

LOS RIOS COMMUNITY COLLEGE DISTRICT

PURCHASE ORDER NO 0001106495
CHANGE ORDER

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145
ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

Date	Revision	Page
06/28/2019	3 - 08/02/2019	1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	See Details
Reference:	Location / Dept	
1020291 WURZERC HANEYB	04EDCB119 AR	

Supplier: 0000018967
TOSHIBA BUSINESS SOLUTIONS
1016 N MARKET BLVD STE 40
SACRAMENTO CA 95834

Phone: (916) 928-2713
Fax: (916) 928-2704

email: brenda.clausen@tbs.toshiba.com

Ship To: FOLSOM LAKE COLLEGE
RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630
United States

Bill To: 1919 Spanos Court
Sacramento CA 95825-3981
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	SN C2HC52442 MAINT AGREEMENT: TOSHIBA STUDIO 206 COPIER ID#30143 AT EDC A&R 04EDCB119 BILLED QUATERLY - BASED:\$ 24.00/QTR, INC. 3,000 B/W COPIES PER QTR; OVERAGES AT \$.08 PER COPY.	1.00 EA	288.00	288.00	06/30/2020

VALID FROM 07-01-2019 TO 06-30-20

MAINTENANCE AGREEMENT: INCLUDES: ALL PARTS, LABOR, SERVICE CALLS, TONER, STAPLES AND PREVENTATIVE MAINTENANCE. EXCLUDES PAPER.

PY PO 0001013476

EMAIL PURCHASE ORDER TO: brenda.clausen@tbs.toshiba.com

07-29-19 CHANGE DESCRIPTION ON LINE# 1 - PER J. HARMAN - BH

Sub Total Amount	288.00
Sales Tax Amount	0.00
Total PO Amount	288.00

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>	<u>BYear</u>
GENFD	5600	11	FL.VS.ENRL	62100	00000	051C	288.00	2020

0001020291CHAVEZA21-JUN-2019

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature

Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30
MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

Change Order Request

PO # 0001106495

Request Date: 07/25/2019

College/Dept: EDC- A&R

Vendor Name TOSHIBA BUSINESS SOLUTIONS

☐ Change description on line #1 to S/N C2HC52442 MAINT AGREEMENT: TOSHIBA STUDIO 206 COPIER ID#30143 AT EDC A&R 04EDCB119 BILLED QUATERLY, BASED: \$ 24.00/QTR, INC. 3,000 B/W COPIES PER QTR; OVERAGES AT \$.08 PER COPY.

***Reason: Correction of Serial Number for Copier Machine (SEE ATTACHMENT)

Requested By: Jen Taylor

LOS RIOS COMMUNITY COLLEGE DISTRICT

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Date	Revision	Page
06/28/2019		1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	See Details
Reference:	Location / Dept	
1020291 WURZERC HANEYB	04EDCB119 AR	

Supplier: 0000018967
TOSHIBA BUSINESS SOLUTIONS
1016 N MARKET BLVD STE 40
SACRAMENTO CA 95834

Phone: (916) 928-2713
Fax: (916) 928-2704

email: brenda.clausen@tbs.toshiba.com

Ship To: FOLSOM LAKE COLLEGE
RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630
United States

Bill To: 1919 Spanos Court
Sacramento CA 95825-3981
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
1- 1	S/N C2DC31474 MAINT AGRMNT: TOSHIBA STUDIO 206L COPIER ID # 30143 AT EDC A&R 04EDCB119 BILLED QUARTERLY. BASE: \$24.00/QTR INCL. 3,000 B/W COPIES PER/QTR; OVERAGES AT \$0.008 PER COPY. BASE MONTHLY PAYMENT - \$24.00 PLUS TAX \$22.32. TOTAL \$310.32	1.00	EA	288.00	288.00	06/30/2020

VALID FROM 07-01-19 TO 06-30-19

MAINTENANCE AGREEMENT: INCLUDES: ALL PARTS, LABOR, SERVICE CALLS, TONER, STAPLES AND PREVENTATIVE
MAINTENANCE. EXCLUDES PAPER.

PY PO 0001013476

EMAIL PURCHASE ORDER TO: brenda.clausen@tbs.toshiba.com

Sub Total Amount	288.00
Sales Tax Amount	0.00
Total PO Amount	288.00

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	5600	11	FL.VS.ENRL	62100	00000	051C	288.00	2020

0001020291CHAVEZA21-JUN-2019

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature

Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30
MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

Requisition

Supplier: TOSHIBA BUSINESS SOLUTIONS 0000018967
1016 N MARKET BLVD STE 40
SACRAMENTO CA 95834
United States

Phone: (916) 928-2713 **Fax:** (916) 928-2704
email: brenda.clausen@tbs.toshiba.com

Ship To: RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630-6798

Business Unit:		GENFD	OPEN
Req ID:	Date	Page	
0001020291	07/01/2019	1	
Requisition Name:			
TOSHIBA EDC 2020			
Requester		Bldg#	
Christine Wurzer		AR	
Requester Signature			
Buyer: Brenda Haney			
Approved:			
Entered By: WURZERC 20-JUN-2019			

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
1-1	S/N C2DC31474 MAINT AGRMNT: TOSHIBA STUDIO 206L COPIER ID # 30143 AT EDC A&R 04EDCB119 BILLED QUARTERLY. BASE: \$24.00/QTR INCL. 3,000 B/W COPIES PER/QTR: OVERAGES AT \$0.008 PER COPY. BASE MONTHLY PAYMENT - \$24.00 PLUS TAX \$22.32. TOTAL \$310.32	1	EA	288.00	288.00	07/12/2018

288.00 Sub-total
22.32 Est. tax

Total Requisition Amount: 310.32

Period: 07/01/19 to 06/30/20

Prices include: All parts, labor, service calls, toner, staples and preventative maintenance. Excludes paper.

Email purchase order to: brenda.clausen@tbs.toshiba.com

PY PO#: 0001013476

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>
GENFD	5600	11	FL.VS.ENRL	62100	00000	051C	288.00

Approval Signature	Approval Signature	Approval Signature
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**LOS RIOS CCD-FOLOSOM LAKE COLLEGE
EL DORADO CENTER ADMISSIONS OFFICE**

CURRENT TOSHIBA OWNED: INSTALLED 5/29/13

Quote Date: 6/20/19

	PROPOSED MODEL	CURRENT MODEL
Model		e-studio 206L
Serial Number		C2DC31474
Segment		2
Copy Allowance (Monthly)		3,000
Overage Rate BLACK		\$0.008
COLOR-No minimum		
Configuration:		Main Unit
REFERENCE SAC COUNTY CONTRACT#		Document Feeder
WA00037699 RFP#8545		
		Network Print / Scan
Includes: All Toner, Parts, Labor, Staples Training		
BASE Monthly Payment		\$24.00
INVOICED QUARTERLY		\$72.00
OPTIONS:		

Average Monthly Volume BLACK
COLOR

1,754

NOTE: QUOTES EXCLUDE ANY APPLICABLE TAXES

288.00
Sales tax 22.72
310.32

PO / Requisition Number:

Site Approval Signature:

Date:

Brenda Clausen

State & Local Government Account Manager

Direct: (916) 928-2713 Mobile: (949) 929-9723

Email: brenda.clausen@tbs.toshiba.com

Toshiba Business Solutions

1016 North Market Blvd. Suite 40

Sacramento, CA. 95834

TOSHIBA

<http://business.toshiba.com>