

LOS RIOS COMMUNITY COLLEGE DISTRICT

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145
ACCOUNTING OPS: (916) 568-3065 • FAX: (916) 286-3636

PURCHASE ORDER NO B200280 CHANGE ORDER

PLEASE SEE REVERSE SIDE FOR TERMS AND CONDITIONS.

Date	Revision	Page
06/28/2019	5 - 03/09/2020	1
Payment Terms	Freight Terms	Ship Via
NET 30	Shipping Point	Best Method
Reference:		Location / Dept
10120399 TAYLORJ HANEYB 102039		04ADMN SCI ENGR

Supplier: 0000004505
RALEY'S
STORE NO 405
4850 FREEPORT BLVD
SACRAMENTO CA 95822

Phone: (916) 452-3811

email:

Ship To: FOLSOM LAKE COLLEGE
RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630
United States

Bill To: 1919 Spanos Court
Sacramento CA 95825-3981
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
1- 1	04000 ED.VI.BIOL - BLANKET PO FOR RALEY'S ACCT 5000072 FOR EDC BIOLOGY SUPPLIES	1.00	EA	300.00	300.00	05/31/2020
2- 1	19050 ED.VI.CHEM - BLANKET PO FOR RALEY'S ACCT 5000072 FOR EDC CHEMISTRY SUPPLIES	1.00	EA	300.00	300.00	05/31/2020
3- 1	04000 FL.VI.BIOL - BLANKET PO FOR RALEY'S ACCT 5000072 FOR FLC BIOLOGY SUPPLIES	1.00	EA	400.00	400.00	05/31/2020
4- 1	19050 FL.VI.CHEM - BLANKET PO FOR RALEY'S ACCT 5000072 FOR FLC CHEMISTRY SUPPLIES	1.00	EA	450.00	450.00	05/31/2020
5- 1	19000 FL.VI.PHYS - BLANKET PO FOR RALEY'S ACCT 5000072 FOR FLC PHYSICS SUPPLIES	1.00	EA	200.00	200.00	05/31/2020
6- 1	101E FL.VA.PROJ - BLANKET PO FOR RALEY'S ACCT 5000072 FOR EDC BIOLOGY SUPPLIES	1.00	EA	100.00	100.00	05/31/2020

02-27-20 PER J. HARMAN - ADD LINE 6 FOR \$100.00, BUDGET: FL.VA.PROJ 19000 101E. NEW PO TOTAL

\$1,600.00 - BH

03-09-20 INCREASE LINE# 4 BY \$150.00 PER J. HARMAN. NEW PO TOTAL \$1,750.00 - BH

02-27-20 ADD LINE# 6 FOR \$100.00 PER J. HARMAN WITH DESC: FL.VA.PROJ: 04000 ED.VI.BIOL -
BLANKET PO FOR RALEY'S ACCT 5000072 FOR EDC BIOLOGY SUPPLIES. NEW PO TOTAL \$1,600.00 - BH

DO NOT SEND TO VENDOR

Sub Total Amount
Sales Tax Amount
Total PO Amount

1,750.00
0.00
1,750.00

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Authorized Signature



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MATERIAL SAFETY DATA SHEETS (MSDS) must be provided with the delivery of product as required by law.

LOS RIOS COMMUNITY COLLEGE DISTRICT

PURCHASING: (916) 568-3071 • FAX: (916) 568-3145
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PURCHASE ORDER NO B200280 CHANGE ORDER

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Date	Revision	Page
06/28/2019	5 - 03/09/2020	2
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10120399 TAYLORJ HANEYB 102039	04ADMN	SCI ENGR

Supplier: 0000004505
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SACRAMENTO CA 95822

Phone: (916) 452-3811

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Sacramento CA 95825-3981
United States

Tax Exempt? N

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
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BU	Acct	Fd	Org	Prog	Sub	Proj	Amount	BYear
GENFD	4300	12	ED.VI.BIOL	04000	00000	700P	300.00	2020
GENFD	4300	12	ED.VI.CHEM	19050	00000	700P	300.00	2020
GENFD	4300	12	FL.VI.BIOL	04000	00000	700P	400.00	2020
GENFD	4300	12	FL.VI.CHEM	19050	00000	700P	450.00	2020
GENFD	4300	12	FL.VI.PHYS	19000	00000	700P	200.00	2020
GENFD	4500	11	FL.VA.PROJ	19000	00000	101E	100.00	2020

