

# LOS RIOS COMMUNITY COLLEGE DISTRICT PURCHASE ORDER NO 0001107553 CHANGE ORDER

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145  
ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

Date	Revision	Page
08/14/2019	6 - 01/23/2020	1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Method
Reference:	Location / Dept	
1021465 LEWISR HANEYB	04CYPH129 IT	

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

Supplier: 0000018967  
TOSHIBA BUSINESS SOLUTIONS  
1016 N MARKET BLVD STE 40  
SACRAMENTO CA 95834

Phone: (916) 928-2713  
Fax: (916) 928-2704

email: brenda.clausen@tbs.toshiba.com

Ship To: FOLSOM LAKE COLLEGE  
RECEIVING  
10 COLLEGE PARKWAY  
FOLSOM CA 95630  
United States

Bill To: 1919 Spanos Court  
Sacramento CA 95825-3981  
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	FLC ( SHARED ALLOWANCE / MAINTENANCE CONTRACT ) JULY 1, 2019 TO AUGUST 31, 2019. ES2540C SN CHG116426 (LOCATED IN 04ASPH151A.) ES355SE SN CPE145244 (LOCATED IN 04ASPH23.)	1.00 LOT	371.90	371.90	06/30/2020

Shared monthly allowance included in maintenance payment: 10,000 B/W.

B/W overage cost: .015 per print / copy.

ALL COLOR: .053 per print / copy.

Monthly maintenance payment: \$65.00 ( \$780.00 per year.) Replacing 9/2019 so maintenance is for 7/1-8/31/2019.

Maintenance cost covers all parts, labor, supplies and service requests. Excludes only paper.

2- 1	RCC LAB MAINTENANCE CONTRACT JULY 1, 2019 TO AUGUST 31, 2019. ES356 SN C2B214730 (LOCATED IN RCC LRC 04RCC203.)	1.00 LOT	82.18	82.18	06/30/2020
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Monthly allowance included in maintenance payment: 7,500

Overage cost: .015 per print / copy

Monthly maintenance payment: \$37.50 ( \$450.00 per year ) Replacing 9/2019 so maintenance is for 7/1-8/31/2019.

Maintenance cost covers all parts, labor, supplies and service requests. Excludes only paper.

3- 1	EDC LIBRARY MAINTENANCE CONTRACT JULY 1, 2019 TO AUGUST 31, 2019. ES356 SN C2H251223 (LOCATED IN 04EDCA221.)	1.00 LOT	84.66	84.66	06/30/2020
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Monthly allowance included in maintenance payment: 7,500.

Overage cost: .015 per print / copy.

Monthly maintenance payment: \$37.50 ( \$450.00 per year.) Replacing 9/2019 so maintenance is for 7/1-8/31/2019.

Maintenance cost covers all parts, labor, supplies and service requests. Excludes only paper.

PER PO TERMS AND CONDITIONS ITEM #19 CONTRACTOR IS TO PROVIDE PROOF OF INSURANCE CERTIFICATES LISTING LRCCD AS ADDITIONALLY INSURED.

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature  
Authorized Signature  
on Total PO  
Amount Page

Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30  
MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

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08/14/2019	6 - 01/23/2020	2
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1021465 LEWIS R HANEYB	04CYPH129 IT	

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TOSHIBA BUSINESS SOLUTIONS  
1016 N MARKET BLVD STE 40  
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**Phone:** (916) 928-2713  
**Fax:** (916) 928-2704

**email:** brenda.clausen@tbs.toshiba.com

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FOLSOM CA 95630  
United States

**Bill To:** 1919 Spanos Court  
Sacramento CA 95825-3981  
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
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VALID FROM 07-01-2019 TO 06-30-2020

SACOG RFP# 8545 CONTRACT# WA00037699 VALID TO 10/31/2021

PY PO 0001107058.

