

Los Rios Community College District

Purchasing: (916)568-3071 * FAX (916) 568-3145
LRCCDpurchase@losrios.edu

Accounting Ops: (916)568-3065 * FAX (916) 286-3636
Acctg-ops@losrios.edu

PURCHASE ORDER NO 0001106567 CHANGE ORDER

Date	Revision	Page
06/28/2019	3 - 05/08/2020	1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Method
Reference:	Location / Dept	
1020164 THOMASC HANEYB	04OPER206 PRNTSVC	

PLEASE SEE TERMS AND CONDITIONS APPENDED TO THIS PO

Supplier: 0000018967
TOSHIBA BUSINESS SOLUTIONS
1016 N MARKET BLVD STE 40
SACRAMENTO CA 95834

Phone: (916) 928-2713
Fax: (916) 928-2704

email: brenda.clausen@tbs.toshiba.com

Ship To: FOLSOM LAKE COLLEGE
RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630
United States

Bill To: LRCCD
Invoice to: acctg-ops@losrios.edu
1919 Spanos Court
Sacramento CA 95825-3981
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	S/N C2DC31474, ID: 30261, TOSHIBA STUDIO 206L, LOCATED IN A&R.	1.00 LOT	200.00	200.00	06/30/2020
BASE RATE: \$24.00 PER QUARTER. INCLUDES 3,000 BW COPIES PER QUARTER OVERAGES \$.012. INSTALL DATE 5/29/13, CONTRACT STAR DATE 6/1/13					
2- 1	SN CND328193, ID 30259, TOSHIBA STUDIO 3040C, LOCATED IN THE STUDENT SERVICES WORKROOM	1.00 LOT	900.00	900.00	06/30/2020
BASE: \$24.00 PER QUARTER. INC: 3,000 BW QUARTER. BW OVER \$.012 EA; COLOR \$.039 EA INSTALL DATE 5/29/13. CONTRACT START DATE 6/1/13.					

VALID FROM 07-01-2019 TO 06-30-2020
CUSTOMER OWNED - BILLED QUARTERLY, ANNUAL CONTRACT

MAINTENANCE AGREEMENT INCLUDES ALL PARTS, LABOR, SERVICE CALLS, TONER, STAPLES
& PREVENTATIVE MAINTENANCE. EXCLUDES ONLY PAPER.

PY PO 0001100407

EMAIL PURCHASE ORDER TO: Brenda.clausen@tbs.toshiba.com

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature

Notice to vendor: You are responsible for delivering good and delivery documents to the Receiving Department at the site. Failure to so do will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of good by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30
MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

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Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
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04-30-20 INCREASE LINE# 2 BY \$200.00 PER J. HARMAN. NEW PO TOTAL \$900.00 - BH

05-08-20 INCREASE LINE# 2 BY \$200.00 PER J. HARMAN. NEW PO TOTAL \$1,100.00 - BH

Sub Total Amount	1,100.00
Sales Tax Amount	0.00
Total PO Amount	1,100.00

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	5600	11	FL.VS.ENRL	62100	00000	051C	200.00	2020
GENFD	5600	11	FL.VS.OFFC	67900	00000	101E	900.00	2020

0001020164CHAVEZA26-JUN-2019

Verification of this purchase order can be made using the Los Rios Community College District web site listed below. If you have any questions, please contact the Purchasing Office at (916)568-3071.

<http://www.losrios.edu/purchasing/povalidation>

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2- 1	SN CND328193, ID 30259, TOSHIBA STUDIO 3040C, LOCATED IN THE STUDENT SERVICES WORKROOM	1.00 LOT	700.00	700.00	06/30/2020
BASE: \$24.00 PER QUARTER. INC: 3,000 BW QUARTER. BW OVER \$.012 EA; COLOR \$.039 EA INSTALL DATE 5/29/13. CONTRACT START DATE 6/1/13.					

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Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
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Sales Tax Amount	0.00
Total PO Amount	900.00

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	5600	11	FL.VS.ENRL	62100	00000	051C	200.00	2020
GENFD	5600	11	FL.VS.OFFC	67900	00000	101E	700.00	2020

0001020164CHAVEZA26-JUN-2019

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LOS RIOS COMMUNITY COLLEGE DISTRICT

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 ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

PURCHASE ORDER NO 0001106567

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

Date 06/28/2019	Revision	Page 1
Payment Terms NET 30	Freight Terms Shipping Point	Ship Via See Details
Reference: 1020164 THOMASC HANEYB	Location / Dept 04OPER206 PRNTRVC	

Supplier: 0000018967
 TOSHIBA BUSINESS SOLUTIONS
 1016 N MARKET BLVD STE 40
 SACRAMENTO CA 95834

Phone: (916) 928-2713
Fax: (916) 928-2704

email: brenda.clausen@tbs.toshiba.com

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 10 COLLEGE PARKWAY
 FOLSOM CA 95630
 United States

Bill To: 1919 Spanos Court
 Sacramento CA 95825-3981
 United States

Tax Exempt? N

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1- 1	S/N C2DC31474, ID: 30261, TOSHIBA STUDIO 206L, LOCATED IN A&R.	1.00 LOT	200.00	200.00	06/30/2020

BASE RATE: \$24.00 PER QUARTER. INCLUDES 3,000 BW COPIES PER QUARTER
 OVERAGES \$.012.
 INSTALL DATE 5/29/13, CONTRACT STAR DATE 6/1/13

2- 1	SN CND328193, ID 30259, TOSHIBA STUDIO 3040C, LOCATED IN THE STUDENT SERVICES WORKROOM	1.00 LOT	500.00	500.00	06/30/2020
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BASE: \$24.00 PER QUARTER. INC: 3,000 BW QUARTER. BW OVER \$.012 EA; COLOR \$.039 EA
 INSTALL DATE 5/29/13. CONTRACT START DATE 6/1/13.