0001020399CHAVEZA26-JUN-2019

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<http://www.losrios.edu/purchasing/povalidation>

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Authorized Signature Authorized Signature
on Total PO
Amount Page

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06/28/2019	3 - 02/27/2020	1
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3- 1	04000 FL.VI.BIOL - BLANKET PO FOR RALEY'S ACCT 5000072 FOR FLC BIOLOGY SUPPLIES	1.00 EA	400.00	400.00	05/31/2020
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02-27-20 PER J. HARMAN - ADD LINE 6 FOR \$100.00, BUDGET: FL.VA.PROJ 19000 101E. NEW PO TOTAL
\$1,600.00 - BH

Sub Total Amount	1,600.00
Sales Tax Amount	0.00
Total PO Amount	1,600.00

DO NOT SEND TO VENDOR

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Authorized Signature



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Authorized Signature
on Total PO
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Change Order Request

PO # B200280

Request Date: 02/14/2020

College/Dept: EDC

Vendor Name: Raleys

☒ ADD LINE 6 FOR \$100.00 WITH DESCRIPTION: FL.VA.PROJ: 04000 ED.VI.BIOL -
BLANKET PO FOR RALEY'S ACCT 5000072 FOR EDC BIOLOGY SUPPLIES

Budget to be charged GENFD 4500 11 FL.VA.PROJ 19000 00000 2020 101E

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3- 1	04000 FL.VI.BIOL - BLANKET PO FOR RALEY'S ACCT 5000072 FOR FLC BIOLOGY SUPPLIES	1.00 EA	400.00	400.00	05/31/2020
4- 1	19050 FL.VI.CHEM - BLANKET PO FOR RALEY'S ACCT 5000072 FOR FLC CHEMISTRY SUPPLIES	1.00 EA	300.00	300.00	05/31/2020
5- 1	19000 FL.VI.PHYS - BLANKET PO FOR RALEY'S ACCT 5000072 FOR FLC PHYSICS SUPPLIES	1.00 EA	200.00	200.00	05/31/2020

DO NOT SEND TO VENDOR

Sub Total Amount
Sales Tax Amount
Total PO Amount

1,500.00
0.00
1,500.00

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Tax Exempt? N

Line-Sch	Item/Description	Quantity	UOM	PO Price	Extended Amt	Due Date
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0001020399CHAVEZA26-JUN-2019

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Requisition

Supplier: RALEY'S
STORE NO 405
4850 FREEPORT BLVD
SACRAMENTO CA 95822
United States

0000004505

Phone: (916) 452-3811
email:

Ship To: RECEIVING
10 COLLEGE PARKWAY
FOLSOM CA 95630

Business Unit: GENFD OPEN	
Req ID: 0001020399	Date: 07/01/2019
Page 1	
Requisition Name: RALEY'S BPO YR 2020	
Requester Jennifer Taylor	
Requester Signature	
Buyer: Brenda Haney	
Approved:	
Entered By: TAYLORJ 25-JUN-2019	

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
1-1	04000 ED.VI.BIOL - BLANKET PO FOR RALEY'S ACCT 5000072 FOR EDC BIOLOGY SUPPLIES FROM 07/01/2019TO 05/31/2020	1	EA	300.00	300.00	
2-1	19050 ED.VI.CHEM - BLANKET PO FOR RALEY'S ACCT 5000072 FOR EDC CHEMISTRY SUPPLIES FROM 07/01/2019TO 05/31/2020	1	EA	300.00	300.00	
3-1	04000 FL.VI.BIOL - BLANKET PO FOR RALEY'S ACCT 5000072 FOR FLC BIOLOGY SUPPLIES FROM 07/01/2019 TO 05/31/2020	1	EA	400.00	400.00	
4-1	19050 FL.VI.CHEM - BLANKET PO FOR RALEY'S ACCT 5000072 FOR FLC CHEMISTRY SUPPLIES FROM 07/01/2019TO 05/31/2020	1	EA	300.00	300.00	
5-1	19000 FL.VI.PHYS - BLANKET PO FOR RALEY'S ACCT 5000072 FOR FLC PHYSICS SUPPLIES FROM 07/01/2019 TO 05/31/2020	1	EA	200.00	200.00	