09-17-19 INCREASE PO LINE# 1 BY \$170.00 PER J. HARMAN. NEW PO TOTAL \$452.00 - BH  
09-30-19 INCREASE PO LINE# 3 BY \$ 24.00 PER J. HARMAN. NEW PO TOTAL \$476.00 - BH

01-09-20 PER J. HARMAN - CHANGE UNIT PRICES AS FOLLOWS - NEW PO TOTAL \$469.65 -BH  
INCREASE LINE# 1 BY \$ 2.81  
INCREASE LINE# 2 BY \$ 6.18  
DECREASE LINE# 3 BY \$15.34

1/23/20 INCREASE LINE 1 BY \$69.09 FOR A TOTAL OF \$371.90. NEW PO TOTAL \$538.74 PER J. HARMAN - SEE  
ATTACHED - GH

Sub Total Amount	538.74
Sales Tax Amount	0.00
Total PO Amount	538.74

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>	<u>BYear</u>
GENFD	5600	11	FL.VA.PAYP	61900	00000	041X	538.74	2020

0001021465CHAVEZA13-AUG-2019

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Authorized Signature



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Date	Revision	Page
08/14/2019	5 - 01/09/2020	1
Payment Terms	Freight Terms	Ship Via
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Reference:	Location / Dept	
1021465 LEWISR HANEYB	04CYPH129 IT	

**Supplier:** 0000018967  
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1016 N MARKET BLVD STE 40  
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Tax Exempt? N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	FLC ( SHARED ALLOWANCE / MAINTENANCE CONTRACT ) JULY 1, 2019 TO AUGUST 31, 2019. ES2540C SN CHG116426 (LOCATED IN 04ASPH151A.) ES355SE SN CPE145244 (LOCATED IN 04ASPH23.)	1.00 LOT	302.81	302.81	06/30/2020

Shared monthly allowance included in maintenance payment: 10,000 B/W.  
B/W overage cost: .015 per print / copy.  
ALL COLOR: .053 per print / copy.  
Monthly maintenance payment: \$65.00 ( \$780.00 per year.) Replacing 9/2019 so maintenance is for 7/1-8/31/2019.  
Maintenance cost covers all parts, labor, supplies and service requests. Excludes only paper.

2- 1	RCC LAB MAINTENANCE CONTRACT JULY 1, 2019 TO AUGUST 31, 2019. ES356 SN C2B214730 (LOCATED IN RCC LRC 04RCC203.)	1.00 LOT	82.18	82.18	06/30/2020
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Monthly allowance included in maintenance payment: 7,500  
Overage cost: .015 per print / copy  
Monthly maintenance payment: \$37.50 ( \$450.00 per year ) Replacing 9/2019 so maintenance is for 7/1-8/31/2019.  
Maintenance cost covers all parts, labor, supplies and service requests. Excludes only paper.

3- 1	EDC LIBRARY MAINTENANCE CONTRACT JULY 1, 2019 TO AUGUST 31, 2019. ES356 SN C2H251223 (LOCATED IN 04EDCA221.)	1.00 LOT	84.66	84.66	06/30/2020
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Monthly allowance included in maintenance payment: 7,500.  
Overage cost: .015 per print / copy.  
Monthly maintenance payment: \$37.50 ( \$450.00 per year.) Replacing 9/2019 so maintenance is for 7/1-8/31/2019.  
Maintenance cost covers all parts, labor, supplies and service requests. Excludes only paper.

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DO NOT SEND TO VENDOR

Authorized Signature

Authorized Signature  
on Total PO  
Amount Page

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NET 30	Shipping Point	Best Method
Reference:	Location / Dept	
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United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
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VALID FROM 07-01-2019 TO 06-30-2020

SACOG RFP# 8545 CONTRACT# WA00037699 VALID TO 10/31/2021

PY PO 0001107058.

