

# LOS RIOS COMMUNITY COLLEGE DISTRICT

PURCHASE ORDER NO 0003018379

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145  
ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

Date	Revision	Page
09/06/2019	2 - 10/02/2019	1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	See Details
Reference:	Location / Dept	
3006704 ALEXANDERJ HANEYB	04EDCA220 EDC	

**Supplier:** 0000004690  
ROSS MCDONALD COMPANY  
1154 STEALTH STREET  
LIVERMORE CA 94551

**Phone:** (925) 455-1635  
**Fax:** (925) 373-1227

**email:**

**Ship To:** EL DORADO CENTER  
RECEIVING  
6699 CAMPUS DRIVE  
PLACERVILLE CA 95667  
United States

**Bill To:** 1919 Spanos Court  
Sacramento CA 95825-3981  
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity UOM	PO Price	Extended Amt	Due Date
1- 1	INSTALLATION OF 2 MODULES REFERENCE DESK - DESK (29" HIGH X 48 DEEP); MODULE (48 WIDE KNEE SPACE (OPEN) CONNECTED BY A ROUND 45 DEGREE ANGLE TO A 36" WIDE MODULE W/SHELVES & LOCKABE CUPBOARD DOORS. INCLUDES: DELIVERY, INSTALLATION & SALES TAX	1.00 JOB	6,725.00	6,725.00	09/05/2019

QUOTE G18160 DATED 10/01/2019 BY GAREN MCDONALD - INCLUDES DELIVERY, INSTALLATION & SALES TAX

CMAS CONTRACT# 4-15-00-0105D

PER PO TERMS AND CONDITIONS ITEM #19 CONTRACTOR IS TO PROVIDE PROOF OF INSURANCE CERTIFICATES LISTING  
LRCCD AS ADDITIONALLY INSURED

**Paid Ch #94-834494**  
**01/27/20 Amt \$ 6725.00**

Sub Total Amount	6,725.00
Sales Tax Amount	0.00
Total PO Amount	6,725.00

<u>BU</u>	<u>Acct</u>	<u>Fd</u>	<u>Org</u>	<u>Prog</u>	<u>Sub</u>	<u>Proj</u>	<u>Amount</u>	<u>BYear</u>
COPFD	6490	41	ED.VA.PROJ	68300	00201	051E	6,725.00	2020

0003006704CHAVEZA05-SEP-2019

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

Authorized Signature



Notice to vendor: You are responsible for delivering goods and delivery documents to the Receiving Department at the site. Failure to do so will delay payment processing. Vendor is responsible for obtaining verification of delivery by authorized Receiving Room personnel. Receipt of goods by other parties and failure to obtain authorized signatures may also delay payment. NOTE: PAYMENT TERMS NET 30  
MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

**LOS RIOS COMMUNITY COLLEGE DISTRICT****PURCHASE ORDER NO 0003018379**

**PURCHASING:** (916) 568-3071 • **FAX:** (916) 568-3145  
**ACCOUNTING OPS:** (916) 568-3065 • **FAX:** (916) 286-3636

*PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.*

<b>Date</b>	<b>Revision</b>	<b>Page</b>
09/06/2019	2 - 10/02/2019	2
<b>Payment Terms</b>	<b>Freight Terms</b>	<b>Ship Via</b>
NET 30	Shipping Point	See Details
<b>Reference:</b>	<b>Location / Dept</b>	
3006704 ALEXANDERJ HANEYB	04EDCA220 EDC	

**Supplier:** 0000004690  
ROSS MCDONALD COMPANY  
1154 STEALTH STREET  
LIVERMORE CA 94551

**Phone:** (925) 455-1635  
**Fax:** (925) 373-1227

**email:**

**Ship To:** EL DORADO CENTER  
RECEIVING  
6699 CAMPUS DRIVE  
PLACERVILLE CA 95667  
United States

**Bill To:** 1919 Spanos Court  
Sacramento CA 95825-3981  
United States

**Tax Exempt?** N

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
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Verification of this purchase order can be made using the Los Rios Community College District web site listed below.  
If you have any questions, please contact the Purchasing Office at (916)568-3071.

<http://www.losrios.edu/purchasing/povalidation>

All shipments, invoices, and correspondence must be identified with our Purchase Order Number. Overshipments will not be accepted unless authorized by Buyer prior to shipment.

