

LOS RIOS COMMUNITY COLLEGE DISTRICT PURCHASE ORDER NO 0001110662

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145
 ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

Date	Revision	Page
02/12/2020		1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Method
Reference:	Location / Dept	
1024697 KINGSLEYJ HANEYB	04VAPA2260 IR	

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

Supplier: 0000021213
 SURVEYMONKEY INC
 C/O BANK OF AMERICA LOCKBOX SERVICES
 15765 COLLECTIONS CENTER DR
 CHICAGO IL 60693-2330

Ship To: FOLSOM LAKE COLLEGE
 RECEIVING
 10 COLLEGE PARKWAY
 FOLSOM CA 95630
 United States

email:

Bill To: 1919 Spanos Court
 Sacramento CA 95825-3981
 United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	SUBSCRIPTION RENEWAL - SURVEY MONKEY ADVANTAGE ANNUAL PLAN (TEAM) CHARGE FROM 3/13/20-3/12/21	1.00 EA	384.00	384.00	02/12/2020

PRE-PAY INVOICE# 35541433 01-28-2020

Paid Ch# 94-791805
02/18/20 Amt \$ 384.00

Sub Total Amount	384.00
Sales Tax Amount	0.00
Total PO Amount	384.00

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	5890	11	FL.CP.PRDO	60100	00000	041A	384.00	2020

0001024697CHAVEZA11-FEB-2020

Verification of this purchase order can be made using the Los Rios Community College District web site listed below. If you have any questions, please contact the Purchasing Office at (916)568-3071.

<http://www.losrios.edu/purchasing/povalidation>

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature



Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30
 MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

Requisition

Supplier: SURVEYMONKEY INC 0000021213
 C/O BANK OF AMERICA LOCKBOX SERVICES
 15765 COLLECTIONS CENTER DR
 CHICAGO IL 60693-2330
 United States

email:

Ship To: RECEIVING
 10 COLLEGE PARKWAY
 FOLSOM CA 95630

Business Unit:		GENFD	OPEN
Req ID:	Date	Page	
0001024697	02/06/2020	1	
Requisition Name:			
SURVEY MONKEY RENEWAL-OIR			
Requester			
Julie Kingsley			
Requester Signature			
Buyer: Brenda Haney			
Approved:			
Entered By: KINGSLEJ 06-FEB-2020			

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
1-1	SUBSCRIPTION RENEWAL - SURVEY MONKEY ADVANTAGE ANNUAL PLAN (TEAM) CHARGE FROM 3/13/20-3/12/21	1	EA	384.00	384.00	02/28/2020

384.00 Sub-total
0.00 Est. tax

Total Requisition Amount: 384.00

PRE-PAYMENT REQUIRED SURVEY MONKEY INVOICE # 35541433

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>
GENFD	5890	11	FL.CP.PRDO	60100	00000	041A	384.00

Approval Signature	Approval Signature	Approval Signature
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Invoice #35541433

PAY NOW

Jan 28, 2020

Payment Due on March 13, 2020 (UTC)

Description	Billing Period	Quantity	Amount
Advantage Annual Plan (Team)	Mar 13, 2020 - Mar 12, 2021	1	\$384
Advantage Annual Plan Additional Seat (Team)(Comp)	Mar 13, 2020 - Mar 12, 2021	1	\$0
			Total: \$384

Billing Details**Los Rios Community College Dist Folsom Lake College**

10 College Parkway

Folsom

California

95630

United States

916-608-6525

Username: flc_oir

Purchase Order Number: 0001075391

Notes

Subscription Renewal Charge

How to Pay

Credit or Debit Card

1. Enter your card details. Your payment is processed immediately. **PAY NOW**

Direct Bank Deposit or Wire Transfer

1. Include the **invoice number #35541433** in the comments on the deposit.
2. Send the payment to:

Account name: SurveyMonkey Inc.**Bank name: Bank of America, N.A.****SWIFT code: BOFAUS3N****Intermediary SWIFT code: BOFAUS3N****Routing/ABA: 323070380 (ACH) or 026009593 (Wire Transfer)****Account number: 485005765897**

3. You can use paid features once your payment is applied (3-10 business days).

Check

1. Include the **invoice number #35541433** on the check.
2. Send the payment to:

SurveyMonkey Inc.**c/o Bank of America Lockbox Services****15765 Collections Center Drive****Chicago, IL 60693-2330**

3. You can use paid features once your payment is applied (5-10 business days).