VALID FROM 07-01-19 TO 06-30-19
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PY PO 0001100407

EMAIL PURCHASE ORDER TO: Brenda.clausen@tbs.toshiba.com

Sub Total Amount	700.00
Sales Tax Amount	0.00
Total PO Amount	700.00

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	5600	11	FL.VS.ENRL	62100	00000	051C	200.00	2020
GENFD	5600	11	FL.VS.OFFC	67900	00000	101E	500.00	2020

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Requisition

Supplier: TOSHIBA BUSINESS SOLUTIONS 0000018967
 1016 N MARKET BLVD STE 40
 SACRAMENTO CA 95834
 United States

Phone: (916) 928-2713 **Fax:** (916) 928-2704
email: brenda.clausen@tbs.toshiba.com

Ship To: RECEIVING
 10 COLLEGE PARKWAY
 FOLSOM CA 95630

Business Unit: GENFD OPEN	
Req ID: 0001020164	Date: 07/01/2019
Page 1	
Requisition Name: 2020 Toshiba VS Maint	
Requester Christine Thomas	Bldg# PRNTSVC
Requester Signature	
Buyer: Brenda Haney	
Approved:	
Entered By: BARNES-K 17-JUN-2019	

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
1-1	S/N C2DC31474, ID: 30261, TOSHIBA STUDIO 206L, LOCATED IN A&R.	1	LOT	200.00	200.00	

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 OVERAGES \$.012.
 INSTALL DATE 5/29/13, CONTRACT STAR DATE 6/1/13

2-1	SN CND328193, ID 30259, TOSHIBA STUDIO 3040C, LOCATED IN THE STUDENT SERVICES WORKROOM	1	LOT	500.00	500.00	
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BASE: \$24.00 PER QUARTER. INC: 3,000 BW QUARTER. BW OVER \$.012 EA; COLOR \$.039 EA
 INSTALL DATE 5/29/13. CONTRACT START DATE 6/1/13.

700.00 Sub-total
0.00 Est. tax

Total Requisition Amount: 700.00

BILLED QUARTERLY, ANNUAL CONTRACT
 CUSTOMER OWNED
 MAINTENANCE AGREEMENT INCLUDES ALL PARTS, LABOR, SERVICE CALLS, TONER, STAPLES
 & PREVENTATIVE MAINTENANCE. EXCLUDES ONLY PAPER.
 PERIOD: 07/01/19 - 06/30/20
 EMAIL PURCHASE ORDER TO: Brenda.clausen@tbs.toshiba.com
 PY PO#: 0001100407

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>
GENFD	5600	11	FL.VS.ENRL	62100	00000	051C	200.00
GENFD	5600	11	FL.VS.OFFC	67900	00000	101E	500.00

Approval Signature	Approval Signature	Approval Signature
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Barnes-Liguori, Kathy

From: brenda.clausen@tbs.toshiba.com
Sent: Friday, June 14, 2019 3:59 PM
To: Harman, Joany; Lewis, Jeff; Barnes-Liguori, Kathy
Cc: Visentin, Deana; Andrews, Adrienne; kim.dean@tbs.toshiba.com
Subject: RE: Toshiba Copiers at Folsom Lake College updated quotes-Spreadsheet
Attachments: Toshiba Replacement Quote- FOLOSOM LAKE COLLEGE--RCC Computer Lab-COLOR.pdf; Toshiba Replacement Quote- FOLOSOM LAKE COLLEGE--PLACERVILLE LIBRARY-2018a.pdf; Toshiba Replacement Quote- FOLOSOM LAKE COLLEGE-LIBRARY-2540c.pdf; Toshiba Replacement Quote- FOLOSOM LAKE COLLEGE-LIBRARY-355SE.pdf

Joany,

It was a pleasure meeting you and your other Department Heads today.
Kim and I look forward to working with all of you as we continue our Partnership.

Please see attached the updated spreadsheet.
I have also included the updated upgrade quotes per your recommendations.

****Maintenance Agreement updates: Please use the same minimum black volumes and cost per copy overages as you did last year for your 2019-2020 budgets.**

Jeff-please use the upgraded quotes for your budget in the new year.

I will follow up next week with my other tasks. Please let me know if you have any questions or need assistance with anything.

Thank you again and have a wonderful Father's Day Weekend!

Brenda Clausen
State & Local Government Account Manager

Direct: (916) 928-2713 Mobile: (949) 929-9723
Email: brenda.clausen@tbs.toshiba.com

Toshiba Business Solutions
1016 North Market Blvd. Suite 40
Sacramento, CA. 95834

TOSHIBA

<http://business.toshiba.com>

From: Harman, Joany <harmanj@flc.losrios.edu>
Sent: Thursday, June 13, 2019 7:16 PM
To: Lewis, Jeff <lewisj@flc.losrios.edu>; Brenda Clausen <brenda.clausen@tbs.toshiba.com>; Barnes-Liguori, Kathy <BarnesK@flc.losrios.edu>
Cc: Visentin, Deana <VisentD@flc.losrios.edu>
Subject: RE: Toshiba Copiers at Folsom Lake College Site ID 989405 Customer TOBA7FB

[CA-101 in the college administration building](#)