

LOS RIOS COMMUNITY COLLEGE DISTRICT

COMPLETE
PURCHASE ORDER NO 0001107932

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145
ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

Date	Revision	Page
08/30/2019		1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	See Details
Reference:	Location / Dept	
1021724 TAYLORJ HANEYB	04ADMN OPS	

Supplier: 0000035261
SHRED-IT USA LLC
1227 STRIKER AVE STE 120
SACRAMENTO CA 95834

Phone: (916) 434-2734
Fax: (916) 434-2934

email:

Ship To: FOLSOM LAKE COLLEGE
RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630
United States

Bill To: 1919 Spanos Court
Sacramento CA 95825-3981
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	FL.VI.OFFC/67900 - MAINTENANCE AGREEMENT FOR DOCUMENT SHREDDING SERVICES - \$65.00/MO FOR 4 BINS (\$15.00 + &1.25 FUEL SRVC CHG PER BIN) LOCATED IN ASPH, CYPH, DOGH, & GYM WORKROOMS -	1.00 LOT	780.00	780.00	08/27/2019
2- 1	FL.VS.ENRL/62100 - MAINTENANCE AGREEMENT FOR DOCUMENT SHREDDING SERVICES - \$16.25/MO FOR 1 BIN (\$15.00 + &1.25 FUEL SRVC CHG PER BIN) LOCATED IN ASPH A&R	1.00 LOT	200.00	200.00	08/27/2019
3- 1	FL.VA.OPER/67700 - MAINTENANCE AGREEMENT FOR DOCUMENT SHREDDING SERVICES - \$16.25/MO FOR 1 BIN (\$15.00 + &1.25 FUEL SRVC CHG PER BIN) LOCATED IN RCVG	1.00 LOT	200.00	200.00	08/27/2019

VALID FROM 07-01-2019 TO 06-30-2020

PY PO 0001100411

Sub Total Amount	1,180.00
Sales Tax Amount	0.00
Total PO Amount	1,180.00

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	5600	11	FL.VA.OPER	67700	00000	041A	200.00	2020
GENFD	5600	11	FL.VI.OFFC	67900	00000	041A	780.00	2020
GENFD	5600	11	FL.VS.ENRL	62100	00000	051C	200.00	2020

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature

Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30
MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

LOS RIOS COMMUNITY COLLEGE DISTRICT

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08/30/2019		2
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1021724 TAYLORJ HANEYB	04ADMN OPS	

Supplier: 0000035261
SHRED-IT USA LLC
1227 STRIKER AVE STE 120
SACRAMENTO CA 95834

Phone: (916) 434-2734
Fax: (916) 434-2934

email:

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RECEIVING
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FOLSOM CA 95630
United States

Bill To: 1919 Spanos Court
Sacramento CA 95825-3981
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
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0001021724CHAVEZA27-AUG-2019

Verification of this purchase order can be made using the Los Rios Community College District web site listed below. If you have any questions, please contact the Purchasing Office at (916)568-3071.

<http://www.losrios.edu/purchasing/povalidation>

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature
Authorized Signature
on Total PO
Amount Page

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Requisition

Supplier: SHRED-IT USA LLC
1227 STRIKER AVE STE 120
SACRAMENTO CA 95834
United States

0000035261

Phone: (916) 434-2734 **Fax:** (916) 434-2934
email:

Ship To: RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630

Business Unit:		GENFD	OPEN
Req ID:	Date	Page	
0001021724	08/21/2019	1	
Requisition Name:			
YR20 SHRED-IT MAPO			
Requester		Bldg#	
Jennifer Taylor		OPS	
Requester Signature			
Buyer: Brenda Haney			
Approved:			
Entered By: TAYLORJ 21-AUG-2019			

Line-Schd	Description	Quantity	UOM	Price	Extended Amt Due Date
1-1	FL.VI.OFFC/67900 - \$65.00/MO FOR 4 BINS (\$15.00 + &1.25 FUEL SRVC CHG PER BIN) LOCATED IN ASPH, CYPH, DOGH, & GYM WORKROOMS - MAINTENANCE AGREEMENT FOR DOCUMENT SHREDDING SERVICES FROM: 7/1/19 - 6/30/20	1	LOT	780.00	780.00
2-1	FL.VS.ENRL/62100 - \$16.25/MO FOR 1 BIN (\$15.00 + &1.25 FUEL SRVC CHG PER BIN) LOCATED IN ASPH A&R - MAINTENANCE AGREEMENT FOR DOCUMENT SHREDDING SERVICES. FROM: 7/1/19 - 6/30/20	1	LOT	200.00	200.00
3-1	FL.VA.OPER/67700 - \$16.25/MO FOR 1 BIN (\$15.00 + &1.25 FUEL SRVC CHG PER BIN) LOCATED IN RCVG - MAINTENANCE AGREEMENT FOR DOCUMENT SHREDDING SERVICES. FROM: 7/1/19 - 6/30/20	1	LOT	200.00	200.00

1,180.00 Sub-total
0.00 Est. tax

Total Requisition Amount: 1,180.00

PY19 MAPO 0001100411

NOTE TO PURCHASING:
AMOUNT ONLY
NO TAX

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount
GENFD	5600	11	FL.VA.OPER	67700	00000	041A	200.00
GENFD	5600	11	FL.VI.OFFC	67900	00000	041A	780.00
GENFD	5600	11	FL.VS.ENRL	62100	00000	051C	200.00

Approval Signature	Approval Signature	Approval Signature
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