1,500.00 Sub-total
0.00 Est. tax

Total Requisition Amount: 1,500.00

NOTE TO PURCHASING:
ASSIGN B200___ PO#
NO TAX
AMOUNT ONLY

AUTHORIZED PERSONNEL LINE 1: KIM ZWERENZ, JOHN ALEXANDER, GREG MCCORMAC
AUTHORIZED PERSONNEL LINE 2: KIM ZWERENZ, JOHN ALEXANDER, GREG MCCORMAC
AUTHORIZED PERSONNEL LINE 3: LINDA MEROUX, LINDA SANTORO, GREG MCCORMAC
AUTHORIZED PERSONNEL LINE 4: JEANNE HINTZE, LINDA SANTORO, GREG MCCORMAC
AUTHORIZED PERSONNEL LINE 5: THERESA HENDRICKS, LINDA SANTORO, GREG MCCORMAC

DO NOT SEND PO TO VENDOR

YR19 BPO B119402

BU	Acct	Fd	Org	Prog	Sub	Proj	Amount
GENFD	4300	12	ED.VI.BIOL	04000	00000	700P	300.00
GENFD	4300	12	ED.VI.CHEM	19050	00000	700P	300.00

Approval Signature	Approval Signature	Approval Signature
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Requisition

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STORE NO 405
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United States

0000004505

Phone: (916) 452-3811
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Ship To: RECEIVING
10 COLLEGE PARKWAY
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Business Unit:		GENFD	OPEN
Req ID:	Date	Page	
0001020399	07/01/2019	2	
Requisition Name:			
RALEY'S BPO YR 2020			
Requester			
Jennifer Taylor			
Requester Signature			
Buyer: Brenda Haney			
Approved:			
Entered By: TAYLORJ 25-JUN-2019			

Line-Schd	Description	Quantity	UOM	Price	Extended Amt	Due Date
GENFD 4300 12	FL.VI.BIOL 04000 00000 700P	400.00				
GENFD 4300 12	FL.VI.CHEM 19050 00000 700P	300.00				
GENFD 4300 12	FL.VI.PHYS 19000 00000 700P	200.00				

Purchases Charged to Catagorical Programs, Grants or Special Project.

This purchase is in compliance with the requirement of _____

For grants/special projects _____

Name : _____

Approval Signature

Approval Signature

Approval Signature

From: [Meroux, Linda](#)
To: [Machani, Rachana](#)
Cc: [McCormac, Gregory](#); [Santoro, Linda](#)
Subject: Fw: FLC Biology Lottery accounts FY 2019/20 to be closed
Date: Wednesday, June 17, 2020 12:03:38 PM

Hi Rachana...I am forwarding the same thing I provided to Jennifer that should help you in closing our Biology accounts. See email below.

Linda Meroux
Lab Technician – Biology
Folsom Lake College
10 College Parkway
Folsom, CA 95630
merouxl@flc.losrios.edu

“Without evidence, we know nothing”
“A society that fears knowledge is a society that fears itself”
----- Bernard Beckett-----

From: Meroux, Linda
Sent: Saturday, June 13, 2020 10:20 AM
To: Taylor, Jennifer <TaylorJ@flc.losrios.edu>
Cc: Harman, Joany <harmanj@flc.losrios.edu>; McCormac, Gregory <McCormG@flc.losrios.edu>; Santoro, Linda <santorl@flc.losrios.edu>
Subject: FLC Biology Lottery accounts FY 2019/20 to be closed

Hi Jennifer...just to make your life easier...lottery blankets that can be closed:

FLC Biology Lottery Accounts FY 2019/20 MONEY LEFT OVER

B200001	BIOCORPORATION	\$ 65.90
B200005	CAROLINA BIOLOGICAL	\$1,153.71
B200008	CLIAWAIVED	\$ 273.43
B200011	CYNMAR (SCI FIRST)	\$ 440.09
B200208	FISHER SCIENTIFIC	\$ 309.45
B200018	FLINN SCIENTIFIC	\$ 182.57

B200020	GRAINGER	\$ 136.61
B200355	LINE 3 HOME DEPOT	\$ 115.53
B200280	LINE 3 RALEY'S	\$ 40.92
B200030	NILES BIOLOGICAL	\$ 122.78
B200038	TRIARCH	\$ 248.17
B200040	VWR SCIENTIFIC	\$ 3,354.27

I am finished with all of these lottery blankets. All outstanding bills have been paid. The amounts listed are what should be left in each account that will not be used as we were told in late March to suspend purchasing which is what I did.

