Business Days ▼</div> <b>Delivery Method</b> <div> <input checked="" type="radio"/> Ship it to me  <input type="radio"/> Mail it for me </div> <b>Zip Code</b> <div>95667</div> <b>Shipping Option</b> <div>11/21 Ground \$19.76</div> <b>Estimated Arrival Date:</b> 11/21/2019	<b>Printing Cost:</b> \$438.62 <b>60% Off:</b> - \$263.17 <b>Shipping:</b> \$19.76 <b>Tax:</b> \$16.10 <b>Job Total:</b> \$211.31
<a href="#">Product Options Details</a>	<a href="#">Design &amp; Proofing Details</a>	<a href="#">Delivery Options Details</a>	<a href="#">Email Quote</a>

Paper Choices

Options

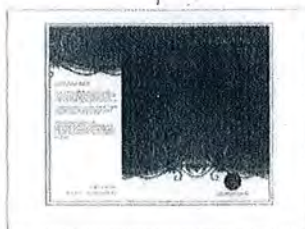
Print Guidelines

Tips &amp; Ideas

Design Templates

## Create a Design Online

Choose, personalize and print one of our quality design templates.

[See all designs](#)

Green Floral Flow



Purple Flower



Golden Wave


**SATISFACTION  
GUARANTEE**

5 out of 5 stars

Diane M - IL, United States

August 23, 2019

Great value



## Our Mission

To serve as a public resource that creates a sense of wonder and excitement about our place in the Universe and stimulates further interest in astronomy and science.



## About Us

The Community Observatory opened in 2006 and, with an all-volunteer staff of docents, provides free viewing through our many telescopes, including our 17-inch and 14-inch reflecting telescopes.

The Community Observatory was a Rotary Club of Cameron Park Centennial Project in recognition of the 100th anniversary of Rotary International. The Rotary Club of Cameron Park members raised all of the funds and donated time and materials to build the observatory on land owned by the El Dorado County Office of Education adjacent to the El Dorado Center of Folsom Lake College.

In 2011, Rotary Club of Cameron Park built the G. Arthur Cort Sky Theater where visitors can sit in reclined seating outside and view the constellations or enjoy a sky tour by one of our docents.

In addition to nighttime viewing, the Community Observatory provides free, safe solar viewing on the first Saturday of every month. We also provide safe solar viewing to many schools, clubs, and organizations.

## OPEN TO THE PUBLIC

Open Friday, Saturday, and Sunday Nights

(Weather permitting, holidays excluded)

Please check our calendar on our website one hour before the scheduled event to confirm we will be open.

Parking is \$2 at the college.

### Evenings

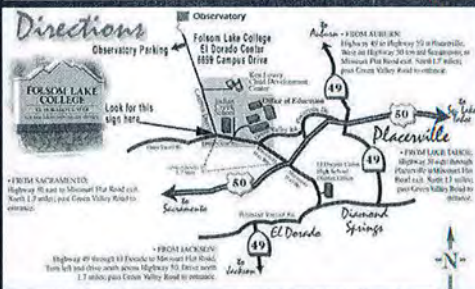
Standard Time (Winter Hours)  
7:30 - 9:30 PM

Daylight Savings (Summer Hours)  
8:30 - 10:30 PM

Solar Saturday (Safe Solar Viewing)  
1st Saturday of every month  
10:00 AM - Noon



**DONATIONS:** We're always accepting donations. To make a donation, visit our website or use the QR Code to the right.



6699 Campus Way  
Placerville, CA 95667  
(530) 622-7130

[www.communityobservatory.com](http://www.communityobservatory.com)



# COMMUNITY OBSERVATORY



**A Guided  
Opportunity  
to Explore the Sky**

[www.communityobservatory.com](http://www.communityobservatory.com)

Rotary  
Club of Cameron Park

FOLSOM LAKE COLLEGE  
EL DORADO CENTER • EL DORADO COUNTY CENTER

EDCOE  
EL DORADO COUNTY  
OFFICE OF EDUCATION



### Preparing for Your Visit

The winter months are some of the best months for Observatory activities. However, it will almost always be cold and often near freezing. It is important that you dress warmly! Dress as if you were going skiing or as if you were going up to play in the snow. Dress with several layers of clothing so that you can add or remove layers to make yourself comfortable. Bring along gloves to keep your hands warm and a cap to keep your head warm.

Please feel free to bring bottled water. However, other beverages and snacks are not encouraged (no food or drinks allowed inside the observatory building). Please be aware that the Community Observatory is an alcohol, drug, and smoke-free facility.

Parking is available at the college (\$2 fee). Admission to the observatory is always free.

The observatory is fully accessible to visitors with disabilities. For disabled access on Public Evenings, call (530) 344-5707 during operating hours on the night of intended visit. Or send us a message Monday - Friday 8 am - 5 pm via the Contact Us link on our website.



### Kids Zone

The Community Observatory is committed to introducing our youngest guests to the world of astronomy through hands-on STEM (Science, Technology, Engineering, and Math) activities. Our Kids Zone activities can be found on Solar Saturdays and other special events. These activities are ALWAYS FREE!

### Solar Saturdays

On the first Saturday of every month, visit the observatory for safe viewing of our Sun. We will show you the sun through our solar telescopes fitted with white-light and Hydrogen-Alpha filters to view the sun in a safe manner. Our visitors have seen Sunspots, Prominences, and the occasional solar flare.

### Observatory Etiquette

The Community Observatory is located on school property. This means no drugs, no tobacco, no alcohol, and no pets! We thank you for your cooperation in this effort.

The Community Observatory is located on an isolated parcel of land away from city lights and the noise of city life. On any evening one can hear many wildlife sounds like frogs croaking, crickets chirping, owls screeching, coyotes howling, and geese honking as they fly high overhead. This quiet location is perfect for a relaxing evening of enjoyment and fun. From time to time, we do have rattlesnakes in the parking lot and other public areas. Please be watchful and keep off the grassy hillsides for your safety!

### Interested in Becoming a Docent?

Docents are volunteers who have a passion for astronomy and are willing to donate their time and knowledge to make sure your Observatory experience is both educational and rewarding. They are your guides to the universe and a source of interesting information about current cosmic events, deep space objects, stars, planets, and the observatory facility and telescopes.

Volunteer opportunities include: working with the telescopes, Sky Tours, Greeters, Kids Zone, Event Planning, Fundraising, and Administrative. For information about becoming a Community Observatory Docent please contact the El Dorado County Office of Education at (530) 622-7130 ext 0, or download an application from our website.