**Authorized Signature**

**Authorized Signature  
on Total PO  
Amount Page**

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MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

# Requisition

**Supplier:** ROSS MCDONALD COMPANY 0000004690  
1154 STEALTH STREET  
LIVERMORE CA 94551  
United States

**Phone:** (925) 455-1635 **Fax:** (925) 373-1227  
**email:**

**Ship To:** RECEIVING  
6699 CAMPUS DR  
PLACERVILLE CA 95667

<b>Business Unit:</b> <b>COPFD</b> <b>OPEN</b>	
Req ID: 0003006704	Date: 07/08/2019
Page 1	
Requisition Name: EDC ROSS MCDONALD LIBRARY DESK	
Requester: John Alexander	Bldg# EDC
Requester Signature	
Buyer: Brenda Haney	
Approved:	
Entered By: NUNEZM 08-JUL-2019	

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
1-1	INSTALLATION OF 2 MODULES REFERENCE DESK - DESK (29" HIGH X 48 DEEP); MODULE (48 WIDE KNEE SPACE (OPEN) CONNECTED BY A ROUND 45 DEGREE ANGLE TO A 36" WIDE MODULE W/SHELVES & LOCKABE CUPBOARD DOORS.	1	JOB	6,725.00	6,725.00	08/15/2019
ASSET DEPT: EDC LOCATION: 04EDCA220 CATEGORY: FURN 1 PROFILE: FURN						

6,725.00 Sub-total  
0.00 Est. tax

Total Requisition Amount: 6,725.00

QUOTE G18160 DTD 06/28/2019 BY GAREN MCDONALD - INCLUDES DELIVERY, INSTALLATION & SALES TAX

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount
COPFD	6490	41	ED.VA.PROJ	68300	00201	051E	6,725.00

## Purchases Charged to Catagorical Programs, Grants or Special Project.

This purchase is in compliance with the requirement of \_\_\_\_\_

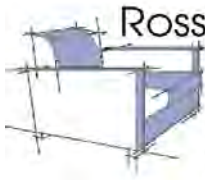
For grants/special projects \_\_\_\_\_

Name : \_\_\_\_\_

Approval Signature

Approval Signature

Approval Signature



## Ross McDonald Co., Inc.

LIBRARY FURNITURE & SHELVING SOLUTIONS

1154 Stealth Street  
Livermore, CA 94551  
ph. 925.455.1635 | fax 925.373.1227  
[www.rossmcdonald.com](http://www.rossmcdonald.com)

## QUOTATION

Project No.: **G18160**

Quote No.: **1**

Date: 10/1/2019

Phone No.: 530-642-5695

Regina Maduell  
El Dorado Center Library  
6699 Campus Drive  
Placerville, CA 95667

Email: [MaduelR@flc.losrios.edu](mailto:MaduelR@flc.losrios.edu)