09-17-19 INCREASE PO LINE# 1 BY \$170.00 PER J. HARMAN. NEW PO TOTAL \$452.00 - BH  
09-30-19 INCREASE PO LINE# 3 BY \$ 24.00 PER J. HARMAN. NEW PO TOTAL \$476.00 - BH

01-09-20 PER J. HARMAN - CHANGE UNIT PRICES AS FOLLOWS - NEW PO TOTAL \$469.65 -BH  
INCREASE LINE# 1 BY \$ 2.81  
INCREASE LINE# 2 BY \$ 6.18  
DECREASE LINE# 3 BY \$15.34

Sub Total Amount	469.65
Sales Tax Amount	0.00
Total PO Amount	469.65

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	5600	11	FL.VA.PAYP	61900	00000	041X	469.65	2020

0001021465CHAVEZA13-AUG-2019

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<b>Date</b>	<b>Revision</b>	<b>Page</b>
08/14/2019	4 - 10/03/2019	1
<b>Payment Terms</b>	<b>Freight Terms</b>	<b>Ship Via</b>
NET 30	Shipping Point	See Details
<b>Reference:</b>	<b>Location / Dept</b>	
1021465 LEWIS R HANEYB	04CYPH129 IT	

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**Tax Exempt?** N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	FLC ( SHARED ALLOWANCE / MAINTENANCE CONTRACT ) JULY 1, 2019 TO AUGUST 31, 2019. ES2540C SN CHG116426 (LOCATED IN 04ASPH151A.) ES355SE SN CPE145244 (LOCATED IN 04ASPH23.)	1.00 LOT	300.00	300.00	06/30/2020

Shared monthly allowance included in maintenance payment: 10,000 B/W.  
B/W overage cost: .015 per print / copy.  
ALL COLOR: .053 per print / copy.  
Monthly maintenance payment: \$65.00 ( \$780.00 per year.) Replacing 9/2019 so maintenance is for 7/1-8/31/2019.  
Maintenance cost covers all parts, labor, supplies and service requests. Excludes only paper.

2- 1	RCC LAB MAINTENANCE CONTRACT JULY 1, 2019 TO AUGUST 31, 2019. ES356 SN C2B214730 (LOCATED IN RCC LRC 04RCC203.)	1.00 LOT	76.00	76.00	06/30/2020
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Monthly allowance included in maintenance payment: 7,500  
Overage cost: .015 per print / copy  
Monthly maintenance payment: \$37.50 ( \$450.00 per year ) Replacing 9/2019 so maintenance is for 7/1-8/31/2019.  
Maintenance cost covers all parts, labor, supplies and service requests. Excludes only paper.

3- 1	EDC LIBRARY MAINTENANCE CONTRACT JULY 1, 2019 TO AUGUST 31, 2019. ES356 SN C2H251223 (LOCATED IN 04EDCA221.)	1.00 LOT	100.00	100.00	06/30/2020
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Monthly allowance included in maintenance payment: 7,500.  
Overage cost: .015 per print / copy.  
Monthly maintenance payment: \$37.50 ( \$450.00 per year.) Replacing 9/2019 so maintenance is for 7/1-8/31/2019.  
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1021465 LEWISR HANEYB	04CYPH129 IT	

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Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
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VALID FROM 07-01-2019 TO 06-30-2020

SACOG RFP# 8545 CONTRACT# WA00037699 VALID TO 10/31/2021

PY PO 0001107058.

09-17-19 INCREASE PO LINE# 1 BY \$170.00 PER J. HARMAN. NEW PO TOTAL \$452.00 - BH  
09-30-19 INCREASE PO LINE# 3 BY \$ 24.00 PER J. HARMAN. NEW PO TOTAL \$476.00 - BH

<b>Sub Total Amount</b>	476.00
<b>Sales Tax Amount</b>	0.00
<b>Total PO Amount</b>	476.00

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>	<u>BYear</u>
GENFD	5600	11	FL.VA.PAYP	61900	00000	041X	476.00	2020

0001021465CHAVEZA13-AUG-2019

Verification of this purchase order can be made using the Los Rios Community College District web site listed below.  
If you have any questions, please contact the Purchasing Office at (916)568-3071.