Linda Meroux
Lab Technician – Biology
Folsom Lake College
10 College Parkway
Folsom, CA 95630
merouxl@flc.losrios.edu

“Without evidence, we know nothing”
“A society that fears knowledge is a society that fears itself”
----- Bernard Beckett-----

From: [Taylor, Jennifer](#)
To: [Machani, Rachana](#)
Subject: RE: Raleys B200280
Date: Wednesday, June 17, 2020 1:25:21 PM
Attachments: [image001.png](#)
[image002.png](#)

Jeanne already said her line is good to close.

From: Machani, Rachana <MachanR@flc.losrios.edu>
Sent: Wednesday, June 17, 2020 1:04 PM
To: Zwerenz, Kim <ZwerenK@flc.losrios.edu>; Hintze, Jeanne <hintzej@flc.losrios.edu>; Hendricks, Theresa <hendrit@flc.losrios.edu>
Cc: Taylor, Jennifer <TaylorJ@flc.losrios.edu>; Santoro, Linda <santorl@flc.losrios.edu>; McCormac, Gregory <McCormG@flc.losrios.edu>; Harman, Joany <harmanj@flc.losrios.edu>
Subject: Raleys B200280

Good afternoon,

Can we go ahead and close this BPO?

It has a current balance is \$ 19.64(Line 1 GENFD 4300 12 ED.VI.BIOL 04000 00000 2020 700P), \$132.16 (Line 2 GENFD 4300 12 ED.VI.CHEM 19050 00000 2020 700P), \$91.11(Line 4 GENFD 4300 12 FL.VI.CHEM 19050 00000 2020 700P),138.33(Line 5 GENFD 4300 12 FL.VI.PHYS 19000 00000 2020 700P) & \$100 (Line 6 GENFD 4500 11 FL.VA.PROJ 19000 00000 2020 101E). Please see below for reference.

PO ID	LINE	VENDOR	OPEN ENC	EXPENDED TOTAL
B200280	1	RALEY'S	19.64	280.36
B200280	2	RALEY'S	132.16	167.84
B200280	4	RALEY'S	91.11	358.89
B200280	5	RALEY'S	138.33	61.67
B200280	6	RALEY'S	100	0

Thankyou,

Best regards,

Rachana.

From: [Zwerenz, Kim](#)
To: [Machani, Rachana](#)
Subject: RE: Raleys B200280
Date: Wednesday, June 17, 2020 2:06:31 PM
Attachments: [image001.png](#)
[image002.png](#)

Yes to all of those plus there is another Fisher for MLT that can also be closed

Thanks

Kim

On Jun 17, 2020 2:03 PM, "Machani, Rachana" <MachanR@flc.losrios.edu> wrote:

Hi Kim,

Re- confirming the BPO that I can close-

Raleys	B200280	Line 1 & 2
Home Depot	B200355	Line 1 & 2
Flinn Scientific	B200405	
Fisher scientific(BIO)	B200406	
Fisher Scientific (Chem)	B200407	
Niles	B200401	

Thank you,

Best regards,

Rachana

From: Zwerenz, Kim <ZwerenK@flc.losrios.edu>
Sent: Wednesday, June 17, 2020 1:36 PM
To: Machani, Rachana <MachanR@flc.losrios.edu>
Subject: Re: Raleys B200280

Close Raley, home depot, Flinn scientific, fisher scientific, niles

On Jun 17, 2020 4:04 PM, "Machani, Rachana" <MachanR@flc.losrios.edu> wrote:

Good afternoon,

Can we go ahead and close this BPO?

It has a current balance is \$ 19.64(Line 1 GENFD 4300 12 ED.VI.BIOL 04000 00000 2020 700P), \$132.16 (Line 2 GENFD 4300 12 ED.VI.CHEM 19050 00000 2020 700P), \$91.11(Line 4 GENFD 4300 12 FL.VI.CHEM 19050 00000 2020 700P),138.33(Line 5 GENFD 4300 12 FL.VI.PHYS 19000 00000 2020 700P) & \$100 (Line 6 GENFD 4500 11 FL.VA.PROJ 19000 00000 2020 101E). Please see below for reference.

PO ID	LINE	VENDOR	OPEN ENC	EXPENDED TOTAL
B200280	1	RALEY'S	19.64	280.36
B200280	2	RALEY'S	132.16	167.84

B200280	4	RALEY'S	91.11	358.89
B200280	5	RALEY'S	138.33	61.67
B200280	6	RALEY'S	100	0

Thankyou,
Best regards,
Rachana.