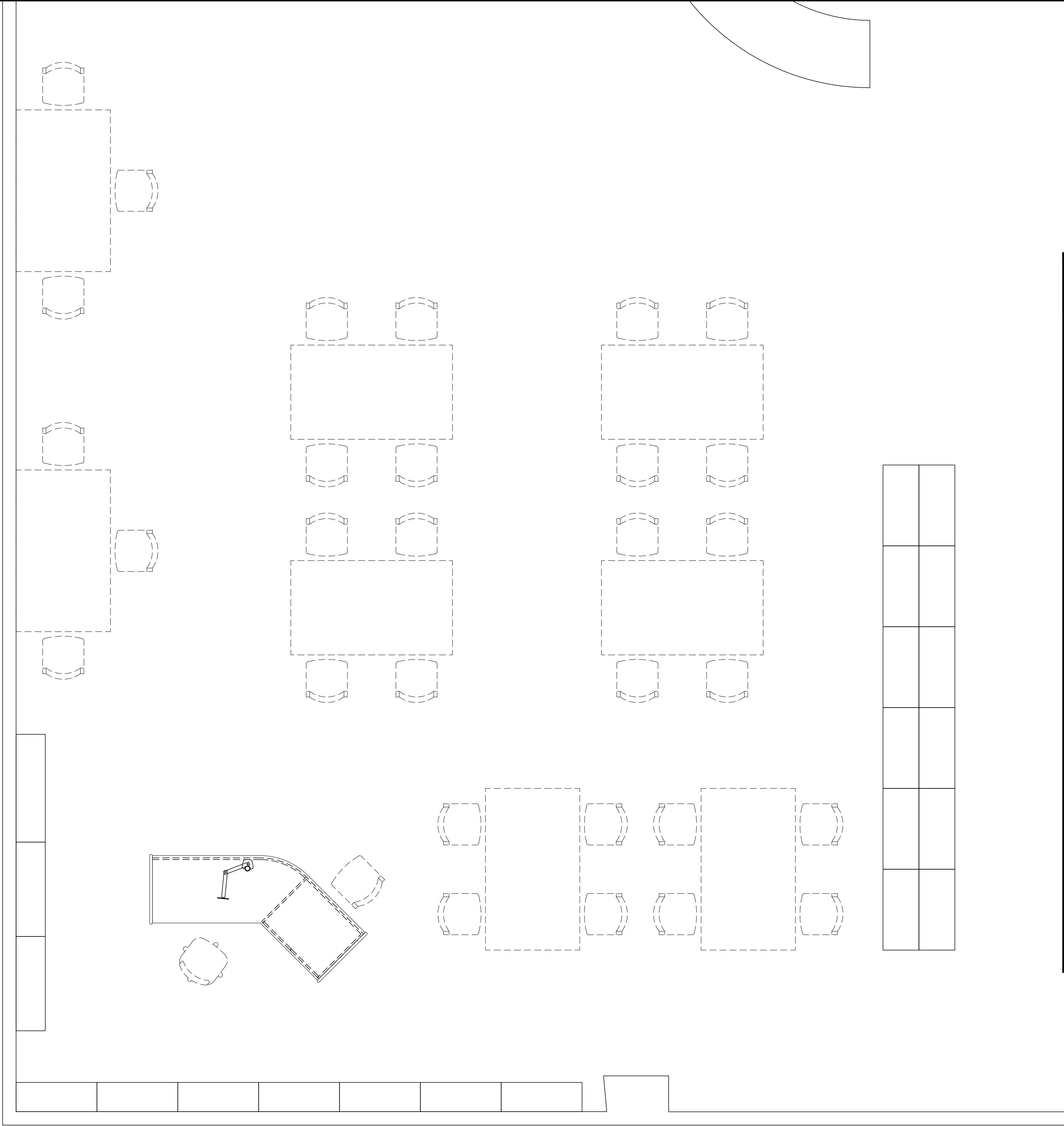
Reference Desk for EL Dorado Center Library, Placerville			
Quantity	Description	Unit Price	Total
1	Two modules reference desk per drawing furnished dated 12.06.18. Desk to be 29" high x 30" deep. One module to be 48" wide knee space (open) module connected by a rounded 45 degree angled to a 36" wide module with shelves (base shelf plus one adjustable shelf) and lockable cupboard doors. Includes one articulating monitor arm as shown on the drawing. Desk to be laminate construction to match (or closely match) existing service desk. Includes all delivery installation and sales tax.  Basis of pricing is CMAS contract #4-15-00-0105D		
Terms	<i>Quotation Total:</i>		<b>\$6,725.00</b>
Net 30	<i>Estimated Delivery: Approximately 14 weeks</i>		<b>Garen McDonald</b>

E-mail: [gmcDonald@rossmcdonald.com](mailto:gmcDonald@rossmcdonald.com)