<http://www.losrios.edu/purchasing/povalidation>

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## **Change Order Request**

PO # 0001107553

Request Date: 09/17/2019

College/Dept: BSO

Vendor Name TOSHIBA BUSINESS

X Increase Maintenance Purchase Order Line 1 by \$ 170.00 for excess overage orienting 6/1-6/30  
Budget to be charged GENFD 5600 11 FL.VA.PAYP 61900 00000 2020 041X

REQUESTER: JENNIFER TAYLOR

# LOS RIOS COMMUNITY COLLEGE DISTRICT

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**Supplier:** 0000018967  
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**Fax:** (916) 928-2704

**email:** brenda.clausen@tbs.toshiba.com

**Ship To:** LRCCD FACILITIES MANAGEMENT  
3753 BRADVIEW DRIVE  
SACRAMENTO CA 95827  
United States

**Bill To:** 1919 Spanos Court  
Sacramento CA 95825-3981  
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Tax Exempt? N	Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
	1- 1	FLC ( SHARED ALLOWANCE / MAINTENANCE CONTRACT ) JULY 1, 2019 TO AUGUST 31, 2019. ES2540C SN CHG116426 (LOCATED IN 04ASPH151A.) ES355SE SN CPE145244 (LOCATED IN 04ASPH23.)	1.00 LOT	130.00	130.00	06/30/2020
Shared monthly allowance included in maintenance payment: 10,000 B/W. B/W overage cost: .015 per print / copy. ALL COLOR: .053 per print / copy. Monthly maintenance payment: \$65.00 ( \$780.00 per year.) Replacing 9/2019 so maintenance is for 7/1-8/31/2019. Maintenance cost covers all parts, labor, supplies and service requests. Excludes only paper.						
	2- 1	RCC LAB MAINTENANCE CONTRACT JULY 1, 2019 TO AUGUST 31, 2019. ES356 SN C2B214730 (LOCATED IN RCC LRC 04RCC203.)	1.00 LOT	76.00	76.00	06/30/2020
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	3- 1	EDC LIBRARY MAINTENANCE CONTRACT JULY 1, 2019 TO AUGUST 31, 2019. ES356 SN C2H251223 (LOCATED IN 04EDCA221.)	1.00 LOT	76.00	76.00	06/30/2020
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Supplier: 0000018967  
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Tax Exempt? N	Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
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VALID FROM 07-01-2019 TO 06-30-2020

SACOG RFP# 8545 CONTRACT# WA00037699 VALID TO 10/31/2021

PY PO 0001107058.

Sub Total Amount	282.00
Sales Tax Amount	0.00
Total PO Amount	282.00

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	5600	11	FL.VA.PAYP	61900	00000	041X	282.00	2020

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# Requisition

**Supplier:** TOSHIBA BUSINESS SOLUTIONS 0000018967  
1016 N MARKET BLVD STE 40  
SACRAMENTO CA 95834  
United States

**Phone:** (916) 928-2713 **Fax:** (916) 928-2704  
**email:** brenda.clausen@tbs.toshiba.com

**Ship To:** 3753 BRADVIEW DRIVE  
SACRAMENTO CA 95827

<b>Business Unit:</b> GENFD OPEN	
Req ID: 0001021465	Date: 08/09/2019
Page 1	
Requisition Name: Toshiba-Maintenance Fab 4	
Requester: Ronald Lewis	
Requester Signature	
Buyer: Brenda Haney	
Approved:	
Entered By: LEWISJ 09-AUG-2019	

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
1-1	FLC ( SHARED ALLOWANCE / MAINTENANCE CONTRACT ) JULY 1, 2019 TO AUGUST 31, 2019. ES2540C SN CHG116426 (LOCATED IN 04ASPH151A.) ES355SE SN CPE145244 (LOCATED IN 04ASPH23.)	1	LOT	130.00	130.00	08/16/2019

Shared monthly allowance included in maintenance payment: 10,000 B/W.  
B/W overage cost: .015 per print / copy.  
ALL COLOR: .053 per print / copy.  
Monthly maintenance payment: \$65.00 ( \$780.00 per year.) Replacing 9/2019 so maintenance is for 7/1-8/31/2019.  
Maintenance cost covers all parts, labor, supplies and service requests. Excludes only paper.

2-1	RCC LAB MAINTENANCE CONTRACT JULY 1, 2019 TO AUGUST 31, 2019. ES356 SN C2B214730 (LOCATED IN RCC LRC 04RCC203.)	1	LOT	76.00	76.00	08/16/2019
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Monthly allowance included in maintenance payment: 7,500  
Overage cost: .015 per print / copy  
Monthly maintenance payment: \$37.50 ( \$450.00 per year ) Replacing 9/2019 so maintenance is for 7/1-8/31/2019.  
Maintenance cost covers all parts, labor, supplies and service requests. Excludes only paper.

3-1	EDC LIBRARY MAINTENANCE CONTRACT JULY 1, 2019 TO AUGUST 31, 2019. ES356 SN C2H251223 (LOCATED IN 04EDCA221.)	1	LOT	76.00	76.00	08/16/2019
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Monthly allowance included in maintenance payment: 7,500.  
Overage cost: .015 per print / copy.  
Monthly maintenance payment: \$37.50 ( \$450.00 per year.) Replacing 9/2019 so maintenance is for 7/1-8/31/2019.  
Maintenance cost covers all parts, labor, supplies and service requests. Excludes only paper.

282.00 Sub-total  
0.00 Est. tax

Total Requisition Amount: 282.00

Reference PY PO#: 0001107058.

Approval Signature	Approval Signature	Approval Signature
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# Requisition

**Supplier:** TOSHIBA BUSINESS SOLUTIONS 0000018967  
1016 N MARKET BLVD STE 40  
SACRAMENTO CA 95834  
United States

**Phone:** (916) 928-2713 **Fax:** (916) 928-2704  
**email:** brenda.clausen@tbs.toshiba.com

**Ship To:** 3753 BRADVIEW DRIVE  
SACRAMENTO CA 95827

<b>Business Unit:</b>		<b>GENFD</b>	<b>OPEN</b>
Req ID:	Date	Page	
0001021465	08/09/2019	2	
Requisition Name:			
Toshiba-Maintenance Feb 4			
Requester			
Ronald Lewis			
Requester Signature			
Buyer: Brenda Haney			
Approved:			
Entered By: LEWISJ 09-AUG-2019			

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
-----------	-------------	----------	-----	-------	--------------	----------

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>
GENFD	5600	11	FL.VA.PAYP	61900	00000	041X	282.00