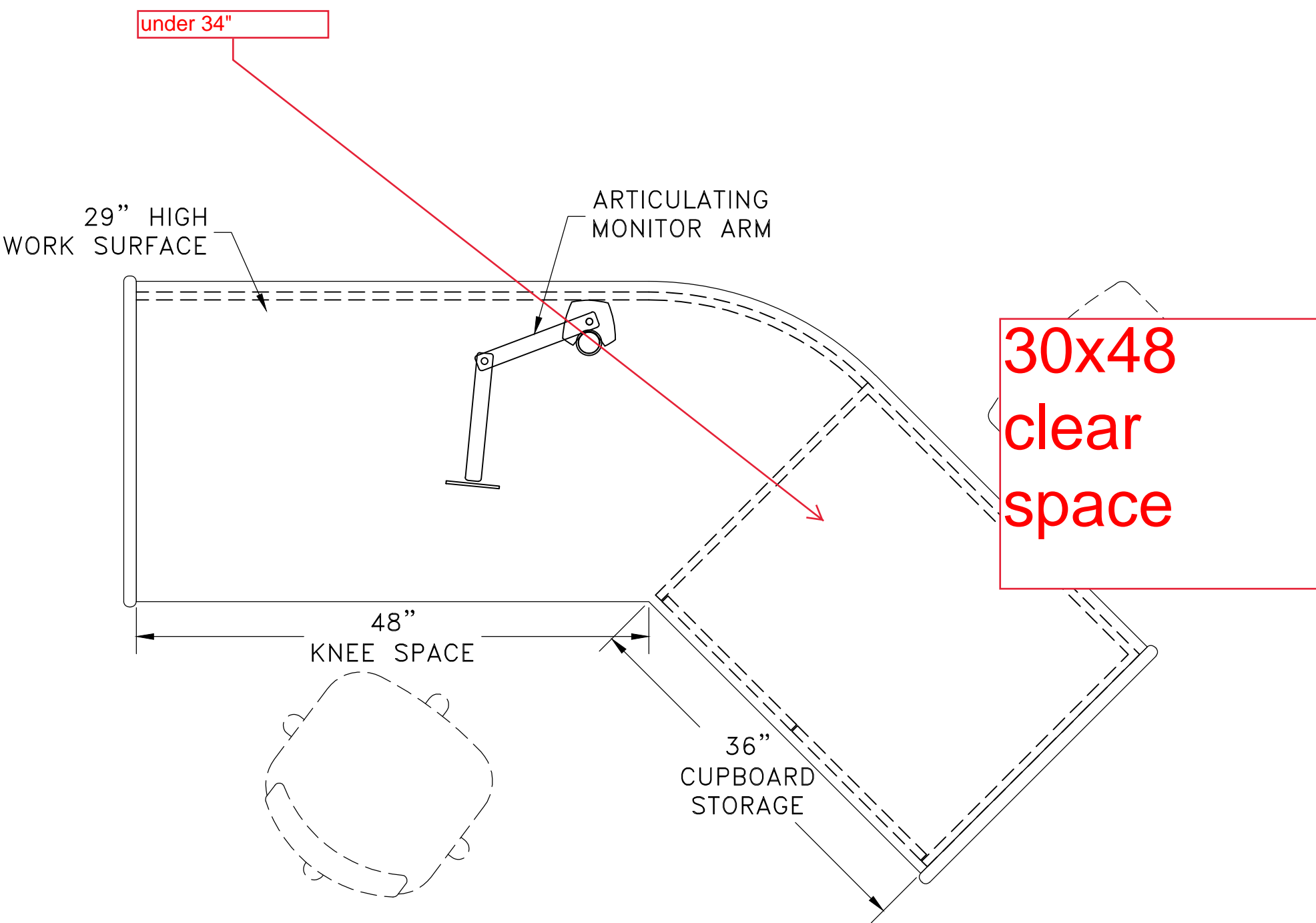
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*Quotation Accepted\**

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*Date*

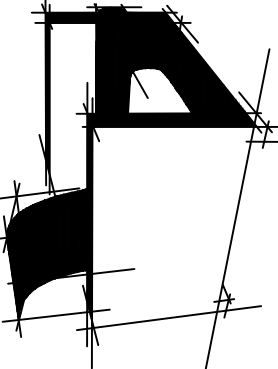
\*signed quotation will allow Ross McDonald Co. to proceed with order.



AREA PLAN VIEW  
SCALE: 1/2" = 1'-0"



DESK DETAIL PLAN VIEW  
SCALE: 1" = 1'-0"

REVISIONS:	
-	
-	
-	
-	
-	
-	
Ross McDonald CO., INC Library Furniture & Shelving Solutions 1154 Stealth Street Livermore, California 94551 tel 925.455.1635 fax 925.373.1227	
	
DATE: 12.06.18	
SCALE: AS SHOWN	
DESK DETAILS FOR FOLSOM LAKE COLLEGE, ELDORADO CENTER PLACERVILLE, CALIFORNIA	
SHEET 1 OF 1	