Approval Signature	Approval Signature	Approval Signature
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ID#	MODEL	SER#		MAINT ONLY MONTH	BLACK OVERAG E	BLACK MIN	ACTUA L BLACK/ MO	ACTUA L COLOR /MO	COLOR CPC	LEASE END DATE	DEPT	ADDRESS	CONTACT	METER READ METHOD
31621	ESTUDIO357	SCEGD26528	MONTH BASE/EXCESS	\$22.00	0.012	7,500	478			OWN	READING & WRITING CTR FOLSOM	10 COLLEGE PARKWAY FOLSOM LAKE COLLEGE	JEFF LEWIS	<a href="mailto:altkims1@flc.losrios.edu">altkims1@flc.losrios.edu</a>
31620	ESTUDIO357	SCEGD23577	MONTH BASE/EXCESS	\$22.00	0.012	7,500	2,805			OWN	IT FOLSOM	10 COLLEGE PARKWAY FOLSOM LAKE COLLEGE	JEFF LEWIS	E-CLOUD
31619	ESTUDIO357	SCEGD23582	MONTH BASE/EXCESS	\$22.00	0.012	7,500				OWN	EL DORADO CTR BLDG C	6699 CAMPUS DRIVE EL DORADO CENTER	JEFF LEWIS	<a href="mailto:takemod@flc.losrios.edu">takemod@flc.losrios.edu</a>
30259	ESTUDIO3040C	CND328193	QTRLY BASE/EXCESS	\$24.00	0.008	3,000	2,308	1,118	\$ 0.039	OWN	FLC STUDENT SVCS WRKRM FL1-51	10 COLLEGE PARKWAY FOLSOM LAKE COLLEGE	KATHY BARNES-LIGUORI	<a href="mailto:flc.printing@flc.losrios.edu">flc.printing@flc.losrios.edu</a>
30261	ESTUDIO206L	C2DC31474	QTRLY BASE/EXCESS	\$24.00	0.008	3,000	1,754			OWN	ADMISSION & RECORDS RM FL1-176	10 COLLEGE PARKWAY FOLSOM LAKE COLLEGE	KATHY BARNES-LIGUORI	E-CLOUD
30656	ESTUDIO2555C	SC7IC24549	QTRLY BASE/EXCESS	\$30.00	0.012	3,000	766	75	\$ 0.039	OWN	FOLSOM LAKE COLLEGE CS-212	LOCATION: CS-212 FOLSOM LAKE COLLEGE	KATHY BARNES-LIGUORI	<a href="mailto:flc.printing@flc.losrios.edu">flc.printing@flc.losrios.edu</a>
31487	ESTUDIO506	SC2CD31076	QTRLY BASE/EXCESS	\$75.00	0.012	22,500	5,691			OWN	FLC BUSINESS SERVICES	10 COLLEGE PARKWAY FOLSOM LAKE COLLEGE	KATHY BARNES-LIGUORI	<a href="mailto:calises@flc.losrios.edu">calises@flc.losrios.edu</a>
27480	ESTUDIO355SE	CPE145244	MONTH BASE/EXCESS	\$65.00	0.015	10,000	2,058			OWN	FOLSOM COLLEGE LIBRARY	10 COLLEGE PARKWAY FOLSOM LAKE COLLEGE	JEFF LEWIS	<a href="mailto:williaa@flc.losrios.edu">williaa@flc.losrios.edu</a>
27481	ESTUDIO2540C	CHG116426	MONTH BASE/EXCESS	\$65.00	0.015	10,000	4,782	279	\$ 0.053	OWN	FOLSOM COLLEGE LIBRARY	10 COLLEGE PARKWAY FOLSOM LAKE COLLEGE	JEFF LEWIS	<a href="mailto:williaa@flc.losrios.edu">williaa@flc.losrios.edu</a>
27661	ESTUDIO356	C2B214730	MONTH BASE/EXCESS	38.00	0.015	7,500	2,358			OWN	RCC COMPUTER LAB IA	10259 FOLSOM BLVD ROOM #RCC1-203 FOLSOM LAKE COLLEGE	JEFF LEWIS	<a href="mailto:zschokj@flc.losrios.edu">zschokj@flc.losrios.edu</a>
27774	ESTUDIO356	C2H251223	MONTH BASE/EXCESS	\$38.00	0.015	7,500	1,300			OWN	6699 CAMPUS PLCRVLE LIBRARY	6699 CAMPUS DRIVE EL DORADO CENTER	JEFF LEWIS	<a href="mailto:totarziaj@flc.losrios.edu">totarziaj@flc.losrios.edu</a>
34632	ESTUDIO5506ACT	SCHLF14153	MONTH BASE/QTR EXCESS	\$68.00	0.01	120,000	7,920	302	\$ 0.039	3/7/2020	EDC FACULTY WORKROOM	6699 CAMPUS DRIVE EL DORADO CENTER	ADRIENNE ANDREWS	E-CLOUD
36044	ESTUDIO8508A	SCIFG20426	MONTH BASE/QTR EXCESS	\$102.00	0.01	12,500	23.323			3/7/2021	EDC FACULTY WORKROOM	6699 CAMPUS DRIVE EL DORADO CENTER	ADRIENNE ANDREWS	E-CLOUD

State & Local Government Account Manager

Direct: 916-928-2713 | Fax: 916-928-2704

[shane.pitto@tbs.toshiba.com](mailto:shane.pitto@tbs.toshiba.com)

Toshiba Business Solutions

1016 North Market, Suite 40

Sacramento, CA 95834

**TOSHIBA**

**Leading Innovation >>>**

[www.tbs.toshiba.com](http://www.tbs.toshiba.com)

Quote

**From:** Lewis, Jeff [<mailto:lewisj@flc.losrios.edu>]

**Sent:** Wednesday, June 20, 2018 7:35 PM

**To:** Shane Pitto <[Shane.Pitto@tbs.toshiba.com](mailto:Shane.Pitto@tbs.toshiba.com)>

**Subject:** RE: Blanket Purchase Orders FLC/EDC FY 2016

Hey Shane, can I get quotes for maintenance agreements on the following for this year? I'm working on POs to finish out the 4<sup>th</sup> year on the three ES357s.

L1 **FLC ( Shared Allowance / Maintenance Contract ) July 1, 2018 to June 30<sup>th</sup>, 2019.**

ES2540c SN **CHG116426**

ES355se SN **CPE145244**

Shared monthly allowance included in maintenance payment: 10,000 B/W

B/W overage cost: .015 per print / copy

ALL COLOR: .053 per print / copy

Monthly maintenance payment: \$65.00 ( \$780.00 per year )

Maintenance cost covers all parts, labor, supplies and service requests. Excludes only paper

L2 **RCC Lab Maintenance Contract July 1, 2018 to June 30<sup>th</sup>, 2019.**

ES356 SN **C2B214730**

Monthly allowance included in maintenance payment: 7,500

Overage cost: .015 per print / copy

Monthly maintenance payment: \$37.50 ( \$450.00 per year )

Maintenance cost covers all parts, labor, supplies and service requests. Excludes only paper

L3 **EDC Library Maintenance Contract July 1, 2018 to June 30<sup>th</sup>, 2019.**

ES356 SN **C2H251223**

Monthly allowance included in maintenance payment: 7,500

Overage cost: .015 per print / copy

Monthly maintenance payment: \$37.50 ( \$450.00 per year )

Maintenance cost covers all parts, labor, supplies and service requests. Excludes only paper

**EDC Lab Maintenance Contract September 1st to June 30<sup>th</sup> (4<sup>th</sup> year lease ends August 31<sup>st</sup>, 2018)**

**From:** [Harman, Joany](#)  
**To:** [Machani, Rachana](#)  
**Subject:** FW: CO TOSHIBA 0001107553 5-28-20.doc  
**Date:** Thursday, May 28, 2020 4:50:25 PM  
**Attachments:** [image001.png](#)  
[image002.png](#)

---

FYI

---

**From:** Haney, Brenda <[haneyb@losrios.edu](mailto:haneyb@losrios.edu)>  
**Sent:** Thursday, May 28, 2020 4:33 PM  
**To:** Harman, Joany <[harmanj@flc.losrios.edu](mailto:harmanj@flc.losrios.edu)>; Seyeda Kermanshahi, Shaghayegh <[SeyedaS@losrios.edu](mailto:SeyedaS@losrios.edu)>  
**Subject:** RE: CO TOSHIBA 0001107553 5-28-20.doc

Sorry I transposed the new unit price as 378.94, now 387.94. Revised CO dispatched.

---

**From:** Harman, Joany <[harmanj@flc.losrios.edu](mailto:harmanj@flc.losrios.edu)>  
**Sent:** Thursday, May 28, 2020 4:26 PM  
**To:** Seyeda Kermanshahi, Shaghayegh <[SeyedaS@losrios.edu](mailto:SeyedaS@losrios.edu)>; Haney, Brenda <[haneyb@losrios.edu](mailto:haneyb@losrios.edu)>  
**Subject:** RE: CO TOSHIBA 0001107553 5-28-20.doc

Yes, we do need the available balance on line 1 to be 16.04. Brenda, I apologize, I must not have seen something as there is currently only \$7.04 on the line. Can you increase line1 by \$9 more?

---

**From:** Seyeda Kermanshahi, Shaghayegh <[SeyedaS@losrios.edu](mailto:SeyedaS@losrios.edu)>  
**Sent:** Thursday, May 28, 2020 4:22 PM  
**To:** Harman, Joany <[harmanj@flc.losrios.edu](mailto:harmanj@flc.losrios.edu)>; Haney, Brenda <[haneyb@losrios.edu](mailto:haneyb@losrios.edu)>  
**Subject:** RE: CO TOSHIBA 0001107553 5-28-20.doc

Don't we want to increase line 1? Or adding line 4 to cover invoice nr.5113088 for \$16.04?

Thank you  
Shaghayegh

Shaghayegh Kermanshahi  
Accounts Payable  
916-568-3047  
[SeyedaS@losrios.edu](mailto:SeyedaS@losrios.edu)  
1919 Spanos ct,  
Sacramento CA 95825

**We work remotely! Please send ALL INVOICES into AP mail box – [acctg-](#)**

[ops@losrios.edu](mailto:ops@losrios.edu)

---

**From:** Harman, Joany <[harmanj@flc.losrios.edu](mailto:harmanj@flc.losrios.edu)>  
**Sent:** Thursday, May 28, 2020 4:12 PM  
**To:** Haney, Brenda <[haneyb@losrios.edu](mailto:haneyb@losrios.edu)>  
**Cc:** Seyeda Kermanshahi, Shaghayegh <[SeyedaS@losrios.edu](mailto:SeyedaS@losrios.edu)>  
**Subject:** RE: CO TOSHIBA 0001107553 5-28-20.doc

Thanks Brenda!  
Shaghayegh – It should be good to go. Take a look and let me know.

---

**From:** Haney, Brenda <[haneyb@losrios.edu](mailto:haneyb@losrios.edu)>  
**Sent:** Thursday, May 28, 2020 4:10 PM  
**To:** Harman, Joany <[harmanj@flc.losrios.edu](mailto:harmanj@flc.losrios.edu)>  
**Subject:** RE: CO TOSHIBA 0001107553 5-28-20.doc

CO dispatched.

---

**From:** Harman, Joany <[harmanj@flc.losrios.edu](mailto:harmanj@flc.losrios.edu)>  
**Sent:** Thursday, May 28, 2020 4:00 PM  
**To:** FLC-Purchase <[FLCPurchase@losrios.edu](mailto:FLCPurchase@losrios.edu)>  
**Cc:** Seyeda Kermanshahi, Shaghayegh <[SeyedaS@losrios.edu](mailto:SeyedaS@losrios.edu)>  
**Subject:** FW: CO TOSHIBA 0001107553 5-28-20.doc

I also need to increase line 1, if possible, by \$16.04 to cover overage charges. If not possible, can we add 4<sup>th</sup> line for \$16.04?

---

**From:** Harman, Joany  
**Sent:** Thursday, May 28, 2020 3:08 PM  
**To:** FLC-Purchase <[FLCPurchase@losrios.edu](mailto:FLCPurchase@losrios.edu)>  
**Cc:** Seyeda Kermanshahi, Shaghayegh <[SeyedaS@losrios.edu](mailto:SeyedaS@losrios.edu)>  
**Subject:** CO TOSHIBA 0001107553 5-28-20.doc

Please process attached change order.  
Thank you,



**Joany Harman** | Business Services Supervisor  
Folsom Lake College | 10 College Parkway | Folsom, CA 95630  
p. 916.608-6622 | f. 916.608.6553 | [harmanj@flc.losrios.edu](mailto:harmanj@flc.losrios.edu) | [www.flc.losrios.edu](http://www.flc.losrios.edu)